

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, December 1, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon (via phone), Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, Zoning Administrator, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Fire Chief Marshal Berry, Deputy Fire/EMS Chief Sam Witt, Public Works Director Mikey Dyer, Assistant Public Works Director Lee Germany, Park and Recreation Director Dewayne Williams, Chris Tong, Ellen Jernigan, Sibonie Swatzyna, Mr. and Mrs. Rennie, Don Lehman, and Julie Hopkins.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Higdon gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

December 1, 2020

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 39750 - 39890
- 6) Approve Minutes
- 7) Consent Agenda

- A) Authorize Detective Michael Hansbro to attend the Human Trafficking Class in Jackson, MS on December 8 – 10, 2020, also authorize to pay travel expenses;
 - B) Authorize Officer James Ratliff and Officer John Cotter to attend the Mobile Field Force Training Class in Columbus, MS on December 2 – 3, 2020, also authorize to pay travel expenses;
 - C) Authorize Officer James Ratliff to attend the Taser CEW Instructor Certification Course in Drew, MS on December 14, 2020, also authorize to pay registration and travel expenses;
 - D) Authorize Police Department to donate used surplus phones to Panola County Sheriff's Department;
 - E) Authorize to give Keena Keel, in the Court department a 90-day performance raise of \$0.50 per hour
 - F) Promote Curtis Bain to Water Sewer Supervisor with a pay increase
 - G) Confirm Engineering Contract with Joe Frank Lauderdale for the New Age Fire Protection Water Plant (as mentioned in a previous Board Meeting)
- 8) Proclaim December 1, 2020 as Sonny Bryant Day
- 9) COVID-19 update (Joanna Herring)
- 10) Request from Desoto Family Theatre for funding
- 11) Discussion / Request from Julie Hopkins to hold a Reverse Christmas Parade
- 12) Authorize to hire Brennan Robertson as the Sports Director with a starting salary of \$34,000
- 13) Authorize to hire Timothy Hugh Stacks for the Brush Truck Operator position at a rate of \$16.50 per hour, pending drug and background screening results
- 14) PL – 1478 Appeal of the Planning Commission's Approval of a One (1) year time limit for a Conditional Use; Parcel Number 308624000 0001302 located on the West side of Highway 51 and South of West Oak Grove Road; Ben Smith with IPD, LLC
- 15) PL – 1441 Subdivision Development Agreement – Montclair Subdivision Phase 5 located on the West End of Scott Road situated in Section 23, Township 3, Range 8; Butch Davis, Owner Montclair, LLC
- 16) Authorize to accept the best interest rate quote from Trustmark Bank for the \$300,000 equipment loan with a rate of 1.57% (Public Works)
- 17) Accept the lowest and best quote from Riley Paving Co. for the Renasant Walking Trail Phase II

- 18) Authorize advertise a Public Hearing on January 5, 2021 for the CAP Loan for the AWG project (re-advertise at a higher amount)
- 19) Approve Utility Adjustment Docket
- 20) Appeal Water Leak Adjustment Denial Spencer Rennier (tabled from November 17)
- 21) Appeal Water Leak Adjustment Denial Raymond Gordan (tabled from November 17)
- 22) Executive Session – Parks Personnel
- 23) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 1st day of December, 2020.

APPROVE DOCKET OF CLAIMS NO.’S 39750 - 39890

The Board of Aldermen were presented with a docket of claims No. 39750 - 39890, in the amount of \$242,967.10 for approval.

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 1st day of December, 2020.

**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF
ALDERMEN MEETING ON NOVEMBER 17, 2020**

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the minutes from the regular Mayor and Board of Aldermen Meeting on November 17, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

CONSENT AGENDA

- A) Authorize Detective Michael Hansbro to attend the Human Trafficking Class in Jackson, MS on December 8 – 10, 2020, also authorize to pay travel expenses;
- B) Authorize Officer James Ratliff and Officer John Cotter to attend the Mobile Field Force Training Class in Columbus, MS on December 2 – 3, 2020, also authorize to pay travel expenses;
- C) Authorize Officer James Ratliff to attend the Taser CEW Instructor Certification Course in Drew, MS on December 14, 2020, also authorize to pay registration and travel expenses;
- D) Authorize Police Department to donate used surplus phones to Panola County Sheriff's Department;
- E) Authorize to give Keena Keel, in the Court department a 90-day performance raise of \$0.50 per hour
- F) Promote Curtis Bain to Water Sewer Supervisor with a pay increase
- G) Confirm Engineering Contract with Joe Frank Lauderdale for the New Age Fire Protection Water Plant (as mentioned in a previous Board Meeting)

Motion was duly made by Alderman Harris and seconded by Alderman Miller to approve the consent agenda as presented, after adding to item F, pay increase to \$20.00 per hour. A vote was taken with the following results:

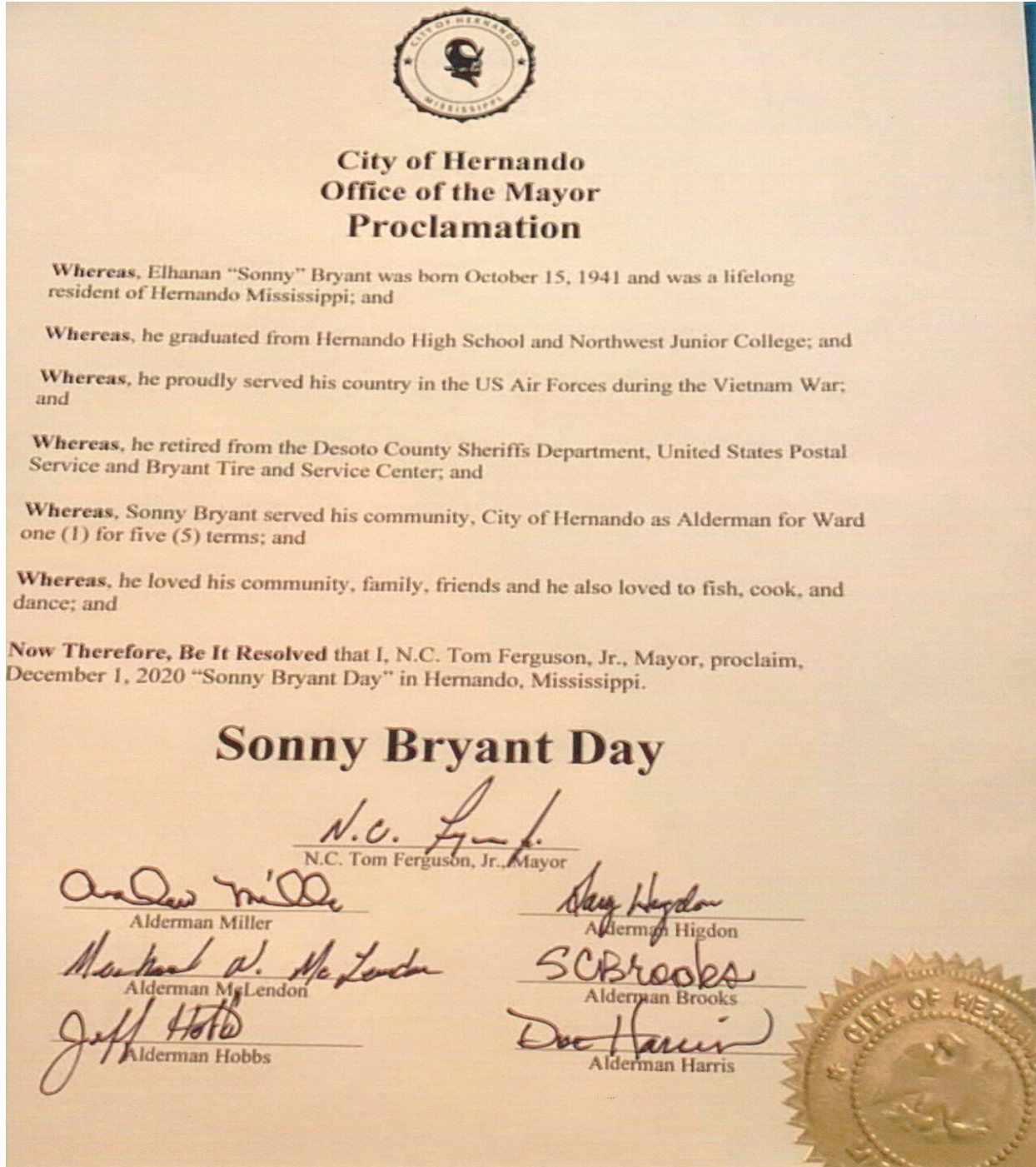
Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

PROCLAIM DECEMBER 1, 2020 AS SONNY BRYANT DAY

Mayor Ferguson presented a Proclamation for Sonny Bryant. Mayor Ferguson read it aloud:



Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to adopt the Proclamation declaring December 1, 2020 as Sonny Bryant Day. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

COVID-19 UPDATE (JOANNA HERRING)

EMS Supervisor Joanna Herring gave an update on the COVID cases in Desoto County and throughout the State of MS. Mrs. Herring stated that the MS State Board of Health's website has updated numbers and information regarding the COVID cases.

Alderman Miller asked do you know why in Desoto County we can't get a break down by zip code. I'm told the County has it, but won't release it.

Joanna Herring answered that she was told in a State meeting, that it is because of HIPPA laws. The State legal representation advised that would go against HIPPA laws.

Alderman Miller stated HIPPA deals with names, not numbers.

Alderman Higdon asked if there is any place to get the daily update.

Joanna Herring answered the State Health Department's website. You'll have to go through a few links, but it will give you the county information. They do give it daily by county, but they're not final until a 14 day period has passed.

REQUEST FROM DESOTO FAMILY THEATRE FOR FUNDING

Dan Lehman presented the request for funding. Mr. Lehman stated they've been trying to continue to work and help through the community, to help with tourism. We have continued to practice and do shows when we were allowed to. Right now we are only allowed to have 100 people in, per show. We also help the community by allowing people to do community service with us, to help pay off their fines. That has worked out great. This year is our 20th anniversary. We are asking for your continued help with funding, so we can continue to do our work helping people be involved with the arts and their community.

Alderman Miller stated I'm sure, if you've been coming to the meetings, that you know we haven't been doing increases with donations. We have to be good stewards and watch the funds.

Dan Lehman stated I understand. I'm trying to do the same with being a good steward of the community.

Alderwoman Brooks stated we won't vote on it tonight.

**DISCUSSION / REQUEST FROM JULIE HOPKINS TO HOLD A REVERSE
CHRISTMAS PARADE**

Julie Hopkins presented her request to hold a reverse Christmas Parade. Mrs. Hopkins stated there is a lot of interest in still doing a parade, a reverse parade. The parade will be stationary and the vehicles will move in one direction. We realize that covid is real, but we still want something done, in a safe way.

Alderwoman Brooks asked have you spoken to the Police Department to see if it possible, safety wise.

Julie Hopkins answered I haven't, I didn't want to jump ahead of speaking to you first. I wanted to wait until I had your permission. I currently have 30 people committed to doing floats.

Alderman Harris stated you said you have 25-30 floats already.

Julie Hopkins answered yes. I've asked around, but haven't overly promoted yet.

Alderman Harris stated you're saying the floats would stay and the vehicles move. Will there be any safety issues.

Julie Hopkins answered there shouldn't be. There are three lanes, so it should be enough room.

Alderman Harris asked who would hold the liability.

Kenny Stockton stated they, someone, would need to get insurance.

Julie Hopkins stated I don't know how much that will cost. The Krewe of Hernando is willing to help financially, some.

Mayor Ferguson stated you can look into getting insurance.

Kenny Stockton stated I don't think they can control or stop people from walking up.

Alderman McLendon stated could we not make it one way traffic and close the lane the floats are in.

Alderman Miller stated that is what they are wanting.

Alderman Higdon asked when are you wanting to do this.

Julie Hopkins answered December 14, 2020.

Alderman Higdon asked you think you can put it together that quick.

Julie Hopkins stated I think so, the only hold up may be the insurance.

Alderman Harris asked what time of day do you want it to be.

Julie Hopkins answered 630 to 8.

Alderwoman Brooks stated distance wise, if you limit the number of floats, that could open up other locations.

Julie Hopkins stated we also thought about McIngvale Extended.

Alderman Hobbs stated lighting would be an issue there.

Alderman Miller stated you'd be responsible for getting approval from the business along the parade route.

Alderman McLendon stated the street wouldn't be closed.

Kenny Stockton stated it would.

Alderman Miller stated either side its on, it would be affecting businesses.

Julie Hopkins stated anyone could drive down there.

Alderman Miller stated it would only be one way, they would still be affected.

Alderman McLendon stated I'm just trying to make something happen, so Hernando can still have a piece of Christmas.

Alderman McLendon asked how about Parkway.

Alderman Harris stated the problem with that would be if there was an emergency type situation.

Alderman McLendon stated we do it for 5K's.

Alderman Harris stated we would be blocking homes.

Alderman McLendon stated I think Parkway is a good one.

Mayor Ferguson asked Mrs. Hopkins if she was good with Parkway.

Julie Hopkins answered I haven't though about that, but I'm open to that idea.

Mayor Ferguson stated why don't you check out the insurance, and look at the civic center.

Alderman Harris stated I still think we should help her out, we need to think of a route.

Alderwoman Brooks stated check with the insurance, figure out a route and bring it back to us.

**AUTHORIZE TO HIRE BRENNAN ROBERTSON AS THE SPORTS DIRECTOR
WITH A STARTING SALARY OF \$34,000, PENDING DRUG AND BACKGROUND
SCREENINGS RESULTS**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Brennan Robertson as the Sports Director for the Parks Department with a salary of \$34,000, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

**AUTHORIZE TO HIRE TIMOTHY HUGH STACKS FOR THE BRUSH TRUCK
OPERATOR POSITION AT A RATE OF \$16.50 PER HOUR, PENDING DRUG AND
BACKGROUND SCREENING RESULTS**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Timothy Hugh Stacks as a Brush Truck Operator at a rate of \$16.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

PL – 1478 APPEAL OF THE PLANNING COMMISSION’S APPROVAL OF A ONE (1) YEAR TIME LIMIT FOR A CONDITIONAL USE; PARCEL NUMBER 308624000 0001302 LOCATED ON THE WEST SIDE OF HIGHWAY 51 AND SOUTH OF WEST OAK GROVE ROAD; BEN SMITH WITH IPD, LLC

Zoning Administrator Kristen Duggan presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1478	Item No.: <u> </u>
Request:	Appeal of The Planning Commission’s Approval of a One (1) Year Time Limit for a Conditional Use	
Location:	Parcel Number 308624000 0001302 Located on the West Side of Highway 51 and South of West Oak Grove Road	
Applicant:	Ben Smith with IPD, LLC	
Date:	December 1, 2020	

INTRODUCTION:

Mr. Ben Smith with IPD, LLC is requesting an appeal of the time frame for Conditional Use Approval of a Mini Storage Facility in the C-4 Planned Commercial Zoning District.

BACKGROUND:

1. The subject property is located on the west side of Highway 51, south of West Oak Grove Road, and north of Packing Plant Road and is Parcel ID Number 308624000 0001302.
2. The subject property is zoned C-4 Planned Commercial. The property was rezoned from R-10 Single Family Residential to C-4 Planned Commercial when approved by the Planning Commission on June 14, 2011, and by the Board of Aldermen on June 21, 2011.
3. In accordance with Article IX Planned and Overlay Districts, the rezoning was accompanied with a list of allowable uses. These uses included any permitted or conditional use contained in the C-1 Neighborhood Commercial Districts, C-2 Highway Commercial District, C-3 General Commercial Districts, and any permitted use contained in O Office District, P-O Planned Corporate Office Districts, and P-B Planned Business Districts.
4. The above referenced uses are allowable by right and by conditional use. They are found in the City of Hernando Zoning Ordinance under the corresponding section of each zoning district.
5. The allowable uses for the site were amended to allow for RV Storage Facilities by the Planning Commission on June 9, 2020 and by the Board of Aldermen on May 12, 2020.
6. On November 17, 2020, the Planning Commission approved a Conditional Use to operate a mini storage facility for a period of one (1) year after which the applicant shall return for an extension.

DISCUSSION:

The applicant wishes to appeal the Planning Commission's one (1) year time limit because stating that a 1-year approval period is not long enough construct the project site and to establish the business.

STAFF COMMENTS:

1. In a similar application by the owner, Mr. Jim Burrow, the Planning Commission approved a conditional use for the operation of a mini storage facility at 2795 McIngvale Road on April 12, 2016. Staff recommended a 20-year approval and the Planning Commission granted a 30-years approval.
2. In preparation for the November 17, 2020, Planning Commission meeting, staff was unaware of the president set by the Planning Commission in 2016.
3. A copy of the November 17, 2020, Planning Commission Staff Report is included for your reference.
4. A copy of the April 12, 2016, Planning Commission minutes are included for your reference.

STAFF RECOMENDATION:

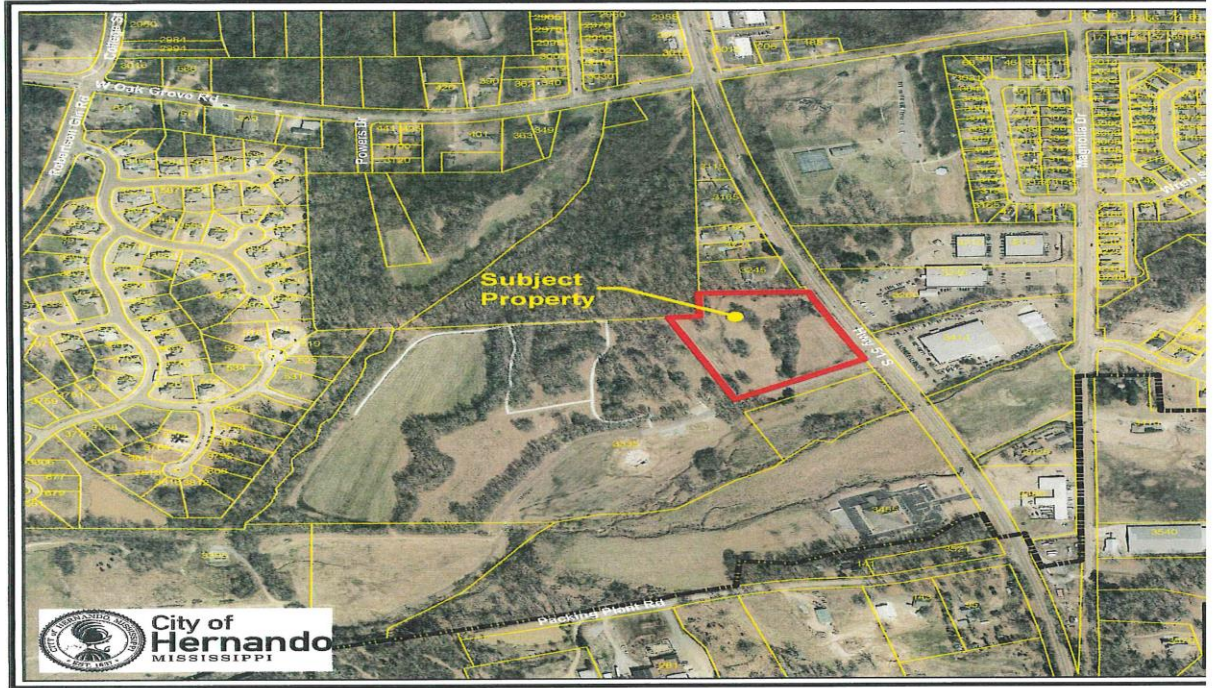
Staff recommendation is for approval of a longer time frame of approval.

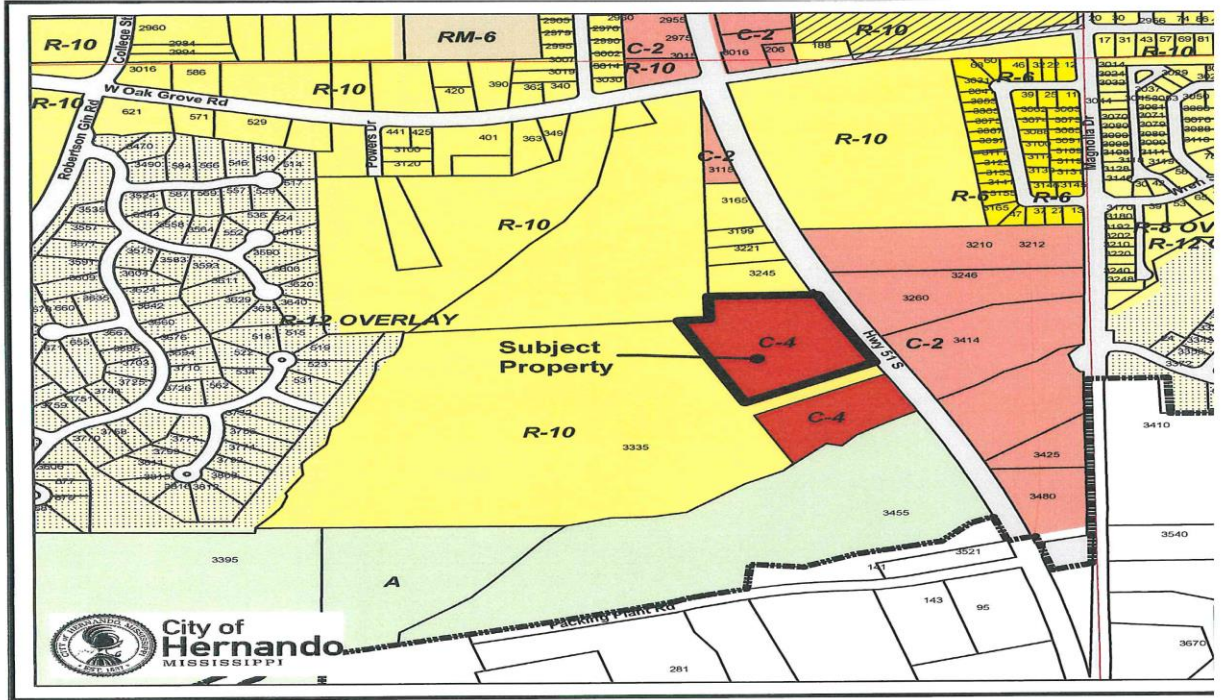
PROPOSED MOTION:***Motion to Uphold Planning Commission Decision***

I move to UPHOLD the Planning Commission's decision of granting approval of a Conditional Use to operate a mini storage facility for a period of one (1) year after which the applicant shall return for an extension.

Motion to Overturn Planning Commission Decision

I move to OVERTURN the Planning Commission's decision of granting approval of a Conditional Use to operate a mini storage facility for a period of one (1) year and grant approval for a period of _____ years.





Keith Briley

From: Ben Smith <ben@ipdsolutions.net>
Sent: Tuesday, November 17, 2020 3:15 PM
To: Keith Briley
Cc: Jim Burrow; Todd Ferguson
Subject: RE: Hernando mini& RV Storage

Keith, after talking to Jim Burrow and to make this project eligible for long term bank financing we wish to appeal the decision of the PC to limit the conditional use to one year. Let me know if a form needs to be filled out. Also, Jim said he received a 35 year term for the Conditional Use on his Mini-Storage on McIngvale. We wish to be on the 12/1/2020 agenda. Thanks

Ben Smith
IPD Solutions, LLC
7193 Swinnea Road, Suite C2
Southaven, MS 38671

From: Keith Briley <KBriley@cityofhernando.org>
Sent: Tuesday, November 17, 2020 2:35 PM
To: Ben Smith <ben@ipdsolutions.net>
Cc: Jim Burrow <jiburrowiii@hotmail.com>; Todd Ferguson <todd@mfr.net>
Subject: RE: Hernando mini& RV Storage

Ben,

Conditional uses will receive a 1 year approval for evaluation. Next year Jim can return and ask for the multi-year extension.

Keith Briley, AICP
Planning Director
City of Hernando
475 West Commerce Street
Hernando, MS 38632
Phone: 662-429-9092
Email: kbriley@cityofhernando.org

From: Ben Smith [<mailto:ben@ipdsolutions.net>]
Sent: Tuesday, November 17, 2020 12:03 PM
To: Keith Briley <KBriley@cityofhernando.org>
Cc: Jim Burrow <jiburrowiii@hotmail.com>; Todd Ferguson <todd@mfr.net>
Subject: Hernando mini& RV Storage

Keith, I did not hear that the motion to approve had a 1 year life. As you know, a bank will not loan money for this project with this lifespan. We need a min. of 20, prefer 30 years. If we need to appeal this to the M & B let me know so the appeal deadline won't be missed. Thanks

Ben Smith
IPD Solutions, LLC
7193 Swinnea Road, Suite C2
Southaven, MS 38671



CONDITIONAL USE APPLICATION

I. PROPERTY LOCATION AND DESCRIPTION

Property Location: HWY 51
Located on the: West Side of HWY 51
Nearest Intersection: Oak Grove West Total Site Acreage: 5.7
Section: 24 Township: 3-SOUTH Range: 8-WEST Existing Zoning: C-4

II. APPLICANT CONTACT INFORMATION

Bright Investments LLC 1162 Cass Rd. Olive Branch 901-870-3243 todd@brightinvestments.net
Property Owner Address Telephone E-mail
Ben W. Smith 7193 Swinner Rd Suite C2 Southaven 662-393-3346 ben@indolutions.net
Owner's Designated Agent Address Telephone E-mail
Jim Burrow P.O. Box 2009 6078 Campbell Blvd. St. Louis Olive Branch 901-486-3960 jburrow11@hotmail.com
Developer Address Telephone E-mail
Ben W. Smith 7193 Swinner Rd. Suite C2 Southaven 662-393-3346 ben@indolutions.net
Engineer/Surveyor Address Telephone E-mail

III. DESCRIPTION OF CONDITIONAL USE

Please give a description of the Conditional Use being requested.
Mini-storage units are a conditional use in the C-2 district.

IV. SUBMITTAL FEE

Commercial Variance\$330.00
Residential Variance\$110.00
Note: All fees are nonrefundable

V. CONDITIONAL USE CRITERIA

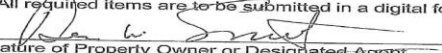
Applications for conditional use for uses authorized by the zoning ordinance shall be made to the Planning Commission. The Planning Commission will investigate all aspects of the application giving particular regard to whether or not such proposed use will:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood or adversely affect the general welfare of the city.
4. Overtax public utilities or community facilities.
5. Be in conflict with the General Development Plan.

VI. SUBMITTAL ACKNOWLEDGEMENT

I, the undersigned, being the owner of record, or the owner's designated agent, certify that the above information is true and correct to the best of my knowledge. I further agree that I am informed concerning the provisions of the zoning ordinance of the City of Hernando, Mississippi, as it affects the approval of zoning amendments by the City. Applicant states that the following items are included with this application at the time of submission:

- The Conditional Use Application, the Disclosure of Ownership form, and the Designation of Agent Form.
- A drawing of the property sought to be considered, drawn to scale, showing the dimensions thereof, the proposed development of the site, including building locations, parking and traffic circulation, access points, landscaping, etc., and the width of any street, roads, or alleys contiguous thereto. (one 8.5" x 11" copy)
- A current survey of the property. (one 8.5" x 11" copy)
- An architectural drawing of each elevation of any proposed structures (one 8.5" x 11" copy)
- A legal description by metes and bounds of the entire property that is being considered for the conditional use. (one 8.5" x 11" copy)
- A drawing of the neighborhood, drawn to scale, showing all properties, and the owners of those properties, within 500 ft. of any property line of the subject property, including the dimensions of each property, and the widths of all streets, roads or alleys. (one 8.5" x 11" copy)
- A list of the names and addresses of the owners reflected upon the drawing of the neighborhood on gummed mailing labels
- All required items are to be submitted in a digital format (.pdf) online at www.mygovernmentonline.org.


Signature of Property Owner or Designated Agent

10/09/2020
Date



October 9, 2020

Keith Briley
Planning Director, Hernando Planning Department
475 West Commerce St.
Hernando, MS 38632

Subject: Hernando RV & Mini Storage Conditional Use

Dear Keith,

We are pleased to submit an application to allow mini storages on what is known as Tract 1 of the Renasant Bank Tract at the Northwest corner of U.S. HWY 51 and Renasant Park Drive. The current zoning is C-4, approved by the City in July of 2011, which District included mini storages as a conditional use in a C-4 District and a RV storage facility as a permitted use in the same District. We believe adding mini storages and eliminating outside parking of RV's is a better plan for the City than what was recently approved for Bright Investments, LLC, which was an RV and boat storage yard only with outside parking. This development will not have any outside storage of any kind.

To consider any Conditional Use Application the following concerns must be addressed:

Will the Development increase traffic hazards or congestion?

One of the least traffic generating Development is a mini storage facility or a RV storage facility. The traffic flow generated is over a 24-hour period with most visits to a storage unit averaging less than 10 visits per month. Adequate keying of long motor homes or towed campers is provided to allow up to 3 such units at one time. Entrance to the facility is on Renasant Park Drive, a lightly traveled road, not U.S. HWY 51.

Will the Development increase fire hazards?

Storage of flammable or explosive material will be prohibited. Adequate fire hydrants and water mains will be provided per the City of Hernando subdivision regulations. An internal fire suppression system will be installed in the main conditioned space building. These uses, mini storages, RV, and boat storage, are not considered fire hazard risks.

Will the Development adversely affect the character of the neighborhood?

This Development will be in an area designated by the General Development Plan as mixed-use. There are large residential lots to the North, commercial across U.S. HWY 51 and another C-4 lot across Renasant Park Drive. This use fits the description of "mixed use" and will not affect the character of the neighborhood.

7193 Swinnea Road Suite C2 • Southaven, MS 38671 • Phone: 662.393.3346 • Fax: 662.536.6183

Pg.2

Will the Development adversely affect the general welfare of the City?

This Development will in no way affect the peace, morality, and safety of the general public.


Will the Development over tax public utilities or community facilities?

This Development will use very little water or electricity, which are adequately available. No increase in Police or Fire services that would cost the City should occur. Since there are no residents in the Development, the schools, parks, libraries, and any other public facilities will not be affected. The site has City water and sewer near. Extensions of these may be necessary.

Will the Development conflict with the General Development Plan?

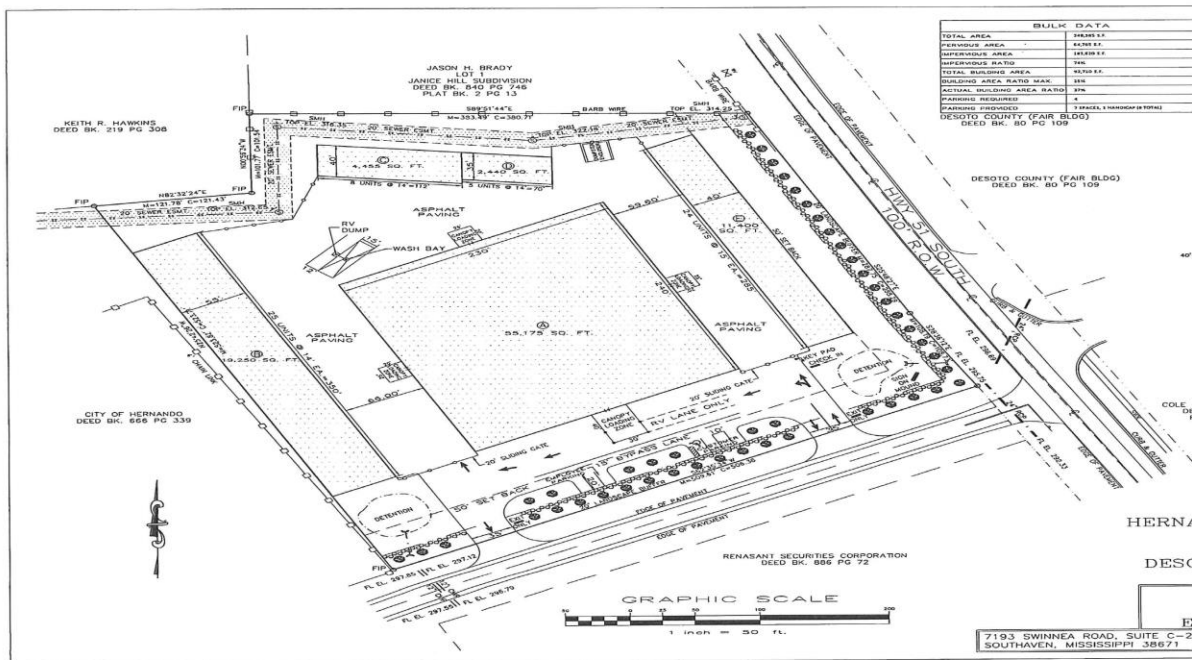
The General Development Plan calls for mixed uses which includes Residential and Commercial. This Development is not in conflict with the General Development Plan.

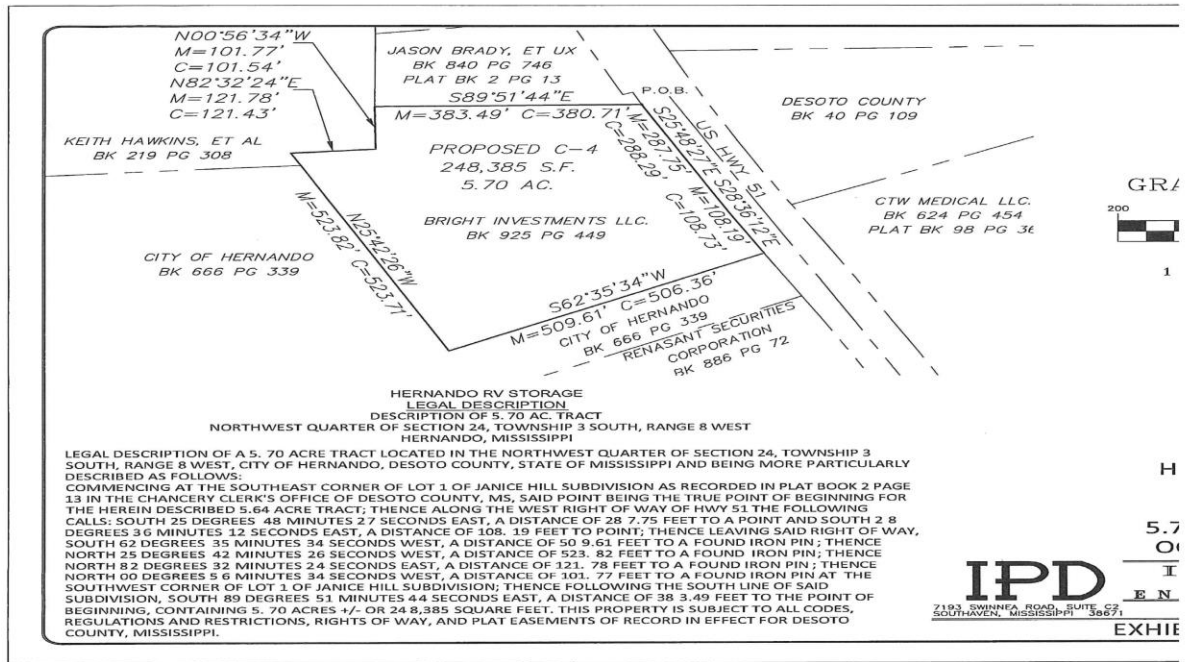
Respectfully,

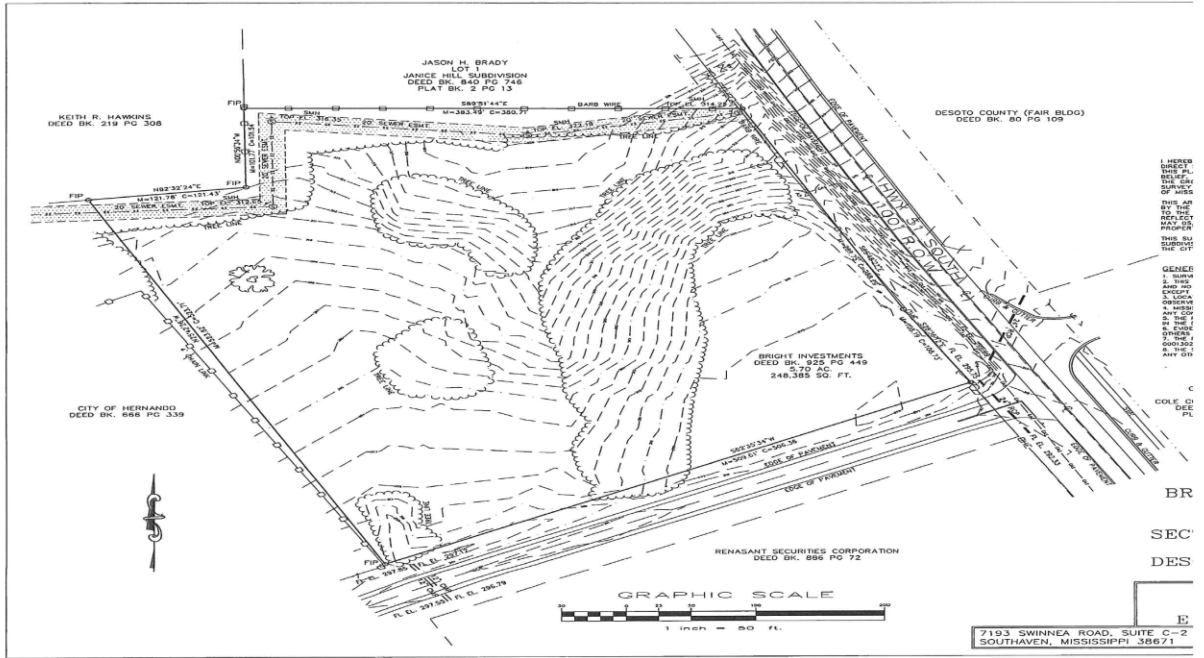


Ben W. Smith, P.E., R.L.S

7193 Swinnea Road Suite C2 • Southaven, MS 38671 • Phone: 662.393.3346 • Fax: 662.536.6183









DESIGNATION OF AGENT

I, Todd Ferguson, being the owner of the property which is the subject of this application for Hernando Dr. Stennis (name if proposed subdivision, address, or tax parcel ID number) hereby authorize Ben W. Smith to act as my representative with the City of Hernando's Planning Commission and/or Board of Alderman, as required by the type of request listed heron.

Such representation shall be for all purposes concerning any matter, right or obligation relating to this petition. This designation authorizes my agent to make verbal or written representation and/or declaration on my behalf and I shall be legally bound by said verbal or written representations and/or declarations relating to this pattern.

The petitioner understands and acknowledges that the City will rely upon the agent's representations in approval or denial of said petition.

[Signature]
Property Owner's Signature

3/1/20
Date

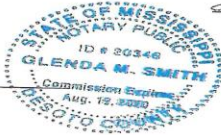
STATE: Mississippi
COUNTY: DeSoto

Personally appeared before me, the undersigned authority in and for the said county and state on this 1st day of March, 2020 within my jurisdiction, Todd Ferguson, who, being first duly sworn, states that he/she executed the foregoing document as his/her free and voluntary act.

SEAL

[Signature]
Notary Public

My Commission Expires: 8/19/2020







Mayor Ferguson asked how did we end up with one year.

Kristen Duggan answered Keith wasn't aware of the previous one in 2016. Traditionally we do one year, then go longer.

Alderman Miller stated one year isn't a lot. That's a lot of investment for only one year.

Kristen Duggan stated that's why the Planning Commission approved 30 years.

Audience member stated it was originally 20 years. We asked for 50 years and they gave us 30 years.

Mr. Smith stated correct. I didn't hear the motion when it was stated saying 1 year. I would have said something. The Bank won't loan that much money for only 1 year. Everyone was please with the project though.

Alderman McLendon asked you said everyone was pleased?

Mr. Smith answered yes. The vote was 4 to 0 in favor, there was no opposition.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to overturn the Planning Commission's decision of granting approval of a Conditional Use to operate a mini storage facility for a period of one (1) year and grant approval for a period of 20 years. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

**PL – 1441 SUBDIVISION DEVELOPMENT AGREEMENT – MONTCLAIR
SUBDIVISION PHASE 5 LOCATED ON THE WEST END OF SCOTT ROAD
SITUATED I SECTION 23, TOWNSHIP 3, RANGE 8; BUTCH DAVIS, OWNER
MONTCLAIR LLC**

Zoning Administrator Kristen Duggan presented the information.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1441	Item No.: ___
Request:	Subdivision Development Agreement – Montclair Subdivision Phase 5	
Location:	West End of Scott Road situated in Section 23, Township 3, Range 8	
Applicant:	Butch Davis, Owner Montclair, LLC	
Date:	December 1, 2020	

INTRODUCTION:

The request is for approval of a Subdivision Development Agreement between the City of Hernando and Mr. Butch Davis, Owner Montclair, LLC, for Montclair Subdivision Phase 5, a 66-lot single-family residential subdivision. The subject property is located in the southwest portion of the City of Hernando.

BACKGROUND:

Montclair Subdivision Phase 5 received final plat approval by the Planning Commission on May 12, 2020, and by Board of Aldermen on May 29, 2020.

DISCUSSION:

The agreement before you is the City's standard Subdivision Development Agreement. It covers the Developer's responsibilities and obligations. Included in the agreement is the Bond Amounts as have been determined by the City Engineer.

STAFF COMMENTS:

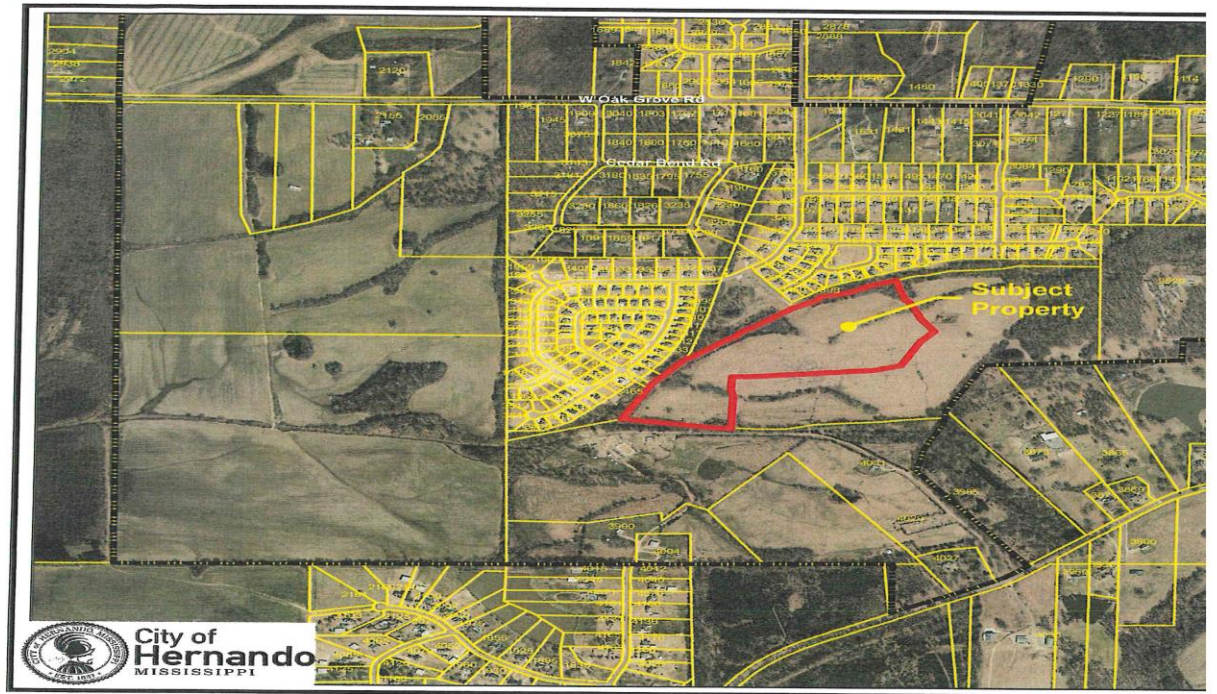
1. The Development Agreement contains language that requires the Developer to reimburse the City for any engineering cost for review of the plans and inspections of the installation of the infrastructure. This will include any reimbursement for third-party inspection when required.
2. Mr. Butch Davis is the developer of the subdivision under Montclair, LLC.

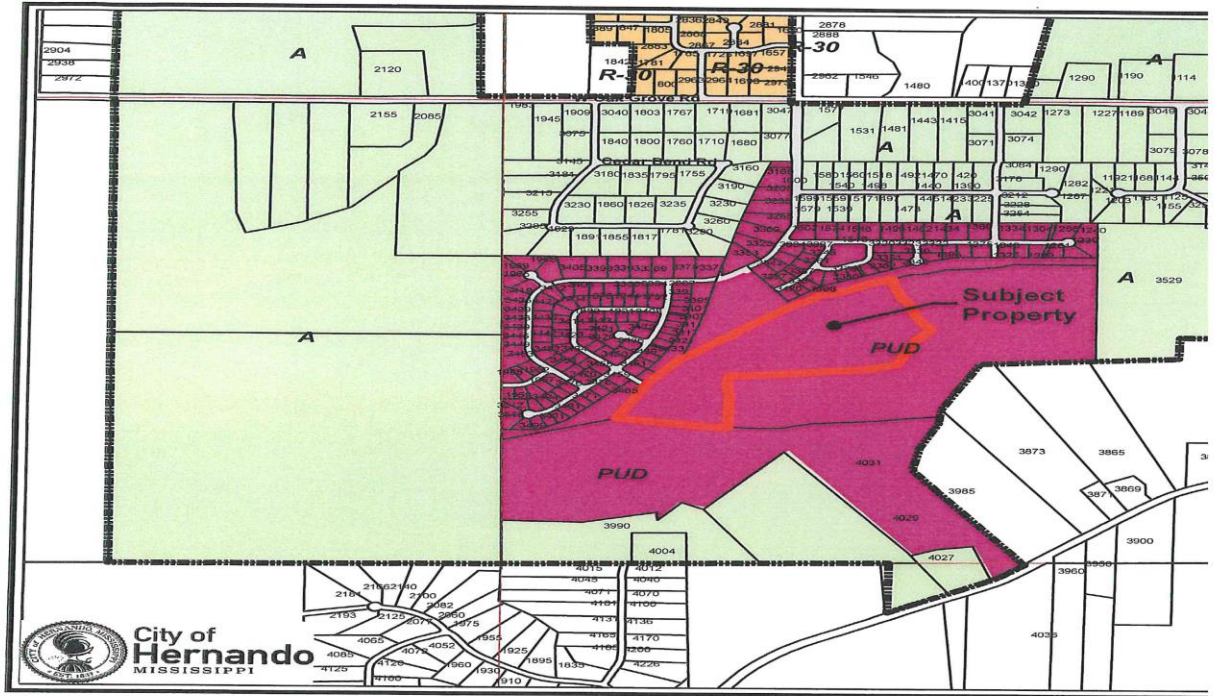
STAFF RECOMENDATION:

Staff recommends approval subject to staff comments.

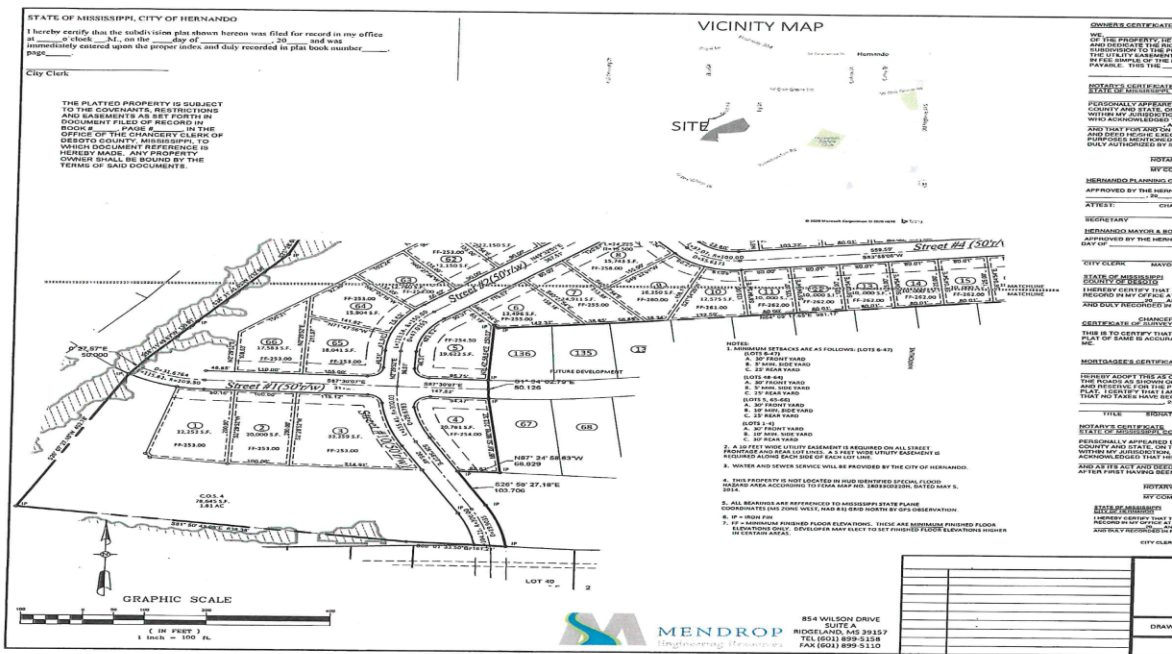
PROPOSED MOTION:

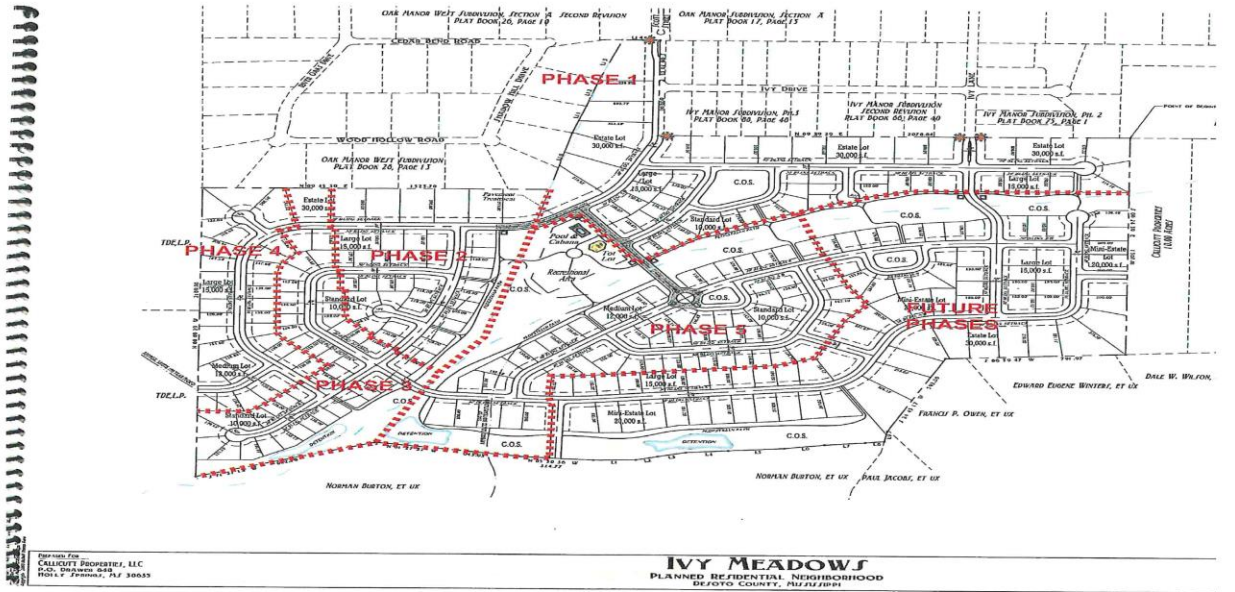
I move to approve the Subdivision Development Agreement for Montclair Subdivision Phase 5 between the City of Hernando and Butch Davis, Owner Montclair, LLC., and to authorize the Mayor to execute the agreement.

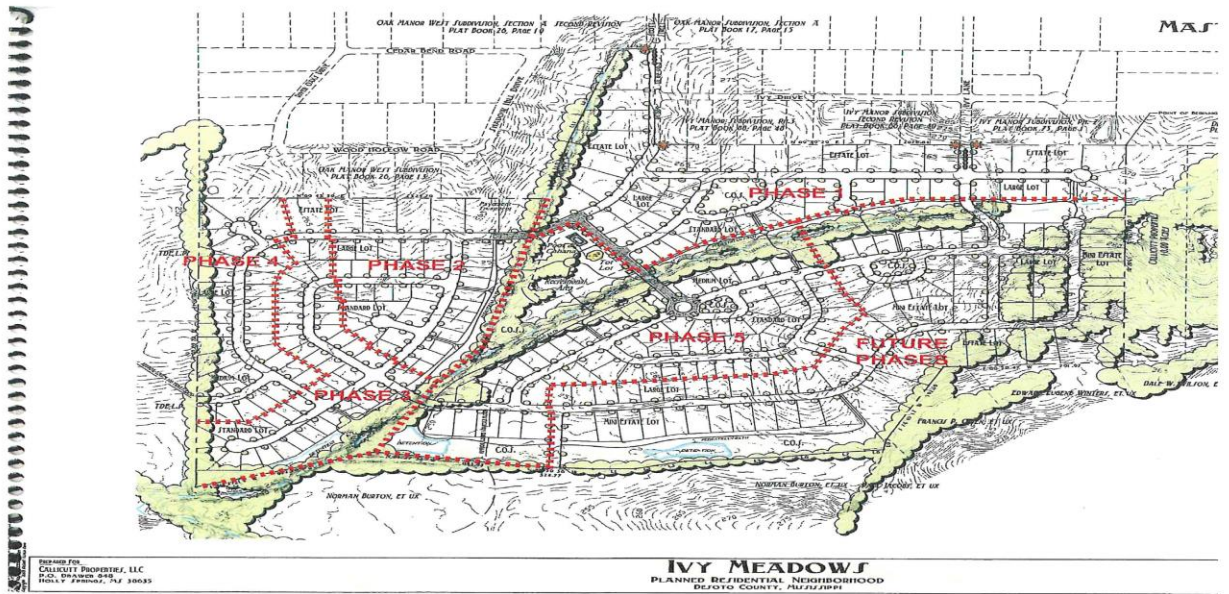














City of Hernando, Mississippi

October 14, 2020

City of Hernando Planning Department
City Hall
Hernando, Ms. 38632

Re: Construction bond for Phase 5 Montclair Subdivision in Hernando.

Dear Keith:

I have reviewed the request for a construction bond for Phase 5 of Montclair Subdivision. I can recommend the following bond amount:

Final lift of Asphalt for the streets- 1200 tons @ \$120 per ton =	\$144,000.00
Drainage, water, and sewer final plans	\$16,000.00
One Half The Cost Of Sidewalks Requirements	\$55,000.00
Scott Road Bond as per Board request	\$20,000.00
TOTAL RECOMMENDED BOND	\$235,000.00

Sincerely:
J. F. Lauderdale
Joseph F. Lauderdale P.E.

475 West Commerce Hernando, Mississippi 38632 662-429-9092
www.cityofhernando.org



City of
Hernando
MISSISSIPPI

SUBDIVISION DEVELOPMENT AGREEMENT

THIS AGREEMENT MADE AND ENTERED INTO THIS THE 1ST DAY OF DECEMBER 2020, BY AND BETWEEN BUTCH DAVIS, OWNER OF MONTCLAIR, LLC., HEREAFTER REFERRED TO AS THE "DEVELOPER" AND THE CITY OF HERNANDO, DESOTO COUNTY, MISSISSIPPI, HEREAFTER REFERRED TO AS THE "CITY."

WITNESSETH:

WHEREAS: The Developer is the owner of the subdivision known as Montclair Subdivision Phase 5; and

WHEREAS: The Developer desires to open up and improve said Subdivision; and

WHEREAS: The Developer is already in default of his responsibilities to the City and the City is desirous of the completion such responsibilities by the Developer; and

NOW, THEREFORE, in consideration of the promises and mutual covenants of the parties herein contained, it is agreed as follows:

1. That the Developer does hereby hold, bind, and obligate itself and its successors, assign, executors, administrators, heirs, and devisees to the City of Hernando, a Mississippi Municipal Corporation in the County of DeSoto, a Performance Surety in the sum of \$ 265,000.00, and has secured its compliance with this obligation by the deposit with the City Clerk of said City of said sum in the form of a Letter of Credit / Bond / Cash Deposit which shall be irrevocable and shall be automatically renewable.
2. That the Developer does hereby hold, bind, and obligate itself and its successors, assign, executors, administrators, heirs, and devisees to the City of Hernando, a Mississippi Municipal Corporation in the County of DeSoto, a Maintenance Surety in the sum of \$ 20,000.00 for the repair of existing city streets used for construction access for this subdivision.
3. That the Developer agrees to submit two (2) copies of a plat of said Subdivision, suitable for recording, to the City's Department of Planning and Building for recording in the Chancery Clerk's Office of DeSoto County, Mississippi, within thirty (30) days from the date of this agreement.
4. That the Developer agrees to submit plans and specifications for all improvements to the City; obtain approval for the water and sewer improvements from the proper agency; and submit an "As-Built" plan upon completion of the project before any final

inspection or certificate of occupancy shall be issued for any building constructed upon the lots within said Subdivision.

- 5. That the Developer herein does obligate itself and does agree to complete the construction and installation of the improvements proposed as part of the Crossroads Subdivision in accordance with said plans and specifications now on file with the City Engineer's Office, and which referred to and made part of this instrument as if fully copied and set forth herein.
- 6. That the Developer does hereby agree that all work performed under this agreement shall be performed in accordance with the plans, grades, and specifications approved by the City Engineer and made a part of thereof, and according to the standards and specifications of the City, for all such work subject to the approval of the City Engineer.
- 7. That the Developer agrees that all grading and drainage made necessary by the development of said Subdivision shall be constructed by the Developer in accordance with City regulations and the aforesaid approved plans and specifications.
- 8. That the Developer agrees to construct and maintain all drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, curb and gutter for all streets and gravel or soil cement base for the streets and a total of three (3") of blacktop surface, and any and all other improvements in said Subdivision in accordance with the City regulations and the aforesaid approved plans and specifications, or as otherwise designed by the City Engineer. The improvements described herein shall be considered Public Improvements and the cost thereof shall be as described here:
 - Final Lift of Asphalt.....\$ 144,000.00
 - Drainage, Water Sanitary Sewer Service: ...\$ 16,000.00
 - One Half the Cost of Sidewalks\$ 55,000.00
 - Scott Road Maintenance Bond:\$ 20,000.00
- 9. That the Developer accepts the responsibility for insuring the construction of sidewalks on both sides of all streets with the said Subdivision and along the right-of-way of all existing streets adjoining said Subdivision, including appropriate handicap ramps at all street intersections.
- 10. That the Developer accepts the responsibility for determining the location of the property lies and all right-of-way and utility easements within and adjoining the subject Subdivision before commencing work.
- 11. That the Developer agrees that it will not perform, permit, or direct others to perform grading, excavation, or any other construction or related activities upon any right-of-way or utility easement, on or off the property, or upon any public street easement,

- or right-of-way of the City without first obtaining a permit to do so from the City Engineer's Office.
12. That the Developer agrees that it will not damage, destroy, alter, rearrange, and/or relocate any such street, right-of-way utility easement, utility line, and/or related equipment on or off the property, during construction of said Subdivision or the construction of any building upon the lots of said Subdivision.
 13. That the Developer agrees that it shall be liable to the City for any violation by the Developer, anyone acting on behalf of the Developer, any contractor, subcontractor, supplier laborer or others of the terms and/or provisions of this agreement.
 14. That the Developer agrees to maintain proper barricades, fences, guards, and flagmen to insure the safety of all persons. All construction materials shall be kept off existing streets and City rights-of-way at all times. If mud, silt, gravel, or debris is blown or carried into existing street, the Developer agrees to take immediate steps to remove such materials. In the event that the City deems it necessary to clean or have cleaned the adjacent or nearby streets or rights-of-way due, in the sole opinion of the City, to the inaction or insufficient action of the Developer, the Developer agrees to reimburse the City for all expenses incurred.
 15. That the Developer acknowledges and agrees to pay, on demand by the City, all costs of repair, replacement, relocation, regarding, or any other corrective measures necessitated by violations or noncompliance with the preceding paragraphs, including, but not limited to labor expense, equipment expense, parts, and supplies, supervision, and engineering.
 16. That the Developer agrees that if it becomes necessary for the City to engage the services of the City Attorney, or other attorneys as a result of any violation or noncompliance with the provisions of the agreement, the Developer agrees to pay all reasonable attorney fees and expenses incurred by the City.
 17. That the Developer agrees to hold the City, its attorneys, representatives, and employees harmless against all claims which may arise out of or result from the Developer's performance of this agreement, whether such performance is by the Developer, any subcontractor, general contractor or anyone directly or indirectly employed by any of them. This includes, but is not limited to property damage, personal injuries, and downstream deposits of sediment or debris from drainage.
 18. That the Developer does recognize that this obligation is conditioned upon the performance the Developer of its undertaking herein and its completion of the construction and installation of all improvements herein called for, the same improvements to be completed within 11 months following the date of this agreement, and that upon the completion thereof, and subject to the approval of the City Engineer for the City of Hernando, this obligation to be null and void and said security returned, otherwise this agreement to remain in full force and effect.
 19. That the Developer agrees that if it fails to complete the construction and installation of all the improvements of said Subdivision as shown and provided for by said plans

and specifications herein referred to prior to the completion date herein above specified, and subject to the approval by the City Engineer for the City of Hernando, then the aforesaid security for the payment of such sum shall be and become the sole property of the City as liquidated damages; and, that it is expressly agreed and understood that until such time as the required improvements are satisfactorily or certificated of occupancy shall be issued for any building constructed upon the lots within said Subdivision.

20. That the Developer agrees that for any violation of the terms and provisions of this agreement the City shall have the right to deny any permits or approvals to the Developer on this or any other project.
21. That the Developer does recognize and expressly understands that the duties and responsibilities of this agreement may not be assigned.
22. That both the City and the Developer mutually agree that no action or inaction by the City shall not constitute a waiver of the City's rights to enforce the terms and provisions of this guarantee and/or any previous agreement between the parties of this or any project.
23. That the City agrees to accept the Subdivision upon the completion of all terms herein above set forth and release the performance guarantee upon the acceptance of said Subdivision. Satisfactory completion of all improvements within said subdivision to be certified by a licensed civil engineer and approved by the City Engineer for the City of Hernando.
24. That the Developer agrees to reimburse the City's actual and reasonable costs incurred for the City Engineer's review and approval of the preliminary design drawings and final construction plans/documents for all public improvements referred to in this Contract and the City Engineer's field review during construction. The Developer shall pay/reimburse the City such costs at the same rate and frequency as the City Engineer invoices the City.

IN WITNESS WHEREOF, the Developer and the City have hereunto set their hands this 1ST day of DECEMBER, 2020.

DEVELOPER:

By: _____ Date: _____
Butch Davis (Montclair, LLC)
Title: _____ Owner _____

CITY OF HERNANDO, MISSISSIPPI

BY: _____ Date _____
Mayor

ATTEST: _____
City Clerk

Mayor Ferguson asked if the common open space is open to citizens.

Greg Smith answered yes. It is open green space with trees and a ditch.

Mayor Ferguson stated what was that, a ditch.

Greg Smith answered yes.

Mayor Ferguson stated the problem is, the HOA's won't pay taxes and the State ends up with them. Where does the subdivision benefit from the open space.

Mayor Ferguson asked if there was anything, we could do to make sure the taxes are paid.

Kenny Stockton stated I've seen more and more HOA's turning over the management to a company. No, there is nothing we can make them do to pay.

Mayor Ferguson stated have you seen Magnolia Commons.

Kenny Stockton answered yes.

Mayor Ferguson stated but we can do a fee in lieu of.

Kenny Stockton answered yes.

Mayor Ferguson asked if the pipe was encased.

Greg Smith answered yes.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the Subdivision Development Agreement for Montclair Subdivision, Phase 5, also authorizing the Mayor to sign. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

**AUTHORIZE TO ACCEPT THE BEST INTEREST RATE QUOTE FROM
TRUSTMARK BANK FOR THE \$300,000 EQUIPMENT LOAN WITH A RATE OF
1.57% (PUBLIC WORKS)**

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to authorize to accept the best interest rate quote from Trustmark Bank for the \$300,000.00 equipment loan with a rate of 1.57%, in the Public Works Department. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

**AUTHORIZE TO ACCEPT THE LOWEST AND BEST QUOTE FROM RILEY
PAVING CO. FOR THE RENASANT WALKING TRAIL PHASE II**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to accept the lowest and best quote from Riley Paving Co., for the Renasant Walking Trail Phase II. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

**AUTHORIZE TO ADVERTISE A PUBLIC HEARING ON JANUARY 5, 2021 FOR THE
CAP LOAN FOR THE AWG PROJECT (RE-ADVERTISE AT A HIGHER AMOUNT)**

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to authorize to advertise to hold a Public Hearing on January 5, 2021 for the CAP Loan for the AWG Project, re-advertising at a higher loan amount. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

APPROVE UTILITY ADJUSTMENT DOCKET

Utility Bill Adjustment Docket
12/1/2020

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

	<u>House #</u>	<u>Street</u>	<u>Adjusted Amount</u>	<u>Reason for Leak Adjustment</u>
1	2151	Getwell Rd S	71.10	leak beside driveway
2	3310	O'Hara Cove	145.44	service line under driveway
3				



WATER LEAK REPAIR VERIFICATION

City of Hernando Utility Department
475 W Commerce St
Hernando, MS 38632
662-429-9092

Names as it appears on bill: Minnie Campbell
Service Address: 7151 Gettysburg Rd S
Phone Number: (901) 461-6688
Customer Account#: 06-3312620
Do you rent the property at this address? NO
Property owner or manager Name & Phone #:
Date of Repair:
Repaired by: Sew Frank Campbell
Explanation & Location of Leak: Beside the driveway.

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

ME APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

ME I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

ME I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

ME I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature: Minnie Campbell Date: 11-12-20

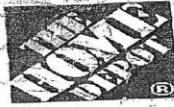
For Office Use Only

Account Number: 06-3312620 Billing Period Ending: 11-30-20

High month usage: 24 minus 6 month average: 6 = Amount of Adjustment: 18

\$71.10

[Handwritten signature]



More savin
More doing

JOHN DUCREST STORE-MANAGER
JOHN.D.DUCREST@HOMEDEPOT.COM

0703 00062 36731 06/16/20 05:44 F
SALE SELF CHECKOUT

611942112562 11NK2FT PVC -A>	2.34
1/2" PVC PIPE	
611942038640 1 PVC 90 EL -A>	
1" PVC EL 90D SXS	4.56
491.14	
611942037612 1 PVC CPLG -A>	
PVC COUPLING SXS	1.85
390.62	
617068723606 RBRTS7726 30 -A>	3.98
ROBERTS 7726 30Z LIGHT FLOOR PUTTY	
	12.74
SUBTOTAL	1.24
SALES TAX	\$13.98
TOTAL	
XXXXXXXXXXXX6199 MASTERCARD	USD\$ 13.98
AUTH CODE 71615Z/0623277	TA
3.5.D. 23	
0001 4411 51 1041010	MasterCard



0703 62 36731 06/16/2020 0533

RETURN POLICY DEFINITIONS:
POLICY ID 180 DAYS POLICY EXPIRES ON 12/13/2020

A 1 180

Due to COVID-19, we have extended our return policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance to WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español
www.homedepot.com/survey
User ID: H89 74854 73813
PASSWORD: 20215 73751

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on...

Water Billing

(WVIR111) Account Maintenance

Current Scan Order: Account No. Chg 3 Count

Account: 06-3312620 Name: CAMPBELL, MERIE

General Services Deposits Back Flow Notes Work Orders History Attachments

Usage History Payment History

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
11/30/2020	30	1439	1403	36	0.00
10/31/2020	30	1425	1420	5	58.55
09/30/2020	30	1418	1425	7	30.90
08/31/2020	30	1415	1418	3	16.00
07/31/2020	30	1410	1415	5	23.00
06/30/2020	30	1408	1410	2	16.00
05/31/2020	30	1402	1408	6	16.00
04/30/2020	30	1395	1402	7	16.00
03/31/2020	30	1382	1403	21	86.20
02/29/2020	30	1371	1392	21	45.70
01/31/2020	30	1365	1371	6	26.95
12/31/2019	30	1355	1365	10	46.10
11/30/2019	30	1347	1355	8	33.50

Past 12 Months: High 21, Low 3, Avg 7, Usage 1

Print

Last Update: 04/09/2020@14:02:07 User: COHSVRS/JHawks

Print Old History Report

Avg
6

24,000 usage - ~~102.05~~ 98.05
 6,000 usage 26.95
 \$ 71.10 credit

The screenshot displays a software interface for water billing. On the left is a menu titled 'Water Billing' with various options such as 'Build HH Reading File (Census)', 'Print HH Reading Rpt (AMR)', and 'Calculate Bills'. The main window shows a 'Bill Calculation - No Update' for account number 063312620, belonging to CAMPBELL, MARIE. It lists 'Water Readings' (Present: 1445, Previous: 1439, Total Cons: 6) and 'Charges' (Water: 30, Sewer: 0, etc.). A handwritten '26.95' is written next to the 'Total Bill' of 31.45. The Windows taskbar at the bottom shows 'DeSoto County, MS...' and 'Water Billing'.

The screenshot shows a software interface for water billing. On the left is a menu with options like 'Build HH Reading File (Sensus)', 'Print HH Reading Rpt (AMR)', and 'Calculate Bills'. The main window is titled '(WTR282) Bill Calculation - No Update' and shows account details for '053312620 CAMPBELL, MORNIE'. It contains two tables: 'Water Readings' and 'Charges'. The 'Water Readings' table shows 'Present' as 1463 and 'Previous' as 1439, with a circled difference of 24. The 'Charges' table lists 'Water' at 30 (98.05), 'Sewer' at 0 (0.00), 'Garb' at 0 (0.00), and 'W Tx' at 0 (0.00). A 'Total Bill' of 98.05 is handwritten at the bottom right of the window.

Present	1463
Previous	1439
Add'l Cons	1
Total Cons	24

Water	30	98.05
Sewer	0	0.00
Garb	0	0.00
Chg 1	0	0.00
Chg 2	0	0.00
Chg 3	0	0.00
Chg 4	0	0.00
Chg 5	0	0.00
Misc	0	0.00
W Tx	0	0.00

Total Bill >>> 98.05

WATER LEAK REPAIR VERIFICATION
 City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill Anthony Caligaris
 Service address 3310 Attnera CV.
 Daytime phone number () 901-652-0031

Do you rent the property at this address? no If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Anthony + Patricia Caligaris Date of repair 10-4-2020

Daytime phone number () 901-652-0031

Type of repair and location of property Service line under driveway

Anthony Caligaris
Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature _____

For Office use only

Account Number 06-3301100 Billing period ending 11-30-20

High month usage 28 minus 6 month average 12 = Amount of Adjustment 16

\$145.44



Account Maintenance

Current Scan Order Account No: Chg 3 Cont

06-3901100 Name: JCALIGARIS, ANTHONY

Genl. Services: Deposits Back Flow Notes Work Orders History Attachments

Payment History

Period	Code	Present Reading	Consumption	Amount Due
11-30-2020	10	1483	1483	0.00
10-31-2020	10	1430	1430	150.00
09-30-2020	10	1434	1430	139.00
08-31-2020	10	1422	1430	150.00
07-31-2020	10	1406	1422	150.00
06-30-2020	10	1401	1406	105.40
05-31-2020	10	1393	1401	99.70
04-30-2020	10	1386	1393	80.18
03-31-2020	10	1391	1386	105.40
02-29-2020	10	1373	1391	87.56
01-31-2020	10	1367	1373	99.78
12-31-2019	10	1360	1367	70.64
11-30-2019	10	1353	1360	

Print for the Period: 11/06/2020

Last Update: 04/13/2020 14:39:59

User: JCALIGARIS/ANTHONY

Print: OK History Report

Avg 12

get New reading

$$16 \times 3.50 = 56.00$$

$$56.00 \div 2 = 28.00$$

$$16 \times 3.84 = 61.44$$

$$\text{\$ } 145.44$$

DIXIE PLUMBING
of Northwest MS LLC.
P.O. box 791
Hernando, MS 38632

523462

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE		
NAME		3310		11/4/00		
ADDRESS		3310 Ohara Cv				
CITY, STATE, ZIP		Hernando MS 38632				
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
1	QUANTITY	DESCRIPTION		PRICE	AMOUNT	
2		Repaired water				
3		line under driveway		475 ⁰⁰		
4		parts		20 ⁰⁰		
5		tax		34 ⁶⁵		
6		Total			529 ⁶⁵	
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
RECEIVED BY						

KEEP THIS SLIP FOR REFERENCE

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

APPEAL WATER LEAK ADJUSTMENT DENIAL SPENCER RENNIE (TABLED FROM NOVEMBER 17)



WATER LEAK REPAIR VERIFICATION
City of Hernando Utility Department
475 W Commerce St
Hernando, MS 38632
662-429-9092

Tabled 10/20/20

Names as it appears on bill Spencer Rennie
Service Address 3422 Scott Rd
Phone Number (513) 424-9632
Customer Account#

Do you rent the property at this address? If yes the property owner or manager must completed the remainder of this form.

Property owner or manager Name & Phone #

Date of Repair

Repaired by

Explanation & Location of Leak

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature Date

For Office Use Only

Account Number 04-1525601 Billing Period Ending 8-31-20

High month usage 23 minus 6 month average 7 = Amount of Adjustment 16

\$ 143.42

Water Billing
 OWR110 Account Maintenance
 Account: 84333601
 Current Scan Order: Account No. Chg 3 Count
 Name: RENNIE, SPENCER

General Services Deposits Back Flow Notes Work Orders History Attachments

Billing History - Payment History

Pay Per	Code	Previous Reading	Present Reading	Consumption	Amount Due
11/30/2020	10	2036	2039	3	0.00
10/31/2020	10	2033	2036	3	78.34
09/30/2020	10	2013	2033	20	208.44
08/31/2020	10	1990	2013	23	235.20
07/31/2020	10	1984	1990	6	83.50
06/30/2020	10	1983	1984	1	49.09
05/31/2020					0.00

New Bill
 AVG 7

Past 12 Months
 High: 23
 Low: 0
 Avg: 8
 Owing: 1

Print for the Period: 11/13/2020 Thru 11/13/2020

Last Update: 10/20/2020@09:41:52 Date: 10/20/2020@09:41:52 User: COHSV03/Hawks

23
 7

23,000 usage
 7,600 "

235.20
 91.78
 \$ 143.42

CITY OF HERNANDO
WORK ORDER
10/16/2020

WO NO	PRIORITY	TYPE	REC'D DATE	STATUS	ADDED BY
12527	Normal	WATER	09/01/2020	Closed	JH
ACCT TYPE	ACCT NO	NAME/ADDRESS/SUBDIVISION		ASSIGN TO	
Residential	041525601	RENNIER, SPENCER 3422 SCOTT ROAD HERNANDO MS 38632		MIKEY	

SERVICE ADDRESS	DATE	HOME TELEPHONE	WORK TELEPHONE
3422 SCOTT ROAD		513/424-9632	

REC NO: - WATER -
 MTR NO: 0000000000 AMT:
 PREV READING: 1990 TAP:
 SCH DATE: PRES READING: 2013
 PRESSURE: CMP DATE: 09/02/2020
 BEAT: 01

Problem:

CUSTOMER HAS VIEWED THE FOOTAGE OF A THE SIDE OF HIS HOUSE WHERE HIS WATER METER IS AND NO ONE READ IT LAST MONTH. THIS WAS ON THE HIGH LIST AND I SENT FREDDY BACK OUT THERE BEFORE PRINTING BILLS. CUSTOMER IS ADAMANT NO ONE PHYSICALLY READ HIS METER. HE WANTS SOME KIND OF RESPONSE. 573-424-9632

Solution:

READING 2032. FREDDY TOOK A PICTURE OF THE METER AND SHANE SHOWED HIS FACE TO CAMERA TO SHOW THEY WERE THERE. MIKEY HAS TALKED TO HIM NUMEROUS TIME WE ARE GOING TO TEST THE METER WHEN WE TESTER GETS BACK FROM GETTING CALIBRATED. TALKED TO SPENCER ABOUT THIS.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the Utility Adjustment for Spencer Rennie in the amount of \$143.42, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

APPEAL WATER LEAK ADJUSTMENT DENIAL RAYMOND GORDAN (TABLED FROM NOVEMBER 17)



WATER LEAK REPAIR VERIFICATION
City of Hernando Utility Department
475 W Commerce St
Hernando, MS 38632
662-429-9092

Tabled
10/21/20

Names as it appears on bill Raymond Gordon
Service Address 3428 Scott Rd
Phone Number 501-891-3177 or 501-922-7644
Customer Account# _____
Do you rent the property at this address? _____ If yes the property owner or manager must completed the remainder of this form.
Property owner or manager Name & Phone # _____
Date of Repair _____
Repaired by _____
Explanation & Location of Leak _____

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

_____ APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

_____ I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

_____ I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

_____ I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature _____ Date _____

For Office Use Only

Account Number 04-1525401 Billing Period Ending 8-31-20

High month usage 24 minus 6 month average 9 = Amount of Adjustment 15

\$ 133.80

Water Billing

(WTR11) Account Maintenance

Account: 04-1525401

Current Scan Order: Account No. Chg 3 Count

Name: 04000778CV75000

General Services Deposits Back Flow Notes Work Orders History Attachments

Billing History | Payment History

Period	Days	Previous Reading	Current Reading	Consumption	Amount Due
11/30/2020	10	62	66	4	0.00
10/31/2020	10	37	32	5	78.84
09/30/2020	10	42	37	15	167.84
08/31/2020	10	18	42	24	248.12
07/31/2020	10	6	18	12	149.84
06/30/2020	10	6	6	6	87.86
05/31/2020	10				0.00

Print for the Period: From 11/12/2020 To 11/12/2020

Last Update: 03/27/2020 10:28:18 User: CORNVK3/Havick

Print OK History Report

New Reading
AVG
9

Print 12 Months

High	24
Low	0
Avg	19
Daily	1

24
- 9

15

24,000 usage 248.12
9,000 " 114.32

\$ 133.80

CITY OF HERNANDO
WORK ORDER
10/06/2020

WO NO	PRIORITY	TYPE	REC'D DATE	STATUS	ADDED BY
12718	Normal	WATER	10/05/2020	Closed	JH

ACCT TYPE	ACCT NO	NAME/ADDRESS/SUBDIVISION	ASSIGN TO
Residential	041525401	GORDON, RAYMOND 3428 SCOTT ROAD HERNANDO MS 38632	MIKEY

SERVICE ADDRESS	DATE	HOME TELEPHONE	WORK TELEPHONE
3428 SCOTT ROAD		501/891-3177	501/722-7644

- WATER -

REC NO:		AMT:	
MTR NO:	0020062663	TAP:	
PREV READING:	42	PRES READING:	57
SCH DATE:		CMP DATE:	10/06/2020
PRESSURE:		BEAT:	01

Problem:

PLEASE REREAD. CUSTOMER INSISTS THAT GRASS IS COVERING THE METER AND IT HAS NOT MANUALLY BEEN READ. CALL BEFORE YOU GO TO REREAD. 501-891-3177

Solution:

63 @ 10:45 AM 10/6/20 MIKEY AND ANNETTE. GRASS WAS NOT COMPLETELY COVERING METER. LOOKS LIKE THEY PUT IN A LIGHT POLE NEXT TO METER.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the Utility Adjustment for Raymond Gordan in the amount of \$133.80, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR PARK PERSONNEL

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize go into closed session to discuss going into executive session for Parks Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

GO INTO EXECUTIVE SESSION FOR PARK PERSONNEL

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to go into Executive Session for Park Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

COME OUT OF EXECUTIVE SESSION FOR PARK PERSONNEL

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to come out of Executive Session for Park Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020

PARK PERSONNEL

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to accept the recommendation of the Parks Director and suspend William Cole for 1 day, without pay, with the day to be determined by the Parks Director and to be done within 30 days. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1st day of December, 2020.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Higdon, seconded by Alderman Hobbs to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK