

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, June 21, 2016, at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Lauderdale, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, Fire Chief Hubert Jones, Police Chief Scott Worsham, Police Officer Robert Scott, City Engineer Joe Frank Lauderdale, Planning Director Jared Darby, Public Works Director Gary McElhannon, Henry Bailey, Vickey McLendon, Reba Wright, Merline Hansen, Harold Hansen, Rebecca Treadway, Paula Lauderdale, and Carolyn Richards.

INVOCATION

Alderwoman Brooks gave the invocation.

APPROVAL OF AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

June 21, 2016

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 113367 – 113606 less 113387, 113389, 113390 and 113391
- 5) Approve Docket of Claims No.'s (Lauderdale) 113390 and 113391
- 6) Approve Docket of Claims No.'s (Miller) 113387 and 113389
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize EMS Supervisor Joanna Herring to attend the EMS World Expo in New Orleans, LA on October 5-7, 2016 and approve registration and travel expenses
 - B) Authorize a step increase for Officer S. Wright to a P4 at the rate of \$21.00 per hour
 - C) Accept the resignation of Lt. Jon Tyler effective June 12, 2016
 - D) Set Public Hearing for July 19, 2016: Application for a **Zoning Map Amendment**, submitted by **Daniel Murphy**, is requesting a zoning amendment for 0.71 acres from R-10, Medium Density Residential to PUD, Planned Unit Development. The subject property is better known as Parcel: 3074180020005500; situated in Section 18, Township 3 South, and Range 8 West
 - E) Set Public Hearing for July 19, 2016: Application for a **Development Plan Amendment**, submitted by **Steven Katz**, is requesting a change in density for 12.7 acres of the 1,139 acres for the Hernando West, Planned Unit Development. The subject property is better known as Parcels: 3086130020002500, 3086130020002200, 3086130020002300, and 3086130020002400; situated in Section 13, Township 3 South, and Range 8 West

- 9) Request for funding from The Arc Northwest Mississippi
- 10) Authorize to give Carla Scallorn a \$1.00 per hour raise for completing the Deputy Clerk Certification Training program
- 11) Authorize a 90 day performance raise of \$2,000 annually for Joanna Herring, EMS supervisor
- 12) Authorize to hire Christopher Malone in the Sanitation Department of Public Works at a rate of \$10.50, filling an open position
- 13) Authorize to hire Sean Taylor in the Streets Department of Public Works at a rate of \$14.50 per hour, filling an open position
- 14) Authorize to promote Robert Scott to the open Lieutenant effective June 22, 2016 at the pay of \$22.80 per hour
- 15) Approve Order Nunc Pro Tunc to correct the April 5, 2016 minutes
- 16) Approve Interlocal Agreement with Desoto County to acquire new aerial photography
- 17) Approve the agreement with Desoto County for the purchase of equipment (2009 Ford Crown Victoria VIN 2FABP7BVOAX112814)
- 18) Discussion of fire works show on July 1, 2016
- 19) Authorize to apply for COPS grant
- 20) Executive Session for Parks Personnel
- 21) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman Lauderdale to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016.

APPROVE DOCKET OF CLAIMS NO.'S 113367 – 113606 LESS 113387, 113389, 113390, AND 113391

The Board of Aldermen were presented with a docket of claims No. 113367 – 113606 less 113387, 113389, 113390 and 113391 in the amount of \$911,794.93 for approval.

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

APPROVE DOCKET OF CLAIMS NO.'S 113390 AND 113391 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 113390 and 113391 in the amount of \$456,072.31 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

APPROVE DOCKET OF CLAIMS NO.'S 113387 AND 113389 (MILLER)

Alderman Miller was absent.

The Board of Aldermen were presented with a docket of claims No. 113387 and 113389 in the amount of \$70,699.76 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON JUNE 7, 2016

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the Minutes from the regular Board Meeting on June 7, 2016 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

Alderman Lauderdale abstained from voting.

ORDERED AND DONE this the 21st day of June, 2016

CONSENT AGENDA

- A) Authorize EMS Supervisor Joanna Herring to attend the EMS World Expo in New Orleans, LA on October 5-7, 2016 and approve registration and travel expenses
- B) Authorize a step increase for Officer S. Wright to a P4 at the rate of \$21.00 per hour
- C) Accept the resignation of Lt. Jon Tyler effective June 12, 2016
- D) Set Public Hearing for July 19, 2016: Application for a **Zoning Map Amendment**, submitted by **Daniel Murphy**, is requesting a zoning amendment for 0.71 acres from R-10, Medium Density Residential to PUD, Planned Unit Development. The subject property is better known as Parcel: 3074180020005500; situated in Section 18, Township 3 South, and Range 8 West
- E) Set Public Hearing for July 19, 2016: Application for a **Development Plan Amendment**, submitted by **Steven Katz**, is requesting a change in density for 12.7 acres of the 1,139 acres for the Hernando West, Planned Unit Development. The subject property is better known as Parcels: 3086130020002500, 3086130020002200, 3086130020002300, and 3086130020002400; situated in Section 13, Township 3 South, and Range 8 West

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to approve the Consent Agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

REQUEST FOR FUNDING FROM THE ARC NORTHWEST MISSISSIPPI

Rebecca Treadway presented the information on the request from the ARC Northwest Mississippi. Mrs. Treadway went over what ARC Northwest Mississippi is about and what they do for our community.

AUTHORIZE TO GIVE CARLA SCALLORN A \$1.00 PER HOUR RAISE FOR COMPLETING THE DEPUTY CLERK CERTIFICATION TRAINING PROGRAM

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to give Carla Scallorn a \$1.00 per hour raise for completing the Deputy Clerk Certification Training program effective June 26, 2016, based on the recommendation of the Personnel Committee, following the recommendation of the City Clerk. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

AUTHORIZE A 90 DAY PERFORMANCE RAISE OF \$2,000 ANNUALLY FOR JOANNA HERRING, EMS SUPERVISOR

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to authorize to give Joanna Herring, EMS Supervisor, a 90 day performance raise of \$2,000.00 annually, based on the recommendation of the Personnel Committee, following the recommendation of the Fire Chief. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

AUTHORIZE TO HIRE CHRISTOPHER MALONE IN THE SANITATION DEPARTMENT OF PUBLIC WORKS AT A RATE OF \$10.50, FILLING AN OPEN POSITION

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to authorize to hire Christopher Malone in the Sanitation department of Public Works at a rate of \$10.50 per hour, filling an open position, based on the Personnel Committee's recommendation, following the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

AUTHORIZE TO HIRE SEAN TAYLOR IN THE STREETS DEPARTMENT OF PUBLIC WORKS AT A RATE OF \$14.50 PER HOUR, FILLING AN OPEN POSITION

Motion was duly made by Alderman Higdon, and seconded by Alderwoman Brooks to authorize to hire Sean Taylor in the Streets Department of Public Works at a rate of \$14.50 per hour, to fill an open position, based on the Personnel Committee's recommendation, following the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

**AUTHORIZE TO PROMOTE ROBERT SCOTT TO THE OPEN LIEUTENANT POSITION
AT THE RATE OF \$22.80 PER HOUR, EFFECTIVE JUNE 22, 2016**

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to authorize to promote Robert Scott to the open Lieutenant position at the rate of \$22.80 per hour, effective June 22, 2016, based on the Personnel Committee's recommendation, following the Police Chiefs recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

APPROVE ORDER NUNC PRO TUNC TO CORRECT APRIL 5, 2016 MINUTES

**ORDER NUNC PRO TUNC TO CORRECT THE APRIL 5, 2016 MINUTES OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF HERNANDO, MISSISSIPPI**

WHEREAS, the Mayor and Board of Aldermen of the City of Hernando, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the City, desire to correct the April 5, 2016 minutes of the Governing Body; and

WHEREAS, on the April 5, 2016 the Governing Body of the City had discussion and made a motion to the following effect: "Approve to spend up to \$75,000.00 on software for the Court department from the \$500,000 loan, \$13,000 on guard rails for Byhalia Road adjacent to the I-55 overpass and \$12,000.00 guard rails for Pleasant Hill Road east of I-55, and \$106,000 for the construction of a road into Renasant Park " under the item "Discussion of projects to be funded with the Bond Issue Proceeds" ; and

WHEREAS, the Clerk and the Governing Body has reviewed the minutes for the meeting of April 5, 2016 (the "April 5, 2016 Minutes"), and determined that the actions of the Governing Body of the City regarding the "approval to spend \$75,000 on software for the Court department from the \$500,000 loan, \$25,000 on guard rails for Byhalia Road near the dentist office and for Pleasant Hill Road east of I55, and \$106,000 for the road into Renasant Park" under the item "Discussion of projects to be funded with the Bond Issue Proceeds" were inadvertently omitted; and

WHEREAS, the typographical error regarding the omission of the motion of "Approve to spend up to \$75,000.00 on software for the Court department from the \$500,000 loan, \$13,000 on guard rails for Byhalia Road adjacent to the I-55 overpass and \$12,000.00 guard rails for Pleasant Hill Road east of I-55, and \$106,000 for the construction of a road into Renasant Park" under the item "Discussion of projects to be funded with the Bond Issue Proceeds" was inadvertent; and

WHEREAS, on April 5, 2016 the Governing Body of the City considered and approved the suspension of Police Officer Hansbro for 2 working days, (12 hour shifts), at Police Chief Worshams discretion; and

WHEREAS, the Governing Body has reviewed the minutes for the meeting of April 5, 2016 (the "April 5, 2016 Minutes") and determined that the name of the officer was inadvertently omitted from the motion "suspend Police Officer for 2 working days, (12 hour shifts), at Police Chief Worshams discretion"; and

WHEREAS, the clerical error regarding the omission of the Police Officers name from the motion to "suspend Police Officer for 2 working days, (12 hour shifts), at Police Chief Worshams discretion" was inadvertent and should have included the name of the officer, being Officer Michael Hansboro.

THEREFORE, BE IT ORDERED, by the Mayor and Board of Alderman as follows:

- A. That the Governing Body of the City hereby amends its April 5, 2016 Minutes, by adding the motion of "Approve to spend up to \$75,000.00 on software for the Court department from the \$500,000 loan, \$13,000 on guard rails for Byhalia Road adjacent to the I-55 overpass and \$12,000.00 for guard rails for Pleasant Hill Road east of I-55, and \$106,000 for the construction of a road into Renasant Park " under the item "Discussion of projects to be funded with the Bond Issue Proceeds".
- B. That the Governing Body of the City hereby amends its April 5, 2016 Minutes, by including name of the Police Officer "Michael Hansboro" name to the motion as approved on April 5, 2016.
- C. That the April 5, 2016 minutes be amended to incorporate the amendments and/or changes herein and the effective date of this change be entered as "nunc pro tunc" as of the foregoing date and is reflective of the actual actions of the Mayor and Board of Alderman on said date. That further the City Clerk shall make such marginal notation on the minute book to reflect this action.

Motion was duly made by Alderman Hobbs, seconded by Alderwoman Brooks, to approve the Order Nunc Pro Tunc to correct the April 5, 2016 Minutes of the Mayor and Board of Aldermen of the City of Hernando, Mississippi. A roll call vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016.

Chip Johnson, Mayor

Attest:

Katie Harbin, City Clerk

**APPROVE INTERLOCAL AGREEMENT WITH DESOTO COUNTY TO ACQUIRE NEW
AERIAL PHOTOGRAPHY**

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the Interlocal Agreement with Desoto County to acquire new aerial photography. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

APPROVE THE AGREEMENT WITH DESOTO COUNTY FOR THE PURCHASE OF EQUIPMENT (2009 FORD CROWN VICTORIA VIN 2FABP7BVOAX112814)

Motion was duly made by Alderman Hobbs, and seconded by Alderman McLendon to approve the Agreement with Desoto County for the purchase of a 2009 Ford Crown Victoria with a VIN 2FABP7BVOAX112814). A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

DISCUSSION OF FIRE WORKS SHOW ON JULY 1, 2016

Alderwoman Brooks asked who is responsible for finding the sponsors.

Mayor Johnson answered that Michelle, Gia and Dolly have all been trying to find the sponsors. Mr. Johnson stated that we have \$10,000 in contingency, we can use that money and continue to look for sponsors.

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve using the contingency money in the tourism account to cover the costs of the fireworks show if needed. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

AUTHORIZE TO APPLY FOR A COPS GRANT

Mayor Johnson went over the information on the grant. Mr. Johnson stated that the grant would pay for 75% of two employees' salaries, the City would have to keep the employees for at least 1 year.

Motion was duly made by Alderman McLendon, and seconded by Alderman Higdon to authorize to apply for a COPS grant. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR PARKS PERSONNEL

Motion was duly made by Alderman Higdon, and seconded by Alderman Lauderdale to go into closed session to discuss going into executive session for Parks Personnel. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

GO INTO EXECUTIVE SESSION FOR PARKS PERSONNEL

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Hobbs to go into executive session for Parks Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

COME OUT OF EXECUTIVE SESSION FOR PARKS PERSONNEL

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Hobbs to come out of executive session for Parks Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

PARKS PERSONNEL

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to terminate Creighton Collier from the Parks Department for no call/no show to work. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 21st day of June, 2016

ADJOURN

There being no further business at this time a motion was duly made by Alderman Higdon, seconded by Alderman Lauderdale to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK