

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, September 15, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon Alderwoman Brooks and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, City Planner Keith Briley, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Deputy Fire Chief Marshal Berry, Human Resource Manager Julie Harris, Public Works Director Mikey Dyer, Assistant Public Works Director Lee Germany, Court Clerk Cassandra Perry, Park and Recreation Director Dewayne Williams, John Wah, Rosie Berry, Carolyn Richards, Mike Foster, Dale Wilson, Austin Wilson, Mary Wilson and Lee Ashcraft.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Miller gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

September 15, 2020
6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 38493 – 38675
- 6) Approve Minutes

7) Consent Agenda

- A) Authorize to accept a donation from Amy Wadsworth in the amount of \$100.00 for veterinary expenses
 - B) Authorize to advertise to bid for the Conger Park Trail (BCBS grant)
 - C) Authorize to give Lee Germany a 4% raise for the completion of his 90-day probationary period as the assistant Public Works Director
 - D) Authorize to pay Community Bank for Loan # 8027145 \$12,275.18 for August and September payments (did not make the docket)
- 8) Authorize to hire Nicole Kobylarz as Planning Clerk in the Office of Planning at a pay rate of \$13.00 per hour
- 9) Appoint Judge Adam Emerson
- 10) Appoint Fire Chief / Fire Marshal / Ambulance Director / Emergency Management Administrator Marshel Berry
- 11) Request to Reduce the Bond Amount for Magnolia Commons Phase 3 – Johnny Coleman, Developer
- 12) PL-1451 – Request Approval to Rezone from C-3 General Commercial to PUD Planned Unit Development – Parcel No. 308613001 0009901 Located on the west side of Memphis Street and south of West Valley Street – Dale Wilson, Owner
- 13) PL-1465 – Request Final Plat Approval for Sloane Trezevant Subdivision Phase 1 Revision to Lot 1 – 630 East Commerce Street – Andy Richardson with R&H Engineering and Surveying LLC
- 14) PL-1466 – Request Final Plat Approval for a One Lot Commercial Subdivision – 284 Pleasant Hill Road – Fasil Kebede with Beruk Construction, INC.
- 15) PL-1468 – Request Final Plat Approval for a Revision to Lot 1 of the Westside Hills Subdivision Section A – Northeast Corner of Gin Street & Southern Street – Lee Ashcraft with Hernando DeSoto Habitat for Humanities
- 16) Adopt Budget fye 2021
- 17) Approve Utility Adjustment Docket
- 18) Approve the Construction, Use, Operation and Maintenance Agreement and Authorize the Mayor to execute the agreement
- 19) Authorize Mayor to sign a Professional Service Agreement for AWG Infrastructure Improvements with Pickering
- 20) Executive Session for litigation

21) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

APPROVE DOCKET OF CLAIMS NO.'S 38493 - 38672

The Board of Aldermen were presented with a docket of claims No. 38493 - 38672 in the amount of \$1,856,866.30 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON SEPTEMBER 1, 2020

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the minutes from the regular Mayor and Board of Aldermen Meeting on September 1, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

Alderman Harris and Alderman Bryant abstained from voting.

ORDERED AND DONE this the 15th day of September, 2020.

CONSENT AGENDA

- A) Authorize to accept a donation from Amy Wadsworth in the amount of \$100.00 for veterinary expenses
- B) Authorize to advertise to bid for the Conger Park Trail (BCBS grant)
- C) Authorize to give Lee Germany a 4% raise for the completion of his 90-day probationary period as the assistant Public Works Director
- D) Authorize to pay Community Bank for Loan # 8027145 \$12,275.18 for August and September payments (did not make the docket)

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

AUTHORIZE TO HIRE NICOLE KOBYLARZ AS A PLANNING CLERK IN THE OFFICE OF PLANNING AT A PAY RATE OF \$13.00 PER HOUR, PENDING PRE-EMPLOYMENT SCREENINGS

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to hire Nicole Kobylarz as a Planning Clerk in the Office of Planning at a pay rate of \$13.00 per hour, pending pre-employment screenings, based on the personnel committee recommendation, following the recommendation of the Planning Director. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

APPOINT 2ND MUNICIPAL JUDGE ADAM EMERSON

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to appoint Adam Emerson as a 2nd Municipal Judge. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

APPOINT MARSHEL BERRY AS FIRE CHIEF / FIRE MARSHAL / AMBULANCE DIRECTOR / EMERGENCY MANAGEMENT ADMINISTRATOR

Motion was duly made by Alderman Bryant and seconded by Alderman Harris to appoint Marshel Berry as Fire Chief / Fire Marshal / Ambulance Director / Emergency Management Administrator. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of September, 2020.

**REQUEST TO REDUCE THE BOND AMOUNT FOR MAGNOLIA COMMONS PHASE
3 – JOHNNY COLEMAN, DEVELOPER**

Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1364	Item No.: ___
Request:	Reduce the Bond Amount for Magnolia Commons Phase 3	
Location:	East Side of Magnolia Drive and North of Magnolia Gardens Drive	
Applicant:	Johnny Coleman, Developer	
Date:	September 15, 2020	

INTRODUCTION:

The request is to reduce the bond amount for Magnolia Commons Phase 3.

BACKGROUND:

The Planning Commission granted Final Plat approval for Magnolia Commons Subdivision Phase 3 on Tuesday, December 11, 2018. The Board of Aldermen granted Final Plat approval on Tuesday, December 18, 2018. The Subdivision Development Agreement was approved by the Board of Aldermen on February 5, 2019.

DISCUSSION:

The Subdivision Development Agreement set the bond amount at \$200,000.00. With the completion of Phase 3 and the near buildout status, the Developer has installed the last layer of asphalt for the streets and is requesting a reduction in the bond amount set by Subdivision Development Agreement.

STAFF COMMENTS:

1. The City Engineer has reviewed the subdivision and has set the reduced bond amount at \$20,000.00 to cover street maintenance for a period of one (1) year.
2. Mr. Johnny Coleman is the developer of the subdivision under Johnny Coleman Builders.

STAFF RECOMMENDATION:

Staff recommends approval.

PROPOSED MOTION:

I move to reduce the bond amount for Magnolia Commons Phase 3 from \$200,000.00 to \$20,000.00 to cover street maintenance for a period of one (1) year.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to reduce the bond amount for Magnolia Commons Phase 3 to \$20,000 to cover street maintenance for 1 year. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

**PL – 1451 – REQUEST APPROVAL TO REZONE FROM C-3 GENERAL
COMMERCIAL TO PUD PLANNED UNIT DEVELOPMENT – PARCEL NO.
308613001 0009901 LOCATED ON THE WEST SIDE OF MEMPHIS STREET AND
SOUTH OF WEST VALLEY STREET – DALE WILSON, OWNER**

Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1451	Item No.:	__
Request:	Approval to Rezone from C-3 General Commercial to PUD Planned Unit Development		
Location:	Parcel No. 308613001 0009901 Located on the west side of Memphis Street and south of West Valley Street		
Applicant:	Dale Wilson, Owner		

Date: September 15, 2020

INTRODUCTION:

Dale Wilson, Owner, is requesting to rezone 0.104-acres of land from C-3 General Commercial to PUD Planned Unit Development.

BACKGROUND:

The subject property is located on the west side of Memphis Street north of the Hernando Square. The property is currently vacant and is zoned C-3 General Commercial.

DISCUSSION:

The applicant is requesting approval to rezone the property from C-3 General Commercial to PUD Planned Unit Development for the development of three (3) townhomes.

Article XVIII Amendments of the City of Hernando Zoning Ordinance allows for the amendment of the text or map of the Zoning Ordinance provided the applicant demonstrates the appropriateness of the change and address the following criteria for the zoning amendment.

1. How the proposed amendment would conform to the General Development Plan.

Applicant: No

Planning Staff: The Comprehensive Plan contains language encouraging the mix of uses in certain areas of the City. The subject property is located within an area designated as Mixed-Use on the Comprehensive Plan's Future Land Use Plan. See attached sections from the Comprehensive Plan for reference.

2. Why the existing zoning district classification of the property in question is inappropriate or improper.

Applicant: Yes, this area is now has more mixed use developments. People are wanting a space close to the Square to take advantage of being close to the shops, restaurants, and the Farmers Market.

Planning Staff: The property is surrounded on all sides by the C-3 General Commercial zoning district. However, the C-3 District does not allow for mixed-use development as is called for in the City's Comprehensive Plan.

3. That major economic, physical, or social changes, if any, have occurred in the vicinity of the property in question that were not anticipated by the General Development Plan and have substantially altered the basic character of the area, which make the proposed amendment to the Zoning District Map appropriate;

Applicant: Yes, there is a want of residential space near the Hernando Square

Planning Staff: The subject property is in an area that has begun to redevelop with the renovation of old buildings such as One Memphis Street (2467 Memphis Street) and the construction of a multi-use building to the immediate west (2446 Caffey Street).

PLANNED UNIT DEVELOPMENT ANALYSIS:

Preliminary Site Plan

Article IX Planned and Overlay Districts §d. The "PUD" Planned Unit Development District ¶iii. Preliminary Site Plan Required

1. The applicant has provided a Concept Site Plan that includes a preliminary layout of the site. A copy is included in the attachments.
2. The proposed Concept Site Plan shows the subject property being developed as three (3) attached townhome units.
3. The plan indicates that there will be a 5'-0" side yard setback and an 8'-0" rear yard setback.
4. The units will be 2 stories and have the following square footages.

Unit 11,612 sq. ft.

Unit 21,350 sq. ft.

Unit 31,612 sq. ft.

Review Standards

Article IX Planned and Overlay Districts §d. The "PUD" Planned Unit Development District ¶vi. Review Standards. The site plan must provide for and conform entirely to the following standards and requirements.

1. Density

The site will have a density of 28.8 DUA.

$$\frac{3 \text{ dwelling units}}{0.104 \text{ acres}} = 28.8 \text{ DUA}$$

2. Streets and Parking

The site has frontage on Memphis Street and has no proposed streets. There are six (6) proposed on street parking places that will be at an angle to site.

3. Public Infrastructure – Water, Sanitary Sewer, and Storm Drainage

The proposed project will require connection to the City’s water service, sanitary sewer service, and storm drainage.

4. Installation of Improvements

All improvements are to be installed and maintained by the developer unless other arrangements are approved by the City of Hernando are made.

5. Special Improvements

There are no Special Improvements required at this time. However, the City reserves the right to make any special improvement requirements that may be determined as necessary during the Development Plan approval phase.

6. Parks and Playgrounds

Article IX.§d.vi.(6) of the City of Hernando Zoning Ordinance requires that a minimum of 10% of the gross residential area be set aside as parks and play grounds. The applicant is providing a park area behind the building for use by the residents.

<u>Required Park Land</u>		
	<u>Acres</u>	<u>Sq. Ft.</u>
Lot Area	0.104	4,549
10% of Lot	0.010	455
Remaining Land	0.094	4,094

7. Sketch Plat

The applicant has supplied a Preliminary Plat in the form of a Master Plan Map that includes the boundary of the subject property and the proposed street and lot layout.

Allowable Uses

The text of the PUD calls for the property to be used for the development of residential townhomes

Development Phases

The development will occur in one phase.

STAFF COMMENTS:

1. The request before you is for the rezoning of the property from C-3 General Commercial to PUD Planned Unit Development.
2. On August 11, 2020, the Planning Commission voted to table the application until September 8, 2020, to allow the applicant to provide additional information.
3. If approved, the Developer shall submit an application for Certificate of Development Approval prior to beginning construction.
4. After Certificate of Development approval, the Developer shall submit for building permit approval prior to beginning construction

STAFF RECOMMENDATION:

Staff recommendation is withheld.

PROPOSED MOTION:

Motion to Approve

I move to approve the rezoning of a 0.104-acre parcel of land know as Parcel No. 308613001 0009901 being located on the west side of Memphis Street and south of West Valley Street., subject to Staff Comments.

Motion to Deny

Because _____ *INSERT REASON HERE* _____ I move to deny the rezoning of a 0.104-acre parcel of land know as Parcel No. 308613001 0009901 being located on the west side of Memphis Street and south of West Valley Street.

Motion was duly made by Alderman McLendon and seconded by Alderman Harris to table this item to the October 6th Board meeting, due to he didn't see it until Monday night. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

**PL – 1465 – REQUEST FINAL PLAT APPROVAL FOR SLOANE TREZEVANT
SUBDIVISION PHASE 1 REVISION TO LOT 1 – 630 EAST COMMERCE STREET –
ANDY RICHARDSON WITH R&H ENGINEERING AND SURVEYING, LLC**

Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.: PL-1465 Item No.: __
Request: Request Final Plat Approval for Sloane Trezevant Subdivision Phase 1 Revision to Lot 1
Location: 630 East Commerce Street
Applicant: Andy Richardson with R&H Engineering and Surveying LLC
Date: September 15, 2020

INTRODUCTION:

Andy Richardson with R&H Engineering and Surveying LLC is requesting Final Plat Approval for Sloane Trezevant Subdivision Phase 1 Revision to Lot 1.

BACKGROUND:

The subject property is located at the northwest corner of the intersection of East Commerce Street and Sloanes Way. The property is currently zoned C-2 Highway Commercial.

The site is composed of two properties, 630 East Commerce Street and Lot 1 of the Sloane Trezevant Subdivision. 630 East Commerce Street was formerly a convenience store with a gas station. Lot 1 of the Sloane Trezevant Subdivision is undeveloped. Sloane Trezevant Subdivision Phase 1 was approved by the Planning Commission on June 10, 1997, and by the Board of Aldermen on June 17, 1997. The plat was recorded in the DeSoto County Chancery Clerks Office on October 10, 1997 in Plat Book 58 Page 44.

DISCUSSION:

The request is to expand Lot 1 of the Sloane Trezevant Subdivision south by combining with the property at 630 East Commerce to form a revised Lot 1 for future a development.

The C-2 Highway Commercial Zoning District has the following setback requirements.

Front.....50 feet
Side 0 feet
Rear.....20 feet

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, September 8, 2020 and voted to grant Final Plat Approval for Sloane Trezevant Subdivision Phase 1 Revision to Lot 1 located at 630 East Commerce Street, subject to Staff Comments.

STAFF COMMENTS:

1. Prior to recording the Final Plat, the developer shall submit letter from Entergy, Atmos, Comcast, AT&T, and any other utility providers in the vicinity stating that they have no services located in the 20-foot utility easement located on the south side of the existing Lot 1 of the Sloane Trezevant Subdivision.
2. The 30-foot Drainage and Utility Easement that runs diagonally across the existing Lot 1 of the Sloane Trezevant Subdivision shall remain.
3. If approved and prior to development, a Certificate of Development application for the site shall be submitted to the Office of Planning for approval.
4. After Certificate of Development approval, the applicant shall submit full construction plans for building permit approval. The plans must be signed and sealed by the appropriate design professional licensed to practice in the State of Mississippi.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat Approval for Sloane Trezevant Subdivision Phase 1 Revision to Lot 1 located at 630 East Commerce Street, subject to Staff Comments.

John Walker stated one of the issues from the Planning Commission was that there may be a force sewer main in the easement. If we can come up with a way, we would like to not have to move it.

Mayor Ferguson stated as long as you don't encroach upon it, you're ok.
Alderman Miller stated right now, the Planning Commission approved with 30 feet.

John Walker stated I'd prefer not to move the force main.

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to grant final plat approval for Sloane Trezevent Subdivision Phase 1 Revision to Lot 1 located of 630 East Commerce Street, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon and Alderwoman Brooks.

Those voting "Nay": None.

Alderman McLendon abstained from voting due to not having time to review.

ORDERED AND DONE this the 15th day of September, 2020.

**PL – 1466 REQUEST FINAL PLAT APPROVAL FOR A ONE LOT COMMERCIAL
SUBDIVISION – 284 PLEASANT HILL ROAD – FASIL KEBEDE WITH BERUK
CONSTRUCTION, INC**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1466	Item No.:	__
Request:	Request Final Plat Approval for a One Lot Commercial Subdivision		
Location:	284 Pleasant Hill Road		
Applicant:	Fasil Kebede with Beruk Construction, Inc.		
Date:	September 8, 2020		

INTRODUCTION:

Mr. Fasil Kebede with Beruk Construction, Inc. is requesting final plat approval for a one lot commercial subdivision.

BACKGROUND:

The subject property is located at 284 Pleasant Hill Road is currently zoned C-2 Highway Commercial. The subject property is Lot 2A of the First Revision of Section "B" of Watson Commercial Subdivision. The final plat was approved by the Planning Commission on November 8, 2011, approved by the Board of Aldermen on December 11, 2011, and recorded in the DeSoto County Chancery Clerks Office on March 1, 2012, in Plat Book 6 Page 49.

DISCUSSION:

The applicant is requesting final plat approval for combining Lot 2A and Lot 2B of the First Revision of Section "B" of Watson Commercial Subdivision into a single lot for the development of a new commercial site.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, September 8, 2020 and voted to grant Final Plat Approval for Watson Commercial Subdivision Second Revision Section B Lot 2, subject to Staff Comments.

STAFF COMMENTS:

5. The Final Plat shall be revised to reflect the required setbacks of the C-2 Highway Commercial Zoning District.
 -Front Yard 50 feet
 -Rear Yard 20 feet
 -Side Yard 0 feet

6. On June 11, 2019, the Planning Commission denied a variance request to reduce the required rear yard setback for 284 Pleasant Hill Road because granting the variance requested will confer upon the applicant a special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district.

7. On Tuesday, September 17, 2019, the Board of Aldermen voted to overturn the Planning Commission's denial and to grant approval of a variance in the rear yard setback requirements of the C-2 Zoning District from 20-feet to 10-feet for the property located at 284 Pleasant Hill Road.

8. Prior to recording the Final Plat, the developer shall submit letters from Entergy, Atmos, Comcast, AT&T, Nesbit Water Association, the City of Hernando, and any other utility providers in the vicinity stating that they have no services located in the utility easement located along the property line between Lot 2A and Lot 2B of the First Revision of Section "B" of Watson Commercial Subdivision.

9. If approved and prior to development, a Certificate of Development application for the site shall be submitted to the Office of Planning for approval.

10. After Certificate of Development approval, the applicant shall submit full construction plans for building permit approval. The plans must be signed and sealed by the appropriate design professional licensed to practice in the State of Mississippi.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat Approval for Watson Commercial Subdivision Second Revision Section B Lot 2, subject to Staff Comments.

Mayor Ferguson asked aren't there some utilities on that.

Joe Frank Lauderdale answered on the other property line.

Keith Briley stated there is a 5 foot utility easement on all sides but 10 foot on Mt. Pleasant.

Alderman Miller stated on north property line.

Keith Briley answered 5 foot.

Alderman Hobbs asked if we could get code enforcement up there, they don't keep their lot up. It's an eye sore.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to grant final plat approval for Watson Commercial Subdivision Second Revision Section B Lot 2, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": Alderman McLendon.

ORDERED AND DONE this the 15th day of September, 2020.

**PL – 1468 -REQUEST FINAL PLAT APPROVAL FOR A REVISION TO LOT 1 OF
THE WESTSIDE HILLS SUBDIVISION SECTION A – NORTHEAST CORNER OF
GIN STREET & SOUTHERN STREET – LEE ASHCRAFT WITH HERNANDO
DESOTO HABITAT FOR HUMANITIES**

Planning Director Keith Briley presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1468	Item No.:	__
Request:	Request Final Plat Approval for a Revision to Lot 1 of the Westside Hills Subdivision Section A		
Location:	Northeast Corner of Gin Street & Southern Street		
Applicant:	Lee Ashcraft with Hernando DeSoto Habitat for Humanities		
Date:	September 15, 2020		

INTRODUCTION:

Mr. Lee Ashcraft with Hernando DeSoto Habitat for Humanities is requesting final plat approval for a revision to Lot 1 of the Westside Hills Subdivision Section A.

BACKGROUND:

The subject property is located at northeast corner of Gin Street & Southern Street. The final plat was approved by the Planning Commission on October 13, 1998, approved by the Board of Aldermen on October 20, 1998, and recorded in the DeSoto County Chancery Clerks Office on July 21, 1999, in Plat Book 67 Page 26.

DISCUSSION:

The applicant is requesting final plat approval for combining to Lot 1 of the Westside Hills Subdivision Section A with the adjacent property to the north in order to have a lot large enough to construct a house.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, September 8, 2020, and voted to grant Final Plat Approval for Westside Hills Subdivision Section A Lot 1 Revised located at the Northeast Corner of Gin Street & Southern Street, subject to Staff Comments.

STAFF COMMENTS:

11. Prior to recording Final Plat, the developer shall submit letters from Entergy, Atmos, Comcast, AT&T, the City of Hernando, and any other utility providers in the vicinity stating that they have no services located in the utility easement located along the existing north property line of Lot No. 1 Westside Hills Subdivision Section A.
12. Lot No. 1 Westside Hills Subdivision Section A is currently vacant and undeveloped.
13. The adjoining property to the north has a small house located on the site that is to be demolished upon approval.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat Approval for Westside Hills Subdivision Section A Lot 1 Revised located at the Northeast Corner of Gin Street & Southern Street, subject to Staff Comments.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to grant final plat approval for Westside Hills Subdivision Section A Lot 1 Revised located at the Northeast Corner of Gin Street and Southern Street, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

Alderman McLendon abstained from voting.

ORDERED AND DONE this the 15th day of September, 2020.

Alderman Miller stated they did a great job with the property at the other corner.

ADOPT BUDGET FYE 2021

Mayor Ferguson went over the budget. The general fund is over by \$119,466.28. If we put \$100,000 in contingency, we'd be \$219,466.28 over. We can talk \$219,466.28 out of the street budget, for the McIngvale and I269, for the north of Green T going to Pleasant Hill section.

Alderman Miller asked how does that affect AWG.

Joe Frank Lauderdale answered no affect.

Alderman Miller asked for the rational of spending \$135K and \$110K on the south side of McIngvale, at Toyota and Holly Springs.

Mayor Ferguson stated it would open an additional lane after Toyota does that part.

Joe Frank Lauderdale stated and the roundabout.

Alderman Miller stated you said it doesn't affect AWG, taking money from McIngvale, then why not take the whole \$350,000 and put that into contingency until we need it.

Alderman Higdon stated what if something happened and the money was used before it got to be used for the road.

Alderman Miller stated what if a project goes over.

Alderman Higdon stated an if is an if.

Mayor Ferguson stated so take \$350,000 from streets and put it into contingency.

Alderman McLendon stated as we know in the past, this list of streets isn't set in stone.

Alderman McLendon asked how do we come up with the streets, Civil Link?

Joe Frank Lauderdale answered yes.

Alderwoman Brooks asked what determined we needed a roundabout there.

Joe Frank Lauderdale stated we get most complaints from people coming from the south.

Mayor Ferguson stated we have different ideas. Plans we could do there. We may not have enough property for a roundabout.

Alderman McLendon stated I don't see Conger park or soccer park parking lots on the list.

Alderman Miller stated Conger park will be done in this current budget.

Alderman Harris stated we asked Joe Frank to put a list together based on priority. Mike I hear ya, but if we are going to trust Joe's opinion, we have this list.

Alderman Hobbs asked how much are we financing for this deficient.

Alderwoman Brooks answered \$953,000.

Mayor Ferguson stated \$300,000 is for the utility fund.

Alderman Hobbs stated so we are basically wanting to finance a deficit of \$459,000.

Mayor Ferguson stated correct.

Alderman Higdon stated we had bond money for the animal shelter for about \$275,000 and you have \$300,000 more in here.

Alderman Hobbs answered yes, we've been working on that animal shelter for 5 or 6 years. Go ahead and say it, are you for the animal shelter.

Alderman Higdon answered yes. I'm just saying you are asking for \$300,000 more. You had \$275,000.

Alderman Miller stated I'm the one that put the amount in the bond to go towards a building, I knew it wouldn't cover a building.

Alderman Higdon stated if you feel good about using that for an animal shelter, go ahead. I think you should use what you have.

Alderwoman Brooks stated if that's the case, we'd need to stay in the budget everywhere.

Alderman Hobbs stated tell me why we need to do the cemetery this year.

Mayor Ferguson stated we don't have enough lots. We can move the big mound of dirt from Renasant Park. That will help the park. We will get more lots to sell, up the perpetual fund and eventually get out of the cemetery business.

Alderman Hobbs asked what is the park loan for.

Mayor Ferguson answered baseball field improvements.

**Article I. RESOLUTION ADOPTING BUDGET FOR FISCAL YEAR
BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021
FOR THE CITY OF HERNANDO, MISSISSIPPI**

WHEREAS, the City of Hernando, Mississippi acting through the Mayor and Board of Aldermen of the City of Hernando, Mississippi, have pursuant to Section 21-35-5 of the Mississippi Code of 1972, Annotated, prepared a complete budget of the municipal revenues and expenses estimated for the fiscal year of 2020-2021; and

WHEREAS, the Mayor and Board of Aldermen of the City of Hernando, Mississippi have prepared a statement showing the aggregate revenues collected during the current year in said city for municipal purposes as required by the aforesaid code section; and

WHEREAS, the Mayor and Board of Aldermen of the City of Hernando, Mississippi have maturely considered said budget and now desire to adopt the same as the official City Budget for the fiscal year commencing October 1, 2020 and ending September 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Hernando, Mississippi that pursuant to Section 21-35-5 of the Mississippi Code of 1972, Annotated the following budget is hereby adopted and approved as the budget of the City of Hernando, Mississippi for the fiscal year commencing October 1, 2020, and ending September 30, 2021, said budget being in the following form, to wit:

CITY OF HERNANDO

Budget FYE 2021

<u>Description</u>	<u>Budget</u>
001-GENERAL FUND	
REVENUE	
LICENSES & PERMITS	893,000.00
INTER-GOVERNMENTAL:	
STATE SHARED REVENUES	5,387,760.00
GRANTS FROM LOCAL UNITS	215,000.00
GRAND GULF	126,000.00
CHARGES FOR SERVICES:	
PUBLIC SAFETY FIRE CALLS	0
HIGHWAY & STREETS	0
HEALTH	450,000.00
OTHER	0
FINES & FORFEITS	537,000.00
MISCELLANEOUS	664,500.00
TOTAL WITHOUT TAXATION	8,273,260.00
TAX LEVY	5,461,387.00
TOTAL REVENUE	13,734,647.00
TRANSFERS FROM SURPLUS	1,000,000.00
	0

National Night Out	0
TOTAL AVAILABLE CASH	14,734,647.00
EXPENDITURES	
GENERAL GOVERNMENT	
PERSONAL SERVICES	804,366.28
SUPPLIES	20,150.00
OTHER SERVICES & CHARGES	564,800.00
CAPITAL OUTLAY	72,300.00
GRANT MATCHING	173,212.00
TOTAL GENERAL GOVERNMENT	1,634,828.28
PUBLIC SAFETY	
PERSONNEL SERVICES	4,008,470.00
SUPPLIES	256,000.00
OTHER SERVICES & CHARGES	332,619.00
CAPITAL OUTLAY	143,000.00
TOTAL PUBLIC SAFETY	4,740,089.00
PUBLIC WORKS	
PERSONNEL SERVICES	31,337.00
SUPPLIES	31,500.00
OTHER SERVICES & CHARGES	383,400.00
CAPITAL OUTLAY	850,000.00
TOTAL TRANSFERS	0
TOTAL PUBLIC WORKS	1,296,237.00
HEALTH & WELFARE	
PERSONNEL SERVICES	117,566.00
SUPPLIES	7,000.00
OTHER SERVICES & CHARGES	46,000.00
CAPITAL OUTLAY	302,000.00
TOTAL HEALTH & WELFARE	472,556.00
DEBT SERVICES	
DEBT SERVICES	1,208,000.00
TOTAL DEBT SERVICES	1,208,000.00
FIRE/EMS DEPARTMENT	
PERSONNEL SERVICES	3,516,068.00
SUPPLIES	173,755.00
OTHER SERVICES & CHARGES	277,000.00

CAPITAL OUTLAY	79,000.00
TOTAL FIRE DEPARTMENT	4,045,823.00
TOTAL CONTINGENCY	230,533.72
COURT	0
PERSONNEL SERVICES	345,212.00
SUPPLIES	5,050.00
OTHER SERVICES & CHARGES	130,516.00
CAPITAL OUTLAY	1,000.00
TOTAL COURT	711,311.72
BROWNFIELDS GRANT	
SUPPLIES	0
OTHER SERVICES & CHARGES	0
CAPITAL OUTLAY	0
TOTAL EXPENDITURES	0
Computer Software	0
Nation Night Out	0
Undercover Operations	0
Undercover Operations	0
National Night Out	0
Undercover Operations	0
DEBT SERVICE	350,272.00
TOTAL EXPENDITURES	14,459,117.00
DEBT SERVICES	142,160.00
DEBIT SERVICE	106,240.00
SUPPLIES	500.00
	26,630.00
TOTAL EXP & YEAR-END BAL	0
101- LIBRARY FUND	
REVENUE	
MISCELLANEOUS	0
TAX LEVY REVENUE	148,514.00
TOTAL AVAILABLE REVENUE	148,514.00
EXPENDITURES	
FIRST REG. LIBRARY EXP.	148,514.00
TOTAL EXPENDITURES	148,514.00

TOTAL EXP. & YEAR END BAL 0

103-CEMETERY MAINTENANCE

REVENUE

CEMETERY MAINT REVENUE 158,260.00
TOTAL REVENUE 158,260.00

EXPENDITURES

CEMETERY SUPPLIES 1,000.00
OTHER SERVICES & CHARGES 29,000.00
CAPITAL OUTLAY 100,000.00
CONTINGENCIES 22,185.00
DEBT SERVICE 6075.00
158,260
TOTAL EXPENDITURES .00

TOTAL EXP & YEAR-END BAL 0

105- CULTURE & RECREATION

REVENUE

STATE REVENUE 0
HERNANDO MATCHING REVENUE 0
MISCELLANEOUS 669,537.00
TAX LEVY REVENUE 333,770.00
TOTAL AVAILABLE REVENUE 1,003,307.00

EXPENDITURES

PERSONNEL SERVICES 451,283.00
SUPPLIES 146,950.00
OTHER SERVICES & CHARGES 362,800.00
CAPITAL OUTLAY 21,500.00
DEBT SERVICES 20,774.00
TOTAL CONTINGENCY 0
TOTAL CONTINGENCY 0
TOTAL EXPENDITURES 1,003,307.00

TOTAL EXP & YEAR END BAL 0

108-SPEC.REV/HOTEL-MOTEL TAX

REVENUE	
HOTEL-MOTEL TAX	30,000.00
MISCELLANEOUS REVENUE	41,650.00
TOTAL REVENUE	71,650.00

EXPENDITURES	
SUPPLIES	3,650.00
OTHER SERVICES & CHARGES	68,000.00
CAPITAL OUTLAY	0
CONTINGENCY	.00
TOTAL EXPENDITURES	71,650.00

TOTAL EXP & YEAR END BAL	0
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109-PERPETUAL FUND

REVENUE	
PERPETUAL FUND REVENUE	31,500.00
TOTAL REVENUE	31,500.00

EXPENSES	
PROFESSIONAL SERVICES	0
CAPITAL OUTLAY	0
CONTINGENCIES	31,500.00
TOTAL EXPENSES	31,500.00

CURRENT FUND BALANCE	0
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200- DEBT SERVICE FUND

REVENUE	
MISCELLANEOUS	667,479.00
TAX LEVY REVENUE	851,520.00
TOTAL REVENUE	1,518,999.00

EXPENDITURES	
GEN OBL BOND EXPENSE	1,193,150.00
CONTINGENCY	325,849.00
TOTAL EXPENDITURES	1,518,999.00

TOTAL EXP & YEAR END BAL	0
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300-GENERAL OBLIG. DEBT CONST

REVENUE	
MISCELLANEOUS	909,741.00
TOTAL AVAILABLE REVENUE	909,741.00
EXPENDITURES	
OTHER SERVICES & CHARGES	0
CAPITAL OUTLAY	909,741.00
TOTAL CONTINGENCY	0
TOTAL EXPENDITURES	909,741.00
TOTAL EXP & YEAR END BAL	0

304 - MS INFRASTRUCTURE MODERN

REVENUE	
MISC	137,264.00
TOTAL REVENUE	137,264.00
EXPENSES	
OTHER SERVICES & CHARGES	.00
CONTINGENCIES	137,264.00
TOTAL EXPENSES	137,264.00

400-UTILITY FUND

REVENUE	
WATER SALES	2,100,000.00
WATER TAPS	125,000.00
STATE SHARED REVENUES	750,000.00
SANITATION	1,319,000.00
SEWER	3,050,000.00
TAX LEVY	0
MISCELLANEOUS	447,000.00
SURPLUS FUNDS	2,020,000.00
TOTAL AVAILABLE REVENUE	9,811,000.00
EXPENDITURES	
ONLINE PAYMENTS	0
PUBLIC WORKS	

PERSONNEL SERVICES	1,783,481.00
SUPPLIES	378,925.00
OTHER SERVICES & CHARGES	4,244,550.00
CAPITAL OUTLAY	1,302,000.00
Debt Service	92,831.00
TOTAL TRANSFERS	548,479.00
TOTAL PUBLIC WORKS	8,350,266.00
DEBT SERVICES	879,276.00
TOTAL DEBT SERVICES	879,276.00
CONTINGENCY PUBLIC WORKS	581,458.00
TOTAL EXPENDITURES	9,811,000.00
TOTAL EXP & YEAR-END BAL	0

BE IT FURTHER RESOLVED that the City Clerk of the City of Hernando, Mississippi shall cause the aforesaid budget to be published at least one (1) time in the DeSoto Times Tribune, a newspaper published in Hernando, Mississippi, during the month of September, 2020.

Motion was duly made by Alderman Miller seconded by Alderman Harris to approve the proposed budget for FYE 2021. A roll call vote was taken with the following results:

Those voting “Aye”: Alderman McLendon, Alderwoman Brooks, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: Alderman Hobbs.

SO ORDERED on this the 15th day of September, 2020.

Tom Ferguson, Mayor

Attest:

Katie Harbin, City Clerk

Publish in DeSoto Times Tribune

September 24, 2020

APPROVE UTILITY ADJUSTMENT DOCKET

Utility Bill Adjustment Docket
9/1/2020

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

House #	Street	Adjusted Amount	Reason for Leak Adjustment
1	1855 Oak Crest Rd	197.50	repair water line under the slab
2	1750 Ready Dr	436.22	irrigation repair
3	1295 Cross Creek Cv	63.63	busted water pipe in yard

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)
 Name as it appears on bill Peggy Dabbs
 Service address 1855 Oak Crest Rd. Hernando
 Daytime phone number 901-487-2898
 Do you rent the property at this address? NO if yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)
 Property owner or managers name Peggy Dabbs Date of repair 8/11/20
 Daytime phone number 901-487-2898
 Type of repair and location of property Repair broken water line under the slab.
 Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address
 Signature Peggy Dabbs
 For Office use only _____

Account Number 06-3302280 Billing period ending 8/31/20
 High month usage 54 minus 6 month average 4 = Amount of Adjustment 50
 \$ 197.50 credit 9/15/20

EZ Flow Plumbing Co. LLC 662-292-5776
 433 Country Club Dr. 67's
 Seminole, MS 38668 Plumber 600428

DATE 8-11-20 TERMS 1/2R

TO Peggy Dobbs
 1855 Oak Crest Rd
 Hernando, MS

IN ACCOUNT WITH

Repair broken water line under the slab by re-routing new pipe line through the attic & insulate.					
Labor + Materials			2000	00	
8/12 CH 1578 2,140.00					
			2000	00	
			Tax	140	00
CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT	2140	00

Account Maintenance

Account: 06-3302380 Name: DOBBS, PEGGY

Billng History | Payment History

Period	Code	Previous Reading	Current Reading	Consumption	Amount Due
07/01/2020	30	495	549	54	216.55
07/31/2020	30	483	495	12	50.65
08/31/2020	30	482	483	1	16.00
09/31/2020	30	480	482	2	16.00
04/30/2020	30	478	480	2	16.00
03/31/2020	30	477	478	1	16.00
02/29/2020	30	476	477	1	16.00
01/31/2020	30	474	476	2	16.00
12/31/2019	30	473	474	1	16.00
11/30/2019	30	471	473	2	16.00
10/31/2019	30	470	471	1	16.00

Print for the Period: 09/01/2020 - 09/01/2020

Last Update: 08/24/2016 10:19:42 User: BRCL9ASTOTLER

54
 - 4

 50 x 3.95 = 197.50

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street, Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Christine Vissia

Service address 1750 Ready Drive Hernando

Daytime phone number () 901 412 0256

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Christine Vissia Date of repair 9/2/20

Daytime phone number () 901 412 0256

Type of repair and location of property Irrigation Repair

Christine Vissia
Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address:

Signature Christine Vissia

For Office use only

Account Number 06-3285921 Billing period ending 8-31-20

High month usage 64 minus 6 month average 16 = Amount of Adjustment 48

\$ 436.22

[Signature]
9/8/20

153 Minton Rd.
Byhalia, MS 38611 US
901-652-2880
drewrich86@gmail.com



INVOICE

BILL TO

Christine Vissla
1750 Ready Dr
Hernando, Ms

INVOICE # 1954
DATE 09/02/2020
DUE DATE 09/17/2020
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Irrigation Repair Irrigation repair 9/2/20 - leak in backyard on Irrigation system - Repair on mainline leak in backyard - Shut off irrigation system Cap off leak on mainline.	1	100.00	100.00

BALANCE DUE **\$100.00**

Date	Amount	Usage
09/30/2020	10	2202
08/31/2020	10	2266
07/31/2020	10	2262
06/30/2020	10	2136
05/31/2020	10	2121
04/30/2020	10	2136
03/31/2020	10	2114
02/28/2020	10	2100
01/31/2020	10	2109
12/31/2019	10	2098
11/30/2019	10	2093
10/31/2019	10	2097
09/30/2019	10	2083

$$\begin{array}{r}
 64 \\
 - 16 \\
 \hline
 48 \times 3.50 = 168.00 \\
 168.00 \div 2 = 84.00 \\
 48 \times 3.84 = 184.32 \\
 \hline
 \$ 436.22 \text{ Credit}
 \end{array}$$

WATER LEAK REPAIR VERIFICATION
 City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill Kelsi Stallings
 Service address 1295 Cross Creek Cove, Hernando, MS 38632
 Daytime phone number () 901 550 2635

Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Robert Ridinger Date of repair 8/28/2020
 Daytime phone number () 901 550 2635

Type of repair and location of property Busted PVC water pipe by front window

Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature]
 For Office use only _____

Account Number 03-0645203 Billing period ending 8-31-20
 High month usage 11 minus 6 month average 4 = Amount of Adjustment 7
 \$ 63.63 Credit

[Signature]

Action Plumbing of MS LLC 8-28-2020
 8950 HWY 51 N
 SOUTHAVEN MS, 38671
 Office- 901 461-3721 Fax- 901 470-4461

Customer: Adam Ridinger
 Address: 1295 Cross Creek Cove
 Hernando Ms, 38632
 Services: Fixed leak on water line in flower bed

Total \$ 150.00

Payment due within 30 Days of invoice
 We now accept credit card payments
 Thank you for your Business

1

Account Maintenance

Account: 03-0645203 Name: STALLBROS, RELSI

General Services Deposits Back Flow Notes Work Orders History Attachments

Payment History

Code	Previous Reading	Current Reading	Consumption	Unit Price	Amount
09/30/2020	10				0.00
06/30/2020	10	935	941	11	128.16
07/31/2020	10	925	939	5	74.64
05/30/2020	10	921	925	4	66.07
02/31/2020	10	916	921	5	74.64
04/30/2020	10	913	918	5	66.07
03/31/2020	10	909	912	3	37.50
02/29/2020	10	905	909	4	66.07
01/31/2020	10	902	905	4	66.07
12/31/2019	10	898	902	4	66.07
11/30/2019	10	895	898	3	37.50
10/31/2019	10	891	895	4	66.07

Print for the Period: 09/09/2020 - 09/09/2020

List Update: Date: 01/30/2020 08:13:43 User: COHSVKJ/SHAWKS

11
 - 4

 7 x 3.50 = 24.50
 24.50 ÷ 2 = 12.25
 7 x 384 = 26.88

 63.63 credit

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

**APPROVE THE CONSTRUCTION, USE, OPERATION AND MAINTENANCE
AGREEMENT AND AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT**

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the Construction, Use, Operation and Maintenance Agreement and authorize the Mayor to execute the agreement. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

**AUTHORIZE THE MAYOR TO SIGN A PROFESSIONAL SERVICE AGREEMENT
FOR AWG INFRASTRUCTURE IMPROVEMENTS WITH PICKERING**

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize the Mayor to sign a Professional Service Agreement for AWG Infrastructure Improvements with Pickering. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to go into closed session to discuss going into executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

GO INTO EXECUTIVE SESSION

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to go into executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Miller and seconded by Alderman Harris to come out of executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of September, 2020.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK