

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, April 6, 2021 at 6:00 P.M. with Mayor Pro Tem Gary Higdon presiding. Aldermen present were: Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Community and Economic Development Director Gia Matheny, Human Resource Director Julie Harris, Zoning Administrator Kristen Duggan, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Fire Chief Marshal Berry, Deputy Fire Chief Sam Witt, Public Works Director Lee Germany, Park and Recreation Director Dewayne Williams, Planning Consultant BJ Page, Darrell Dixon, Mike Foster, and Shannon Wells.

---

### PLEDGE OF ALLEGIANCE

---

Pledge of Allegiance

---

### INVOCATION

---

Alderman Miller gave the invocation.

---

### AGENDA

---

Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

April 6, 2021

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 41330 - 41604
- 6) Approve Minutes from the regular Mayor and Board of Aldermen Meeting on March 16, 2021
- 7) Consent Agenda
  - A) Authorize to accept a donation from Hernando Dental Group in the amount of \$350.00 for Movie Night Sponsorship
  - B) Authorize to accept a donation from Southern Bancorp in the amount of \$350.00 for Movie Night Sponsorship
  - C) Authorize to accept a donation from Gary Gaichelli Jr in the amount of \$200.00 for Movie Night Sponsorship
  - D) Authorize to accept a donation from the Optimist Club of Hernando in the amount of \$200.00 for Movie Night Sponsorship
  - E) Authorize to give Nicole Kobylarz, Planning Clerk, a 90 day performance raise of \$1.00 per hour
  - F) Authorize to give Aimee Claire Holder, Bookkeeper, a 90 day performance raise of \$1.00 per hour
  - G) Authorize to give Amanda Chirby, Parks Receptionist, a 90 day performance raise of \$0.50 per hour

- H) Authorize to give Brennan Robertson, Sports Director, a 90 day performance raise of \$0.50 per hour
  - I) Authorize a stipend increase for Jonathan Waggener for becoming a Certified EMT-B in the amount of \$600.00 annually
  - J) Authorize Police Chief Worsham, Assistant Police Chief Ellis, and Police Captain Lanphere to attend the 2021 Spring Re Trainer for the FBI National Academy May 20 - 21, 2021 in Gulfport, MS, also authorize to pay travel expenses
  - K) Authorize Kristen Duggan, Zoning Administrator, to attend the LPA Training in Ridgeland, MS on April 18 – 21, 2021, also authorize to pay registration and travel expenses
  - L) Authorize Officer J. Scott and Officer J. Bramlett to attend the Glock Armorer’s Course in Pearl, MS on May 24, 2021, also authorize to pay travel expenses
  - M) Authorize to give Tim Stacks, Brush Truck Operator, a 90 day performance raise of \$0.50 per hour
- 8) Authorize to Proclaim April as Child Abuse Prevention Month
- 9) Authorize to purchase engineered wood fiber (mulch) from Mid – South Recreation Inc in the amount of \$7,463
- 10) Authorize to hire Terry Sims, Maintenance Worker, Parks Department, at \$10.50 per hour (current seasonal employee)
- 11) Authorize to hire Chris Pirtle as a Streets Equipment Operator at a rate of \$15.00 per hour
- 12) Authorize to promote Curtis Bain from Water Sewer Supervisor to the Assistant Public Works Director with a yearly salary of \$54,000
- 13) Authorize to accept the lowest and best bid from Xcavators, Inc. in the amount of \$994,075.55 for the EWP Project
- 14) Authorize the emergency purchase of a Sewer Easement from David Lassiter in Deer Creek Subdivision in an amount up to \$3,000.00
- 15) Request Final Plat Approval of Carlisle Development Subdivision South Side of East Commerce Street, West of McCracken Rd and East of Bradford Trace Mobile Home Park Rd
- 16) Final Plat Approval for the Nesbit Water Tower Lot, at Wilkins Industrial Subdivision, Lot 1
- 17) Request for Final Plat Approval of the 1<sup>st</sup> Revision to Gateway Subdivision, a 2 – Lot Subdivision
- 18) Approve Utility Bill Adjustment Docket
- 19) Executive Session – Parks Personnel
- 20) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**APPROVE DOCKET OF CLAIMS NO.'S 41330 - 41604**

---

The Board of Aldermen were presented with a docket of claims No. 41330 - 41604, in the amount of \$2,202,741.09 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**APPROVE MINUTES FROM THE SPECIAL MAYOR AND BOARD OF ALDERMEN MEETING ON MARCH 16, 2021**

---

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the minutes from the regular Mayor and Board of Aldermen Meeting on March 16, 2021, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderwoman Lynch.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**CONSENT AGENDA**

---

- A) Authorize to accept a donation from Hernando Dental Group in the amount of \$350.00 for Movie Night Sponsorship
- B) Authorize to accept a donation from Southern Bancorp in the amount of \$350.00 for Movie Night Sponsorship
- C) Authorize to accept a donation from Gary Gaichelli Jr in the amount of \$200.00 for Movie Night Sponsorship
- D) Authorize to accept a donation from the Optimist Club of Hernando in the amount of \$200.00 for Movie Night Sponsorship
- E) Authorize to give Nicole Kobylarz, Planning Clerk, a 90 day performance raise of \$1.00 per hour
- F) Authorize to give Aimee Claire Holder, Bookkeeper, a 90 day performance raise of \$1.00 per hour
- G) Authorize to give Amanda Chirby, Parks Receptionist, a 90 day performance raise of \$0.50 per hour
- H) Authorize to give Brennan Robertson, Sports Director, a 90 day performance raise of \$0.50 per hour
- I) Authorize a stipend increase for Jonathan Waggener for becoming a Certified EMT-B in the amount of \$600.00 annually
- J) Authorize Police Chief Worsham, Assistant Police Chief Ellis, and Police Captain Lanphere to attend the 2021 Spring Re Trainer for the FBI National Academy May 20 - 21, 2021 in Gulfport, MS, also authorize to pay travel expenses
- K) Authorize Kristen Duggan, Zoning Administrator, to attend the LPA Training in Ridgeland, MS on April 18 – 21, 2021, also authorize to pay registration and travel expenses
- L) Authorize Officer J. Scott and Officer J. Bramlett to attend the Glock Armorer's Course in Pearl, MS on May 24, 2021, also authorize to pay travel expenses
- M) Authorize to give Tim Stacks, Brush Truck Operator, a 90 day performance raise of \$0.50 per hour

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

## **AUTHORIZE TO PROCLAIM APRIL A CHILD ABUSE PREVENTION MONTH**

### **THE CITY OF HERNANDO**

## **PROCLAMATION**

WHEREAS, preventing child abuse and neglect is a community problem that requires all citizens to be involved; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations without

Community resources and don't know how to cope; and

WHEREAS, child abuse and neglect can be reduced by making sure families have the support they need

to raise their children in healthy environments; and

WHEREAS, in Hernando, MS we have dedicated individuals and organizations that work daily to

counter the problem of child abuse and neglect and help parents obtain the assistance they

need; and

WHEREAS, 757 child abuse victims in DeSoto County received services at Healing Hearts Child

Advocacy Center in 2020; and

WHEREAS, all children deserve freedom from verbal abuse, sexual abuse, emotional abuse, physical

abuse and severe neglect; and

WHEREAS, all children deserve to have tender care, guardians and adults in their lives who listen,

promote self-esteem, give quality time, provide necessary food, shelter, clothing; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created

among social services agencies, schools, faith communities, civic organizations, law

enforcement agencies and the business community; and

WHEREAS, it is indeed appropriate and fitting to focus attention upon the prevention of child abuse and

neglect in Hernando, MS;

NOW THEREFORE, BE IT RESOLVED THAT THE MONTH OF APRIL 2021 IS

### **CHILD ABUSE PREVENTION MONTH**

**IN WITNESS WHEREOF**, I have hereunto set my hand and

caused the Seal of the City of Hernando, Mississippi to be affixed

this 1<sup>st</sup> day of April 2021.



*N.C. Ferguson*  
\_\_\_\_\_  
Name of Mayor

Witness: *Ann Owen Miller*  
\_\_\_\_\_

Date: April 1<sup>st</sup>, 2021

Alderwoman Lynch read the Proclamation aloud. Mayor Ferguson presented the proclamation to Sally Williams.

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to proclaim April as Child Abuse Prevention Month. A vote was taken with the following results: Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Hobbs, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**AUTHORIZE TO PURCHASE ENGINEERED WOOD FIBER (MULCH) FROM MID-SOUTH RECREATION INC. IN THE AMOUNT OF \$7,463**

---

Motion was duly made by Alderwoman Brooks and seconded by Alderman McLendon to authorize to purchase engineered wood fiber (mulch) from Mid-South Recreation Inc. in the amount of \$7,463.00. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**AUTHORIZE TO HIRE TERRY SIMS, MAINTENANCE WORKER, IN THE PARKS DEPARTMENT, AT A RATE OF \$10.50 PER HOUR (current seasonal employee)**

---

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to hire Terry Sims as a full time Maintenance worker in the Parks Department at a rate of \$10.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**AUTHORIZE TO HIRE CHRIS PIRTLE AS A STREETS EQUIPMENT OPERATOR AT A RATE OF \$15.00 PER HOUR**

---

Public Works Director Lee Germany stated that the applicant withdrew his application.

---

**AUTHORIZE TO PROMOTE CURTIS BAIN FROM THE WATER SEWER SUPERVISOR TO THE ASSISTANT PUBLIC WORKS DIRECTOR WITH A YEARLY SALARY OF \$54,000**

---

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize to promote Curtis Bain to the Assistant Public Works Director with a yearly salary of \$54,000.00, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**AUTHORIZE TO ACCEPT THE LOWEST AND BEST BID FROM XCAVATORS, INC  
IN THE AMOUNT OF \$994,075.55 FOR THE EWP PROJECT**

---

Vince Malavasi, Neel-Schaffer presented the bid result information. Mr. Malavasi recommended to accept the quote from Xcavators, Inc.

Motion was duly made by Alderwoman Brooks and seconded by Alderman McLendon to authorize to accept the lowest and best bid from Xcavators, Inc. in the amount of \$994,075.55 for the EWP Project. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**AUTHORIZE THE EMERGENCY PURCHASE OF A SEWER EASEMENT FROM  
DAVID LASSITER IN DEER CREEK SUBDIVISION IN AN AMOUNT UP TO \$3,000.00**

---

City Engineer Joe Frank Lauderdale presented the information. Mr. Lauderdale stated that we need to fix a sewer line, possibly relocate it, but we can not do that with out the easement.

Motion was duly made by Alderman McLendon and seconded by Alderman Hobbs to authorize to proceed with an agreement for the emergency purchase of a Sewer Easement from David Lassiter in Deer Creek Subdivision in an amount up to \$3,000.00, subject to the City Attorney's approval. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**REQUEST FINAL PLAT APPROVAL OF CARLISLE DEVELOPMENT  
SUBDIVISION, SOUTH SIDE OF EAST COMMERCE STREET, WEST OF  
MCCRACKEN ROAD AND EAST OF BRADFORD TRACE MOBILE HOME PARK  
RD**

---

Planning Consultant BJ Page presented the information. Mr. Page advised that the Planning Commission approved.



City of  
**Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

**Project No.:** PL-1509  
**Request:** Request Final Plat Approval of Carlisle Development Subdivision  
**Location:** South Side of East Commerce Street, West of McCracken Road, and East of Bradford Trace Mobile Home Park Road  
**Applicant:** Shannon Wells, Clearpoint Consulting Engineers  
**Date:** April 6, 2021

**INTRODUCTION:**

Mr. Shannon Wells, with Clearpoint Consulting Engineers, on behalf of the property-owner, Carlisle Development, is requesting Final Plat approval for the Carlisle Development Subdivision, a 3-lot subdivision on 11.30 total acres. The subject property is located on the south side of East Commerce Street, west of McCracken Road, and east of Bradford Trace Mobile Home Park Road in Section 18, Township 3 south, Range 7 West.

**DISCUSSION:**

The proposed Carlisle Development Subdivision consists of 3 lots. Lot 1, which currently houses a Wendy's Restaurant, consists of 0.888 acres (38,681.28 sq. ft.). Lot 2 consists of 0.715 acres (31,454.0 sq. ft.) and Lot 3 consists of 9.697.0 acres. Both Lots 2 and 3 are currently vacant. Lots 1 and 2 have direct frontage on East Commerce Street (177.03 and 125.11 lineal feet respectively). Lot 3 has access to East Commerce Street via a 50' wide "dog-leg" running north and south between Lots 1 and 2.

Lots 1 and 2 were previously approved by the Planning Commission as Fidelity Commercial Subdivision, Phase 1, on January 11, 2000, and subsequently by the Board of Aldermen on February 15, 2000. That plat was then recorded on April 3, 2000. The currently proposed Lot 3 was not included in that plat, being labelled simply as "Future Development." The proposed Carlisle Development Subdivision plat contains a note in the lower left-hand corner of the plat stating:

"This subdivision plat supercedes and replaces in all respects the final plat of Fidelity Commercial Subdivision recorded in Plat Book 70, Page 48 in the Chancery Clerk's office of DeSoto County, Mississippi."

Therefore, approval of the Carlisle Development Subdivision plat will have the effect of vacating that previously recorded plat.

The subject property currently has a "split" zoning. Lots 1 and 2, as well as approximately the northern ¼ of Lot 3 are currently zoned in the "C-2," Highway Commercial District, while the

remaining ¾ of Lot 3 are zoned in the "M-1," Light Industrial District. As proposed, the submitted final plat meets or exceeds all of the development requirements of these two districts, as they apply.

**PROPOSED MOTION:**

The Planning Commission reviewed this request for Final Plat approval for Carlisle Development Subdivision, a 3-Lot Subdivision located on the south side of East Commerce Street, west of McCracken Road and east of Bradford Trace Mobile Home Park Road, at their meeting on March 23, 2021, and based upon a finding that the submitted plat generally conforms to the preliminary plat for the development and meets the requirements of the City's codes and ordinances, voted unanimously to recommend **approval** to the Board of Aldermen of the submitted Final Plat request subject to the following conditions:

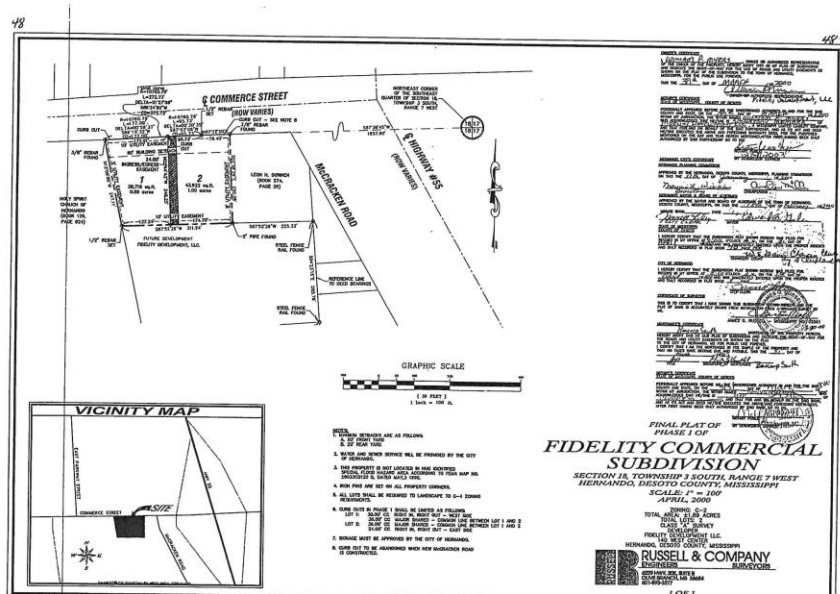
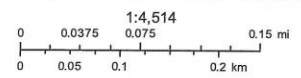
1. Revise the Owner's and Mortgagee's Certificates to state "...and dedicate the right-of-way for the roads and utility easements as shown on the plat of the Subdivision to the City of Hernando for the public use forever." Eliminate the following wording, "...and reserve for the public utilities the utility easements as shown on the plat."
2. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
3. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks. Prior to recording the final plat, all public improvements shall be installed, completed, and accepted by the City of Hernando.
4. Sidewalks shall be installed on the both sides of all streets.
5. Finished floor elevations shall be listed for each lot.
6. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
10. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
11. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

Hernando Planning Commission  
Page 2 of 2

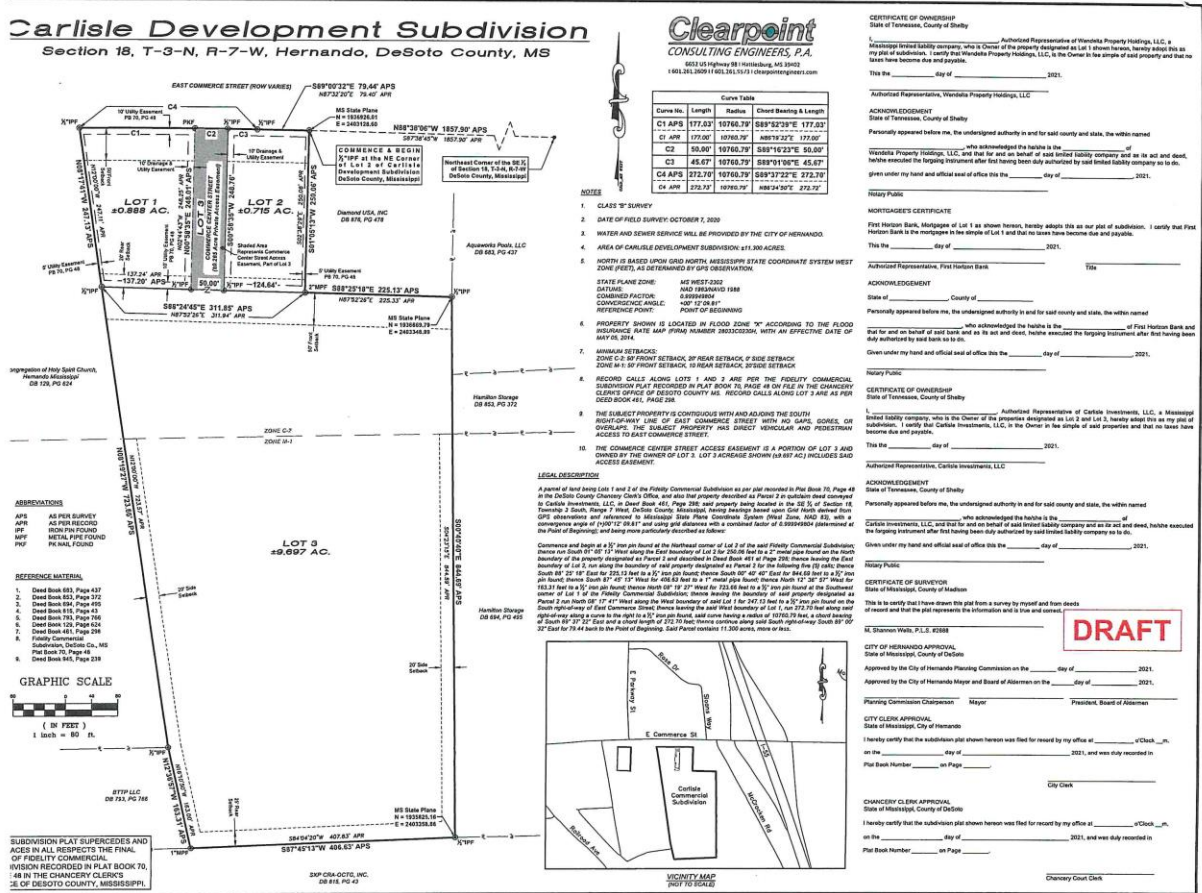
Carlisle Development Subdivision



February 24, 2021







Alderman Miller asked if they are requesting that the City accept the street, as a public street?

BJ Page stated no. This is not a public street.

Shannon Wells, Clearpoint Consulting Engineers, stated it is a private access road.

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to grant final plat approval of Carlisle Development Subdivision, at the South Side of East Commerce Street, West of McCracken Road, and East of Bradford Trace Mobile Home Park Road, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderwoman Lynch.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

### FINAL PLAT APPROVAL FOR THE NESBIT WATER TOWER LOT, AT WILKINS INDUSTRIAL SUBDIVISION, LOT 1

Planning Consultant BJ Page presented the information. Mr. Page advised that the Planning Commission approved.



City of  
**Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

**Project No.:** PL-1508  
**Request:** Final Plat approval for the Nesbit Water Tower Lot, at Wilkins Industrial Subdivision, Lot 1  
**Location:** 2100 Highway 51 North  
**Applicant:** Dwight Wilkins, Owner  
**Date:** April 6, 2021

**INTRODUCTION:**

Mr. Dwight Wilkins, owner of the property, is requesting Final Plat approval for the Nesbit Water Tower Lot at Wilkins Industrial Subdivision, Lot 1.

**DISCUSSION:**

The subject property is located at 2100 Highway 51 North on the east side of Highway 51 and north of Pleasant Hill Road. The Board of Aldermen approved the rezoning of the subject property from C-2 Highway Commercial District to M-1 Light Industrial on February 20, 2018. A Grading Permit for the site was issued on January 20, 2019.

Previously, the Applicant submitted an application (PL-1436) for Final Plat approval for Wilkins Industrial Park a 42.79-Acre two-lot industrial subdivision that was approved by the Planning Commission on March 10, 2020, and by the Board of Aldermen on March 17, 2020. The plat has not been recorded.

Later, Mr. Wilkins submitted a one-lot subdivision for the Nesbit Water Tower Lot that was approved by the Planning Commission on October 13, 2020, and subsequently by the Board of Aldermen on October 20, 2020. This plat, which reflected the proposed lot near the center of the northern property line was also never recorded.

Under the current application, the proposed lot will be placed nearer the center of the Wilkins Industrial Park property. The proposed water tower lot is to be 1.0-acre in size. Entrance into the subdivision will be by a 30' wide private road connecting to Highway 51. Currently the subdivision is proposed to be only one lot. All lots within the Wilkins Industrial Park Subdivision will have to meet the following setback requirements.

Front: 50 feet  
Rear: 10 feet  
Side: 20 feet

**PROPOSED MOTION:**

The Planning Commission reviewed this request for Final Plat approval for the Nesbit Water Tower Lot at Wilkins Industrial Subdivision, Lot 1, a one-lot subdivision located east of U.S. Highway 51, north of Pleasant Hill Road, and south of License Drive, at their meeting on March 23, 2021. Based upon a finding that the submitted plat generally conforms to the requirements of the City's codes and ordinances, the Commission voted unanimously to recommend approval of the Final Plat request to the Board of Aldermen, subject to the following conditions:

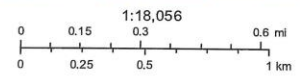
1. Revise the Owner's and Mortgagee's Certificates to state "...and dedicate the right-of-way for the roads and utility easements as shown on the plat of the Subdivision to the City of Hernando for the public use forever." Eliminate the following wording, "...and reserve for the public utilities the utility easements as shown on the plat."
2. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
3. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks. Prior to recording the final plat, all public improvements shall be installed, completed, and accepted by the City of Hernando.
4. Access to Lot 1 shall be via a 30' wide private road, which will be maintained by the property-owner, not the City of Hernando. Subject to any further subdivision of the property proposing to use the private road for access, the private road shall then be improved to meet City standards and specifications for public street construction as all private improvements must meet public standards and specifications.
5. Finished floor elevations shall be listed for each lot.
6. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
10. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
11. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

Hernando Planning Commission  
Page 2 of 2

Wilkins Industrial Park Subdivision



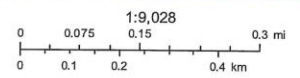
March 22, 2021



Wilkins Industrial Park Subdivision Site Map



March 22, 2021



**OWNER'S CERTIFICATE**  
 I, DWIGHT WILKINS, OWNER OF THE PROPERTY, HEREBY ADOPTE THIS PLAN OF SUBDIVISION AND RESERVE FOR THE PUBLIC UTILITIES EASEMENTS AS SHOWN ON THE PLAN. I CERTIFY THAT I AM THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS THE 20 DAY OF APRIL, 2021.

**NOTARY PUBLIC**  
 STATE OF MISSISSIPPI, COUNTY OF DEWITT  
 I, DWIGHT WILKINS, THE UNDERSIGNED, HAVE PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED, AUTHORITY IN AND FOR SAID COUNTY AND STATE, THE WITHIN NAMED DWIGHT WILKINS AND VICKIE L. WILKINS, WHO ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE FOREGOING PLAT FOR THE PURPOSE THEREIN MENTIONED. GIVEN UNDER MY HAND AND OFFICIAL SEAL, OF OFFICE, THIS DAY OF APRIL, 2021.

**CITY OF HERNANDO PLANNING COMMISSION CERTIFICATE**  
 APPROVED BY THE CITY OF HERNANDO, MISSISSIPPI PLANNING COMMISSION, THIS THE 20 DAY OF APRIL, 2021.

**CHAIRMAN**  
 \_\_\_\_\_

**SECRETARY**  
 \_\_\_\_\_

**MAYOR AND BOARD OF ALDERMEN CERTIFICATE**  
 APPROVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF HERNANDO, MISSISSIPPI, THIS THE 20 DAY OF APRIL, 2021.

**MAYOR**  
 \_\_\_\_\_

**CLERK**  
 \_\_\_\_\_

**CITY CLERK CERTIFICATION**  
 I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD BY MY OFFICE AT 10:00 O'CLOCK ON THE 20 DAY OF APRIL, 2021, AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN INSTRUMENT #         .

**CHANCERY COURT CLERK**  
 \_\_\_\_\_

**CHANCERY COURT CLERK CERTIFICATION**  
 I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD BY MY OFFICE AT 10:00 O'CLOCK ON THE 20 DAY OF APRIL, 2021, AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN INSTRUMENT #         .

**CHANCERY COURT CLERK**  
 \_\_\_\_\_

**POINT OF COMMENCEMENT**  
 THE COMPANY ACCEPTED INSTRUMENT CORNER OF THE SOUTHWEST QUARTER RANGE 5 WEST, DEWITT COUNTY, MISSISSIPPI.

**OWNER:** DWIGHT WILKINS  
 OWNER ADDRESS: 8880 WEST SANDHOGG RD, OLIVE BRANCH, MS DEER BOOK 774, PAGE 444

**LOCATED IN:** THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 2 SOUTH, RANGE 5 WEST, CITY OF HERNANDO, COUNTY OF DEWITT, STATE OF MISSISSIPPI

**JONES-DAVIS ASSOCIATES INC.**  
 1000 GULF BLDG. SUITE 200, HATTIESBURG, MS 39401  
 PHONE: 601-261-1100 FAX: 601-261-1101

**NESBIT WATER TOWER LOT AT WILKINS INDUSTRIAL PARK**  
 TOTAL AREA: 1.00 ACRES / LOTS: 1  
 ZONED: M-1

**CURRENT APPLICATION**

**OWNER'S CERTIFICATE**  
 I, DWIGHT WILKINS, OWNER OF THE PROPERTY, HEREBY ADOPTE THIS PLAN OF SUBDIVISION AND RESERVE FOR THE PUBLIC UTILITIES EASEMENTS AS SHOWN ON THE PLAN. I CERTIFY THAT I AM THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS THE 20 DAY OF APRIL, 2021.

**NOTARY PUBLIC**  
 STATE OF MISSISSIPPI, COUNTY OF DEWITT  
 I, DWIGHT WILKINS, THE UNDERSIGNED, HAVE PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED, AUTHORITY IN AND FOR SAID COUNTY AND STATE, THE WITHIN NAMED DWIGHT WILKINS AND VICKIE L. WILKINS, WHO ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE FOREGOING PLAT FOR THE PURPOSE THEREIN MENTIONED. GIVEN UNDER MY HAND AND OFFICIAL SEAL, OF OFFICE, THIS DAY OF APRIL, 2021.

**CITY OF HERNANDO PLANNING COMMISSION CERTIFICATE**  
 APPROVED BY THE CITY OF HERNANDO, MISSISSIPPI PLANNING COMMISSION, THIS THE 20 DAY OF APRIL, 2021.

**CHAIRMAN**  
 \_\_\_\_\_

**SECRETARY**  
 \_\_\_\_\_

**MAYOR AND BOARD OF ALDERMEN CERTIFICATE**  
 APPROVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF HERNANDO, MISSISSIPPI, THIS THE 20 DAY OF APRIL, 2021.

**MAYOR**  
 \_\_\_\_\_

**CLERK**  
 \_\_\_\_\_

**CITY CLERK CERTIFICATION**  
 I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD BY MY OFFICE AT 10:00 O'CLOCK ON THE 20 DAY OF APRIL, 2021, AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN INSTRUMENT #         .

**CHANCERY COURT CLERK**  
 \_\_\_\_\_

**CHANCERY COURT CLERK CERTIFICATION**  
 I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD BY MY OFFICE AT 10:00 O'CLOCK ON THE 20 DAY OF APRIL, 2021, AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN INSTRUMENT #         .

**CHANCERY COURT CLERK**  
 \_\_\_\_\_

**POINT OF COMMENCEMENT**  
 THE COMPANY ACCEPTED INSTRUMENT CORNER OF THE SOUTHWEST QUARTER RANGE 5 WEST, DEWITT COUNTY, MISSISSIPPI.

**OWNER:** DWIGHT WILKINS  
 OWNER ADDRESS: 8880 WEST SANDHOGG RD, OLIVE BRANCH, MS DEER BOOK 774, PAGE 444

**LOCATED IN:** THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 2 SOUTH, RANGE 5 WEST, CITY OF HERNANDO, COUNTY OF DEWITT, STATE OF MISSISSIPPI

**JONES-DAVIS ASSOCIATES INC.**  
 1000 GULF BLDG. SUITE 200, HATTIESBURG, MS 39401  
 PHONE: 601-261-1100 FAX: 601-261-1101

**NESBIT WATER TOWER LOT AT WILKINS INDUSTRIAL PARK**  
 TOTAL AREA: 1.00 ACRES / LOTS: 1  
 ZONED: M-1

**OCTOBER, 2020 APPLICATION**

Motion was duly made by Alderman Harris and seconded by Alderman McLendon to grant Final Plat approval for the Nesbit Water Tower Lot, at Wilkins Industrial Subdivision, Lot 1. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

Alderman Miller stated that he wanted the Board to be aware that the applicant was not present and the Board went through with hearing this item. Mr. Miller stated what's good for one should be good for the other. Mr. Miller stated this Board has tabled items before because the applicant wasn't present.

---

**REQUEST FOR FINAL PLAT APPROVAL OF THE 1<sup>ST</sup> REVISION TO GATEWAY  
SUBDIVISION, A 2 – LOT SUBDIVISION**

---

Planning Consultant BJ Page presented the information. Mr. Page advised that the Planning Commission approved.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

---

**Project No.:** PL-1493  
**Request:** Request for Final Plat Approval of the 1<sup>st</sup> Revision to Gateway Subdivision, a 2-Lot Subdivision  
**Location:** Southeast corner of McIngvale Road and Thousand Oaks Drive  
**Applicant:** Ben W Smith, IPD, LLC Civil Engineering representing Gateway Properties, L.P., the owner of the property  
**Date:** April 6, 2021

---

**INTRODUCTION:**

Mr. Ben Smith, with IPD, LLC Civil Engineering, representing Gateway Properties, L.P., the owner of the property, is requesting Final Plat Approval of a 2-Lot Subdivision to be named 1<sup>st</sup> Revision to Gateway Subdivision. The revision includes increasing the north and south lot line of Lot 1.

**BACKGROUND:**

The subject property is located on the southeast corner of McIngvale Road and Thousand Oaks Drive. Gateway Subdivision was originally approved by the Planning Commission on April 14, 2009 and Board of Alderman on April 21, 2009. Gateway Tire and Service is currently located on Lot 1 of Gateway Subdivision. In December of 2020, the applicant submitted an initial 1<sup>st</sup> Revision that would have extended the eastern Line of Lot 1 further to the east, increasing Lot 1 from 1.80 acres to 2.53 acres in size, while reducing Lot 2 from 6.55 acres down to 5.82 acres in size. However, because of the severe changes in terrain to the east, it became obvious to the applicant that the goal of expanding the Gateway Tire business located on Lot 1 would not be achievable. As a result, that application was withdrawn and a new application submitted extending the southern property line of Lot 1 further south, increasing the size of Lot 1 from 1.80 acres to 2.49 acres, while reducing Lot 2 from 6.55 acres to 5.86 acres. The subject property is currently zoned "C-2," Highway Commercial District.

**STAFF COMMENTS:**

1. No improvements are required with the subdivision. All road improvements and utilities are in place and existing.
2. Any future development of the property shall be required to submit for Certificate of Development approval and Construction Plan approval.

**PROPOSED MOTION:**

The Planning Commission reviewed this request for a Final Plat approval for the 1<sup>st</sup> Revision to Gateway Subdivision, a 2-Lot Subdivision located on the southeast corner of McIngvale Road and Thousand Oaks Drive, increasing Lot 1 from 1.80 acres to 2.49 acres, while decreasing Lot 2 from 6.55 acres to 5.86 acres, at their meeting on March 23, 2021. Based upon a finding that the submitted final plat generally conforms to the requirements of the City's codes and ordinances, the Commission voted unanimously to recommend **approval** of the Final Plat request to the Board of Aldermen, subject to the following conditions:

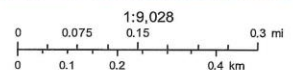
1. Revise the Owner's and Mortgagee's Certificates to state "...and dedicate the right-of-way for the roads and utility easements as shown on the plat of the Subdivision to the City of Hernando for the public use forever." Eliminate the following wording, "...and reserve for the public utilities the utility easements as shown on the plat."
2. Revise the plat to reflect the section corner tie-in.
3. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
4. Finished floor elevations shall be listed for each lot.
5. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
6. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
7. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
8. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.

Hernando Planning Commission  
Page 2 of 2

1st Rev. to Gateway Subdivision, Location Map



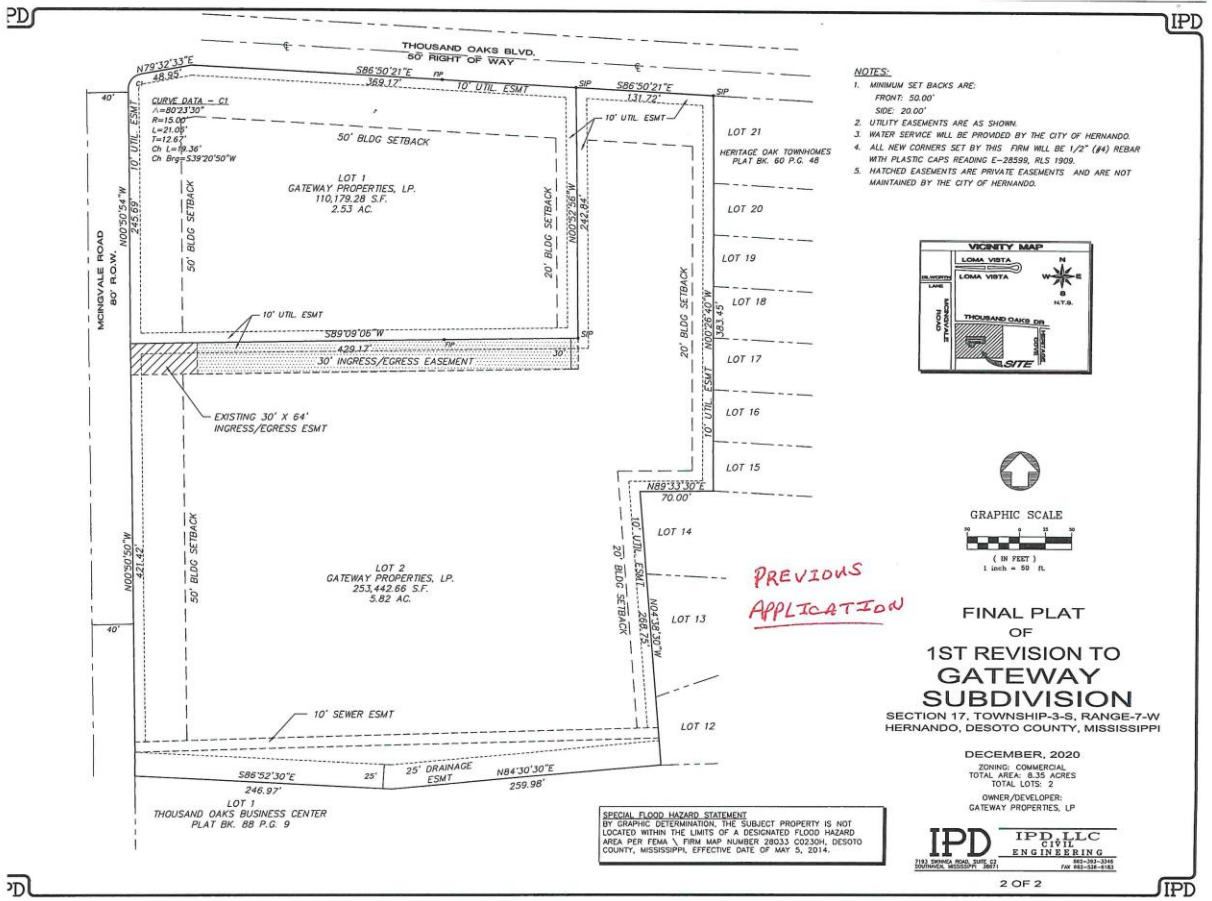
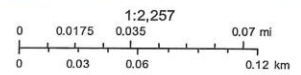
March 23, 2021

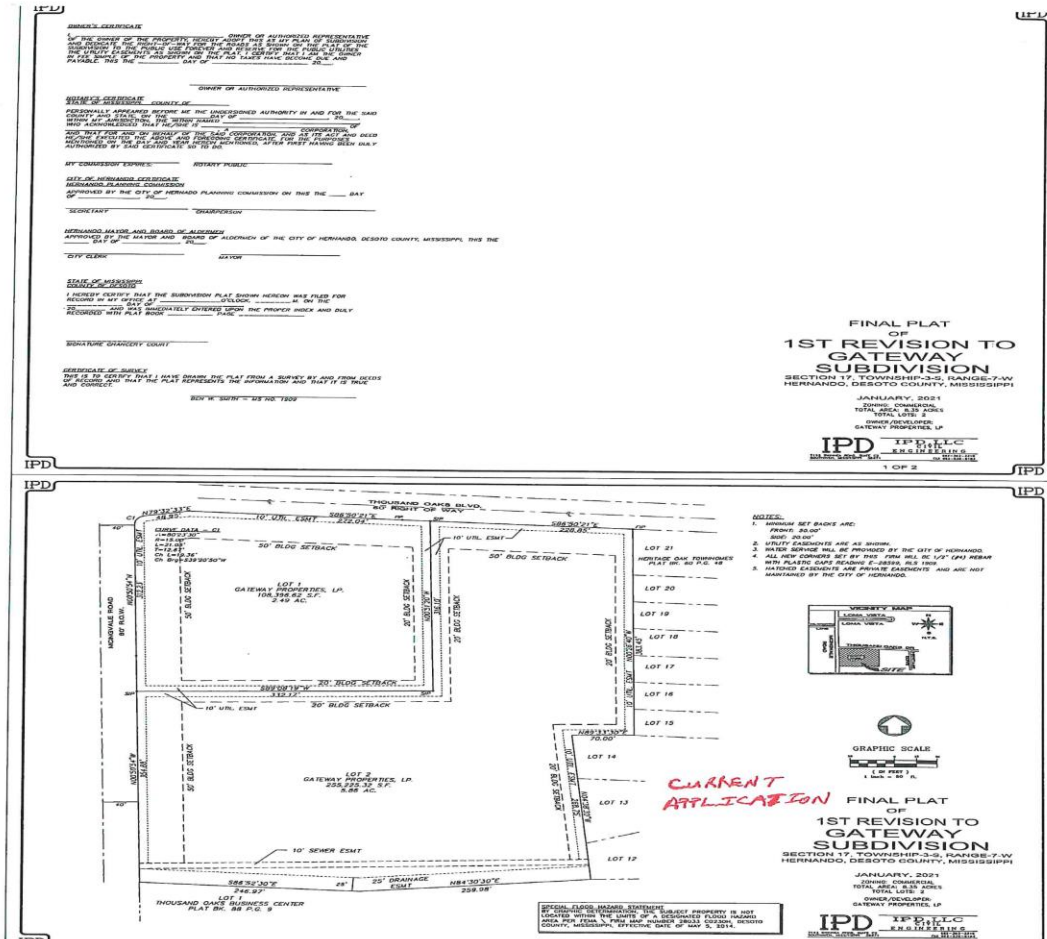


1st Rev. to Gateway Subdivision, Site Map



March 23, 2021





Motion was duly made by Alderman McLendon and seconded by Alderman Miller to grant Final Plat approval of the 1<sup>st</sup> Revision to Gateway Subdivision, a 2 – lot subdivision. A vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting “Nay”: None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

**APPROVE UTILITY BILL ADJUSTMENT DOCKET**



Utility Bill Adjustment Docket  
4/6/2021

The addresses listed below experienced a leak and did not receive the benefit of receiving water service.

House #	Street	Adjusted Amount	Reason for Leak Adjustment
1	2525 West Oak Grove Rd	117.95	main water line to the house leak. Fitting at water meter cracked/failed.
2	30 W Robinson St	99.99	pipe busted in flower bed
3	341 Beacon Hill Dr	127.88	leak around water meter
4	1491 Biloxi St	218.16	line from meter to house broke



**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Utility Department  
475 W Commerce St  
Hernando, MS 38632  
662-429-9092

Names as it appears on bill Michael Brown  
 Service Address 2325 West Oak Grove Rd  
 Phone Number (901) 413-4257  
 Customer Account# 061560900  
 Do you rent the property at this address? NO If yes the property owner or manager must completed the remainder of this form.  
 Property owner or manager Name & Phone # Michael Brown  
 Date of Repair 11/13/20  
 Repaired by North Eastern Plumbing Co  
 Explanation & Location of Leak Main water line to house leak. Fitting at water meter cracked/Failed. This is a new construction area with tall grass so it was a longer time to discover.

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

MB APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.  
MB I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)  
MB I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.  
MB I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature Michael Brown Date 12/14/20

For Office Use Only

Account Number 061560900 Billing Period Ending 11/30/20  
 High month usage 36 minus 6 month average 0 = Amount of Adjustment 36

APPROVED 3-28-21 \$ 117.95



North Eastern Plumbing LLC.

P.O Box 459

11/13/2020

Olive Branch, MS : 38654

MS LIC#17323-SC EXPIRES 10-15-2021

CELL#901-301-0997

Re: Michael Brown

2325 West Oak Grove Rd  
Hernando Ms

Repaired main water line to house at water meter

Labor and material.....\$127.50

Visit us at [northeasternplumbingco.com](http://northeasternplumbingco.com)!

You can email us at [customerservice@northeasternplumbingco.com](mailto:customerservice@northeasternplumbingco.com)

Account Maintenance

Account: 05452997

General Services Dept 3528 Backflow Notes Work Orders History Attachments

Billng Meters Payment History

Month	Usage	Previous Reading	Present Reading	Consumption	Amount Due
06/31/2021	10				0.00
07/31/2021	10	36	36		37.40
08/31/2021	10	36	36		31.00
12/31/2020	10	36	36		34.00
11/30/2020	10			36	151.85
10/31/2020	10				34.00
09/30/2020	10				34.00
08/31/2020	10				0.00

Payment for the Period: 08/31/2021

Print

Print OM History Report

High: 36  
Low: 0  
Avg: 3  
Days: 1

Handwritten note: avg

Account: 06-1809990

History Detail

Reading Information: From 10/15/2020 To 11/25/2020 Date 20201011 Period 001790 Balance 36.00 Used 36.00

Type	Amount
Begin Balance >>>	34.00
WTR	130.45
SWR	.00
GRB	31.50
WVV	.00
RECVMH	.00
RECYCLE	.00
PATCHFEE	.00
DISC	.00
TAX	.00
LFC	.00
PEH	.00
LTK	.00
Total End >>>	151.95

Other Activity (DBT click on receipt to view):

Date	Type	Amount
11/09/2020	PAYMENT	-34.00

Balance >>> 151.95

Account: 06-1809990

History Detail

Reading Information: From 09/15/2020 To 10/12/2020 Date 20201010 Period 120050 Balance 34.00 Used 0.00

Type	Amount
Begin Balance >>>	34.00
WTR	12.50
SWR	.00
GRB	31.50
WVV	.00
RECVMH	.00
RECYCLE	.00
PATCHFEE	.00
DISC	.00
TAX	.00
LFC	.00
PEH	.00
LTK	.00
Total End >>>	34.00

Other Activity (DBT click on receipt to view):

Date	Type	Amount
10/09/2020	PAYMENT	-34.00

Balance >>> 34.00



WATER LEAK REPAIR VERIFICATION

City of Hernando Utility Department
475 W Commerce St
Hernando, MS 38632
662-429-9092

TO Lee 3-18-21

Names as it appears on bill (William) W.L. Pearce
Service Address 30 W Robison ST
Phone Number (901) 299 5803
Customer Account# 02-021109

Do you rent the property at this address? NO If yes the property owner or manager must completed the remainder of this form.

Property owner or manager Name & Phone # Same

Date of Repair 3-3-21 Deposit for work on 2/24/21

Repaired by Stewart Plumbing

Explanation & Location of Leak Heard water but thought it was snow & ice melting. Daughter came on 2/22 & heard it & I call Stewart Plumbing on 2/24 they came out & found pipe busted in flower bed but couldn't repair it by 3/3

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

WLP APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

WLP I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

WLP I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

WLP I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature W.L. Pearce Date

For Office Use Only

Account Number 02-021109 Billing Period Ending 3/31/21

High month usage 13 minus 6 month average 2 = Amount of Adjustment 11

\$ 99.99

Approved 3-18-21 [Signature]



Billing Address
Bill Pearce
30 West Robinson Street
Hernando, MS 38632 USA

Stewart Plumbing Company Inc.
1410 Brookhaven Drive- Office
P.O. Box 682 - Mailing
Southaven, MS 38671
662-342-9991 / 901-368-9921
www.stewartplumbing.com

Invoice 26539454
Invoice Date 3/3/2021
Completed Date
Technician Cole Durnford
Customer PO

Job Address
Bill Pearce
30 West Robinson Street
Hernando, MS 38632 USA

Description of Work

Table with columns: Task #, Description, Quantity, Standard Price, Your Price, Your Total. Includes rows for SAA0100-TC10 (VIP MEMBERSHIP) and WS1051 (leak detection service).

Table with columns: Paid On, Type, Memo, Amount. Shows payments on 2/24/2021 and 3/3/2021.

Summary table with rows: Member Savings \$484.32, Sub-Total \$2,873.50, Tax \$201.15, Total Due \$3,074.65, Payment \$3,074.65, Balance Due \$0.00.

We have been providing quality plumbing service since 1993! Thank you for allowing us to serve you today!

I hereby authorize Stewart Plumbing to provide the services as outlined by this estimate. Furthermore I agree to the following terms: We are cash on delivery service provider. Payment in full is due upon job completion for all work performed as agreed upon. A 25% deposit will be required on all work scheduled to be completed at the time of scheduling. All delinquent invoices more than 10 days past due is subject to service charge of 1 1/2% monthly (18% APR) or a minimal charge of \$25.00 whichever is larger. All invoices that are considered delinquent will be turned over to collections and all collection fees, court cost, attorney fees and other reasonably incurred expenses will be your responsibility to pay. We maintain the right to attach liens to all property at which the work has been performed and payment in full has not been received, under the lien laws of the state in which the work was performed. We will maintain an ownership interest in all material and equipment we purchase and install on your property until full payment is received. We maintain the right to remove all material and equipment we install until full payment is received. Payment shall be made by cash, check, money order or major credit card. Finance option is based on credit approval at participating bank. Any action brought by any party for enforcement of the work order shall be brought exclusively within a court of competent jurisdiction of Desoto County, Mississippi. All parties submit to such courts' jurisdiction for purpose of any dispute. Except as provided otherwise herein, this transaction shall be governed by the case and statutory laws of the state of Mississippi. No oral modifications of the work order may be made by either party. This work order may not be limited, modified or varied except by a writing signed by both parties. Oral statements may not be relied upon nor a part of this contract. Thank you for your business!

[Signature]

3/3/2021 I have hereby reviewed the work and warranty for the services provided by Stewart Plumbing as complete. I also agree to pay in full the amount quoted. I accept full responsibility of rendering payment in full with this completion of this work according to the original terms and conditions of the sale.

WTR111 Account Maintenance

Current Scan Order: Account No Chg 3 Count

Account: 02-0211109

Home: PEARCE, DELIAN

Billing History Payment History

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2021	10	149	162	13	0.00
02/28/2021	10	148	149	1	45.09
01/31/2021	10	146	148	2	48.93
12/31/2020	10	144	146	2	48.93
11/30/2020	10	143	144	1	45.09
10/31/2020	10	141	143	2	48.93
09/30/2020	10	139	141	2	48.93
08/31/2020	10	138	139	1	45.09
07/31/2020	10	136	138	2	48.93
06/30/2020	10	134	136	2	48.93
05/31/2020	10	133	134	1	45.09
04/30/2020	10	131	133	2	48.93
03/31/2020	10	129	131	2	48.93

Print for the Period: 03/18/2021 - 03/18/2021

Last Update: 02/11/2020 16:06:36 User: COHSVR3/EVard

New Reading

2 avg

13  
- 2  
-----  
11 X 3.50 = 38.50  
38.50 ÷ 2 = 19.25  
11 X 3.84 = 42.24  
-----  
99.99 credit



**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Utility Department  
475 W Commerce St  
Hernando, MS 38632  
662-429-9092

Names as it appears on bill Patricia B. Dhority  
Service Address 341 Beacon Hill Drive  
Phone Number (901) 827-3542  
Customer Account# 03-0229801  
Do you rent the property at this address? No If yes the property owner or manager must completed the remainder of this form.  
Property owner or manager Name & Phone # \_\_\_\_\_

Date of Repair 3/10/2021  
Repaired by Grassland Irrigation  
Explanation & Location of Leak Location - Myside of Water meter - First high bill I thought was from having company. When it didn't come down, tried to find plumber, None available due to snow/ice/freeze. Contacted Grassland who fixed it same day

**PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.**  
pld **APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED.** You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.  
pld I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)  
pld I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.  
pld I understand that I am only eligible for one leak adjustment per 12 months. **THERE ARE NO EXCEPTIONS TO THIS POLICY.**

Customer Signature Patricia B. Dhority Date 3/25/2021

**For Office Use Only**  
Account Number 030229801 Billing Period Ending 3-31-21  
High month usage 19 minus 6 month average 5 = Amount of Adjustment 14  
Approved 3-29-21 \$ 127.88 credit



Remittance Address:  
195 Old Hwy 51, Hernando, MS 38632

Phone: (662) 429-7776  
Fax: (662) 429-0130

**PAID**  
03/10/2021

**Invoice**

Date: 3/10/2021  
Invoice #: 1176830

Bill To PATRICIA B DHORITY 341 BEACON HILL DR HERNANDO, MS 38632		Job Name or Location:	
Description	Qty	Rate	Amount
MS RESIDENTIAL SERVICE CALL*REPAIRED A LEAK AT THE WATER METER		52.00	52.00T
MS LABOR - 1 HOUR		68.00	68.00T
SERVICE MATERIALS MS		10.50	10.50T
MS SALES TAX		7.00%	9.14
<b>BALANCE DUE</b>			<b>\$139.64</b>

**detach and send with payment**

PATRICIA B DHORITY  
341 BEACON HILL DR  
HERNANDO, MS 38632

<p>Please call into our office to pay by credit card. **Please note: We now keep credit card information on file.</p> <p>Signature to use Credit Card for this purchase. Please include credit card type, credit card number and expiration date.</p>	<p><b>Balance Due</b></p> <p>Amount Paid: \$ _____</p>
---	--

Period	Code	Previous Billing	Previous Reading	Consumption	Amount Due
03/31/2021	10	89	108	19	159.52
02/28/2021	10	74	99	13	163.84
01/31/2021	10	63	74	11	126.10
12/31/2020	10	59	63	4	66.09
11/30/2020	10	57	59	2	48.93
10/31/2020	10	30	57	7	91.79
09/30/2020	10	44	50	6	83.56
08/31/2020	10	35	44	9	110.32
07/31/2020	10	30	35	5	74.61
06/30/2020	10	25	30	5	74.64
05/31/2020	10	34	25	1	45.09
04/30/2020	10	22	24	2	48.93
03/31/2020	10	31	22	1	44.90

$$\begin{array}{r} 19 \\ - 5 \\ \hline 14 \end{array} \times 3.50 = 49.00$$

$$49 \div 2 = 24.50$$

$$14 \times 3.84 = 54.38$$

$$\text{\$ } 127.88 \text{ credit}$$



WATER LEAK REPAIR VERIFICATION
City of Hernando Utility Department
475 W Commerce St
Hernando, MS 38632
662-429-9092

Names as it appears on bill RONALD DAVIS
Service Address 1491 Biloxi ST
Phone Number 901 486 7747
Customer Account# 02-0063100
Do you rent the property at this address? NO
Property owner or manager Name & Phone # RONALD DAVIS 901 486 7747
Date of Repair Feb. 2021
Repaired by Mitch Wright
Explanation & Location of Leak LEAK FROM METER TO HOUSE
SEVERAL TIMES IT BROKE AND REPLACED
WHOLE LINE

PLEASE READ AND INITIAL THE STATEMENTS BELOW BEFORE SIGNING.

APPLYING FOR A LEAK ADJUSTMENT DOES NOT PREVENT YOUR SERVICES FROM BEING DISCONNECTED. You are still responsible for paying your bill as normal. You will be contacted by the office once the adjustment is complete.

I have attached a receipt for the repairs with the leak adjustment form. (The receipt must show the leak was outside.)

I understand that the leak adjustment must be approved by the board. If it is not approved by the board, I will be responsible for the balance.

I understand that I am only eligible for one leak adjustment per 12 months. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Customer Signature [Signature] Date 3/19/2021

For Office Use Only

Account Number 02-0063100 Billing Period Ending 1-31-21

High month usage 29 minus 6 month average 3 = Amount of Adjustment 24

Approved 3-25-21 \$ 218.16 credit
[Signature]



8710 Highway 51 North
Southaven, MS 38671
662-349-3547
901-795-9044

DATE: 03/19/21 DS #: CHASE

INVOICE #: 104252

Customer information form including name, address, phone, and email details.

ORIGINAL REASON FOR THE CALL: Customer has been having water service trouble
SUMMARY: Customer advised to have water service trouble

WORK AUTHORIZATION: I, the undersigned, am owner/authorized representative/tenant of the premises at which the work above is being done. I hereby authorize you to perform the above recommendation...

Table with columns: Qty, Task#, Description, Rate. Includes Diagnostic Fee, Mitch Wright Club Membership, and New Water Service Fee.

Note: Mitch Wright Club Membership is required to keep warranty active.

Payment information section including Pre-Approved Financing Terms, Payment 1 and 2 options, and WANT TO PAY LESS? offer.

Summary table with columns: DISCOUNT, SUBTOTAL, TAX, TOTAL COST, MWCM MEMBER SAVINGS.

ACCEPTANCE OF WORK PERFORMED: I acknowledge satisfactory completion of the above described work and that the premises has been left in satisfactory condition.

SERVICE TECHNICIAN ACKNOWLEDGEMENT: Prior to the customer entering into the contract, I have discussed the nature of the service and cost and I have given a copy of the contract to the customer.

CUSTOMER SERVICE IS OUR #1 FOCUS. If you are not completely satisfied for any reason, please call and ask to speak with the Customer Service Manager.

Period	Code	Private Property	Present Reading	Consumption	Amount Due
03/31/2021	10				0.00
02/28/2021	10	263	264	21	248.89
01/31/2021	10	236	263	27	274.92
12/31/2020	10	234	236	2	52.97
11/30/2020	10	232	234	2	52.97
10/31/2020	10	227	232	5	78.68
09/30/2020	10	228	227	2	52.97
08/31/2020	10	223	228	2	52.97
07/31/2020	10	221	223	2	57.88
06/30/2020	10	220	221	1	49.13
05/31/2020	10	218	220	2	58.37
04/30/2020	10	216	218	2	57.88
03/31/2020	10	214	216	1	48.44

$$\begin{array}{r} 27 \\ - 3 \\ \hline 24 \end{array} \times 3.50 = 84.00$$

$$84.00 \div 2 = 42.00$$

$$24 \times 3.84 = 92.16$$

$$\$ 218.16 \text{ credit}$$

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the Utility Bill Adjustment Docket, finding that the customers had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Harris, Alderwoman Lynch, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

**GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION**

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to authorize to go into closed session to discuss going into Executive Session. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

**GO INTO EXECUTIVE SESSION FOR PARKS PERSONNEL**

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to go into Executive Session for Parks Personnel. A vote was taken with the following results:

Those voting "Aye": Alderwoman Lynch, Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.



---

**COME OUT OF EXECUTIVE SESSION**

---

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to authorize to come out of executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderwoman Lynch.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**PARKS PERSONNEL**

---

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to suspend Jeremy Hester for three (3) days, without pay, at a date to be determined by the Parks and Recreation Director, to be held within fourteen (14) days from today. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 6<sup>th</sup> day of April, 2021.

---

**ADJOURN**

---

There being no further business at this time a motion was duly made by Alderwoman Brooks, seconded by Alderman Hobbs to adjourn.

Motion passed with a unanimous vote of "Aye".

---

MAYOR TOM FERGUSON

ATTEST:

---

KATIE HARBIN, CITY CLERK