

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, March 17, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon (via phone), Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Carolyn Richard, and Darrell Dixon.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Higdon gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

March 17, 2020
6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 35543- 35815 less 35585-35591
- 6) Approve Docket of Claims No.'s 35585-35591 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize the City to apply for a Mississippi Humanities Council Prime Time Reading Time grant for Excel By 5
 - B) Authorize to accept a donation from InFocus Psychiatry LLC in the amount of \$200.00 for a Movie Night Sponsor
 - C) Authorize to accept a donation from Peggy Linton in the amount of \$25.00 for vetting expenses for Max
 - D) Authorize to accept a donation from Angela Huck in the amount of \$200.00 for veterinary expenses
 - E) Authorize to accept a donation from Crystal Ristucci in the amount of \$10.00 for veterinary expenses
 - F) Authorize to accept a donation from Brick Oven Pizza of Hernando in the amount of \$200.00 for veterinary expenses

- G) Authorize to accept a donation from Gonda Riggs in the amount of \$15.00 for veterinary expenses
 - H) Authorize to accept a donation from Realtor Services Corp in the amount of \$620.00 for veterinary expenses
 - I) Authorize to accept a donation from FedEx Employees Credit Association in the amount of \$1,000.00 for a Play Day and Movie Sponsorship
 - J) Authorize to accept a donation from Community Foundation of Northwest MS, behalf of Parks and Recreation-Young at Heart Current Giving Fund, in the amount of \$500.00 for sponsorship of the Young at Heart program
 - K) Authorize Zoning Administrator Kristen Duggan and Building Official Joe Engel to attend the Building Officials Association of MS 2020 Summer Conference in Gulfport, MS on June 8-12, 2020, also authorize to pay registration and travel expenses
 - L) Request from Palmer Home for Children to temporarily close streets on June 6, 2020 for their Annual Mud Bug Bash (previously approved for April 4, 2020, changing dates)
- 9) Public Hearing on the City applying for a \$2.5 million dollar CAP loan
- 10) Authorize the City to submit the application and paperwork applying for \$2,500,000 CAP loan
- 11) Authorize to hire William Cole as a seasonal employee in the Parks Department
- 12) Authorize to hire Lorenzo Jones as a seasonal employee in the Parks Department, pending pre employment screenings
- 13) Authorize to hire Kirk Thompson as a part time Certified Police Officer
- 14) Authorize to hire Memi Dawson as a part time Certified Dispatcher
- 15) Authorize to purchase 1 used Dodge Charger from Missouri Highway Patrol to replace Unit 142. Funds to be paid from State Farm Insurance Check # 0917865648 Claim # 24-C825-0J0 total loss of Unit 142, 2014 Interceptor. Any shortage in funds will be paid for out of the current FY 20 police budget.
- 16) Petition to Abandon the Right-Of-Way That Runs North-South Between the Properties Located at 475 Park Street, 474 Southern Street, and 448 Southern Street (tabled)
- 17) PL-1436 – Request for Final Plat Approval of a Two Lot Industrial Subdivision – 2100 Highway 51 North – Dwight Wilkins
- 18) Authorize to advertise to accept bids for Garbage and Recycle Collection Services
- 19) Authorize to adjust utility bill for Ruthie V Dearth
- 20) Authorize to adjust utility bill for Tony Riggs
- 21) Authorize to add a new position titled Operations Assistant in the Public Works Department with a pay range of \$13.00 to \$17.00 per hour
- 22) Amend Board action on January 7, 2020 to reflect 9 Dodge Chargers and 3 Dodge Durango PPV's for the Police Department (Board approved 12 Dodge Chargers on 1/7/2020, Chrysler cancelled 3 of the Charges due to parts shortage, the Durango will be \$42 cheaper per unit)
- 23) Authorize Mayor Ferguson to sign agreement with Affinity LawnScapes
- 24) Executive Session for Negotiations

25) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AMEND AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

March 17, 2020

6:00pm

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- 8) Consent Agenda
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 - F) Authorize to accept a donation from Brick Oven Pizza of Hernando in the amount of \$200.00 for veterinary expenses
 - G) Authorize to accept a donation from Gonda Riggs in the amount of \$15.00 for veterinary expenses
 - H) Authorize to accept a donation from Realtor Services Corp in the amount of \$620.00 for veterinary expenses

- I) Authorize to accept a donation from FedEx Employees Credit Association in the amount of \$1,000.00 for a Play Day and Movie Sponsorship
 - J) Authorize to accept a donation from Community Foundation of Northwest MS, behalf of Parks and Recreation-Young at Heart Current Giving Fund, in the amount of \$500.00 for sponsorship of the Young at Heart program
 - K) Authorize Zoning Administrator Kristen Duggan and Building Official Joe Engel to attend the Building Officials Association of MS 2020 Summer Conference in Gulfport, MS on June 8-12, 2020, also authorize to pay registration and travel expenses
 - L) Request from Palmer Home for Children to temporarily close streets on June 6, 2020 for their Annual Mud Bug Bash (previously approved for April 4, 2020, changing dates)
- 9) Public Hearing on the City applying for a \$2.5 million dollar CAP loan
 - 10) Authorize the City to submit the application and paperwork applying for \$2,500,000 CAP loan
 - 11) Authorize to hire William Cole as a seasonal employee in the Parks Department
 - 12) Authorize to hire Lorenzo Jones as a seasonal employee in the Parks Department, pending pre employment screenings
 - 13) Authorize to hire Kirk Thompson as a part time Certified Police Officer
 - 14) Authorize to hire Memi Dawson as a part time Certified Dispatcher
 - 15) Authorize to purchase 1 used Dodge Charger from Missouri Highway Patrol to replace Unit 142. Funds to be paid from State Farm Insurance Check # 0917865648 Claim # 24-C825-OJO total loss of Unit 142, 2014 Interceptor. Any shortage in funds will be paid for out of the current FY 20 police budget.
 - 16) Petition to Abandon the Right-Of-Way That Runs North-South Between the Properties Located at 475 Park Street, 474 Southern Street, and 448 Southern Street (tabled)
 - 17) PL-1436 – Request for Final Plat Approval of a Two Lot Industrial Subdivision – 2100 Highway 51 North – Dwight Wilkins
 - 18) Authorize to advertise to accept bids for Garbage and Recycle Collection Services
 - 19) Authorize to adjust utility bill for Ruthie V Dearth
 - 20) Authorize to adjust utility bill for Tony Riggs
 - 21) Authorize to add a new position titled Operations Assistant in the Public Works Department with a pay range of \$13.00 to \$17.00 per hour
 - 22) Amend Board action on January 7, 2020 to reflect 9 Dodge Chargers and 3 Dodge Durango PPV's for the Police Department (Board approved 12 Dodge Chargers on 1/7/2020, Chrysler cancelled 3 of the Charges due to parts shortage, the Durango will be \$42 cheaper per unit)
 - 23) Authorize Mayor Ferguson to sign agreement with Affinity LawnScapes
 - 24) Name Green T Lake West from Green T to Byhalia
 - 25) Adopt Proclamation of Emergency Declaration

26) Executive Session for Negotiations

27) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to amend the agenda adding item to rename Green T Lake West from Green T to Byhalia as item # 24 and adopting Proclamation of Emergency Declaration as item # 25. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of March, 2020.

APPROVE DOCKET OF CLAIMS NO.’S 35543 – 35815 LESS 35585 - 35591

The Board of Aldermen were presented with a docket of claims No. 35543 – 35815 less 35585 - 35591 in the amount of \$1,913,793.01 for approval.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of March, 2020.

APPROVE DOCKET OF CLAIMS NO.’S 35585 - 35591 (BRYANT)

Alderman Bryant was absent.

The Board of Aldermen were presented with a docket of claims No. 35585 - 35591 in the amount of \$2,646.95 for approval.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of March, 2020.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON MARCH 3, 2020

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the minutes from the regular Mayor and Board of Aldermen Meeting on March 3, 2020. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of March, 2020.

CONSENT AGENDA

- A) Authorize the City to apply for a Mississippi Humanities Council Prime Time Reading Time grant for Excel By 5
- B) Authorize to accept a donation from InFocus Psychiatry LLC in the amount of \$200.00 for a Movie Night Sponsor
- C) Authorize to accept a donation from Peggy Linton in the amount of \$25.00 for vetting expenses for Max
- D) Authorize to accept a donation from Angela Huck in the amount of \$200.00 for veterinary expenses
- E) Authorize to accept a donation from Crystal Ristucci in the amount of \$10.00 for veterinary expenses
- F) Authorize to accept a donation from Brick Oven Pizza of Hernando in the amount of \$200.00 for veterinary expenses
- G) Authorize to accept a donation from Gonda Riggs in the amount of \$15.00 for veterinary expenses
- H) Authorize to accept a donation from Realtor Services Corp in the amount of \$620.00 for veterinary expenses
- I) Authorize to accept a donation from FedEx Employees Credit Association in the amount of \$1,000.00 for a Play Day and Movie Sponsorship
- J) Authorize to accept a donation from Community Foundation of Northwest MS, behalf of Parks and Recreation-Young at Heart Current Giving Fund, in the amount of \$500.00 for sponsorship of the Young at Heart program
- K) Authorize Zoning Administrator Kristen Duggan and Building Official Joe Engel to attend the Building Officials Association of MS 2020 Summer Conference in Gulfport, MS on June 8-12, 2020, also authorize to pay registration and travel expenses
- L) Request from Palmer Home for Children to temporarily close streets on June 6, 2020 for their Annual Mud Bug Bash (previously approved for April 4, 2020, changing dates)

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

PUBLIC HEARING ON THE CITY APPLING FOR A CAP LOAN FOR UP TO \$2.5 MILLION

Mayor Ferguson opened up the Public Hearing.

Mayor Ferguson asked if anyone in the audience had any questions.

Mayor Ferguson asked if anyone on the Board had any questions.

Alderman McLendon asked this is sewer and roads, no water correct.

Mayor Ferguson stated no water, that's Nesbit.

**AUTHORIZE THE CITY TO SUBMIT THE APPLICATION AND PAPERWORK
APPLYING FOR A \$2,500,000 CAP LOAN**

Motion was duly made by Alderman Harris and seconded by Alderman Miller to authorize the City to submit the application and paperwork applying for a \$2,500,000 CAP loan. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**AUTHORIZE TO HIRE WILLIAM COLE AS A SEASONAL EMPLOYEE IN THE
PARKS DEPARTMENT**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire William Cole as a Seasonal Employee in the Parks Department, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**AUTHORIZE TO HIRE LORENZO JONES AS A SEASONAL EMPLOYEE IN THE
PARKS DEPARTMENT, PENDING PRE-EMPLOYMENT SCREENINGS**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire William Cole as a Seasonal Employee in the Parks Department, pending pre-employment screenings, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**AUTHORIZE TO HIRE KIRK THOMPSON AS A PART TIME CERTIFIED POLICE
OFFICER**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Kirk Thompson as a part time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**AUTHORIZE TO HIRE MEMI DAWSON AS A PART TIME CERTIFIED
DISPATCHER**

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to hire Memi Dawson as a part time Certified Dispatcher, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**AUTHORIZE TO PURCHASE 1 USED DODGE CHARGER FROM MISSOURI
HIGHWAY PATROL TO REPLACE UNIT 142**

Alderman Miller asked if he could be informed when a city vehicle is in an accident.

Alderwoman Brooks, Alderman Hobbs stated me too.

Mayor Ferguson answered yes.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to purchase 1 used Dodge Charger from Missouri Highway Patrol to replace Unit 142. Funds to be paid from State Farm Insurance Check # 0917865648, claim # 24-C825-0J0 for the total loss of unit 142, 2014 Interceptor and any shortage in funds will be paid out of the current FY 2020 police budget. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**PETITION TO ABANDON THE RIGHT-OF-WAY THAT RUNS NORTH-SOUTH
BETWEEN THE PROPERTIES LOCATED AT 475 PARK STREET, 474 SOUTHERN
STREET, AND 448 SOUTHERN STREET**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:		Item No.:	__
Request:	Request to have the City of Hernando abandon the right-of-way of an undeveloped street		
Location:	Between the Properties Located at 475 Park Street, 474 Southern Street, and 448 Southern Street		
Applicant:	Linda Woods, Sylvia Joyner, and Keith Hawkins		
Date:	March 17, 2020		

INTRODUCTION:

The request is for the abandonment of the right-of-way Between the Properties Located at 475 Park Street, 474 Southern Street, and 448 Southern Street.

BACKGROUND:

Brewer Subdivision was approved by the Board of Aldermen on October 3, 1961. Brewer Subdivision 1st Revision was approved by the Planning Commission on October 13, 1999, and by the Board of Aldermen on October 20, 1999. The plat was recorded in the DeSoto County Chancery Clerks Office on May 21, 1999.

DISCUSSION:

The dedicated street has never been constructed. Given the proximity to Dr. Martin Luther King Jr. Drive and Gin Street, which also runs north and south, the street would not be beneficial for the City of Hernando to construct.

STAFF COMMENTS:

1. The applicants' letter requesting the right-of-way abandonment is attached.
2. The right-of-way of the undeveloped street is 33'-0" wide according to the final plat of Brewer Subdivision. A copy of the Brewer Subdivision and Brewer Subdivision 1st Revision are included.
3. There is a recorded Gas Easement in the northwest corner of the right-of-way that will not be abandoned. A copy of the recorded easement is included.
4. Public notice was mailed to the surrounding property owners located within 500-feet of the subject property.
5. If approved the right-of-way will be dedicated to the adjacent property owners since the right-of-way runs along their property lines. The area to be dedicated will be from the centerline of the right-of-way to the property owner's property line.

STAFF RECOMMENDATION:

Staff recommends approval.

PROPOSED MOTION:

I move to approve the abandonment the right-of-way of an undeveloped street between 475 Park Street, 474 Southern Street, and 448 Southern Street in Section 13, Township 3 South, Range 8 West and to dedicate the portion along the adjacent properties to the owners of said properties to the centerline of the right-of-way being abandoned.

Mayor Ferguson stated there are no utilities in the road.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve to abandon the right-of-way of an undeveloped street between 475 Park Street, 474 Southern Street, and 448 Southern Street in Section 13, Township 3 South, Range 8 West and to dedicate the portion along the adjacent properties to the owners of said properties to the centerline of the right-of-way being abandoned. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

**PL-1436 – REQUEST FOR FINAL PLAT APPROVAL OF A TWO LOT INDUSTRIAL
SUBDIVISION – 2100 HIGHWAY 51 NORTH – DWIGHT WILKINS**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1436	Item No. ___
Request:	Final Plat Approval of a Two Lot Industrial Subdivision	
Location:	2100 Highway 51 North	
Applicant:	Dwight Wilkins, Owner	
Date:	March 17, 2020	

INTRODUCTION:

Mr. Dwight Wilkins, owner, is requesting Final Plat approval for a Two Lot Industrial Subdivision to be named Wilkins Industrial Park.

BACKGROUND:

The subject property is located at 2100 Highway 51 North on the east side of Highway 51 and north of Pleasant Hill Road. The Board of Aldermen approved the rezoning of the subject property from C-2 Highway Commercial District to M-1 Light Industrial on February 20, 2018. A Grading Permit for the site was issued on January 20, 2019.

DISCUSSION:

Entrance into the subdivision will be by private road connecting to Highway 51. Currently the subdivision is proposed to be two (2) lots. All lots within the subdivision will have the following setback requirements.

Front:50 feet
Rear:10 feet
Side:20 feet

STAFF COMMENTS:

1. The subdivision access road is proposed to be a private road. As a result, staff reminds the applicant that the City of Hernando will not be responsible for maintenance and repair of the road.
2. Prior to submitting the final plat for recording, lot numbers shall be included on the plat.
3. Staff recommends that the 40-foot access drive be include as part of the lot in the northeast corner of the subdivision and not as a driveway easement.
4. Any future development of the property shall be required to submit for Certificated of Development approval and Construction Plan approval. Neither of these are requested with this application.
5. Any future division of the property shall occur through the subdivision process as defined in the City of Hernando Subdivision Regulations.
6. The property is located within the Nesbit Water Association service area.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, March 10, 2020, and voted to grant Final Plat approval for Wilkins Industrial Park a 42.79-Acre two-lot industrial subdivision located at 2100 Highway 51 North on the east side of Highway 51, subject to Staff Comments.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat approval for Wilkins Industrial Park a 42.79-Acre two-lot industrial subdivision located at 2100 Highway 51 North on the east side of Highway 51, subject to Staff Comments.

Alderman Hobbs asked if this is the North side of the property or all.

Keith Briley answered all.

Alderman Hobbs stated it looks like 3 lots.

Keith Briley answered it's a private drive.

Alderman Hobbs asked which one is lot 1 and which is lot 2?

Keith Briley answered showing on the map.

Alderman McLendon stated there was an issue with water up there with fire. Do we have to do anything?

Mayor Ferguson stated we do not, depends on what he is wanting.

Alderman McLendon stated we don't have fire coverage for the final plat.

Mayor Ferguson answered no, that's Nesbit water.

Alderman McLendon stated what about the pipeline running across.

Alderman Miller stated the pipe line hasn't been approved.

Alderman McLendon stated do we do a final plat when the pipe line isn't done.

Alderman Miller stated that has nothing to do with this.

Alderman Hobbs stated that will be north of this property.

Alderman McLendon asked if we can approve a final plat without the water for fire protection.

Kenny Stockton answered it's not in our certificated area, yes.

Keith Briley answered yes.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the request for final plat for Wilkins Industrial Park a 42.79 acre two-lot industrial subdivision located at 2100 Highway 51 North on the east side of Highway 51, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AUTHORIZE TO ADVERTISE TO ACCEPT BIDS FOR GARBAGE AND RECYCLE COLLECTION SERVICES

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to authorize to advertise to accept bids for garbage and recycle collection services. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AUTHORIZE TO ADJUST THE UTILITY BILL FOR RUTHIE V DEARTH

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Ruthie V. Dearth

Service address 1431 Bilozzi Street

Daytime phone number () 901-461-3267

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name _____ Date of repair _____

Daytime phone number () _____

Type of repair and location of property Put a new pipe in the ground.

Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Ruthie V. Dearth
For Office use only

Account Number 020063901 Billing period ending 2/28/20

High month usage 16 minus 6 month average 3 = Amount of Adjustment 13

\$ 118.17 credit

rd
3.6-20

DATE <u>3-5-2020</u>		SERIAL No. <u>J00385</u>	
FROM <u>1431 Bilozzi Street</u>		DOLLARS <u>\$ 118.17</u>	
FOR RENT <u>1431 Bilozzi Street</u>			
FOR <u>Water</u>			
ACCT.	<input checked="" type="checkbox"/>	CASH	<input type="checkbox"/>
PAID	<input type="checkbox"/>	CHECK	<input type="checkbox"/>
DUE	<input type="checkbox"/>	MONEY ORDER	<input type="checkbox"/>
		FROM <u>Ruthie Dearth</u> TO <u>Ruthie Dearth</u>	
		BY _____	

Receipt	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2020	10				0.00
02/28/2020	10	5	21	16	122.76
01/31/2020	10	1	5	4	66.07
12/31/2019	10		1	1	45.09
11/30/2019	10	74	77	3	57.50
10/31/2019	10	72	74	2	48.93
09/30/2019	10	68	72	4	66.07
08/31/2019	10	66	68	2	48.93
07/31/2019	10	62	66	4	66.07
06/30/2019	10	59	62	3	57.50
05/31/2019	10	55	59	4	66.07
04/30/2019	10	52	55	3	57.50
03/31/2019	10	49	52	3	57.50

$$\begin{array}{r} 16 \\ - 3 \\ \hline 13 \end{array}$$

$$13 \times 3.50 = 45.50$$

$$45.50 \div 2 = 22.75$$

$$13 \times 3.84 = 49.92$$

$$\#118.17 \text{ credit}$$

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to authorize to adjust the utility bill for Ruthie V Dearth in the amount of \$118.17, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020

AUTHORIZE TO ADJUST THE UTILITY BILL FOR TONY RIGGS

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill TONY RIGGS

Service address 490 NORTH STREET

Daytime phone number () 901-282-2830

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name TONY RIGGS Date of repair MARCH 2nd 2020

Daytime phone number () 901-282-2830

Type of repair and location of property REPLACED MAIN SERVICE LINE

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Tony Riggs
 For Office use only

Account Number 03-0024004 Billing period ending 2/28/20

High month usage 24 minus 6 month average 12 = Amount of Adjustment 12

\$ 109.08 credit

Handwritten signature
 3-11-20

Invoice INV00011

Chris Nunnally
 5880 Cloud rd
 Hernando MS
 38632
 9018702525
 450448@fedex.com

BILL TO
Tony Riggs
 490 North Street
 Hernando MS
 38632
 9012822830
 tonyadr@hotmail.com

DATE: Mar 2, 2020
 TERMS: Due On Receipt

DESCRIPTION	RATE	QTY	AMOUNT
Repair/Replaced service from meter to house due to leak on main line. Leak was discovered under the house and determined to replace entire line.	\$85.00	8	\$680.00
Materials 50' of 1" pex and 2 male fittings	\$350.00	1	\$350.00
SUBTOTAL			\$1,030.00
TAX (0%)			\$0.00
TOTAL			\$1,030.00
BALANCE DUE			\$1,030.00

Period	Code	Previous Reading	Current Reading	Consumption	Amount Due
03/31/2020	10				0.00
12/31/2019	10	52	76	24	246.16
01/31/2020	10	30	52	22	230.32
10/31/2019	10	13	30	17	183.72
11/30/2019	10		13	13	150.04
10/31/2019	10	287	290	7	95.82
09/30/2019	10	277	283	6	87.60
08/31/2019	10	270	277	7	85.02
07/31/2019	10	267	270	3	81.24
06/30/2019	10	263	267	4	79.11
05/31/2019	10	260	263	3	61.51
04/30/2019	10	258	260	2	52.97
03/31/2019	10	251	258	4	70.11

$$\begin{array}{r}
 24 \\
 - 12 \\
 \hline
 12 \times 3.50 = 42.00 \\
 42.00 \div 2 = 21.00 \\
 12 \times 3.84 = 46.08 \\
 \hline
 \$ 109.08
 \end{array}$$

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize to adjust the utility bill for Tony Riggs in the amount of \$109.08, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020

AUTHORIZE TO ADD A NEW POSITION TITLED OPERATIONS ASSISTANT IN THE PUBLIC WORKS DEPARTMENT WITH A PAY RANGE OF \$13.00 TO \$17.00 PER HOUR

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to add a new Position titled Operations Assistant in the Public Works Department with a pay range of \$13.00 to \$17.00 per hour. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AMEND BOARD ACTION ON JANUARY 7, 2020 TO REFLECT 9 DODGE CHARGERS AND 3 DODGE DURANGO PPV'S FOR THE POLICE DEPARTMENT (Board approved 12 Dodge Chargers on 1/7/2020, Chrysler cancelled 3 of the Chargers due to parts shortage, the Durango will be \$42 cheaper per unit)

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to amend Board Action of January 7, 2020 to reflect 9 Dodge Chargers and 3 Dodge Durango PPV's for the Police Department, from 12 Dodge Chargers. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AUTHORIZE TO REJECT QUOTES FOR LANDSCAPING THE SQUARE

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to reject quotes for Landscaping the Square. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

AUTHORIZE MAYOR FERGUSON TO SIGN AN AGREEMENT WITH AFFINITY LAWNSCAPES FOR LANDSCAPING THE SQUARE

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize Mayor Ferguson to sign an agreement with Affinity Lawnsapes for landscaping the square. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

RENAME GREEN T LAKE WEST

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve to rename Green T Lake Blvd West from Green T Road to Byhalia to be Green T Lake West. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

PROCLAMATION EMERGENCY DECLARATION

PROCLAMATION
(EMERGENCY DECLARATION)

WHEREAS, on the 14th day of March, 2020, the Governor of the State of Mississippi, pursuant to the Constitution of the State of Mississippi and Section 33-15-11(b)(17) of the Mississippi Code of 1972, Annotated as amended, declared a State of Emergency to exist in the State of Mississippi with respect to the worldwide outbreak of the novel coronavirus, identified as COVID-19; and

NOW THEREFORE, pursuant to Section 33-15-17(d) of the Mississippi Code of 1972, Annotated as Amended, and such other authority vested in the governing authorities for the City of Hernando, Mississippi, and in furtherance of the declaration of the Governor of the State of Mississippi reference to which is hereby made and for the reasons set forth therein, and finding that the risk of spread of COVID-19 constitutes a public emergency in and for the City of Hernando, Mississippi, the Mayor and Board of Alderman for the City of Hernando, Mississippi do hereby declare a "Local Emergency" as set out and defined in Section 33-15-5(g) of the Mississippi Code of 1972, Annotated as Amended to exist in the City of Hernando, Mississippi.

FURTHER, all provisions provided in Section 33-15-1, et seq. of the Mississippi Code of 1972, Annotated, as amended should be available to the Mayor and the City to ensure the protection of the life, safety, and health of the residents of the City of Hernando, Mississippi.

AND FURTHER, in accordance with Section 33-15-17(d) of the Mississippi Code of 1972, Annotated as Amended, the governing body of the City of Hernando, Mississippi shall review the need for continuing the local emergency at least every thirty (30) days until such local emergency is terminated, and shall proclaim the termination of such location emergency at the earliest possible date that conditions warrant.

During the local emergency, the governing body of the City of Hernando, Mississippi may promulgate orders and regulations necessary to provide for the protection of life and property, including orders and regulations imposing a curfew within the designated boundaries where necessary to preserve the public order and safety. Such orders and regulations and amendments and rescissions thereof shall be in writing and shall be given widespread notice and publicity.

IN WITNESS WHEREOF, I have hereunto set my hand this the 17th day of March 2020.

[Signature]
TOM FERGUSON, MAYOR

Attested to:

[Signature]
Katie Harbin, City Clerk

(SEAL)



SO VOTED ON AND APPROVED ON THIS THE 17TH DAY OF MARCH, 2020.

	<u>YEA</u>	<u>NAY</u>
ALDERMAN HARRIS	X	_____
ALDERMAN BRYANT	Absent	_____
ALDERWOMAN BROOKS	X	_____
ALDERMAN HIGDON	X	_____
ALDERMAN HOBBS	X	_____
ALDERMAN MCCLENDON	X	_____
ALDERMAN MILLER	X	_____

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to adopt the Proclamation Emergency Declaration. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to go into closed session to discuss going into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to go into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to table this item. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of March, 2020.

Alderman McLendon stated he would like to make a motion to close the Parks.

Kenny Stockton stated the Mayor can close them. The Board doesn't have to make a motion to do it.

Alderman Harris stated the Mayor can make the statement, put the letter out, but can't control the public.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Harris, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK