

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, December 15, 2020 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon (via phone), Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, Zoning Administrator Kristen Duggan, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Fire Chief Marshal Berry, Deputy Fire/EMS Chief Sam Witt, Assistant Public Works Director Lee Germany, Park and Recreation Director Dewayne Williams, Chris Tong, Sibonie Swatzyna, Carolyn Richards, Mike Foster, Doug Thornton, Ryan Diffie, Bruce Robinson, Mario Massey and Linda D Banks.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Miller gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

December 15, 2020

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 39891 - 40087
- 6) Approve Minutes from the regular Mayor and Board of Aldermen Meeting on December 1, 2020
- 7) Approve Minutes from the special Mayor and Board of Aldermen Meeting on December 3, 2020
- 8) Approve Minutes from the special Mayor and Board of Aldermen Meeting on December 7, 2020
- 9) Consent Agenda
 - A) Authorize to accept a donation from Wade and Mary Stark in the amount of \$150.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
 - B) Authorize to accept a donation from Charlie and Sandy Jackson in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant

- C) Authorize to accept a donation from Joseph F Lauderdale in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- D) Authorize to accept a donation from Mary Lee and Bill Brown in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- E) Authorize to accept a donation from Richard and Janet Burnette in the amount of \$25.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- F) Authorize to accept a donation from David and Patricia Woody in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- G) Authorize to accept a donation from Alice R. Quimby in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- H) Authorize to accept a donation from Elizabeth Walls and Donny Riley in the amount of \$50.00 for the Hernando Animal Shelter in Memory of Alderman Sonny Bryant
- I) Authorize to accept a donation from Cathy O Franks in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- J) Authorize to accept a donation from William (Bill) and Barbara Sowell in the amount of \$75.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- K) Authorize to accept a donation from Thomas & Pamela Carr in the amount of \$25.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- L) Authorize to accept a donation from Sheryl and Armando Radicioni in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- M) Authorize to accept a donation from Mr. and Mrs. Taylor Buntin III in the amount of \$75.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- N) Authorize to accept a donation from Sam and Jan Lauderdale in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- O) Authorize to accept a donation from Jimmy and Jan McElroy in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- P) Authorize to accept a donation from Judy Pickle and James Hall Moore, Jr. in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- Q) Authorize to accept a donation from Joyce T Riales in the amount of \$25.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
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- S) Authorize to accept a donation from Bonnie and Charles Reid in the amount of \$50.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
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- W) Authorize to accept a donation from Nancy J Bryant in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant

- X) Authorize to accept a donation from Bryant Tire & Service Center Inc in the amount of \$300.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
- Y) Authorize to accept a donation from N.C. Ferguson Jr. in the amount of \$100.00 for the Hernando Animal Shelter building in Memory of Alderman Sonny Bryant
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- II) Authorize to accept a donation from Stars in Motion in the amount of \$50.00 for a tree sponsorship for the Cookies with Santa event
- JJ) Authorize Neil Waldrop to attend the MWPCOA Central Mississippi Short Course Training in Peral, MS February 15-17, 2021, also authorize to pay registration and travel expenses
- KK) Authorize to declare the following surplus and dispose of:
- 18V DeWalt Cordless Sawzall Inventory# 1449
 - Blue Alley Pass Device X2 Inventory# 1409 & 2282
 - Air Pack Holder Inventory# 2047
 - 3000 PSI Carbon Cylinder X11
 - Yellow Steel SCBA Bottles X18
 - 6 MSA Airpacks Serial Numbers:
9X219292 SP
9X219260 SP
9X219274 SP
9X219283 SP
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- LL) Authorize the City to apply for a grant with Mississippi Hills Heritage Area Alliance for Hernando Dickens of a Christmas (50% match using in-kind and cash contributions) and authorize the Mayor to sign the necessary documents
- MM) Authorize the City to apply for a grant with Mississippi Delta National Heritage Area for Hernando Dickens of a Christmas (50% match using in-kind and cash contributions)
- NN) Adopt Amended Resolution Authorizing City of Hernando Credit Card Users (Visa) (adding Brennan Robertson, Sports Director
- OO) Authorize to give Fire/EMS Chief Marshel Berry a 90 day performance raise bringing his salary to \$86,353.28 (budgeted for)

- PP) Authorize to pay Universal Premium \$7,410.24, fuel for PD, (didn't make the docket)
- QQ) Authorize to pay Riley Paving invoice # 1023 in the amount of \$11,000.00 for the West Valley Railroad paving
- 10) Authorize to temporarily close Panola Street for the Hernando Water Tower 10K on Saturday October 9, 2021
- 11) Authorize to temporarily close Losher Street for the Hernando Dickens of Christmas on Sunday November 11, 2021
- 12) Authorize to hire Amanda Chirby as a full time Parks Receptionist at a rate of \$10.00 per hour, pending drug and background screening results
- 13) Authorize to hire Perry Thornton as a part time certified Police Officer at a rate of \$20.29 per hour
- 14) Authorize to hire John Turner as a full time uncertified Police Officer at a rate of \$18.73 per hour
- 15) PL-1461-Request for an Amendment to the Madison Lake PUD – Located on the Southeast corner of Green T Road and McIngvale Road – Bob Dalhoff with DT Design Studio (applicant requests to be tabled until the February 16, 2021 meeting)
- 16) PL-1486-Request Approval to Rezone from C-2 Highway Commercial to M-1 Light Industrial – 120 Christopher Lane – Bob Ginn with Land Resources, LLC (applicant requests to be tabled until the January 19, 2021 meeting)
- 17) Authorize the Mayor to sign an annual hardware maintenance agreement with BBI
- 18) Authorize the Mayor to sign an annual software maintenance agreement with BBI
- 19) Approve PS&E Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk Project (Walgreens to High School)
- 20) Approve CE&I Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk Project (Walgreens to High School)
- 21) Public Hearing on the CAP loan for the AWG project
- 22) Authorize CAP loan application for Infrastructure Improvements for Economic Development for the AWG project
- 23) Authorize to reject all bids received for the Conger Park Pathway Improvements Project
- 24) Approve Utility Adjustment Docket
- 25) Executive Session –Negotiations
- 26) Adjourn

Amended

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- 19) Approve PS&E Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk Project (Walgreens to High School)
- 20) Approve CE&I Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk Project (Walgreens to High School)
- 21) Public Hearing on the CAP loan for the AWG project
- 22) Authorize CAP loan application for Infrastructure Improvements for Economic Development for the AWG project
- 23) Authorize to reject all bids received for the Conger Park Pathway Improvements Project
- 24) Approve Utility Adjustment Docket
- 25) Discussion of CARES Act money
- 26) Discussion of Salary Request
- 27) Discussion of the underpass at I55 and Dilwoth
- 28) Executive Session –Negotiations
- 29) Adjourn

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to approve the agenda as presented, after adding items “Discussion of CARES Act money”, “Discussion of Salary Review” and “Discussion of upgrading the underpass of I55 and Dilworth”. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of December, 2020.

APPROVE DOCKET OF CLAIMS NO.’S

The Board of Aldermen were presented with a docket of claims No. 39891 – 40087 in the amount of \$1,427,987.38 for approval.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of December, 2020.

**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF
ALDERMEN MEETING ON DECEMBER 1, 2020**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the minutes from the regular Mayor and Board of Aldermen Meeting on December 1, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**APPROVE THE MINUTES FROM THE SPECIAL MAYOR AND BOARD OF
ALDERMEN MEETING ON DECEMBER 2, 2020**

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the minutes from the regular Mayor and Board of Aldermen Meeting on December 3, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF
ALDERMEN MEETING ON DECEMBER 7, 2020**

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to approve the minutes from the regular Mayor and Board of Aldermen Meeting on December 7, 2020, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

CONSENT AGENDA

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- QQ) Authorize to pay Riley Paving invoice # 1023 in the amount of \$11,000.00 for the West Valley Railroad paving

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO TEMPORARILY CLOSE PANOLA STREET FOR THE HERNANDO WATER TOWER 10K ON SATURDAY OCTOBER 9, 2021

Motion was duly made by Alderman McLendon and seconded by Alderman Higdon to authorize to temporarily close Panola Street for the Hernando Water Tower 10K on Saturday October 9, 2021. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO TEMPORARILY CLOSE LOSHER STREET FOR THE HERNANDO DICKENS OF CHRISTMAS ON SUNDAY NOVEMBER 11, 2021

Motion was duly made by Alderman McLendon and seconded by Alderman Higdon to authorize to temporarily close Losher Street for the Hernando Dickens of a Christmas on Sunday November 11, 2021. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO HIRE AMANDA CHIRBY AS A FULL TIME PARKS RECEPTIONIST AT A RATE OF \$10.00 PER HOUR, PENDING DRUG AND BACKGROUND SCREENINGS RESULTS

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Amanda Chirby as a full time Parks Receptionist at a rate of \$10.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO HIRE PERRY THORNTON AS A PART TIME CERTIFIED POLICE OFFICER AT A RATE OF \$20.29 PER HOUR, PENDING DRUG AND BACKGROUND SCREENING RESULTS

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Perry Thornton as a part time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO HIRE JOHN TURNER AS A FULL TIME UNCERTIFIED POLICE OFFICER AT A RATE OF \$18.73, PENDING DRUG AND BACKGROUND SCREENING RESULTS

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire John Turner as a full time Uncertified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

PL – 1461 – REQUEST FOR AN AMENDMENT TO THE MADISON LAKES PUD – LOCATED ON THE SOUTHEAST CORNER OF GREEN T ROAD AND MCINGVALE ROAD – BOB DALHOFF WITH DT DESIGN STUDIO

Mayor Ferguson stated that the applicant requested this to be tabled to the February 16, 2021 Board Meeting.

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to table this item to the February 16, 2021 Board meeting. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

PL – 1486 – REQUEST APPROVAL TO REZONE FROM C-2 HIGHWAY COMMERCIAL TO M-1 LIGHT INDUSTRIAL – 120 CHRISTOPHER LANE – BOB GINN WITH LAND RESOURCES, LLC

Mayor Ferguson stated that the applicant requested this to be tabled to the January 19, 2021 Board Meeting.

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to table this item to the January 19, 2021 Board Meeting. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

AUTHORIZE TO THE MAYOR TO SIGN AN ANNUAL HARDWARE AGREEMENT WITH BBI

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to authorize the Mayor to sign the annual Hardware Agreement with BBI. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**AUTHORIZE THE MAYOR TO SIGN AN ANNUAL SOFTWARE AGREEMENT
WITH BBI**

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize the Mayor to sign an Annual Software Agreement with BBI. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**APPROVE PS&E ENGINEERING CONTRACT WITH JOE FRANK LAUDERDALE
FOR THE MCINGVALE SIDEWALK PROJECT (WALGREENS TO THE HIGH
SCHOOL)**

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the PS&E Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk project. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**APPROVE CE&I ENGINEERING CONTRACT WITH JOE FRANK LAUDERDALE
FOR THE MCINGVALE SIDEWALK PROJECT (WALGREENS TO THE HIGH
SCHOOL)**

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve CE&I Engineering Contract with Joe Frank Lauderdale for the McIngvale Sidewalk Project. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

PUBLIC HEARING ON THE CAP LOAN FOR THE AWG PROJECT

Mayor Ferguson opened up the Public Hearing and asked if anyone had any questions or would like to speak.

**AUTHORIZE CAP LOAN APPLICATION FOR INFRASTRUCTURE
IMPROVEMENTS FOR ECONOMIC DEVELOPMENT FOR THE AWG PROJECT**

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize the CAP loan application for Infrastructure Improvements for Economic Development for the AWG project. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

**AUTHORIZE TO REJECT ALL BIDS RECEIVED FOR THE CONGER PARK
PATHWAY IMPROVEMENTS PROJECT**



Neel-Schaffer, Inc.
5740 Getwell Rd Bldg #2
Southaven, MS 38672
Phone (662) 890-6404
Fax (662) 890-6407

December 15, 2020

Mayor N.C. Tom Ferguson
City of Hernando
475 West Commerce Street
Hernando, MS 38632

RE: Bid Recommendation
Conger Park Pathway Improvements
City of Hernando, Mississippi
NSI Project No.: NS.15562.000.001

Dear Mayor Ferguson,

Neel-Schaffer, Inc. has reviewed and tabulated the five bids received on December 8, 2020, on the above referenced project. Two electronic bids were received, one from Wagner General Contractors, Inc. and one from J.M. Duncan, Inc. Three hard bids were received by the city clerk's office, one from Phillips Contracting Company, Inc., one from W&T Contracting Corporation, and one from Perry Pavement Company, LLC. Base bids ranged from \$118,850.00 to \$181,296.25. Additive Alternate Bids, for the bridge replacement work, ranged from \$43,000 to \$89,865.00.

Following a comprehensive review of each bid, several of the bids were found to contain errors and/or irregularities. This includes the apparent low bid from W&T Contracting Corporation. All bids are over the engineer's estimate, as well as the allowable funds from the Blue-Cross Blue-Shield Grant, for this project. With regards to a formal recommendation, the city has two immediate options to move forward. First, it can look past the irregularities and supplement additional funds in the amount of approximately \$25,000 to make up the difference. Second, the city can reject all bids and readvertise with an adjusted scope of work in January 2021.

Reasoning for the extremely high unit pricing can be tied mainly to the project's small size, as well as this region's high volume of workload available to bidders. We are prepared to assist the city with moving forward with whichever direction the city decides. Please do not hesitate to contact our office if you have any questions or need any additional information.

Sincerely,
NEEL-SCHAFFER, INC.

Sean E. Hilsdon, P.E.

/seh

Enclosure: Certified Unit Bid Tabulation

c: Gia Matheny, City Community Development Director (via email)
Joe Frank Lauderdale, City Engineer, City of Hernando (via email)
Kenneth Stockton, City Attorney, City of Hernando (via email)
Katie Harbin, City Clerk, City of Hernando (via email)

engineers • planners • ecologists • landscape architects • surveyors

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to reject all bids received for the Conger Park Pathway Improvement Project due to all bids received were in excess of the Engineers estimate. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

APPROVE UTILITY ADJUSTMENT DOCKET

Utility Bill Adjustment Docket
12/15/2020

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

House #	Street	Adjusted Amount	Reason for Leak Adjustment
1 600	Kaleas Way Cove	54.54	leak at meter
2 3189	Magnolia Ridge Dr	209.07	leak in front of the house
3			

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Jennifer Parker
Service address 600 Kaleas Way Cove., Hernando
Daytime phone number () 662-299-9707
Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Matthew & Jennifer Parker Date of repair 9-11-20
Daytime phone number () 662-299-9707
Type of repair and location of property Repaired leak at the meter

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Jennifer Parker
For Office use only

Account Number 03-0140103 Billing period ending 10-31-20

High month usage 12 minus 6 month average 6 = Amount of Adjustment 6

\$ 54.54

Daniel McDowell
PLUMBING & DRAIN
 901-334-7992 • dmcdowell991@gmail.com

2102 Bett Thyatira Rd.
 Coldwater, MS 38618
 Licensed, Bonded & Insured • License # 671

WORK TICKET Date: 9-11-20

Customer/Job Name: Jennifer Parker
 Job Address: 600 Kaleas Way, C. Hern.
 Description of Work: Repaired leak out the meter

QTY	INVENTORY MATERIAL	PRICE
		265.00

Travel time, if any, will be added to labor. I/We do hereby authorize Daniel McDowell Plumbing & Drain, a licensed, bonded, master plumber, to perform such services and repairs located at the address above. Any parts in the amount of \$350.00 or more will be collected before the job begins. I am responsible for moving or removing any breakables near, loose, or on the wall where work is being performed or in the next room. I also release Daniel McDowell Plumbing & Drain from any and all liability of anything broken due to vibration from work being done. I warrant to Daniel McDowell, LLC, that I (we) are the owner(s) of the property where the works to be performed & that I, if signing alone, & having a spouse or partner, am acting as his/her agent or representative in this matter. I agree to pay any and all costs of collection including, but not limited to, a reasonable attorney fee if turned over to an attorney for collection. Any amounts due and owing thirty (30) days after completion shall bear interest at the maximum legal rate, but not less than 1.5% per month until paid in full & agree to pay same in addition to the principal amount due.

Customer Approval
[Signature]
 Authorized Signature

Subtotal	265.00
Discount	
Tax	18.55
Grand Total	283.55

CL# 6337

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
11/30/2020	10	235	240	5	74.64
10/31/2020	10	233	235	12	137.08
09/30/2020	10	217	223	6	83.36
08/31/2020	10	212	217	5	74.64
07/31/2020	10	206	212	6	83.36
06/30/2020	10	201	206	5	74.64
05/31/2020	10	195	201	6	83.36
04/30/2020	10	189	195	6	83.36
03/31/2020	10	183	189	6	83.36
02/29/2020	10	178	183	5	74.64
01/31/2020	10	173	178	5	74.64
12/31/2019	10	169	173	4	66.07
11/30/2019	10	162	169	7	91.76

$$\begin{array}{r}
 12 \\
 - 6 \\
 \hline
 6 \times 3.50 = 21.00 \\
 21.00 \div 2 = 10.50 \\
 6 \times 3.84 = 23.04 \\
 \hline
 54.54
 \end{array}$$

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Kaylee Harrison
Service address 3189 Magnolia Ridge Drive, Hernando MS 38632
Daytime phone number (901) 562-9835

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Kaylee and Joseph Harrison Date of repair 08/04/20
Daytime phone number (901) 826-0946

Type of repair and location of property Water leak @ front of house

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Kaylee Harrison

For Office use only

Account Number 01-1737201 billing period's ending 8-31-20 and 3 month
Prior 6 month average gallons = 22 (A) after repair 9 (B)
Total gallons for ~~two consecutive~~ highest bills 32 (B) Credit \$ 209.07
Gallons water and sewer adjustments=(B-A) divided by 2= _____ (C)
Outdoor leaks only: Water credit=(C) _____ gal. Sewer credit=(B-A)= _____ gal.

* This leak has been going on since i bought the house in May 2020. The house is brand new and every water bill we have received has gone up in price.
Thanks,
Kaylee Harrison

09/11/2020 FRI 8:08 FAX CCHS Broad Dental

001/001

CHAFFIN PLUMBING
PO BOX 828
HERNANDO MS 38632

chaffinplumbing@gmail.com
PHONE: 901-826-0946

TO: To whom it may concern
REF: 3189 Magnolia Ridge Drive Hernando, MS 38632

08/21/2020

We repaired a water leak at 3189 Magnolia Ridge Drive Hernando, MS 38632
The male-female adapter connecting pex to PVC was broken
We dug it up & replaced it

Thank you... Dwight Chaffin.

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
11/20/2020	10	760	772	4	66.97
10/31/2020	10	763	768	5	74.64
09/30/2020	10	746	763	17	181.68
08/31/2020	10	714	746	32	315.48
07/31/2020	10	701	714	13	146.90
06/30/2020	10	696	701	5	74.64
05/31/2020					0.00

$$\begin{array}{r} 32 \\ - 9 \\ \hline 23 \end{array}$$

$$23 \times 3.50 = 80.50$$

$$80.50 \div 2 = 40.25$$

$$23 \times 3.84 = 88.32$$

$$\underline{\hspace{1.5cm}}$$
\$ 209.07 credit

**CITY OF HERNANDO
WORK ORDER
11/25/2020**

WO NO	PRIORITY	TYPE	REC'D DATE	STATUS	ADDED BY
12983	Normal	BRUSH	11/23/2020	Open	KM

ACCT TYPE	ACCT NO	NAME/ADDRESS/SUBDIVISION	ASSIGN TO
Residential	063304460	ZELlich, SUE ELLEN 1712 ROBERTS CV HERNANDO MS 38632-8843	MIKEY

SERVICE ADDRESS	DATE	HOME TELEPHONE	WORK TELEPHONE
1712 ROBERTS COVE		901/486-1702	000/000-0000

- WATER -
 REC NO: _____ AMT:
 MTR NO: 0000000000 TAP:
 PREV READING: 2702 PRES READING: 2720
 SCH DATE: _____ CMP DATE: _____
 PRESSURE: _____ BEAT: 03

Problem:

PICK UP THE WHOLE LOAD, WE HAVE ADDED IT TO THEIR BILL.

Solution:

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

DISCUSSION OF CARES ACT MONEY

Alderwoman Brooks asked where we stand with that, did we get any and what's going on with that.

City Clerk Katie Harbin answered we received \$330K and it was deposited into the General Fund.

Alderwoman Brooks asked what is it supposed to be used for.

City Clerk Katie Harbin answered it is to my knowledge anything. We were received it because of personnel dealing directly with COVID situations.

Alderman Hobbs asked when did we receive this money.

City Clerk Katie Harbin answered I would have to look to be exact, but I believe a few weeks ago.

Alderman Hobbs stated I was just curious as to why the Board wasn't aware of it.

Alderwoman Brooks stated was it before out last meeting.

City Clerk Katie Harbin answered yes it was.

Mayor Ferguson stated what was that.

City Clerk Katie Harbin stated it was asked when did we get it and why weren't the Board notified.

Mayor Ferguson stated it is in your revenue and expense report.

City Clerk Katie Harbin stated I don't think they would have noticed it there, it wouldn't have been in the last one.

Alderwoman Brooks stated usually we talk about stuff like that.

Alderman Hobbs stated well when you have \$330k come into the City and you don't tell the Board, Mayor that's your responsibility to keep us updated.

Alderman Hobbs stated where in the general fund was it put.

City Clerk Katie Harbin answered it was put into the reimbursement line item. When I spoke to the Mayor about it, he stated we would do a budget amendment to put it into contingency. The budget amendment would have to come before the Board.

Alderman Hobbs stated wouldn't the Board need to speak about it, and see if there is something else we want to do with this money.

Mayor Ferguson stated absolutely, we would bring it to your attention we received the money and y'all can decide where it needs to go. That was just going to be advice.

Alderman Hobbs stated well when were you planning on telling us Mr. Mayor.

Mayor Ferguson asked the City Clerk when are we planning on doing the amendment. City Clerk Katie Harbin answered when ever you want it done.

Alderwoman Brooks stated an amendment, that's the plan, the proposal.

Mayor Ferguson stated we have to amend the budget correct.

City Clerk Katie Harbin answered yes, we have to show it in there.

Alderman Hobbs asked when can we put it in there.

City Clerk Katie Harbin answered I can have it at the next meeting.

Alderman Hobbs stated we'll put it on discussion at the next meeting as well.

Alderman McLendon asked all of these expenditures came out of the general fund correct.

City Clerk Katie Harbin answered correct.

Alderman McLendon asked and those expenditures were not budgeted correct.

City Clerk Katie Harbin answered correct.

Alderman McLendon stated so this money came from the federal, to the state, from the state to the city for the expenses of covid that were not budgeted for.

City Clerk Katie Harbin answered correct.

Alderwoman Brooks stated and that is like overtime and that sort of thing.

City Clerk Katie Harbin the amount we received was for personnel expenses.

Alderwoman Brooks stated that would include overtime.

City Clerk Katie Harbin answered the reimbursement for overtime would come from FEMA, they will reimburse up to 75%. The State gave a total of \$330K for personnel expenses. For employees that dealt directly with COVID situations.

Alderman McLendon stated that would be people possible with COVID or quarantined because they were around someone with COVID.

City Clerk Katie Harbin stated it was for personnel like Police, Fire and EMS that deal directly with COVID situations, and anyone else.

Alderman Higdon asked if this is the amount we requested.

City Clerk Katie Harbin answered they allocated this is the amount, we couldn't have received any more than that.

Kenny Stockton stated the number was set by the State, we got the amount we should have gotten.

Mayor Ferguson stated they could be some more additional funds.

Alderman Miller stated there could be through other channels, form another source.

Alderman McLendon stated and there was some that didn't get any.

Alderman Higdon stated some cities didn't get anything.

City Attorney stated if so they had zero employees.

Alderman McLendon stated due to not qualifying or not applying for it.

City Attorney stated not applying for it.

Alderwoman Brooks stated the next step we'll talk about it.

DISCUSSION OF SALARY REVIEW

Alderman Miller stated he'd like to request a salary review for the last 5 years, budget amounts, for the Mayor, Department Heads and Assistants. I'd like to know what the budgeted amount was for those positions. In addition to the salary review, I'd like the HR Department to bring me a spreadsheet with a cost after the first quarter for a 2% raise for all employees. We always say we will do that, but we never do. What it would look like for quarter 2, 3 and 4.

Alderman McLendon stated I'd like to add what overtime looks like.

Alderman Miller stated that has nothing to do with my review, that is a whole separate item. You can add that with what you want to do.

Alderman McLendon stated I don't think so.

Alderman Miller stated this is for budgeted salary. You can request that, but that is separate from mine.

Alderman McLendon stated can we add Aldermen in those categories.

Alderman Miller stated you can put it on there if you're looking for a raise Alderman.

Alderman McLendon stated I'm not running again.

Alderman Miller stated you can request that if you are looking for a raise.

Alderman McLendon stated no no no, I'm just looking at what was budgeted for. Isn't that what you're going after. Might as well do the Aldermen as well.

Alderman Miller stated if that is the case you can do everyone in the City. I'm doing this for a purpose. I can add that to my request, I have no problem with that.

Alderman McLendon stated strike mine.

Alderman Miller stated you can do the Mayor, Department Heads and Assistants. I don't want you to think I'm self serving talking about the Aldermen's.

Alderman McLendon stated well we don't know who is running for Mayor.

Alderman Miller stated that has nothing to do with who is running. What does this have to do with who is running.

Alderman McLendon stated you might run for all I know.

Alderman Miller stated man you need to get off it Alderman, you've done did your damage. You're trying to insinuate something. We need to stick to the agenda.

Alderman McLendon stated we'll you insinuated that I was looking for a raise.

DISCUSSION OF UPGRADING THE UNDERPASS AT DILWORTH AND I55

Alderman Miller stated we've been talking about this for years, but for unknown reasons it keeps falling on deaf ears. I'd like our engineer to get the cost of what it would take to have our children not have to walk through mud and water. It just needs to be elevated some. So they don't have to walk through mud or water. I would like this cost in two weeks.

Joe Frank Lauderdale stated I think I still have the old plan.

Alderman McLendon stated does MDOT have anything to do with this underpass.

Mayor Ferguson stated I will check with them also.

**GO INTO CLOSED SESSION TO DISCUSSION GOING INTO EXECUTIVE SESSION
FOR PARKS PERSONNEL AND NEGOTIATIONS**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve to go into Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

GO INTO EXECUTIVE SESSION FOR PARK PERSONNEL AND NEGOTIATIONS

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to go into Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020.

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to come out of Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of December, 2020

ADJOURN

There being no further business at this time a motion was duly made by Alderman Higdon, seconded by Alderwoman Brooks to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK