

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, March 2, 2021 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Higdon, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, Human Resource Director Julie Harris, Zoning Administrator Kristen Duggan, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Fire Chief Marshal Berry, Deputy Fire Chief Sam Witt, Public Works Director Lee Germany, Park and Recreation Director Dewayne Williams, Kenneth Joseph Sigler, Sibonie Swatzyna, Bruce Robinson, Dale Bellflower, Ryan Diffe, Sean Hilsdon, and Ben Piper.

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### PLEDGE OF ALLEGIANCE

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Pledge of Allegiance

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### INVOCATION

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Alderman Harris gave the invocation.

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### AGENDA

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- Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting
- March 2, 2021 6:00pm
- 1) Call the meeting to order
  - 2) Pledge of Allegiance
  - 3) Invocation
  - 4) Approve Agenda
  - 5) Approve Docket of Claims No.'s 40885 - 41009
  - 6) Approve Minutes from the special Mayor and Board of Aldermen Meeting on February 14, 2021
  - 7) Approve Minutes from the regular Mayor and Board of Aldermen Meeting on February 16, 2021
  - 8) Consent Agenda
    - A) Authorize a step increase for Steve Atkinson in the Police Department to a P4
    - B) Authorize to pay Acuff Enterprises, Inc. in the amount of \$93,764.80 for Pay Estimate #18, McIngvale Realignment Project
    - C) Authorize to pay Tippmann Construction, LLC for invoice # 2 in the amount of \$195,311.00 for the AWG Fire Protection
  - 9) Authorize to promote Rodrick Miller to Sanitation Supervisor with a raise of \$1.20 per hour

- 10) Authorize to hire Christina Wallace as a part time Certified Dispatcher at the rate of \$17.43
- 11) Authorize the Mayor to sign an agreement with The Best Time for race timing of the Hernando Water Tower 10K race
- 12) PL – 1461 – Request for an Amendment to the Madison Lakes PUD – Located on the Southeast Corner of Green T Road and McIngvale Road – Bob Dalhoff with DT Design Studio (tabled from 12-15-2020)
- 13) PL-1497 —Request to Final Plat Approval, Duley Subdivision, 3.78 Acres, 4-Lots, Parcel No. 208726010 0002300, located North of Nesbit Road, on the West Side of Gwynn Road, in Section 26, Township 2 South, Range 8 West, zoned “R-40,” Single-Family Residential Low Density District – Kevin Duley, property owner, Ben Smith, IPD LLC, engineer
- 14) PL-1499 – Request for Final Plat Approval, Magnolia Commons, Phase 4, 36-Lots, 14.57 acres, located on the East Side of Magnolia Drive, North of Magnolia Gardens Drive, at the Northern terminus of Magnolia Bloom Drive, in Section 19, Township 3 South, Range 7 West, zoned “R-12,” Overlay District – C&C Construction (Johnny Coleman), property owner, Ben Smith, IPD LLC., engineer
- 15) Authorize to accept the lowest and best quote for Baseball/Softball uniforms
- 16) Authorize the Parks Department to accept the lowest and best quote to purchase a John Deere Mower and edger attachment (budgeted)
- 17) Authorize to accept the lowest and best bid from Hatchie Tree Service for Tree Canopy Trimming around the City for \$14,500
- 18) Authorize to approve the lowest and best quote from Riley Paving in the amount of \$49,020.00 for West Oak Grove Rd Paving
- 19) Authorize to accept the lowest and best quote from Riley Paving in the amount of \$5,800.00 for the Fire Station 2 Parking Lot
- 20) Authorize to pay Michael’s Tree and Loader Service, LLC Invoice 18978 in the amount of \$4,162.50 for snow plowing services (State of Emergency Order)
- 21) Authorize to accept the lowest and best bid from Pavecon, Ltd in the amount of \$89,636.00 for Conger Park Pathway Improvements
- 22) Approve Utility Bill Adjustment Docket
- 23) Discussion of proposed Police / Dispatch Budget Amendment
- 24) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**APPROVE DOCKET OF CLAIMS NO.'S 40885 - 41009**

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The Board of Aldermen were presented with a docket of claims No. 40885 - 41009, in the amount of \$352,276.57 for approval.

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Lynch, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**APPROVE MINUTES FROM THE SPECIAL MAYOR AND BOARD OF ALDERMEN MEETING ON FEBRUARY 14, 2021**

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Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to approve the minutes from the special Mayor and Board of Aldermen Meeting on February 14, 2021, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Harris, Alderman Hobbs, and Alderwoman Lynch.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**APPROVE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON FEBRUARY 16, 2021**

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Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the minutes from the regular Mayor and Board of Aldermen Meeting on February 16, 2021, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Harris, and Alderwoman Lynch.

Those voting "Nay": None.

Alderman Hobbs abstained from voting.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**CONSENT AGENDA**

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- A) Authorize a step increase for Steve Atkinson in the Police Department to a P4
- B) Authorize to pay Acuff Enterprises, Inc. in the amount of \$93,764.80 for Pay Estimate #18, McIngvale Realignment Project
- C) Authorize to pay Tippmann Construction, LLC for invoice # 2 in the amount of \$195,311.00 for the AWG Fire Protection

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO PROMOTE RODRICK MILLER TO SANITATION SUPERVISOR  
WITH A RAISE OF \$1.20 PER HOUR**

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Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to promote Rodrick Miller to Sanitation Supervisor with a raise of \$1.20 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO HIRE CHRISTINA WALLACE AS A PART TIME CERTIFIED  
DISPATCHER AT THE RATE OF \$17.43 PER HOUR**

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Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to hire Christina Wallace as a part time Certified Dispatcher at the rate of \$17.43 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief, pending drug and background screening results. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH THE BEST TIME  
FOR RACE TIMING OF THE HERNANDO WATER TOWER 10K RACE**

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Motion was duly made by Alderman Higdon and seconded by Alderwoman Lynch to authorize the Mayor to sign an agreement with The Best Time for race timing of the Hernando Water Tower 10K race.

A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**PL – 1461 – REQUEST FOR AN AMENDMENT TO THE MADISON LAKES PUD –  
LOCATED ON THE SOUTHEAST CORNER OF GREEN T ROAD AND MCINGVALE  
RD – BOB DALHOFF WITH DT DESIGN STUDIO (TABLED FROM 12-15-2020)**

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Mayor Ferguson stated we need to table this item until the March 16, 2021 Board meeting.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to table this item until the Mayor and Board of Alderman Meeting on March 16, 2021. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

**PL - 1497 – REQUEST TO FINAL PLAT APPRVAL, DULEY SUBDIVISION, 3.78 ACRES, 4-LOTS, PARCEL NO. 2087260100002300, LOCATED NORTH OF NESBIT ROAD, ON THE WEST SIDE OF GWYNN ROAD, IN SECTION 26, TOWNSHIP 2 SOUTH, RANGE 8 WEST, ZONED “R-40,” SINGLE-FAMILY RESIDENTIAL LOW DENSITY DISTRICT – KEVIN DULEY, PROPERTY OWNER, BEN SMITH, IPD LLC, ENGINEER**

Zoning Administrator Kristen Duggan presented the information.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

**Project No.:** PL-1497  
**Request:** Subdivision Final Plat – Duley Subdivision, a 4-lot residential subdivision  
**Location:** 1561 Gwynn Road, Located on the west side of Gwynn Road, north of Nesbit Road, situated in Section 26, Township 2 South, Range 8 West  
**Applicant:** Ben W Smith, IPD, LLC Civil Engineering representing Kevin Duley, the property-owner  
**Date:** February 16, 2021

**DISCUSSION:**

Mr. Ben Smith, representing Kevin Duley the property owner, is requesting final plat approval for Duley Subdivision, a 4-lot subdivision on 3.78 acres located on the west side of Gwynn Road, north of Nesbit Road, and north of Dean Road. The subject property (Parcel No. 208726010 0002300) is currently zoned in the “R-40,” Single Family Residential, Low Density District and has a single family residential structure, with two accessory structures on the south end of the property, but is otherwise vacant. The four lots range in size from a minimum of 40,329 square feet on Lot 1 to a maximum of 41,596 square feet on Lot 2. As proposed, the submitted final plat meets or exceeds all of the development standards of the “R-40” district.

**STAFF COMMENTS:**

1. The Planning Commission reviewed this request for final plat approval at their meeting on February 9, 2021 and found that the submitted plat met or exceeded the development standards of the “R-40” district, and generally conformed to the requirements of the Subdivision Regulations; therefore, the Commission voted unanimously to recommend to the Board of Aldermen approval of the final plat, subject to certain specified conditions listed in the proposed motion below.
2. Based upon the fact that there are currently no road or sidewalk improvements on this segment of Gwynn Road, which is also largely characterized by other large-lot single family residential development without curb, gutter, or sidewalks, the Planning Commission is recommending to the Board of Aldermen the waiver of the road and sidewalk improvements included in Standard Subdivision Condition #5 below.

**PROPOSED MOTION:**

Motion to approve the final plat for Duley Subdivision (Parcel No. 208726010 0002300), a 4-lot development located on the west side of Gwynn Road, north of Nesbit Road, and north of Dean

Road, finding that the submitted plat generally conforms to the requirements of the City of Hernando Subdivision Regulations, subject to the following conditions:

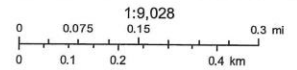
1. Revise the Owner’s and Mortgagee’s Certificates to state “...and dedicate the right-of-way for the roads and utility easements as shown on the plat of the Subdivision to the City of Hernando for the public use forever.” Eliminate the following wording, “...and reserve for the public utilities the utility easements as shown on the plat.”
2. Revise Note #2 to replace the word “required” with the word “recorded” in two locations. Revise the plat to reflect the required utility easements on each lot.
3. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
4. Grading, drainage, and engineering construction plans shall be submitted to the Office of Planning for review and approval by the City Engineer and Public Works Director.
5. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, ~~curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, including ¼ the right-of-way of Gwynn Road, before the plat of the subdivision is recorded.~~ A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. ~~This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.~~ Prior to recording the final plat, any Public Improvements shall be installed, completed, and accepted by the City of Hernando.
6. Finished floor elevations shall be listed for each lot.
7. Any streetlights required shall be installed at the developer’s expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. No relocated buildings will be allowed.
10. Following Final Plat Approval by the Board of Aldermen, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
11. Following Final Plat Approval by the Board of Aldermen and prior to the beginning of construction, the Developer shall enter into a Development Contract with the City of Hernando for the installation of any required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando’s Subdivision Regulations.
12. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning.

Hernando Planning Commission  
Page 2 of 2

Duley Subdivision



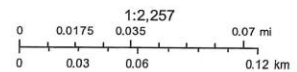
February 5, 2021



Duley Subdivision



February 5, 2021



**OWNER'S CERTIFICATE**  
 I, \_\_\_\_\_ OWNER OR AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY, HEREBY ADOPT THIS AS MY PLAN OF SUBDIVISION AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AS SHOWN ON THE PLAN OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAN. I CERTIFY THAT I AM THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE, THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

**MORTGAGEE'S CERTIFICATE**  
 I, \_\_\_\_\_ MORTGAGEE OF THE PROPERTY HEREON, HEREBY ADOPT THIS AS OUR PLAN OF SUBDIVISION AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AS SHOWN ON THE PLAN OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAN. I CERTIFY THAT I AM THE MORTGAGEE IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE, THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

**NOTARY'S CERTIFICATE**  
 STATE OF MISSISSIPPI, COUNTY OF DESOTO  
 I, \_\_\_\_\_ NOTARY PUBLIC, PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_, WHO ACKNOWLEDGED THAT HE/SHE IS \_\_\_\_\_ OF AND THAT FOR AND ON BEHALF OF THE SAID CORPORATION, HE/SHE EXECUTED THE ABOVE AND FOREGOING CERTIFICATE, FOR THE PURPOSES MENTIONED ON THE DAY AND YEAR HEREIN MENTIONED, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID CERTIFICATE SO TO DO.

**CITY OF HERNANDO PLANNING COMMISSION**  
 APPROVED BY THE HERNANDO PLANNING COMMISSION ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_  
 SECRETARY \_\_\_\_\_ CHAIRPERSON \_\_\_\_\_

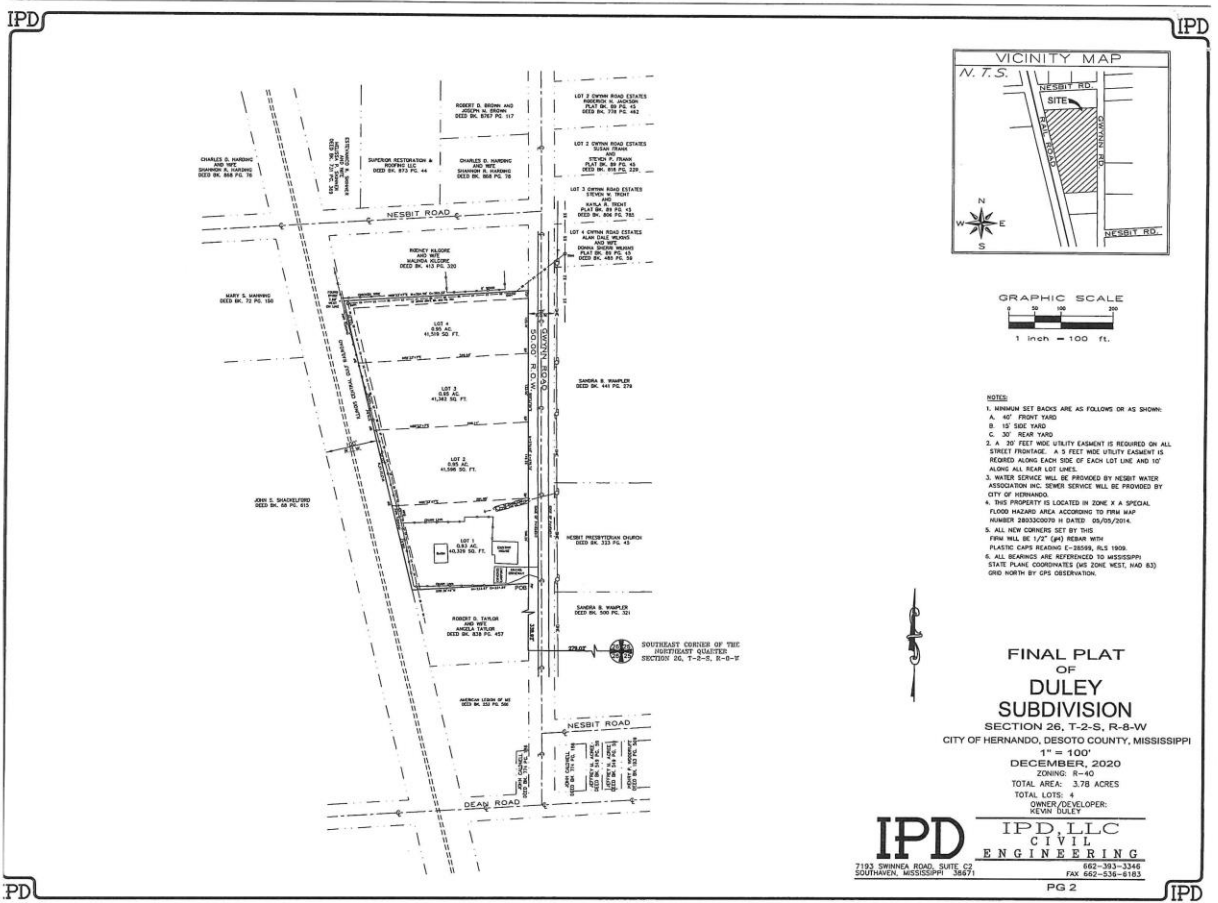
**CITY OF HERNANDO MAYOR AND BOARD OF ALDERMAN**  
 APPROVED BY THE MAYOR AND BOARD OF ALDERMAN OF HERNANDO, MISSISSIPPI, THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_  
 CITY CLERK \_\_\_\_\_ MAYOR \_\_\_\_\_

**CERTIFICATE OF SUBDIVISION**  
 THIS IS TO CERTIFY THAT I HAVE DRAWN THIS SUBDIVISION SHOWN HEREON AND THE PLAN OF SAME IS ACCURATELY DRAWN FROM INFORMATION FROM A GROUND SURVEY BY ME.  
 BEN W. SMITH - MS NO. 1909  
 CHANCERY COURT \_\_\_\_\_

**STATE OF MISSISSIPPI**  
 CITY OF HERNANDO  
 I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

**FINAL PLAT OF DULEY SUBDIVISION**  
 SECTION 26, T-2-S, R-8-W  
 CITY OF HERNANDO, DESOTO COUNTY, MISSISSIPPI  
 1" = 100'  
 DECEMBER, 2020  
 ZONING: R-10  
 TOTAL AREA: 3.78 ACRES  
 TOTAL LOTS: 8  
 OWNER/DEVELOPER: KEVIN DULEY

**IPD IPD, LLC CIVIL ENGINEERING**  
 7193 SWINNEA ROAD, SUITE C2 SOUTHAVEN, MISSISSIPPI 38671 662-393-3346 FAX 662-536-8183  
 PG 1



Alderman Hobbs asked why are we waiving the sidewalks.

Zoning Administrator Kristen Duggan answered the majority of Gwynn Road doesn't have curb and gutter or sidewalks.

Alderman Hobbs stated isn't it our Ordinance to have sidewalks. They will eventually connect.

Kristen Duggan agreed. The Planning Commission thinks if we don't have them, it will keep with the feel of the current surroundings there.

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to grant final plat approval for Duley Subdivision, (Parcel No. 208726010 0002300) a 4-lot development located on the west Side of Gwynn Road, north of Nesbit Road, and north of Dean Road, finding that the submitted plat generally conforms to the requirements of the City of Hernando Subdivision Regulations, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderwoman Lynch.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**PL – 1499 – REQUEST FOR FINAL PLAT APPROVAL, MAGNOLIA COMMONS, PHASE 4, 36-LOTS, 14.57 ACRES, LOCATED ON THE EAST SIDE OF MAGNOLIA DRIVE, NORTH OF MAGNOLIA GARDENS DR, AT THE NORTHERN TERMINUS OF MAGNOLIA BLOOM DRIVE, IN SECTION 19, TOWNSHIP 3 SOUTH, RANGE 7 WEST, ZONED "R-12," OVERLAY DISTRICT – C&C CONSTRUCTION (JOHNNY COLEMAN), PROPERTY OWNER, BEN SMITH, IPD LLC., ENGINEER**

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Zoning Administrator Kristen Duggan stated that the applicant requested this to be tabled to March 16, 2021.

Motion was duly made by Alderman Miller and seconded by Alderwoman Lynch to authorize to table this item until the Mayor and Board of Alderman Meeting on March 16, 2021. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO ACCEPT THE LOWEST AND BEST QUOTE FOR BASEBALL/SOFTBALL UNIFORMS**

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Dewayne Williams recommends AD Star as the lowest and best quote for Baseball/Softball Uniforms.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize to accept Ad Star as the lowest and best quote for Baseball/Softball Uniforms as recommended by Parks Director Dewayne Williams. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE THE PARKS DEPARTMENT TO ACCEPT THE LOWEST AND THE BEST QUOTE TO PURCHASE A JOHN DEERE MOWER AND EDGER ATTACHMENT (BUDGETED)**

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Motion was duly made by Alderman Higdon and seconded by Alderwoman Lynch to authorize to accept Wade Inc. as the lowest and best quote for the purchase of a John Deere mower and edger attachment. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.



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**AUTHORIZE TO ACCEPT THE LOWEST AND BEST BID FROM HATCHIE TREE SERVICE FOR TREE CANOPY TRIMMING AROUND THE CITY FOR \$14,500**

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Alderwoman Lynch stated the Woodland quote specifically stated they would keep the Evergreens and Dogwoods, will Hatchie Tree Service will keep them as well.

Public Works Director Lee Germany answered they will trim them back, but won't take any down. It will be a case-by-case basis.

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to accept the lowest and best quote from Hatchie Tree Service for tree canopy trimming around the city for \$14,500. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO ACCEPT THE LOWEST AND BEST QUOTE FROM RILEY PAVING IN THE AMOUNT OF \$49,020.00 FOR WEST OAK GROVE RD PAVING**

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Joe Frank Lauderdale presented the information.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to accept the lowest and best quote from Riley Paving in the amount of \$49,020.00 for West Oak Grove Road paving. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO ACCEPT THE LOWEST AND BEST QUOTE FROM RILEY PAVING IN THE AMOUNT OF \$5,800.00 FOR THE FIRE STATION 2 PARKING LOT**

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Joe Frank Lauderdale presented the information.

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to authorize to accept the lowest and best quote from Riley Paving in the amount of \$5,800.00 for the Fire Station 2 parking lot. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

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**AUTHORIZE TO PAY MICHAEL'S TREE AND LOADER SERVICE, LLC INVOICE 18978 IN THE AMOUNT OF \$4,162.50 FOR SNOW PLOWING SERVICE (STATE OF EMERGENCY ORDER)**

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Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to pay Michael's Tree and Loader Service, LLC, invoice 18978 in the amount of \$4,162.50 for snow plowing service. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

**AUTHORIZE TO ACCEPT THE LOWEST AND BEST BID FROM PAVECON, LTD IN THE AMOUNT OF \$89,636.00 FOR CONGER PARK PATHWAY IMPROVEMENTS**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to accept the lowest and best bid from Pavecon, Ltd. In the amount of \$89,636.00 for Conger Park pathway improvements. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

**APPROVE UTILITY ADJUSTMENT DOCKET**

**Utility Bill Adjustment Docket**  
3/2/2021

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

House #	Street	Adjusted Amount	Reason for Leak Adjustment
1944	Garrett Dr	347.10	leak next to water meter

Approved 2-25-21  
*[Signature]*



**WATER LEAK REPAIR VERIFICATION**  
 City of Hernando Utility Department  
 475 W Commerce St  
 Hernando, MS 38632  
 662-429-9092

Names as it appears on bill Jessica Lipe  
 Service Address 1944 Garrett Dr Hernando, MS 38632  
 Phone Number (901)326-8053  
 Customer Account# 041528801  
 Do you rent the property at this address? — If yes the property owner or manager must completed the remainder of this form.  
 Property owner or manager Name & Phone # Jessica Lipe 901-326-8053  
 Date of Repair \_\_\_\_\_  
 Repaired by King Plumbing  
 Explanation & Location of Leak  
Repaired leak on customer side next to water meter.

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

**IF APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED.** You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature J Lipe Date 2-1-21

For Office Use Only  
 Account Number 04-1528801 Billing Period Ending 1/31/21  
 High month usage 44 minus 6 month average 6 = Amount of Adjustment 38

\$ 347.10 credit

**King Plumbing, LLC**  
 5876 Hwy 301  
 Horn Lake, MS 38637  
 Phone (901)238-4472  
 Fax (662)301-8206

DATE	INVOICE NO.
2/3/2021	6667

**DUE DATE**  
 Upon Receipt

**BILL TO:**  
 Jessica Lipe  
 1944 Garrett Dr.  
 Hernando, MS 38632

**JOB LOCATION:**  
 1944 Garrett Dr.  
 Hernando, MS 38632

ITEM	DESCRIPTION	QTY	RATE	AMOUNT	
05	Plumbing Service Call	1	150.00	150.00	
	- Repaired leak on water line in yard				
PMT	Payment Received	1	-150.00	-150.00	
Please remit payment to above address.				Subtotal	0.00
To make a payment over the phone with a debit or credit card, please contact our office at (901)238-4472.				Sales Tax	0.00
				<b>TOTAL</b>	<b>\$ -</b>

THANK YOU FOR YOUR BUSINESS!

Period	Cmts	Previous Balance	Present Reading	Consumption	Amount Due
02/28/2021	10				0.00
03/23/2021	10	50	94	44	126.00
12/21/2020	10	44	50	6	87.60
11/20/2020	10	40	44	4	70.11
10/20/2020	10	33	40	7	85.92
09/30/2020	10	22	33	11	132.20
08/31/2020	10				0.00
07/31/2020	10				0.00

44  
- 6  
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38 X 3.50 = 133.00  
133.00 ÷ 2 = 66.50  
38 X 3.84 = 147.60  
-----  
\$ 347.10 credit

Motion was duly made by Alderman Harris and seconded by Alderwoman Lynch to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

**DISCUSSION OF PROPOSED POLICE/DISPATCH BUDGET AMENDMENT**

Motion was duly made by Alderman Harris and seconded by Alderwoman Lynch to approve the amend the personnel budget of Dispatch to cover the Emergency Communications Director position cost. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 2<sup>nd</sup> day of March, 2021.

**ADJOURN**

There being no further business at this time a motion was duly made by Alderman Higdon, seconded by Alderman Harris to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK