The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, November 15, 2016, at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Attorney Kenny Stockton, Fire Chief Hubert Jones, Assistant Police Chief Shane Ellie, Planning Director Jared Darby, Public Works Director Gary McElhannon, Kristen Duggan, Susan Fernandez, Henry Bailey, Vance Daly, Wesley Callahan, and Roy Booth.

INVOCATION

Alderman Higdon gave the invocation.

Agenda City of Hernando Mayor and Board of Alderman Regular Meeting

November 15, 2016

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 115644 115841 less 115660, and 115692 115696,
- 5) Approve Docket of Claims No.'s (Lauderdale) 115660
- 6) Approve Docket of Claims No.'s (Bryant) 115692 115696
- 7) Authorize payment to First Security Bank for \$4,500,000 GO Bond (did not receive in time for docket)
- 8) Approve Minutes
- 9) Consent Agenda
 - A) Authorization for the City of Hernando to declare Friday November 25, 2016 in further observance of the Thanksgiving holiday, Monday December 26, 2016 in further observance of Christmas, and Monday January 2, 2017 in further observance of New Year's Day as holidays in accordance with the Governor's Proclamation dated October 21, 2016

- B) Authorize Police Chief Worsham to attend the Chiefs of Police Winter Conference in Olive Branch on December 12 16, also authorize to pay registration
- C) Set Public hearing for December 20, 2016: Application for a Zoning Map Amendment, submitted by Judith Kendall, is requesting a zoning amendment for 2.985 acres from AR, Agricultural-Residential to C-1, Neighborhood Commercial. The subject property is better known as 2593 Highway 51, Nesbit, MS 38651; situated in Section 24, Township 2 South, and Range 8 West. (File: PL-1204)
- 10) Request to temporarily close Hill Street on Thanksgiving Day for the Love Works Thanksgiving meal
- 11) Application for Preliminary and Final Subdivision titled "Nesbit Industrial Park, Phase 6, submitted by Mendrop Engineering Services. The subdivision is comprised of 2 lots totaling 2.26 acres located south of Nesbit Road, west of Highway 51; situated in Section 25, Township 2 South, and Range 8 West. The property is currently zoned M-1, light industrial. (File: PL-1202)
- 12) Application for Subdivision Revision titled "Nesbit Industrial Park, Phase 4, 1st Revision" submitted by Mendrop Engineering Services. The subdivision is comprised of 2 lots totaling 2.22 acres located south of Nesbit Road, west of Highway 51; situated in Section 25, Township 2 South, and Range 8 West. The property is currently zoned M-1, light industrial. (File: PL-1203)
- 13) Update on Public Health, Safety, and Welfare; Parcel # 307418014 0000601; Better known as the lot east of the Hampton Inn. Owned by Rafael Angel ETAL
- 14) Discussion of Redistricting
- 15) Authorize Mayor Johnson to sign an agreement for Purchase of Equipment from Desoto County
- 16) Authorize the City of Hernando to apply for a DUI grant with the MS Office of Highway Safety FY October 1, 2017 through September 30, 2018
- 17) Authorize the Mayor to sign a Director of Coaching Service Agreement with Brian Sajdak for the D2 program
- 18) Request from the Hernando Main Street Chamber of Commerce to temporarily close streets for the 2016 Christmas Parade
- 19) Adjourn

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the agenda as presented, after moving item 14, Discussion of Redistricting to the end as item 18. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016.

APPROVE DOCKET OF CLAIMS NO.'S 115644 - 115841 LESS 115692 - 115696

The Board of Aldermen were presented with a docket of claims No. 115644 - 115841 less 115660, and 115692 - 115696 in the amount of \$980,815.92 for approval.

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

APPROVE DOCKET OF CLAIMS NO.'S 115692 – 115696 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 115692 - 115696 in the amount of \$1,548.90 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

AUTHORIZE PAYMENT TO FIRST SECURITY BANK FOR THE \$4,500,000 GO BOND (DID NOT RECEIVE IN TIME FOR DOCKET)

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to authorize to make a payment to First Security Bank for the \$4,500,000.00 GO Bond. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON NOVEMBER 1, 2016

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the Minutes from the regular Board Meeting on November 1, 2016 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

Alderman Miller abstained from voting.

ORDERED AND DONE this the 15th day of November, 2016

CONSENT AGENDA

- A) Authorization for the City of Hernando to declare Friday November 25, 2016 in further observance of the Thanksgiving holiday, Monday December 26, 2016 in further observance of Christmas, and Monday January 2, 2017 in further observance of New Year's day as holidays in accordance with the Governor's Proclamation dated October 21, 2016
- B) Authorize Police Chief Worsham to attend the Chiefs of Police Winter Conference in Olive Branch on December 12 – 16, also authorize to pay registration
- C) Set Public hearing for December 20, 2016: Application for a Zoning Map Amendment, submitted by Judith Kendall, is requesting a zoning amendment for 2.985 acres from AR, Agricultural-Residential to C-1, Neighborhood Commercial. The subject property is better known as 2593 Highway 51, Nesbit, MS 38651; situated in Section 24, Township 2 South, and Range 8 West. (File: PL-1204)

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

REQUEST TO TEMPORARILY CLOSE HILL STREET ON THANKSGIVING DAY FOR THE LOVE WORKS THANKSGIVING MEAL

Vance Daly presented his request to temporarily close Hill Street on Thanksgiving Day for the Love Works Thanksgiving meal.

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the request to temporarily close Hill Street on Thanksgiving Day for the Love Works Thanksgiving meal, after getting permission to close the street by the residents affected. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

APPLICATION FOR PRELIMINARY AND FINAL SUBDIVISION TITLE "NESBIT INDUSTRIAL PARK, PHASE 6, SUBMITTED BY MENDROP ENGINEERING SERVICES. THE SUBDIVISION IS COMPRISED OF 2 LOTS TOTALING 2.26 ACRES LOCATED SOUTH OF NESBIT ROAD, WEST OF HIGHWAY 51; SITUATED IN SECTION 25, TOWNSHIP 2 SOUTH, AND RANGE 8 WEST. THE PROPERTY IS CURRENTLY ZONED M-1, LIGHT INDUSTRIAL. (FILE: PL-1202)

Jared Darby presented the information on the application to the Board.

MAYOR AND BOARD OF ALDERMEN

DATE: November 15, 2016

CAPTION: Preliminary and Final Subdivision; Nesbit Industrial, Phase 6; Mendrop Engineering Services

INTRODUCTION:

Mendrop Engineering Services, representing the subject property, is requesting a final plat for Nesbit Industrial, Phase 6. The subdivision will consist of two lots. The subdivision is located on the south side of Nesbit Road and west of Highway 51.

DESCRIPTION:

Lot 1 will consist of 34,120 sq. ft. or 0.76 acres and Lot 2 will consist of 64,342 sq. ft. or 1.48 acres. Both lots are located in a Light Industrial, "M-1" zoning district. Utility easements are located on the front and rear boundaries of each lot. Lot 1 has a total frontage of 142.52 ft. and has a reverse pennantt shape. Lot 2 has 82.83 ft. of frontage and also has a reverse pennant shape. Utilities are present and are ready to serve the lots. Lot 2 has an undefined 40 ft. area to the east that will require a description and a definition.

PLANNING COMMISSION COMMENTS:

The Commission has found that the geometry of the proposed plat meets the City of Hernando's Subdivision Regulations, and the lots are within keeping of the character of the neighborhood. If the Mayor and Board of Aldermen chooses to approve the application, staff recommends the following conditions of approval:

- A) Improvements to be the responsibility of the developer and not the responsibility of the City of Hernando.
- Grading, drainage, and engineering construction plans to be approved by the City Engineer
- and Public Works Director.

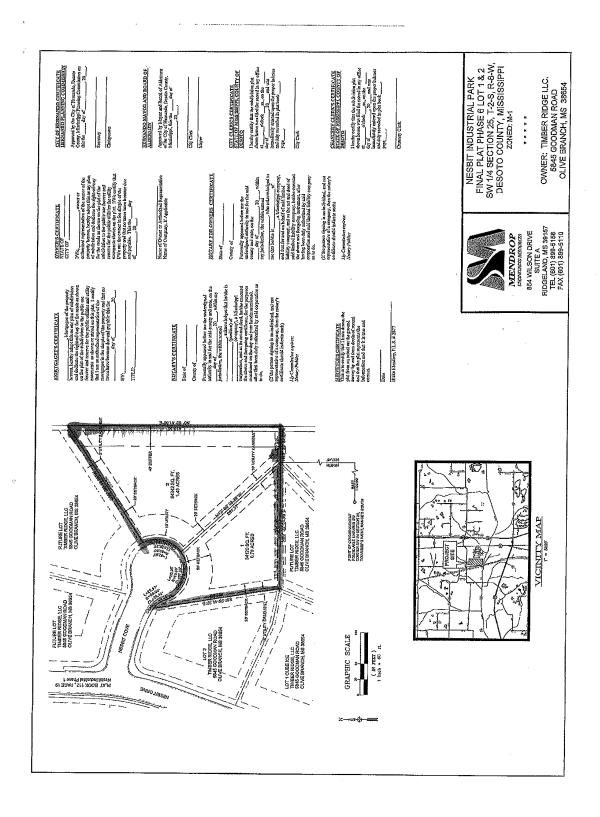
 C) The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
- D) Sidewalks to be installed on the both sides of all streets
- E) Finished floor elevations shall be listed for each lot.
- Streetlights to be installed at the developer's expense. Streetlight plans to be submitted to the City Engineer for approval.
- G) All utilities and services (electric, telephone, cable, etc.) to be installed underground. The water service lines shall be installed with tracing wire at the top.

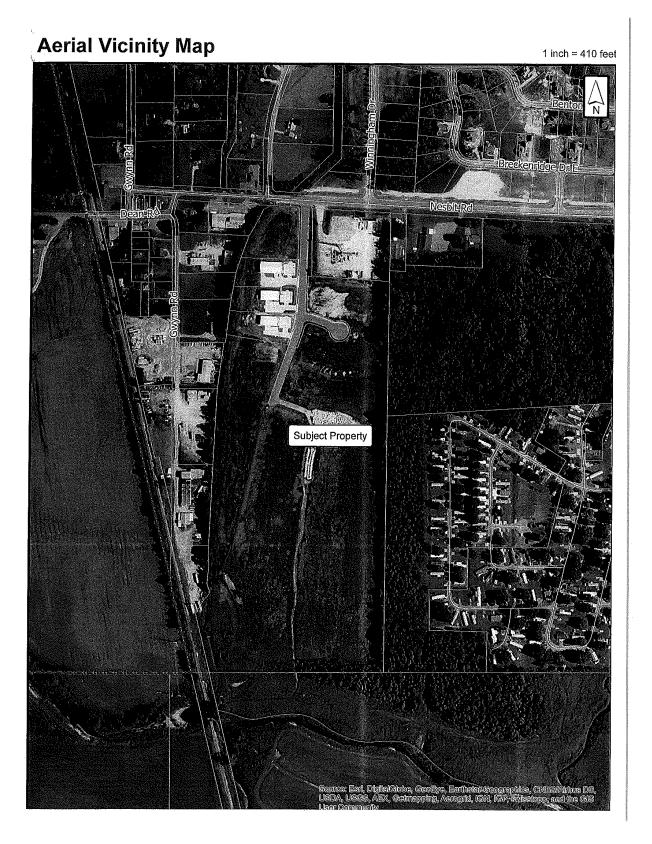
 H) Final approval by the Board of Aldermen and recording of the plat.
- No relocated buildings will be allowed.

- J) Location map shall be referenced by Section-Township-Range.
 K) The parcel that is being recorded shall be outlined with a heavier weighted line.
 L) Define "Buffer" on Lot 2.

INCLUDED EXHIBITS:

- Nesbit Industrial, Phase 6, Subdivision Plat





Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to approve the application for preliminary and final subdivision title "Nesbit Industrial Park, Phase 6, submitted by Mendrop Engineering Services. The subdivision is comprised of 2 lots totaling 2.26 acres located south of Nesbit Road, West of Highway 51; situated in section 25, Township 2 south, and range 8 West. The property is currently zoned M-1, light industrial, based on the Planning Commissions recommendation. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

APPLICATION FOR SUBDIVISION REVISION TITLED "NESBIT INDUSTRIAL PARK, PHASE 4, 1ST REVISION" SUBMITTED BY MENDROP ENGINEERING SERVICES. THE SUBDIVISION IS COMPRISED OF 2 LOTS TOTALING 2.22 ACRES LOCATED SOUTH OF NESBIT ROAD, WEST OF HIGHWAY 51; SITUATED IN SECTION 25, TOWNSHIP 2 SOUTH, AND RANGE 8 WEST. THE PROPERTY IS CURRENTLY ZONED M-1, LIGHT INDUSTRIAL. (FILE: PL-1203)

Jared Darby presented the information on the application to the Board.

MAYOR AND BOARD OF ALDERMEN FILE: PL-1203

DATE: November 15, 2016

CAPTION: Subdivision Revision; Nesbit Industrial, Phase 4, 1st Revision; Mendrop **Engineering Services**

INTRODUCTION:

Mendrop Engineering Services, representing the subject property, is requesting a revision for Nesbit Industrial, Phase 4. The subdivision will consist of two lots. The subdivision is located on the south side of Nesbit Road and west of Highway 51.

DESCRIPTION:

Lot 1 will consist of 55,464 sq. ft. or 1.27 acres and Lot 2 will consist of 41,257 sq. ft. or 0.95 acres. Both lots are located in a Light Industrial, "M-1" zoning district. Utility easements are located on the front and rear boundaries of each lot. Lot 1 has a total frontage of 182.3 ft. In addition, Lot 1 has an existing 10 ft. water and sewer easement to the rear of the lot. Lot 2 is a corner lot with double frontage. Utilities are present and are ready to serve the lot. The revision is for Lot 2 only. The lot's eastern boundary has been expanded to increase the lot's area from 0.76 acres to 0.95 acres.

PLANNING COMMISSION COMMENTS:

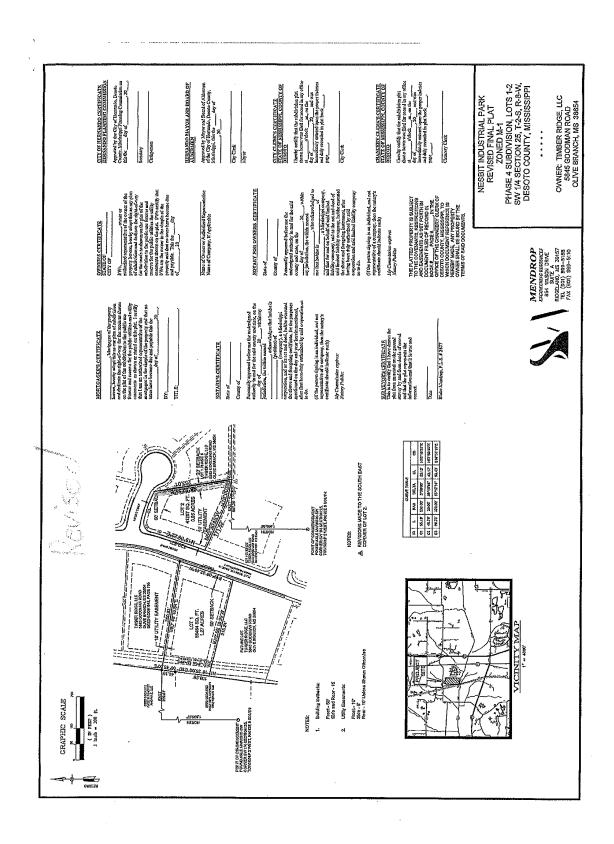
The Commission has found that the geometry of the proposed plat meets the City of Hernando's Subdivision Regulations, and the lots are within keeping of the character of the neighborhood. If the Mayor and Board of Aldermen choose to approve the application The Commission recommends the following conditions of approval:

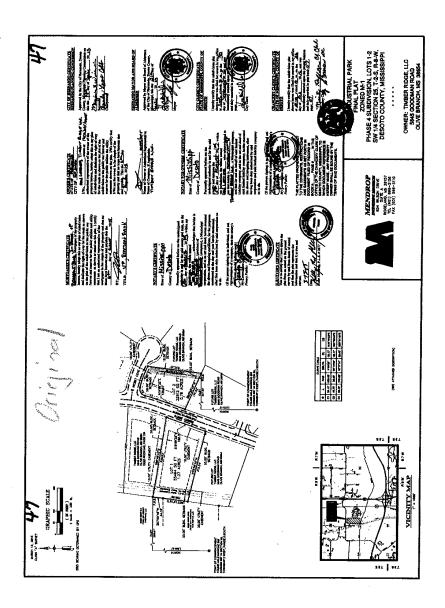
- A) Improvements to be the responsibility of the developer and not the responsibility of the City of Hernando.
- B) Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
- C) The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 11/2" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 11/2" of blacktop making a total of three (3") of blacktop surface and sidewalks.
- D) Sidewalks to be installed on the both sides of all streets
- E) Finished floor elevations shall be listed for each lot.
- F) Streetlights to be installed at the developer's expense. Streetlight plans to be submitted to the City Engineer for approval.
- G) All utilities and services (electric, telephone, cable, etc.) to be installed underground. The water service lines shall be installed with tracing wire at the top.
- H) Final approval by the Board of Aldermen and recording of the plat.
- I) No relocated buildings will be allowed.

- J) Engineering logo shall be included in the interior of the titls block.
 K) Location map shall be referenced by Section-Township-Range.
 L.) Correct setbacks shall be noted within the geometry. Front: 50 ft., side: 20 ft., and rear: 10
- M) The parcel that is being recorded shall be outlined with a heavier weighted line.

INCLUDED EXHIBITS:

- Nesbit Industrial, Phase 4, $1^{\rm st}$ Revision, Subdivision Plat Nesbit Industrial, Phase 4, Subdivision Plat





Aerial Vicinity Map

1 inch = 410 feet



Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the application for subdivision revision titled "Nesbit Industrial Park, Phase 4, 1st Revision" submitted by Mendrop Engineering Services, based on the Planning Commissions recommendation. The

Subdivision is comprised of 2 lots totaling 2.22 acres located south of Nesbit Road, west of Highway 51; situated in Section 25, Township 2 South, and Range 8 West. The property is currently zoned M-1, Light Industrial. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

UPDATE ON PUBLIC HEALTH, SAFETY, AND WELFARE; PARCEL # 307418014 0000601; BETTER KNOWN AS THE LOT EAST OF THE HAMPTON INN. OWNED BY RAFAEL ANGEL ETAL

Jared Darby presented an update on the public health, safety, and welfare item, parcel 307418014 0000601.

MAYOR AND BOARD OF ALDERMEN FILE: CE-1537

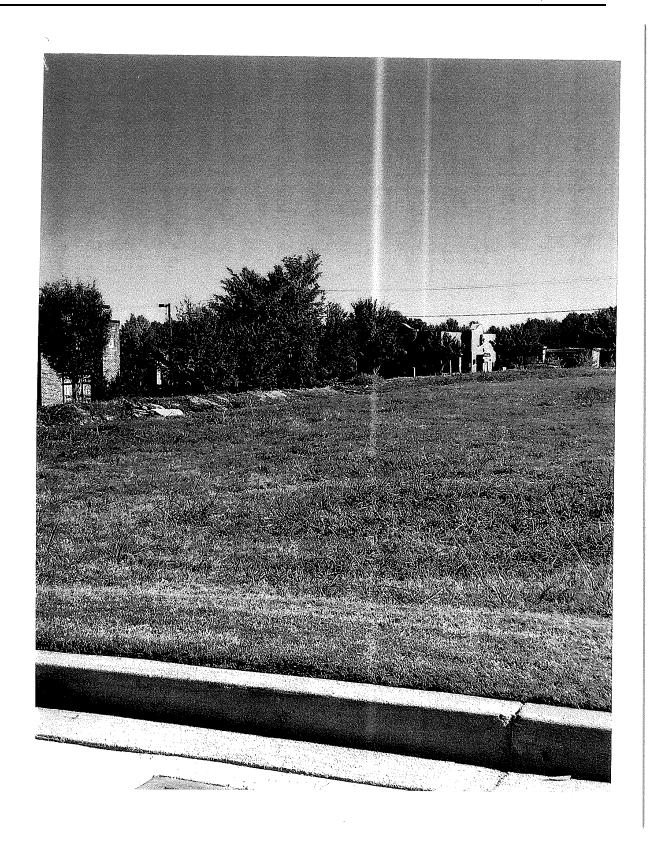
DATE: Nov. 15, 2016

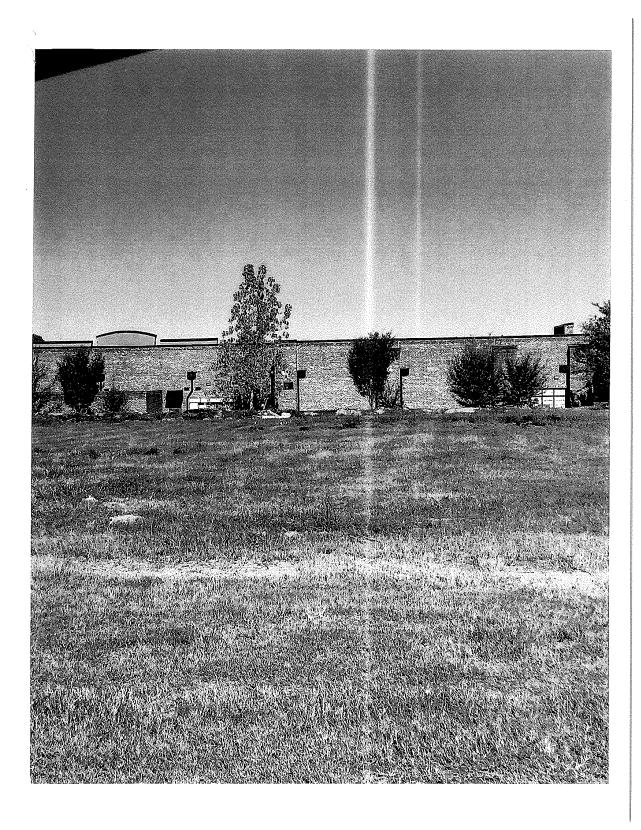
CAPTION: Public Health and Safety

On September 6, 2016 the Mayor and Board of Aldermen held a public hearing concerning the condition of the following property pertaining to enforcement of the City's ordinances $\frac{1}{2}$ relating to cleaning lots.

Rafael Angel Parcel: 307418014 0000601

Based upon the most recent visit to the site by code enforcement officer, it appears additional work has been completed on site. The City of Hernando Public Works Department cut and cleaned the property. Photographs reflecting the condition of the property at the time the agenda packets were distributed are attached for your review. The code enforcement officer will visit the site on the day of the Board's meeting, and if and changes have occurred will document those with new pictures for your review at that time. Staff requests that the Mayor and Board of Alderman provide further guidance in regards to the subject property.





Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to declare parcel 307418014 0000601 clean and no longer a health, safety and welfare issue, once the City removes the concrete debris. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

AUTHORIZE MAYOR JOHNSON TO SIGN AN AGREEMENT FOR PURCHASE OF EQUIPMENT FROM DESOTO COUNTY

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Bryant to authorize Mayor Johnson to sign an agreement for purchase of equipment from Desoto County. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

AUTHORIZE THE CITY OF HERNANDO TO APPLY FOR A DUI GRANT WITH THE MS OFFICE OF HIGHWAY SAFETY FY OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

Alderman Miller wants a report showing the breakdown of tickets issued and the type and the arrest issued and type for a period of 12 months.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize the City of Hernando to apply for a DUI Grant with the MS Office of Highway Safety FY October 1, 2017 through September 30, 2018. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

AUTHORIZE MAYOR JOHNSON TO SIGN A DIRECTOR OF COACHING SERVICE AGREEMENT WITH BRIAN SAJDAK FOR THE D2 PROGRAM

Motion was duly made by Alderman Hobbs, and seconded by Alderman Miller to authorize Mayor Johnson to sign a Director of Coaching Service agreement with Brian Sajdak for the D2 program. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

REQUEST FROM THE HERNANDO MAIN STREET CHAMBER OF COMMERCE TO TEMPORARILY CLOSE STREETS FOR THE 2016 CHRISTMAS PARADE

Susan Fernandez presented the request to temporarily close streets for the 2016 Christmas Parade on behalf of the Hernando Main Street Chamber of Commerce.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the request from the Hernando Main Street Chamber of Commerce to temporarily close streets for the 2016 Christmas Parade on December 5th with a rain date of December 12th. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of November, 2016

DISCUSSION OF REDISTRICTING

Mayor Johnson stated that Mr. Slaughter was not able to make it to the meeting tonight. Mayor Johnson stated that he would like everyone to look at the map together and give him the information of what they want the map to look like, he will then send that information to Mr. Slaughter to create a new map and get that back to the Board.

Alderman Miller stated that he presented changes and never saw a map with those changes.

Mayor Johnson stated that he thinks the map needs to be done by January 1st.

Alderman Miller stated that the County Clerk needs at least 30 days to print the new voter cards.

Mayor Johnson stated that another option would be to stop working on it and pick it up again after the election.

Alderman Hobbs stated that we needed to keep trying to get it right.

Alderman Higdon stated to mark it up and sent it to Mr. Slaughter.

The Mayor and Board of Aldermen worked together on the map to mark up what they would like the wards to look like, what they thing would be right.

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There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

	MAYOR CHIP JOHNSON	
ATTEST:		
KATIE HARBIN, CITY CLERK		