

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, April 19, 2016, at 6:00 P.M. with Mayor Pro Tem Sam Lauderdale presiding. Aldermen present were: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, Fire Chief Hubert Jones, Police Chief Scott Worsham, City Engineer Joe Frank Lauderdale, Planning Director Jared Darby, Public Works Director Gary McElhannon, Henry Bailey, Carolyn Richards, Paula Lauderdale, Jim Franks, Judi Brandon, Robert Wright, Merline Hansen, Jimmy Helms, Tina Roberson, Mickey Davis, Jessica Mays, Jim Seay and Rita Ray.

INVOCATION

Alderman Higdon gave the invocation.

APPOINT SPECIAL MAYOR PRO TEMP

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Hobbs to appoint Alderman Higdon as special mayor pro temp. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

APPROVAL OF AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

April 19, 2016

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 112315 – 112594 less 112331, 112333, 112334, 112373, 112374, and 112502
- 5) Approve Docket of Claims No.'s (Lauderdale) 112334 and 112502
- 6) Approve Docket of Claims No.'s (Bryant) 112373 and 112374
- 7) Approve Docket of Claims No.'s (Miller) 112331 and 112333
- 8) Approve Minutes
- 9) Consent Agenda
 - A) Authorize Officer Algee, Officer Solomon, Officer Darby, and Officer Harris to attend the National Law Fit Challenge in Peral MS, on June 9-11, 2016, also authorize to pay registration and travel.
 - B) Authorize James Early to attend the MFCA/MFFA (MS Fire Chiefs/MS Firefighters) conference in Natchez, MS on June 2-5, 2016. And approve travel expenses. No Registration needed.

- C) Authorize a 90 day performance raise of \$0.50 per hour for Trena Powell in the Parks Department

- 10) Proclaim April as Child Abuse Prevention Month
- 11) Application for Subdivision for McNeil and Watson, submitted by William Davis. The subdivision is comprised of one lot totaling 2.05 acres located at the intersection of Robinson Street and Timber Lane; situated in Section 13, Township 3 South, and Range 8 West. The property is currently zoned R-12, Single Family - Medium Density Residential
- 12) Application for **Subdivision Revision** for South Central Subdivision, 5th Revision, submitted by **Lauderdale Engineering**. The subdivision is comprised of two lots totaling 4.81 acres located at the intersection of Mcingvale Road and Monteith Avenue; situated in Section 13, Township 3 South, and Range 78 West. The property is currently zoned C-2, Highway Commercial.
- 13) Authorize mayor to sign contract with AERC for roofing project at the Gale Center
- 14) Recap of Blue Ribbon trip
- 15) Discussion of Scott Rd drainage pipe
- 16) Authorize to advertise to accept bids on purchasing an ambulance
- 17) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016.

APPROVE DOCKET OF CLAIMS NO.'S 112315 – 112594 LESS 112331, 112333, 112334, 112373, 112374, AND 112502

The Board of Aldermen were presented with a docket of claims No. 112315 – 112594 less 112331, 112333, 112334, 112373, 112374, and 112502 in the amount of \$1,043,463.51 for approval.

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

APPROVE DOCKET OF CLAIMS NO.'S 112334 AND 112502 (LAUDERDALE)

Mayor Pro Temp Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 112334 and 112502 in the amount of \$220,351.12 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

APPROVE DOCKET OF CLAIMS NO.'S 112055 - 112056 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 112373 and 112374 in the amount of \$275.40 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

APPROVE DOCKET OF CLAIMS NO.'S 112331 AND 112333 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 112331 and 112333 in the amount of \$33,955.67 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON APRIL 5, 2016

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Miller to approve the Minutes from the regular Board Meeting on April 5, 2016 as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

CONSENT AGENDA

- A) Authorize Officer Algee, Officer Solomon, Officer Darby, and Officer Harris to attend the National Law Fit Challenge in Peral MS, on June 9-11, 2016, also authorize to pay registration and travel.
- B) Authorize James Early to attend the MFCA/MFFA (MS Fire Chiefs/MS Firefighters) conference in Natchez, MS on June 2-5, 2016. And approve travel expenses. No Registration needed.
- C) Authorize a 90 day performance raise of \$0.50 per hour for Trenna Powell in the Parks Department

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to approve the Consent Agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks.

Those voting “Nay”: None.

ORDERED AND DONE this the 19th day of April, 2016

PROCLAIM APRIL AS CHILD ABUSE PREVENTION MONTH

Motion was duly made by Alderwoman Brooks, and seconded by Alderman Higdon to proclaim April as Child Abuse Prevention month. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting “Nay”: None.

ORDERED AND DONE this the 19th day of April, 2016

APPLICATION FOR SUBDIVISION FOR MCNEIL AND WATSON, SUBMITTED BY WILLIAM DAVIS. THIS SUBDIVISION IS COMPRISED OF ONE LOT TOTALING 2.05 ACRES LOCATED AT THE INTERSECTION OF ROBINSON STREET AND TIMBER LANE; SITUATED IN SECTION 13, TOWNSHIP 3 SOUTH, AND RANGE 8 WEST. THE PROPERTY IS CURRENTLY ZONED R-12, SINGLE FAMILY – MEDIUM DENSITY RESIDENTIAL

Planning Director Jared Darby presented the application and Planning Commission staff report.

Mickey Davis was presented to represent the application.

**MAYOR AND BOARD OF ALDERMEN
19, 2016
FILE: PL-1167**

DATE: April

CAPTION: Final Plat; McNeil and Watson, Section B; William Davis

INTRODUCTION:

William Davis, the owner of the subject property, is requesting a preliminary and final subdivision plat approval for the McNeil and Watson, Section B Subdivision. The subdivision will consist of five lots totaling 2.05 acres. The subdivision is located on the north side of Robinson Road and west of Timber Lane and is zoned R-12, medium density single-family.

DESCRIPTION:

The subdivision consists of five lots and the lots front Timber Lane. Lot 1 consists of 0.49 acres and has a triangle shape. Lots 2 – 4 have roughly 60 ft. of frontage and averages 0.32 acres. Lot 5 is an irregular shaped lot that can be best described as a reverse, double pennant shape. Lot 5 consists of 0.61 acres. A 50 foot drainage easement parallels Timber Lane that is maintained by the Army Corp of Engineers.

Utilities are present and ready to serve the subdivision. Some right-of-way improvements will be required; such as, sidewalk and curb/gutter. Staff would like to make note that the “Restrictions” listed on the plat is a mirror copy of the “restrictions” listed on the McNeil and Watson Subdivision recorded in 1967. According to accounts from local neighbors a cemetery may exist on the proposed subdivision.

PLANNING COMMISSION COMMENTS:

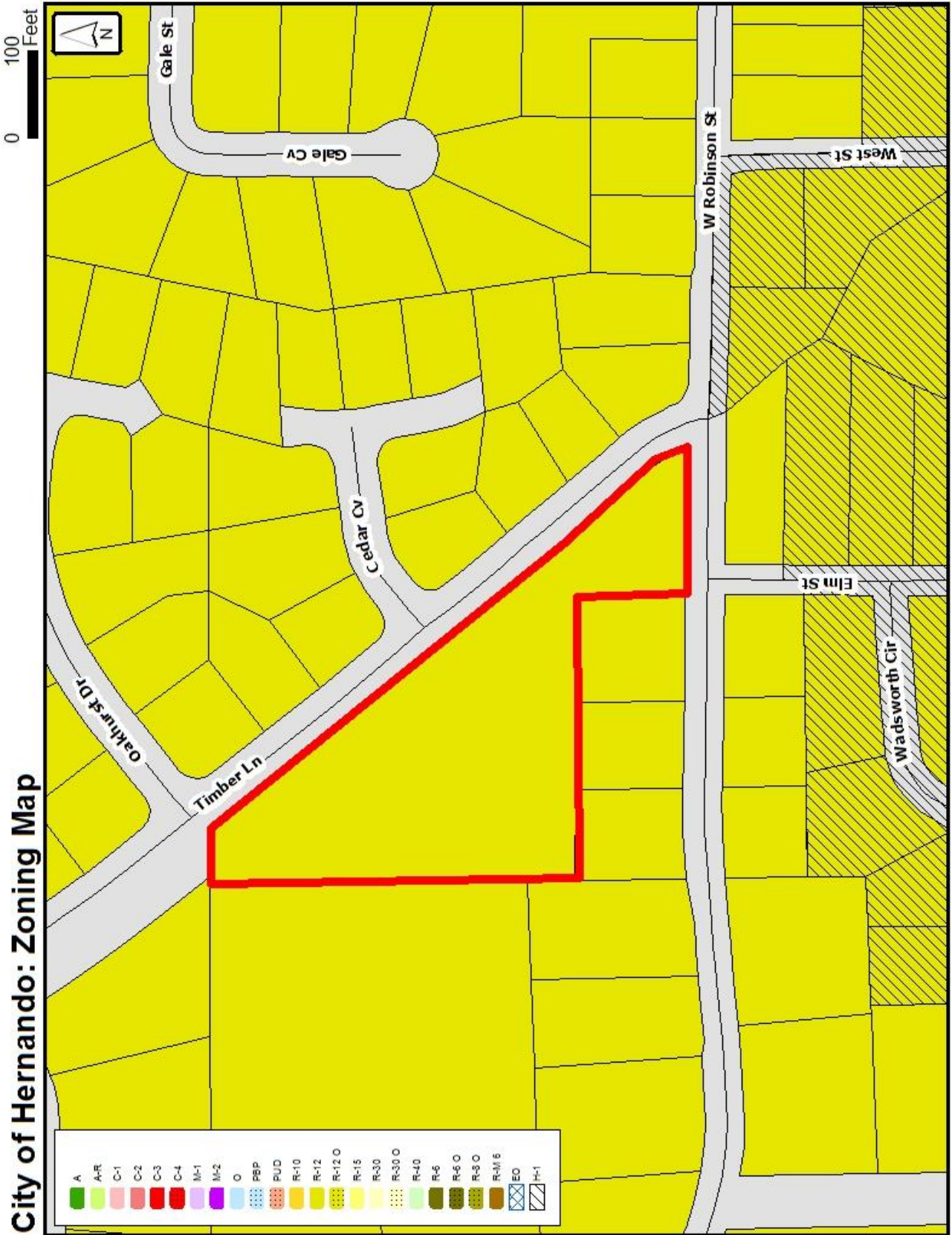
The Commission has found that the geometry of the proposed plat meets the City of Hernando’s Subdivision Regulations, and the subdivision is within keeping with the City of

Hernando Zoning Ordinance. If the Mayor and Board of Aldermen chooses to approve the plat, the Commission recommends the following conditions of approval:

- A. Improvements to be the responsibility of the developer and not the responsibility of the City of Hernando.
- B. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
- C. Permits from the Army Corp of Engineers and Mississippi Department of Environmental Quality shall be obtained.
- D. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
- E. Sidewalks shall be installed
- F. Finished floor elevations shall be listed for each lot.
- G. All utilities and services (electric, telephone, cable, etc.) to be installed underground. The water service lines shall be installed with tracing wire at the top.
- H. Final approval by the Board of Aldermen and recording of the plat.
- I. No relocated buildings will be allowed.
- J. Location map shall be referenced by Section-Township-Range.
- K. Provide Vicinity Map
- L. Location map shall be black and white.
- M. North area shall be located at the top right hand corner.
- N. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
- O. Zoning Designation shall be listed for the plat.
- P. Proper Surveyor or Engineering Certificate shall be illustrated.
- Q. Proper setbacks shall be noted on the plat if the applicant wishes to illustrate them on the plat. Front, 25 ft.; Rear, 20 ft.; Side, 5/15 ft.
- R. Proper utility easements shall be illustrated on the plat. 5 ft. side yard utility easements and 10 ft. rear and front utility easements.
- S. All properties within 100 ft. of the plat shall be drawn and ownership records listed.
- T. The subdivision boundaries shall have a heavier weight.
- U. All easements shall be illustrated on the plat.
- V. Any cemetery or grave area that is in existence shall be outlined on the plat.

INCLUDED EXHIBITS:

- Final Plat, McNeil and Watson Subdivision, Section B
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Alderman Higdon asked if Mr. Davis walked the property enough to know if there is a cemetery there.

Mr. Davis answered no.

Kenny Stockton stated that there is one there.

Alderman McLendon stated shouldn't we determine the area of the cemetery before approving terms.

Jared Darby answered no, the Planning Commission handles that.

Alderman Miller stated that it will not affect the lots, it will be identified, outlined.

Mr. Davis stated that the cemetery shouldn't affect the setbacks.

Alderman McLendon asked what the square foot would be.

Mr. Davis answered it would be about 2,000 to 2,500

Alderman McLendon asked Mr. Davis if he would be opposed to us changing the square foot minimum.

Mr. Davis answered that he would. Mr. Davis stated that this isn't even exactly what I wanted to do in the first place.

Alderman Bryant asked if the neighbors received a letter.

Mr. Davis answered yes, for the rezoning.

Mr. Davis stated that the economics won't make sense to build a 1,000 square foot home, I would like to build 2,000 square foot homes.

Alderman Lauderdale asked about the ditches going down Timber Lane, are they controlled by the corp of engineers, who owns the ditch.

Jared Darby answered that the property owner would own it, but the corp of engineers has the right to maintenance them.

Alderman Lauderdale asked who decides the size and how it's constructed.

Mr. Davis answered the corp of engineers.

Joe Frank Lauderdale stated that the driveway and culvert is the property owner.

Jared Darby stated that the Planning department doesn't review the plat until the permit from the corp of engineer is received.

Motion was made by Alderman McLendon to approve the application with the change of the minimum square footage to be 2,000 square foot heated.

Motion died due to lack of a second.

Motion was duly made by Alderman Miller, and seconded by Alderwoman Brooks to approve the application for subdivision for McNeil and Watson, submitted by William Davis. This subdivision is comprised of one lot totaling 2.05 acres located at the intersection of Robinson street and Timber Lane; situated in section 13, township 3 south, and range 8 west. The property is currently zoned R-12, single family – medium density residential after changing it to a minimum of 1500 heated square feet. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Miller, and Alderman Higdon.

Those voting "Nay": Alderman McLendon and Alderman Bryant.

ORDERED AND DONE this the 19th day of April, 2016

**APPLICATION FOR SUBDIVISION REVISION FOR SOUTH CENTRAL
SUBDIVISION, 5TH REVISION, SUBMITTED BY LAUDERDALE ENGINEERING.
THE SUBDIVISION IS COMPRISED OF TWO LOTS TOTALING 4.81 ACRES
LOCATED AT THE INTERSECTION OF MCINGVALE ROAD AND MONTEITH
AVENUE; SITUATED IN SECTION 13, TOWNSHIP 3 SOUTH, AND RANGE 78 WEST.
THE PROPERTY IS CURRENTLY ZONED C-2, HIGHWAY COMMERCIAL**

Jared Darby presented the application and the Planning Commission staff report.

Jim Seay was present to represent.

**MAYOR AND BOARD OF ALDERMEN
19, 2016
FILE: PL-1168**

DATE: April

CAPTION: Plat Revision; South Central Subdivision, 5th Revision; Lauderdale Engineering

INTRODUCTION:

Southcentral LLC, the owner of the subject property, is requesting a plat revision for South Central Subdivision, 5th Revision. The subdivision will consist of two lots totaling 4.81 acres. The subdivision is located on the north west side of McIngvale Road at the McIngvale Road and Monteith Avenue intersection and is zoned C-2, highway commercial.

DESCRIPTION:

The subdivision consists of two lots. Both lots are labeled as Lot 8 and Lot 9 with Lot 9 having access along South Central Drive and Lot 8 with access along McIngvale. Lot 9 consists of 1.58 acres and has a kidney shape wrapping around South Central Drive Cove. Lot 8 consists of 2.69 acres with 229 ft. of frontage along McIngvale. Lot 8 extends to I-55 right-of-way to the west. Utilities are present and ready to serve the subdivision. Right-of-way improvements have been installed.

PLANNING COMMISSION COMMENTS:

Planning Commission has found that the geometry of the proposed plat meets the City of Hernando's Subdivision Regulations, and the subdivision is within keeping with the City of Hernando Zoning Ordinance. If the Mayor and Board of Aldermen approves the plat the Planning Commission recommends the following conditions of approval:

- W. Improvements to be the responsibility of the developer and not the responsibility of the City of Hernando.
- X. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
- Y. Permits from the Army Corp of Engineers and Mississippi Department of Environmental Quality shall be obtained.
- Z. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
- AA. Sidewalks shall be installed
- BB. Finished floor elevations shall be listed for each lot.
- CC. All utilities and services (electric, telephone, cable, etc.) to be installed underground. The water service lines shall be installed with tracing wire at the top.
- DD. Final approval by the Board of Aldermen and recording of the plat.

- EE. No relocated buildings will be allowed.
 - FF. North area shall be located at the top right hand corner.
 - GG. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
 - HH. Proper utility easements shall be illustrated on the plat. 5 ft. side yard utility easements and 10 ft. rear and front utility easements.
 - II. Any additional utility easements shall be illustrated.
 - JJ. The subdivision boundaries shall have a heavier weight.
 - KK. Subdivision shall be titled, "South Central Subdivision, 6th Revision"
 - LL. Total lots shall be labeled as, "2"
 - MM. Total acreage shall be labeled as, "4.81 acres"
 - NN. Subdivision's name shall be amended from "South Central Subdivision, 5th Revision" to "South Central Subdivision, Section B."
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Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to approve the application for subdivision revision for South Central Subdivision, 5th revision, submitted by Lauderdale Engineering. The subdivision is comprised of two lots totaling 4.81 acres, located at the intersection of McIngvale Rd and Monteith Avenue; situated in section 13, township 3 south, and Range 78 west. The property is currently zoned C-2, Highway Commercial. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

**AUTHORIZE MAYOR TO SIGN CONTRACT WITH AERC FOR ROOFING
PROJECT AT THE GALE CENTER**

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to authorize the Mayor to sign a contract with AERC for the roofing project at the Gale Center. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

RECAP OF THE BLUE RIBBON TRIP

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to table this item until the Board members that went can get their information together. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

DISCUSSION OF SCOTT ROAD DRAINAGE PIPE

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to authorize Joe Frank Lauderdale to move forward with the Drainage project on Scott Road, with the total of \$32,000.00 coming out of the Bond Series 2016 money. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

**AUTHORIZE TO ADVERTISE TO ACCEPT BIDS ON PURCHASING AN
AMBULANCE**

Motion was duly made by Alderman Hobbs, and seconded by Alderwoman Brooks to authorize to advertise to accept bids on purchasing an ambulance. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of April, 2016

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK