

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, August 18, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon Alderwoman Brooks (via phone), and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, City Planner Keith Briley, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Human Resource Manager Julie Harris, Public Works Director Mikey Dyer, Assistant Public Works Director Lee Germany, Court Clerk Cassandra Perry, Park and Recreation Director Dewayne Williams, Donna Vecellio, Carolyn Richards, Bob and Loisy Reiner, Vickie Tillman and Josh Coleman, Johnny McBride, Nicholas Kreunen, Sam Lauderdale, Sibonie Swatzyna, Chris Emerson, and Derick Biglane.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Higdon gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

August 18, 2020
6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 38031 - 38271

- 6) Approve Minutes
- 7) Consent Agenda
 - A) Authorize Joshua Herrera and Marshel Berry to attend the CPAT entry exam in Pearl, MS on September 15, 2020, also authorize to pay registration and travel expenses. This will allow Joshua Herrera to attend the FF 1001 I-II Firefighter Certification program
 - B) Authorize to declare surplus and dispose of a HP640 Pro Windows 8 laptop, #03382
 - C) Authorize to declare surplus and dispose of a HP Probook 6470b laptop, #03166
 - D) Authorize to declare surplus and dispose of a Body Leverage Gym, Exercise Limited, P# 2372 (inoperable)
 - E) Request from Krewe of Hernando to have a Halloween Race (1 mile) on October 31, 2020
 - F) Authorize Mayor Ferguson to sign an agreement with Fortenberry & Ballard, PC to complete fye 2019 audit services
 - G) Authorize to charge an admission fee of \$5.00 per car for the Drive-in movie
 - H) Adopt Amended Resolution Authorizing City of Hernando Credit Card Users (Visa)(card for Public Works)
 - I) Authorize to advertise for bids for a Brush Truck
 - J) Authorize to advertise for a loan for a Brush Truck
- 8) Authorize to hire Keena Keel as a full time Deputy Court Clerk (open position)
- 9) Authorize to hire Roger Clark as a part time employee in the Public Works Department
- 10) Approval of the Subdivision Development Agreement for Arbor Pointe Subdivision Phase 2 between the City of Hernando and Mr. Jerry McBride, Arbor Pointe LLC and to authorize the Mayor to execute the agreement
- 11) PL-1460 – Request for Final Plat Approval for Jefferson Estates Subdivision Section C – Located near the Southeast Corner of Holly Springs Road and Jaybird Road 27-Lot Residential Subdivision – Robert Reiner, Developer
- 12) PL-1462 – Request for Final Plat Approval for Winningham Estates Section B a 19-Lot Residential Subdivision – Located on the North side of Nesbit Road and West side of Highway 51 – Ben Hoggard with R&H Engineering and Surveying
- 13) Approve Insurance Carrier fye 2021
- 14) Approve Garbage Bid
- 15) Public Hearing on the Proposed Budget and Tax Levies fye 2021

16) Adopt Resolution Setting Ad Valorem Tax Levey fye 2021

17) Recess

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

APPROVE DOCKET OF CLAIMS NO.'S 38031 - 38271

The Board of Aldermen were presented with a docket of claims No. 38031 - 38271 in the amount of \$473,904.43 for approval.

Motion was duly made by Alderman Harris and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON AUGUST 4, 2020

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the minutes from the regular Mayor and Board of Aldermen Meeting on August 4, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

CONSENT AGENDA

- A) Authorize Joshua Herrera and Marshel Berry to attend the CPAT entry exam in Pearl, MS on September 15, 2020, also authorize to pay registration and travel expenses. This will allow Joshua Herrera to attend the FF 1001 I-II Firefighter Certification program
- B) Authorize to declare surplus and dispose of a HP640 Pro Windows 8 laptop, #03382
- C) Authorize to declare surplus and dispose of a HP Probook 6470b laptop, #03166

- D) Authorize to declare surplus and dispose of a Body Leverage Gym, Exercise Limited, P# 2372 (inoperable)
- E) Request from Krewe of Hernando to have a Halloween Race (1 mile) on October 31, 2020
- F) Authorize Mayor Ferguson to sign an agreement with Fortenberry & Ballard, PC to complete fye 2019 audit services
- G) Authorize to charge an admission fee of \$5.00 per car for the Drive-in movie
- H) Adopt Amended Resolution Authorizing City of Hernando Credit Card Users (Visa)(card for Public Works)
- I) Authorize to advertise for bids for a Brush Truck
- J) Authorize to advertise for a loan for a Brush Truck

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

**AUTHORIZE TO HIRE KEENA KEEL AS A FULL TIME DEPUTY COURT CLERK
(open position)**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Keena Keel as a full time Deputy Court Clerk, following the recommendation of the Personnel Committee, based on the recommendation of the Court Clerk. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

**AUTHORIZE TO HIRE ROGER CLARK AS A PART TIME EMPLOYEE IN THE
PUBLIC WORKS DEPARTMENT**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Roger Clark as a part time employee in the Public Works Department, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

**APPROVAL OF THE SUBDIVISION DEVELOPMENT AGREEMENT FOR ARBOR
POINTE SUBDIVISION PHASE 2 BETWEEN THE CITY OF HERNANDO AND MR.
JERRY MCBRIDE, ARBOR POINTE LLC AND TO AUTHORIZE THE MAYOR TO
EXECUTE THE AGREEMENT**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.: PL-1457 Item No.: __
Request: Approval of a Subdivision Development Agreement for Arbor Pointe Subdivision Phase 2
Location: Southwest Corner of Memphis Street and Ferguson Road
Applicant: Keith Briley, AICP – Planning Director
Date: August 18, 2020

INTRODUCTION:

This is a request for approval of the Subdivision Development Agreement for Arbor Pointe Subdivision Phase 2 between the City of Hernando and Mr. Jerry McBride, Arbor Pointe LLC and to authorize the Mayor to execute the agreement.

BACKGROUND:

<u>Application</u>	<u>Approval</u>	<u>Date</u>
Rezone from M-1 to R-10	Board of Aldermen	February 20, 2018
Arbor Pointe S/D Phase 1	Planning Commission Board of Aldermen	April 16, 2019 June 13, 2019
Arbor Pointe S/D Phase 2	Planning Commission Board of Aldermen	July 14, 2020 July 21, 2020

DISCUSSION:

The agreement before you is the City's standard Subdivision Development Agreement. It covers the Developer's responsibilities and obligations. Included in the agreement is the Bond Amounts as have been determined by the City Engineer.

Final lift of Asphalt	\$ 70,000.00
Repairs to Streets	\$ 25,000.00

Sidewalks	\$ 25,000.00
Erosion Control	\$ 25,000.00
Landscaping	\$ 10,000.00
Lift Station	\$ 10,000.00
Water and Sewer	<u>\$ 15,000.00</u>
Total Bond	\$ 180,000.00

STAFF COMMENTS:

1. The Development Agreement contains language that requires the Developer to reimburse the City for any engineering cost for review of the plans and inspections of the installation of the infrastructure. This will include any reimbursement for third-party inspection when required.
2. Mr. Jerry McBride is the developer of the subdivision under Arbor Pointe, LLC.

STAFF RECOMMENDATION:

Staff recommends approval.

PROPOSED MOTION:

I move to approve the Subdivision Development Agreement for Arbor Pointe Subdivision 2 between the City of Hernando and Mr. Jerry McBride of Arbor Pointe LLC and to authorize the Mayor to execute the agreement.

Alderman McLendon asked what improvements will be done on the north side to Laurel Wood.

Keith Briley answered a buffer, grading, etc.

Alderman McLendon asked if the water will slope back to the west.

Keith Briley answered it will run west.

Alderman Hobbs asked has the final overlay been applied.

Keith Briley answered no, they haven't reached that point yet.

Mayor Ferguson asked will the common open space be maintained by the HOA.

Keith Briley answered yes.

Mayor Ferguson asked when will the HOA be put into place.

Keith Briley answered that the HOA is the developer until they reach the time to turn over to the residents.

Alderman McLendon stated the estimated costs of construction improvements is \$1,573,000.

Keith Briley stated that is for all phases.

Alderman McLendon stated this is phase 2.

Keith Briley answered yes.

Alderman McLendon asked is the bond for \$180,000 is just for streets.

Keith Briley answered no, it is for everything.

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the Subdivision Development Agreement for Arbor Pointe Subdivision 2 between the City of Hernando and Mr. Jerry McBride of Arbor Point LLC and to authorize the Mayor to execute the agreement. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Bryant, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

**PL – 1460 – REQUEST FOR FINAL PLAT APPROVAL FOR JEFFERSON ESTATES
SUBDIVISION SECTION C – LOCATED NEAR THE SOUTHEAST CORNER OF
HOLLY SPRINGS ROAD AND JAYBIRD ROAD 27 – LOT RESIDENTIAL
SUBDIVISION – ROBERT REINER, DEVELOPER**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.: PL-1460 Item No.: ___
Request: Request for Final Plat Approval for Jefferson Estates Subdivision Section C
Location: Near Southeast corner of Holly Springs Rd and Jaybird Rd.
Applicant: Robert Reiner, Developer

Date: August 18, 2020

INTRODUCTION:

Robert Reiner, Developer is requesting Final Plat Approval for Jefferson Estates Subdivision Section C

DISCUSSION:

The proposed subdivision is to be developed as Jefferson Estates Section C and will consist of 27 lots. The lot size average being between 14,000-15,000 square feet.

Each lot will have the required setbacks listed below which conform to the approved Planned Unit Development and the Restrictive Covenants requirements.

Front.....25 feet

Side5 feet total

Rear20 feet

The following is an excerpt from the City of Hernando Subdivision Regulations Ordinance and is applicable to the request for Final Plat approval.

Article V. Subdivision Design Standards

A. Streets

- 5. The minimum right-of-way width for minor streets shall be 50 feet, except that in cases where the topography or special conditions make right-of-way of less width more suitable, the Planning Commission may waive the above requirement.*

H. Residential Development Pattern Book Required

- 1. Any proposed subdivision containing more than 19 lots shall provide a pattern book illustrating in detail the character of proposed architecture, fences, accessory buildings, and any other graphic element including, but not limited to, street signs, light facilities, identification signs, etc.*

Article VI. Required Minimum Improvements

G. Sidewalks

- 1. Concrete sidewalks not less than five (5) feet wide and four (4) inches in depth shall be constructed along both sides of all major and collector streets with curbs and gutters in accordance with applicable standard specifications of the City. Sidewalks shall be constructed along at least one side of every at least one side of every minor street shown on the plat with the exception of cul-de-sac where sidewalks are not required.*

STAFF COMMENTS:

Standard Subdivision Comments

1. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
2. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
3. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
4. Sidewalks shall be installed on the both sides of all streets.
5. Finished floor elevations shall be listed for each lot.
6. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. No relocated buildings will be allowed.
10. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
11. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
12. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
13. Prior to the beginning of construction, the Developer shall enter into a Development Agreement with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B.

Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.

14. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
15. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
16. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
17. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.
18. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.

Project Specific Comments

1. A Homeowners Association is to be established prior to the recording of any final plat. Any buffer areas, retention basins, landscape areas, open areas, street medians, entrance signs, and any other common elements, proposed to be dedicated to the Homeowners Association in that phase shall be deeded over to the Homeowners Association with the recording of the final plat of that respective phase. A copy of the finalized incorporation papers and any deeds transferring common elements to the Homeowners Association shall be submitted to the staff for inclusion in the file.
2. The Homeowners Association covenants shall be submitted to and approved by Planning Staff prior to recording of the plat.
3. The submitted covenants shall match the covenants that were recorded as part of Jefferson Estates PUD and Jefferson Estates Section A and Section B. If amendments are requested by the developer they shall be approved by Planning Staff.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, August 12, 2020, and voted to grant Final Plat Approval for Jefferson Estates Section C, a 27-Lot Single Family Residential Subdivision located near the Southeast corner of Holly Springs Rd and Jaybird Rd, subject to Staff Comments.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat Approval for Jefferson Estates Section C, a 27-Lot Single Family Residential Subdivision located near the Southeast corner of Holly Springs Rd and Jaybird Rd, subject to Staff Comments.

Alderwoman Brooks asked if this is the section that will have a construction road to St Ives.

Keith Briley answered that will be in Section D or E because that is to the east.

Alderman McLendon asked how do these homes compare to what's there.

Keith Briley answered they have to be comparable because of the PUD.

Alderman McLendon asked when this was approved was it in the county.

Keith Briley answered I don't believe so.

Alderman McLendon asked about water retention in the middle.

Keith Briley answered no.

Alderman McLendon asked if homes will back up to that.

Keith Briley answered no.

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to approve the Final Plat for Jefferson Estates Section C, a 27-Lot Single Family Residential Subdivision located near the Southeast Corner of Holly Springs Rd and Jaybird Rd, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

PL – 1462 – REQUEST FOR FINAL PLAT APPROVAL FOR WINNINGHAM ESTATES SECTION B A 19-LOT RESIDENTIAL SUBDIVISION – LOCATED ON THE NORTH SIDE OF NESBIT ROAD AND WEST SIDE OF HIGHWAY 51 – BEN HOGGARD WITH R&H ENGINEERING AND SURVEYING

Planning Director Keith Briley presented the information.



City of
Hernando
MISSISSIPPI

BOARD OF ALDERMEN
STAFF REPORT

Project No.: PL-1462 Item No.: __
 Request: Request for Final Plat Approval for Winningham Estates Section B
 Location: North side of Nesbit Road and West of Highway 51
 Applicant: Ben Hoggard with R&H Engineering and Surveying
 Date: August 18, 2020

INTRODUCTION:

Ben Hoggard with R&H Engineering and Surveying is requesting Final Plat Approval for Winningham Estates Section B.

BACKGROUND:

The subject property is to be the next phase of the Winningham Estates Subdivision. The property is located on the north side of Nesbit Road and West of Highway 51.

Winningham Estates PUD was recommended for rezoning from A-R Agricultural Residential to PUD Planned Unit Development by the Planning Commission on February 7, 2005. The Board of Aldermen approved the rezoning on March 15, 2005. Winningham Estates Subdivision Section A was approved by the Planning Commission on May 9, 2007, and by the Board of Aldermen on May 15, 2007. Winningham Estates Section B Preliminary Plat was approved by the Planning Commission on March 12, 2019.

DISCUSSION:

The proposed subdivision is to be developed as Winningham Estates Section B and will consist of 19 Lots: 18 Buildable and 1 Common Open Space. The lot sizes range from a 10,531.72 s.f. to 19,669.45 s.f. Access into Section B will be by the northern extension of Wooten.

The layout of the roads on the north end of the subdivision are different than originally approved in the Master Plan. Four Ways Drive should be a stub out for future development not a cul-de-sac.

Each lot will have the required setbacks listed below which conform to the approved Planned Unit Development and the Restrictive Covenants requirements.

Front.....30 feet
 Side15 feet total
 Rear.....25 feet

The following is an excerpt from the City of Hernando Subdivision Regulations Ordinance and is applicable to the request for Preliminary Plat approval.

Article V. Subdivision Design Standards

B. Streets

5. *The minimum right-of-way width for minor streets shall be 50 feet, except that in cases where the topography or special conditions make right-of-way of less width more suitable, the Planning Commission may waive the above requirement.*

H. Residential Development Pattern Book Required

1. *Any proposed subdivision containing more than 19 lots shall provide a pattern book illustrating in detail the character of proposed architecture, fences, accessory buildings, and any other graphic element including, but not limited to, street signs, light facilities, identification signs, etc.*

Article VI. Required Minimum Improvements

G. Sidewalks

1. *Concrete sidewalks not less than five (5) feet wide and four (4) inches in depth shall be constructed along both sides of all major and collector streets with curbs and gutters in accordance with applicable standard specifications of the City. Sidewalks shall be constructed along at least one side of every at least one side of every minor street shown on the plat with the exception of cul-de-sac where sidewalks are not required.*

STAFF COMMENTS:

Standard Subdivision Comments

19. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
20. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
21. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City

Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.

22. Sidewalks shall be installed on the both sides of all streets.
23. Finished floor elevations shall be listed for each lot.
24. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
25. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
26. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
27. No relocated buildings will be allowed.
28. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
29. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
30. Prior to the beginning of construction, the Developer shall enter into a Development Agreement with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.
31. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
32. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
33. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
34. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.
35. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.

Project Specific Comments

4. Prior to recording the Final Plat approval, the plat shall be revised to enlarge the street names.
5. The Pattern Book required by Article V §H. of the City of Hernando Subdivision Regulations Ordinance will be the same that was approved as part of the Winningham Estates PUD. Copies are attached to the staff report.
6. A Homeowners Association is to be established prior to the recording of any final plat. Any buffer areas, retention basins, landscape areas, open areas, street medians, entrance signs, and any other common elements, proposed to be dedicated to the Homeowners Association in that phase shall be deeded over to the Homeowners Association with the recording of the final plat of that respective phase. A copy of the finalized incorporation papers and any deeds transferring common elements to the Homeowners Association shall be submitted to the staff for inclusion in the file.
7. The Homeowners Association covenants shall be submitted to and approved by Planning Staff prior to recording of the plat.
8. The submitted covenants shall match the covenants that were recorded as part of Winningham Estates PUD and Winningham Estates Section A. If amendments are requested by the developer, they shall be approved by Planning Staff. If proposed changes are less than what is required by the Winningham Estates PUD covenants those changes shall be approved by the Planning Commission.
9. The Applicant shall explain the reason the street intersection of Four Ways Drive and Andy's Way is different than the road alignment that was approved as part of the PUD outline plan.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, August 8, 2020, and voted to grant Final Plat Approval for Winningham Estates Section B, a 19-Lot Single Family Residential Subdivision located on north side of Nesbit Road and West of Highway 51, subject to Staff Comments.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat Approval for Winningham Estates Section B, a 19-Lot Single Family Residential Subdivision located on north side of Nesbit Road and West of Highway 51, subject to Staff Comments.

Alderman McLendon asked how many extra lots.

Keith Briley answered 18.

Alderman Hobbs asked where is the construction entrance.

Keith Briley answered it hasn't been established yet, we can do that when the contract comes up. There are still some vacant lots in Section A.

Alderman Hobbs asked when will we determine the road and the bond.

Keith Briley answered either when we do the contract or the final plat.

Alderman Miller stated this shouldn't be here, they should have addressed it to the Planning Commission. It's not what was listed in the PUD.

Mayor Ferguson asked Kenny Stockton if we were on the right path or not.

Kenny Stockton has a good point. You could approve Section B as is and come back, or not allow the street.

Alderman Miller stated I'm just concerned with the procedures. I'm not against it, but if you're going to do procedure, use them and address it the right way. If the PUD has changed from what we approved, it has to be amended.

Alderman Miller asked when it's not in line with the PUD, what do you do.

Ben Hoggard answered and amendment.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to grant Final Plat Approval for Winningham Estates Section B, a 19-Lot Single Family Residential Subdivision located on the north side of Nesbit Road and West of Highway 51, with the original PUD road alignment, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

APPROVE INSURANCE CARRIER FYE 2021

Chas Emerson and Donna Vecellio presented the insurance information. There is a 14% decrease in the cost.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to approve the insurance carrier as Untied Healthcare for medical, dental and vision, fye 2021. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

APPROVE GARBAGE BID

Public Works Director Mikey Dyer presented the information.

Mikey Dyer stated that he recommends to table this item. He wants to re-negotiate with each bidder.

Motion was duly made by Alderman Hobbs and seconded by Alderman McLendon to authorize table this item. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of August, 2020.

PUBLIC HEARING ON THE PROPOSED BUDGET AND TAX LEVIES FYE 2021

Mayor Ferguson opened up the Public Hearing on the proposed budget and tax levies fye 2021.

Alderman Miller stated we have a shortfall of almost \$1,000,000 with no contingency. We have to have a balanced budget. I told the Department heads at the last meeting, no increase. They will have to cut the budget or we will.

Mayor Ferguson stated we will take it back and bring back at the next meeting. If it's not right, then we can have special meetings until we finish.

Alderman McLendon asked when does it have to be adopted.

City Clerk Katie Harbin answered September 15th

Mayor Ferguson stated by the second meeting in September, yes that's the 15th

Alderman Miller stated and this is with no raises in there.

Alderman McLendon stated and no layoffs.

Alderman Higdon stated so far.

Alderman Hobbs stated bring us back a balanced budget this time. If it's not, send them back.

Alderman Miller stated he'd like to know how many drivers we have that needs a new vehicle.

Alderman Higdon stated I get more complaints about roads, I don't want to see that money taken away.

Alderman Miller stated he agrees a little, but everything will have to fill a little pain.

ADOPT RESOLUTION SETTING AD VALOREM TAX LEVY FYE 2021

RESOLUTION SETTING AD VALOREM TAX LEVY FOR THE CITY OF HERNANDO, MISSISSIPPI FOR THE FISCAL YEAR 2020 – 2021

WHEREAS, the City of Hernando now desires to set the ad valorem tax levy for the City for the fiscal year 2020 – 2021, pursuant to the Mississippi Code of 1972, Annotated, and the Mayor and Board of Aldermen having carefully considered and determined the needs of the municipality and that the tax rate required to meet the expenses of said municipality for the fiscal year 2020 – 2021.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Hernando, Mississippi that the ad valorem tax rate and levies for the fiscal year 2020 – 2021 shall be as follows:

GENERAL FUND – on each dollar (\$1.00) valuation as authorized by Section 27-39-307 of the Mississippi Code of 1972, Annotated, for General Revenue purposes and General Improvements, Thirty Two and 79.54/100 (32.7954) Mills.

MUNICIPAL BOND AND INTEREST FUND – on each dollar (\$1.00) valuation as authorized by Section 21-33-45 of the Mississippi Code, Annotated, Five and 0.6/100 (5.06) Mills.

LIBRARY FUND – on each dollar (\$1.00) valuation as authorized by Section 39-3-7 of the Mississippi Code of 1972, Annotated, 9.1/100 (.91) Mills.

CULTURE & RECREATION FUND – on each dollar (\$1.00) valuation as authorized for park improvements and maintenance, Two and 0/100 (2.00) mills.

The total mills for 2020 – 2021 is Forty and 76.54/100 (40.7654) Mills.

Motion was duly made by Alderman Miller seconded by Alderman Higdon to approve the Resolution Setting the ad valorem tax levy for the City of Hernando for the fiscal year 2020 – 2021. A roll call vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting “Nay”: None.

SO ORDERED on this the 18th day of August 2020.

Tom Ferguson, Mayor

Attest:

Katie Harbin, City Clerk

RECESS

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to recess until September 1, 2020.

Motion passed with a unanimous vote of “Aye”.

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK