

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, August 4, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon (via phone) Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, Assistant Police Chief Shane Ellis, Human Resource Manager Julie Harris, Public Works Director Mikey Dyer, Assistant Public Works Director Lee Germany, Animal Control Director Susan Huff, Sibonie Swatzyna, Doug Thornton, Donna Vecellio, Susan Fernandez, Hudson Fernandez, Carolyn Richards, and Chas Emerson.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderwoman Brooks gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

August 4, 2020

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 37760 – 38030 less 37815 – 37836
- 6) Approve Docket of Claims No.'s 37815 - 37836 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize Cassaundra Perry to attend Municipal Court Clerks Fall Conference September 16 – 18, 2020, in Desoto County (no registration or travel expenses)
 - B) Authorize Gia Matheny to attend the MS Main Street Destination Downtown Annual Conference in Starkville, MS on September 15 – 17, 2021, also authorize to pay registration and travel expenses (previously approved, conference was rescheduled)
 - C) Authorize William Anthony, Christopher Hale, and Jeffrey Means to attend the Haz-Mat Awareness and Operations course in Pearl, MS on August 18-19, 2020, also authorize to pay registration and travel expenses.

- D) Authorize William Anthony, Christopher Hale, and Jeffrey Means to attend the Firefighter 1001 I-II in Pearl, MS at a date to be determined, also authorize to pay registration and travel expenses.
 - E) Authorize to accept a donation from Eldridge Services in the amount of \$300.00 for a Scavenger Hunt Sponsorship
 - F) Authorize to accept a donation from Lynn Fuller in the amount of \$100.00 for veterinary expenses
 - G) Authorize to accept a donation from Martha Neyman in the amount of \$100.00 for veterinary expenses
 - H) Authorize to accept a donation from Davud Willingham in the amount of \$50.00 for veterinary expenses
 - I) Authorize to declare surplus a 2009 Ford Crown Victoria VIN 2FAHP71V09X131252
 - J) Authorize to sell a 2009 Ford Crown Victoria VIN # 2FAHP71V09X131252 to Hickory MS Police for \$1500.00. Vehicle will include installed emergency equipment
 - K) Authorize VIN 2C3CDXKT8LH147401 Dodge Charger as unmarked, pursuant to MS Code 25-1-87 (this vehicle replaces previously unmarked vehicle with VIN 2C3CDXAT4HH525920 that is now marked according to MS Code 25-1-87)
 - L) Authorize to move Dispatcher Erin Pugh from full time to part time
 - M) Authorize to move Dispatcher Amy Simmons from part time to full time
- 9) Authorize to hire Latravione Latrell Mitchell as full time Certified Police Officer, to fill open position
- 10) Authorize to hire Tony James Logan as a full time Certified Police Officer, to fill an open position
- 11) Authorize to hire William Cole in the Parks Department as a full time employee (currently a seasonal employee)
- 12) Adopt Audit FYE 2018
- 13) Authorize to advertise for bids on the Animal Shelter Building
- 14) Authorize to advertise to hold a Public Hearing on August 18, 2020 for the proposed budget and tax levies fye 2021
- 15) Approve Utility Bill Adjustment Docket
- 16) Executive Session for Negotiations
- 17) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

APPROVE DOCKET OF CLAIMS NO.'S 37760 – 38030 LESS 37815 - 37836

The Board of Aldermen were presented with a docket of claims No. 37760 - 38030 less 37815 – 37836 in the amount of \$879,426.93 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 4th day of August, 2020.

APPROVE DOCKET OF CLAIMS NO.’S 37815 – 37836 (BRYANT)

Alderman Bryant was not present for the vote.

The Board of Aldermen were presented with a docket of claims No. 37815 – 37836 in the amount of \$5,251.40 for approval.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 4th day of August, 2020.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON JULY 7, 2020

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the minutes from the regular Mayor and Board of Aldermen Meeting on July 21, 2020, after clarifying the motion to read “Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks because there are no special conditions and circumstances that are peculiar to the land, structures, or buildings involved, because special conditions and circumstances will result from the actions of the applicant, and because the proposed modification does not uphold the intent and spirit of the Ordinance to provide an equal or better standard of protection and aesthetic value, we authorize to uphold the Planning Commissions denial and deny the variance to waive the required sidewalk installation for the AWG project located at 425 Highway 51 North subject to staff comments. As an additional condition of the motion, AWG may defer the construction of the sidewalks on the project site as required by the City until such time as the construction of the main AWG building is completed, provided that AWG posts a Letter of Credit to the City of Hernando for the costs of the sidewalks on the site. The Engineer for AWG and the City Engineer shall both confer and agree on the cost to determine the amount of the Letter of Credit. The Letter of Credit shall remain in place until such time as the sidewalks are completed and the sidewalk construction shall begin upon completion of the main AWG building. The Certificate of Development shall not require sidewalk completion before a certificate of occupancy may be granted by the City”. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting “Nay”: None.

ORDERED AND DONE this the 4th day of August, 2020.

CONSENT AGENDA

- A) Authorize Cassaundra Perry to attend Municipal Court Clerks Fall Conference September 16 – 18, 2020, in Desoto County (no registration or travel expenses)
- B) Authorize Gia Matheny to attend the MS Main Street Destination Downtown Annual Conference in Starkville, MS on September 15 – 17, 2021, also authorize to pay registration and travel expenses (previously approved, conference was rescheduled)
- C) Authorize William Anthony, Christopher Hale, and Jeffrey Means to attend the Haz-Mat Awareness and Operations course in Pearl, MS on August 18-19, 2020, also authorize to pay registration and travel expenses.

- D) Authorize William Anthony, Christopher Hale, and Jeffrey Means to attend the Firefighter 1001 I-II in Pearl, MS at a date to be determined, also authorize to pay registration and travel expenses.
- E) Authorize to accept a donation from Eldridge Services in the amount of \$300.00 for a Scavenger Hunt Sponsorship
- F) Authorize to accept a donation from Lynn Fuller in the amount of \$100.00 for veterinary expenses
- G) Authorize to accept a donation from Martha Neyman in the amount of \$100.00 for veterinary expenses
- H) Authorize to accept a donation from Davud Willingham in the amount of \$50.00 for veterinary expenses
- I) Authorize to declare surplus a 2009 Ford Crown Victoria VIN 2FAHP71V09X131252
- J) Authorize to sell a 2009 Ford Crown Victoria VIN # 2FAHP71V09X131252 to Hickory MS Police for \$1500.00. Vehicle will include installed emergency equipment
- K) Authorize VIN 2C3CDXKT8LH147401 Dodge Charger as unmarked, pursuant to MS Code 25-1-87 (this vehicle replaces previously unmarked vehicle with VIN 2C3CDXAT4HH525920 that is now marked according to MS Code 25-1-87)
- L) Authorize to move Dispatcher Erin Pugh from full time to part time
- M) Authorize to move Dispatcher Amy Simmons from part time to full time

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

AUTHORIZE TO HIRE LATRAVIONE LATRELL MITCHELL AS A FULL TIME CERTIFIED POLICE OFFICER (to fill an open position)

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Latravione Latrell Mitchell as a full time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

AUTHORIZE TO HIRE TONY JAMES LOGAN AS A FULL TIME CERTIFIED POLICE OFFICER (to fill an open position)

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Tony James Logan as a full time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

AUTHORIZE TO HIRE WILLIAM COLE IN THE PARKS DEPARTMENT AS A FULL TIME EMPLOYEE (currently a seasonal employee)

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to authorize to hire William Cole as a full time employee in the Parks Department, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

ADOPT AUDIT FYE 2018

David Engel, Fortenberry and Ballard, PC, presented the Audit Report for year ending 2018. Mr. Engel stated that the regular Audit and the Single Audit both were good with no findings.

Alderman Miller gave an attaboy to the staff for doing a good job.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to adopt the Audit FYE 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

AUTHORIZE TO ADVERTISE FOR BIDS ON THE ANIMAL SHELTER BUILDING

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize to advertise for bids on the Animal Shelter Building. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

AUTHORIZE TO ADVERTISE TO HOLD A PUBLIC HEARING ON AUGUST 18, 2020 FOR THE PROPOSED BUDGET AND TAX LEVIES FYE 2021

Alderman Miller stated he is sure Department Heads know not to come back with an increase. The City will have to act lean. We are the only City that hasn't done layoff's or cut pay during this time.

Motion was duly made by Alderwoman Brooks and seconded by Alderman McLendon to authorize to advertise to hold a public hearing on August 18, 2020 for the proposed budget and tax levies fye 2021, with no tax increase. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

APPROVE THE UTILITY BILL ADJUSTMENT DOCKET

Utility Bill Adjustment Docket
8/4/2020

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

House #	Street	Adjusted Amount	Reason for Leak Adjustment
228	N. Parkway	27.27	repair water leak
653	Hamon Cove	163.62	repair water line in yard

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Donna McCain
Service address 228 N. Parkway Hernando
Daytime phone number () 662-719-3407
Do you rent the property at this address? No If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name same as above Date of repair _____
Daytime phone number () _____
Type of repair and location of property water leak

Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Donna McCain

For Office use only

Account Number 08-0497404 Billing period ending 6-30-20

High month usage 8 minus 6 month average 5 = Amount of Adjustment 3

\$27.27 credit
[Signature]

FC Services LLC
3312 Marcia Louise Dr
Southaven, MS 38672
901-482-0830
cupplesplumbing@gmail.com

Bill To: _____ Date: 7-13-2020

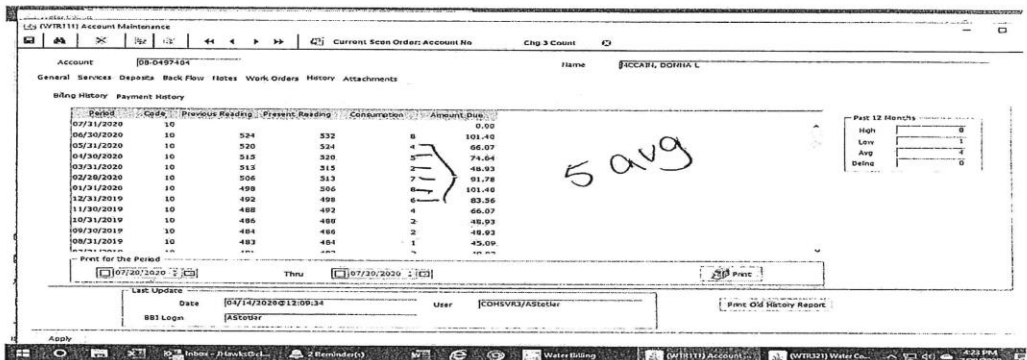
Invoice # _____

Address and Description of Job
228 N. Parkway

Qty	Item Description	Unit Price	Total
	<u>Repaired Leak on</u>		
	<u>3/4" water line in</u>		
	<u>front yard</u>		
Subtotal			<u>352.00</u>
Sales Tax			<u>22.00</u>
Total			<u>374.00</u>

Please make checks payable to **FC Services LLC**

"When Quality Counts"



$$\frac{8}{5}$$

$$\frac{3}{3} \times 3.50 = 10.50$$

$$10.50 \div 2 = 5.25$$

$$3 \times 3.84 = 11.52$$

$$27.27$$

WATER LEAK REPAIR VERIFICATION
 City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill LLC Dutch Boys
 Service address 653 Harrow Cove
 Daytime phone number () 901-619-3790

Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Dutch Boys LLC Date of repair 3/27/20 (yard)
3/20 (to: job)
 Daytime phone number () 901-619-3790

Type of repair and location of property Front yard between water
main & house + leak my toilet
 Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature _____
 For Office use only _____

Account Number 03-0125503 Billing period ending 4-30-20

High month usage 24 minus 6 month average 8 = Amount of Adjustment 18

\$ 163.62

ORDERED		SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
			repaired water line that was damaged by company installing communication lines			
						200.00

3-28-20 368844
 SOLD TO: ADDRESS 653 Harrow Cv. CITY, STATE, ZIP Hernando Ms.
 SHIP TO: ADDRESS Bubba Wilsons Allscapes CITY, STATE, ZIP 901-619-1171
 CUSTOMER ORDER NO. _____ SOLD BY _____ TERMS _____ F.O.B. _____ DATE _____
 (Paid)

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
07/31/2020	10	333	327	6	66.07
06/30/2020	10	310	323	13	146.00
05/31/2020	10	305	310	5	100.84
04/30/2020	10	279	305	26	261.98
03/31/2020					0.00

- 26
- 8

18 x 3.50 = 63.00
63.00 ÷ 2 = 31.50
18 x 3.84 = 69.12

\$ 163.62 credit

CITY OF HERNANDO
WORK ORDER
07/30/2020

WO NO	PRIORITY	TYPE	REC'D DATE	STATUS	ADDED BY
11433	Normal	WATER	03/30/2020	Closed	JH

ACCT TYPE	ACCT NO	NAME/ADDRESS/SUBDIVISION	ASSIGN TO
Residential	030125503	DUTSCH BOYS, LLC 2407 EAST ST HERNANDO MS 38632	MIKEY

SERVICE ADDRESS	DATE	HOME TELEPHONE	WORK TELEPHONE
653 HARROW COVE		901/619-3790	225/933-5301

- WATER -
REC NO:
MTR NO: 0000000000
PREV READING: 279
SCH DATE:
PRESSURE:
AMT:
TAP:
PRES READING: 279
CMP DATE: 04/03/2020
BEAT: 01

Problem:

WATER LEAK IN YARD. CUSTOMER THINKS CSPIRE MAY HAVE CAUSED THIS.

Solution:

CUSTOMER THINKS CSPIRE MAY HAVE HIT ON CUSTOMER SIDE BUT UPON ARRIVAL THERE WAS A MINI-X IN YARD DIGGING UP SOD SO I (CHARLIE) TOLD THEM THEY WOULD NEED TO FIX IT THEMSELVES, THEY AGREED. -CHARLIE 3/30/20

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize to go into closed session to discuss going into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize to go into executive session or negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

COME OUT OF EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to come out of executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

ADOPT RESOLUTION AUTHORIZING THE NORTH DELTA PLANNING AND DEVELOPMENT DISTRICT TO PREPARE AND SUBMIT AN ECONOMIC DEVELOPMENT ADMINISTRATION APPLICATION FOR THE CITY OF HERNANDO, MISSISSIPPI

Motion was duly made by Alderman Miller and seconded by Alderman Harris to adopt the Resolution Authorizing the North Delta Planning and Development District to Prepare and Submit an Economic Development Administration Application for the City of Hernando, Mississippi, also authorize Mayor Ferguson to sign, and waive the reading. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

**AUTHORIZE TO ADVERTISE FOR A REQUEST FOR PROPOSALS TO PROVIDE
PROFESSIONAL SERVICES**

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize to advertise for a request for Proposals to Provide Professional Services. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2020.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Harris, seconded by Alderman Hobbs to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK