The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, January 7, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Assistant Public Works Director Mikey Dyer, Court Clerk Cassaundra Perry, Planning Director Keith Briley, Community and Economic Development Director Gia Matheny, Human Resource Manager Julie Harris, Parks and Recreation Director Dewayne Williams, Drew Jones, Peyton Riols, Joseph Thornhill, Cooper Robertson, Heather Thornhill, Michael Foster, Riley Kate Box, Dylan Randall, Kim Derryberry, Mary Kate Sheppard, Chloe Chatman, Malaki Bryant, Paris Smith, Kyla Smith, Michael Dyer, Alexandra Taylor, Breann Clagg, Mea Rohliag, Curtis Usry, and James Ennis Jr..

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Harris gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

January 7, 2020 6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 34435 34659
- 6) Approve Minutes
- 7) Consent Agenda
 - A) Authorize to accept a donation from Deborah Sykes in the amount of \$25.00 for a Young at Heart Luncheon sponsorship
 - B) Authorize to accept a donation from Danny Bell in the amount of \$10.00 for vetting expenses
 - C) Authorize to accept a donation from Rhonda Victory in the amount of \$50.00 for vetting expenses
 - D) Authorize to accept a donation from Brick Oven Pizza in the amount of \$237 for the Community Night, for the new animal shelter building
 - E) Authorize to accept a donation from Johnnie Rogers in the amount of \$50.00, in honor of Puddle the cat, for the new animal shelter building

- F) Authorize to accept a donation from Marilyn and Joe Swing in the amount of \$100, in honor of Dana Davis, for the new animal shelter building
- G) Authorize to accept a donation from Coffee Central South LLC in the amount of \$25.00 for the new animal shelter building
- H) Authorize to declare surplus and dispose of #9 John Deere 757 25Hp 60" deck Serial # TC0757B062075, property # 02287
- I) Authorize Gia Matheny to attend the Community Development Institute Conference on August 2, 2020 August 7, 2020 in Conway, AR, also authorize to pay registration and travel expenses
- J) Authorize Octavia Glasper and Annette Stotler to attend the Spring Academy Certified Municipal Clerk Program in Oxford, MS, also authorize to pay registration and travel expenses
- K) Authorize Katie Harbin and Octavia Glasper to attend the Annual Spring Conference of the Mississippi Municipal Clerks Association in Bay St. Louis, MS on March 25-27, 2020, also authorize to pay registration and travel expenses
- L) Authorize Mayor Ferguson to sign a Service Agreement with Minerva Hannah for "Pump and Flex Series" HEAL program
- M) Authorize Mayor Ferguson to sign a Service Agreement with Loleta McLain for "Zumba Class" HEAL Program
- N) Authorize Mayor Ferguson to sign a Service Agreement with Jill Morris for "Seated Yoga" HEAL Program
- O) Authorize Mayor Ferguson to sign a Service Agreement with JoAnn Lemoine for "Zumba" HEAL Program
- P) Authorize to reimburse Mayor Ferguson and the Board of Aldermen for travel expenses to attend the Legislature Swearing in event in Jackson, MS on January 9, 2020
- Q) Authorize Mayor Ferguson and the Board of Aldermen to attend the Governor's Inaugural Ball on January 14, 2020 and pay registration (based upon State Auditor's Approval)
- R) Authorize Desoto County Soil and Water Conservation to use the Gale Center for no charge on March 12, 2020 for a Soil and Water Banquet
- S) Adopt Amended Resolution Authorizing City of Hernando Credit Card users (Visa)
- 8) Authorize to hire William Anthony in the Fire/EMS department, subject to preemployment screening
- 9) Approval of an Encroachment Agreement for fences encroaching into the required front yard on double frontage Lots Keith Briley, Planning Director
- 10) Consideration of a Policy Regarding the Site Plan Review Phase of a Certificate of Developments Application Keith Briley, AICP, Planning Director
- 11) Authorize the City to apply for the MS Hills Heritage Area Alliance Community Grants Program for the Dickens of a Christmas Programing
- 12) Authorize to advertise for a loan for the purchase of 12 Dodge Charger Police cars
- 13) Authorize to order 12 Dodge Charger Police cars (State Contract pricing)
- 14) Authorize to advertise for bids on the New Animal Shelter Building
- 15) Authorize Mayor Ferguson to sign state contract with CSpire for phone system
- 16) Authorize to adjust utility bill for Tom Taylor
- 17) Executive Session Negotiations
- 18) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

APPROVE DOCKET OF CLAIMS NO.'S 34435 - 34659

The Board of Aldermen were presented with a docket of claims No. less 34435 - 34659 in the amount of \$1,097,424.39 for approval.

Motion was duly made by Alderman Hobbs and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON DECEMBER 17, 2020

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to approve the minutes from the regular Mayor and Board of Alderman Meeting on December 17, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

CONSENT AGENDA

- A) Authorize to accept a donation from Deborah Sykes in the amount of \$25.00 for a Young at Heart Luncheon sponsorship
- B) Authorize to accept a donation from Danny Bell in the amount of \$10.00 for vetting expenses
- C) Authorize to accept a donation from Rhonda Victory in the amount of \$50.00 for vetting expenses
- D) Authorize to accept a donation from Brick Oven Pizza in the amount of \$237 for the Community Night, for the new animal shelter building
- E) Authorize to accept a donation from Johnnie Rogers in the amount of \$50.00, in honor of Puddle the cat, for the new animal shelter building
- F) Authorize to accept a donation from Marilyn and Joe Swing in the amount of \$100, in honor of Dana Davis, for the new animal shelter building
- G) Authorize to accept a donation from Coffee Central South LLC in the amount of \$25.00 for the new animal shelter building
- H) Authorize to declare surplus and dispose of #9 John Deere 757 25Hp 60" deck Serial # TC0757B062075, property # 02287
- I) Authorize Gia Matheny to attend the Community Development Institute Conference on August 2, 2020 August 7, 2020 in Conway, AR, also authorize to pay registration and travel expenses
- J) Authorize Octavia Glasper and Annette Stotler to attend the Spring Academy Certified Municipal Clerk Program in Oxford, MS, also authorize to pay registration and travel expenses
- K) Authorize Katie Harbin and Octavia Glasper to attend the Annual Spring Conference of the Mississippi Municipal Clerks Association in Bay St. Louis, MS on March 25-27, 2020, also authorize to pay registration and travel expenses

- L) Authorize Mayor Ferguson to sign a Service Agreement with Minerva Hannah for "Pump and Flex Series" HEAL program
- M) Authorize Mayor Ferguson to sign a Service Agreement with Loleta McLain for "Zumba Class" HEAL Program
- N) Authorize Mayor Ferguson to sign a Service Agreement with Jill Morris for "Seated Yoga" HEAL Program
- O) Authorize Mayor Ferguson to sign a Service Agreement with JoAnn Lemoine for "Zumba" HEAL Program
- P) Authorize to reimburse Mayor Ferguson and the Board of Aldermen for travel expenses to attend the Legislature Swearing in event in Jackson, MS on January 9, 2020
- Q) Authorize Mayor Ferguson and the Board of Aldermen to attend the Governor's Inaugural Ball on January 14, 2020 and pay registration (based upon State Auditor's Approval)
- R) Authorize Desoto County Soil and Water Conservation to use the Gale Center for no charge on March 12, 2020 for a Soil and Water Banquet
- S) Adopt Amended Resolution Authorizing City of Hernando Credit Card users (Visa)

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

AUTHORIZE TO HIRE WILLIAM ANTHONY IN THE FIRE/EMS DEPARTMENT, SUBJECT TO PRE-EMPLOYMENT SCREENING

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to hire William Anthony in the Fire/EMS Department, subject to pre-employment screenings, following the recommendation of the Personnel Committee, based on the recommendation of the Fire/EMS Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

APPROVAL OF ENCROACHMENT AGREEMENT FOR FENCES ENCROACHING INTO THE REQUIRED FRONT YARD ON DOUBLE FRONTAGE LOTS – KEITH BRILEY, PLANNING DIRECTOR

Planning Director Keith Briley presented the information.



FENCE ENCROACHMENT AGREEMENT

WHEI	REAS,		hereinafter referred to as "Permittee," is the owner of also known as Lot of the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the owner of the local hereinafter referred to as "Permittee," is the local hereinafter referred to as "Permittee," is the local hereinafter referred to as "Permittee," is the local hereinafter referred to a supplication of the local hereinafter referred to a supplication of the local hereinafter referred to the local hereinafter referred to a supplication of the local hereinafter referred to the local hereinafter re		
proper	rty with ar	address of	, also known as Lot o		
			as more particularly described by plat recorded in Place of the Chancery Clerk of DeSoto County, Mississippi		
			South, Range West, DeSoto County, Mississippi		
		to as "the property,"			
WHEI	REAS, Permi	ttee desires to const	ruct a fence that will encroach into the required front yard		
of a co	orner lot, and				
WHEI	REAS, the in	stallation of the fen	ce, as proposed, does not appear to pose a current hazare		
to the	City's utility		streets, and does not appear to interfere with the City'		
WHEI	REAS, the Ci	ty is willing to perm	nit the encroachment under certain conditions, and		
	THERFORE agree as follows:		f the terms and recitals set forth herein below, the partie		
1.		s hereby authorized the construction of	to encroach upon the required front yard setback in orde a fence.		
2.	Any constru	uction of, maintenar	nce on, or repair to the improvements shall not interfer		
		-	present or future function of the City's utility systems of		
			d to expand the area of encroachment without additional		
	City approv	al.			
3.	The City s	shall have no resp	ponsibility for the maintenance of the improvements		
	Permittee agrees to release and hold harmless the City of Hernando from any liability				
			mprovements within the utility easement or Right-of-Wa		
			uture City construction and maintenance occurring within		
			City agrees to use reasonable care when conducting any of the improvements.		
4.	The City sh	all have the right to	remove, or require the Permittee, or his successors in title		
		_	s at any time upon reasonable notice, and without		
	-		any successors in title, if such removal is necessary to		
	preserve the health, safety, and convenience of the general public with respect to the provision of municipal services.				
5.	This Agree	ment shall be recor	rded in the Land Records in the Office of the Chancer		
	Clerk of DeSoto County, Mississippi and shall run with the land.				
6.		•	requested to make a marginal notation on the above		
	referenced s	subdivision Piat, not	ing the existence of this Agreement.		
SO A	GREED, this	day of	, 20		
PERM	IITTEE				
By:					
	Diam P.	4 N			
	Please Prin	ı ıvame			

CITY OF HERNANDO

By:	
	N. C. "TOM" FERGUSON, MAYOR
АТТ	TEST
By:	
-	KATIE HARBIN, CITY CLERK

STATE OF MISSISSIPPI
COUNTY OF DESOTO

this day of, 20	ed authority in and for the said county and state, on 19, within my jurisdiction, the within named to acknowledged that he executed the above and
foregoing instrument.	
NOTARY PUBLIC	
My Commission Expires:	
STATE OF MISSISSIPPI COUNTY OF DESOTO	
this day of, 2019, with Ferguson and Katie Harbin, who acknowled	ed authority in and for the said county and state, on thin my jurisdiction, the within named N. C. "Tom" edged that they are the Mayor and City Clerk, at in said representative capacity they executed the ving been duly authorized so to do.
NOTARY PUBLIC	
My Commission Expires:	
PERMITTEE'S ADDRESS	GRANTOR'S ADDRESS
Hernando, MS 38632 Home: Bus.:	475 West Commerce Street Hernando, MS 38632 Bus.: 662-429-9092
Prepared by and return to:	

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to approve the Encroachment Agreement for fences encroaching into the required front yard on double frontage lots. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None. ORDERED AND DONE this the 7^{th} day of January, 2020.

CONSIDERATION OF A POLICY REGARDING THE SITE PLAN REVIEW PHASE OF A CERTIFICATE OF DEVELOPMENTS APPLICATION - KEITH BRILEY, AICP, PLANNING DIRECTOR

Planning Director Keith Briley presented the information.



Policy Regarding Site Plan Review for Certificate of Development Approval

The following outline shall be the process by which a Certificate of Development application is to be evaluated to determine approval or denial.

- 1. Upon receipt of an application for Certificate of Development Approval, the Planning Director shall notify by email the following members of the City.
 - a. Zoning Administrator
 - b. Police Chief
 - c. Fire Chief
 - d. Public Works Director

 - e. Mayorf. Any other such employee as considered necessary by the Planning Director
- 2. There will be a 5-day period after notification is sent that the above individuals may send comments regarding the application to the Planning Director for inclusion in the evaluation of the application.
- 3. Comments sent to the Planning Director shall be in writing.
- 4. After 5-day evaluation period, the Planning Director shall use the comments received in evaluating the application for compliance with the City of Hernando's Zoning Ordinance and Design Standards Ordinance.
- 5. A record of all comments shall be maintained in the Certificate of Development application
- 6. The Planning Director shall issue a written letter to the applicant either denying the Certificate of Development application or granting Certificate of Development Approval.
 - a. For denial of the Certificate of Development application, a complete list of the reasons for the denial shall be included in the letter.
 - b. For Certificate of Development Approval, any conditions of the approval shall be included in the letter.
 - c. The approval letter shall include information on how to apply for building permit approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the Policy regarding the Site Plan Review Phase of a Certificate of Developments Application. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

AUTHORIZE THE CITY TO APPLY FOR THE MS HILLS HERITAGE AREA ALLIANCE COMMUNITY GRANTS PROGRAM FOR THE DICKENS OF A CHRISTMAS PROGRAMING

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize the City to apply for the MS Hills Heritage Area Alliance Community Grants Program for the Dickens of a Christmas Programing. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

AUTHORIZE TO ADVERTISE FOR A LOAN FOR THE PURCHASE OF 12 DODGE CHARGER POLICE CARS

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize to advertise for a loan for the purchase of 12 Dodge Charger Police Cars. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020.

AUTHORIZE TO ORDER 12 DODGE CHARGER POLICE CARS (STATE CONTRACT PRICING)

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to order 12 Dodge Charger Police Cars on State Contract Pricing. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

AUTHORIZE TO ADVERTISE FOR BIDS ON THE NEW ANIMAL SHELTER BUILDING

Alderman Harris asked if we got the plans for the building.

Mayor Ferguson answered he should have them or it will be pretty soon.

Alderman Harris asked if we are in a position to bid.

Police Chief Worsham answered yes sir, we have received the plans.

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

Susan Huff stated she wants to know what we can do as far as naming rights.

City Attorney Kenny Stockton stated that's what we have been discussing. What you can do in a private business you can't do in a public government.

AUTHORIZE MAYOR FERGUSON TO SIGN STATE CONTRACT WITH CSPIRE FOR A PHONE SYSTEM

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize Mayor Ferguson to sign a contract with CSpire for a phone system. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs. Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

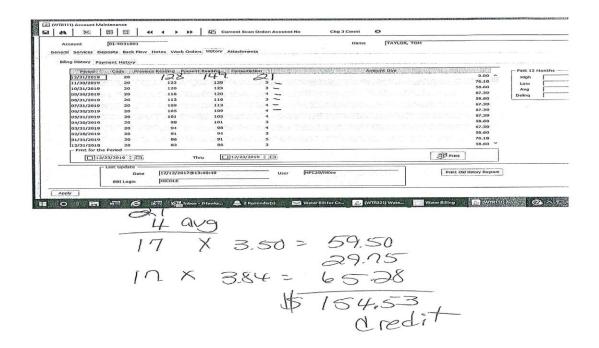
ORDERED AND DONE this the 7th day of January, 2020

AUTHORIZE TO ADJUST UTILITY BILL FOR TOM TAYLOR

High month usage 21 minus 6 month average 4 = Amount of Adjustment 17

\$ 154.53 Credit





Motion was duly made by Alderman Harris and seconded by Alderman Bryant to authorize to adjust the utility bill for Tom Taylor in the amount of \$154.53, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to go into closed session to discuss going into Executive Session for Negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize to go into Executive Session for Negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to come out of Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

LINEAR PARK

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to come authorize the City to apply for a CAP loan with MDA in the amount of \$250,000, for Linear Park, and authorize the Mayor to sign the necessary documents A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

MCINGVALE SIDEWALK PROJECT

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize the City to apply for MPO funds for the McIngvale Sidewalk project, authorize the Mayor to sign all necessary documents and authorize Joe Frank Lauderdale to be the CE&I for this project. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 7th day of January, 2020

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Harris to adjourn.

Motion passed with a unanimous ve	or Aye.		
	MAYOR TOM FERGUSON		
ATTEST:			
KATIE HARBIN, CITY CLERK			