

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, August 1, 2023 at 6:00 P.M. with Mayor Chip Johnson presiding. Alderpersons present were: Alderman W.I. “Doc” Harris, Alderwoman Natalie Lynch, Alderman Andrew Miller, Alderman Bruce Robinson, Alderman Chad Wicker, Alderwoman Beth Ross, and Alderman Ben Piper. Also present for the meeting were: City Clerk Pam Pyle, Finance Director Ed Espitia, HR Director Julie Gates, City Attorney Steven Pittman, Public Works Director Lee Germany, Police Chief Shane Ellis, Police Assistant Chief Charles Lanphere, Fire Chief Marshel Berry, Planning Director Austin Cardosi, City Engineer, Joe Frank Lauderdale, Parks Director Jared Barkley, Community Development Director Gia Matheny, Jacob Bramlett, Nester Duran, Katherine Spears, Robert Spears, Bob Bakken, and Sibonie Swatzyna.

20231801-2**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance

20231801-3**INVOCATION**

Alderman Miller gave the invocation.

20231801-4**AGENDA**

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

August 1, 2023

6:00 pm

- 1) Call the meeting to order.
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.’s – 56850-57082
- 6) Approve Minutes from the Regular Mayor and Board of Aldermen Meeting on July 18, 2023.
- 7) Consent Agenda
 - A) Authorize Curtis Bain to attend the Mississippi Damage Prevention Summit in Biloxi November 1-3, 2023 and to pay travel, registration, and lodging.
 - B) Authorize Beth Garcia to attend the 2023 Fall Certified Municipal Clerk Program in Oxford, MS September 27-29 and also authorize to pay registration and travel expenses.
 - C) Approval for the Community Foundation of Northwest Mississippi (non-profit) to use the Gale Community Center for their meeting on Thursday, August 24, 2023 from 11:00 am until 2:00 pm at no charge.
 - D) Accept donation from Foundation for Hernando Parks & Recreation for a portable pitching mound for use at the Civic Center.

- E) Accept a donation from Hernando Main Street for improvements at Church Park and Kuykendall Fitness Park.
 - F) Accept the proposed agreement with Courtroom Basketball as the location for the 2023/2024 youth basketball season practices and games.
 - G) Travel request for Program Director and Trip Organizer, Dolly Brechin, to travel with the Young at Heart Senior Program to Niagara Falls, NY from September 10th – September 16th, 2023. No per diem or travel expenses are requested.
 - H) Approval for travel, lodging, and registration for Jared Barkley, Brittney Bowen, Dolly Brechin, and Michael Carson to attend the Mississippi Recreation and Park Association Annual Conference in Tupelo, MS September 18 – 20, 2023.
 - I) Request to establish a speed limit of 10 mph throughout the Hernando Soccer Complex on Bella Vita Way at the recommendation of the Police Chief.
 - J) Authorize Lee Germany to attend MDOT traffic control training in Jackson MS August 9-11, 2023 and to pay registration, travel expenses, and lodging.
 - K) Authorize Chris Lauderdale and Lee Germany to attend MDOT storm water management certification class in Jackson MS on August 29th, 2023 and to pay registration fees.
 - L) Authorize J. Slay to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
 - M) Authorize P. Coker to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
 - N) Authorize C. Smith to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
 - O) Approval for Ed Espitia to travel to Pearl, MS for BBI training in the next couple of months and pay for travel expenses.
 - P) Approval to surplus a washer and dryer at no value in the Fire Department.
Washer/Dryer Combo Serial # 50997116
- 8) Personnel Docket
- 9) Donations Docket
- 10) Approval to apply for the Rural and Tribal Assistance Pilot Program Grant. The grant will provide up to \$320K with no city match for project planning with a concentration on alternative transportation (walking, biking, and EV technology) to improve the quality of life of residents and improve economic development. This is a competitive USDOT grant.
- 11) Sarita Drake to address the Board on funding for the House of Grace.
- 12) Ann Lunsford to address the Board on funding for Precious in Pink.
- 13) Sibonie Swatzyna to request approval for food trucks at the Water Tower Festival.
- 14) Discuss request by the Chamber of Commerce to add string lights to Panola Street.
- 15) Approval for annual payroll deduction for employee-paid membership for AirMed Care Network.
- 16) Presentation by HHS students in recognition of Margaret Hicks for the trip they took to the National History Fair in Washington.
- 17) Approval to accept the 2024 DUI Grant Agreement for \$133,782.00 and for the Mayor to sign.
- 18) Approval of Resolution to add costs of demolition of 2879 College St and 2815 College St back to the tax roll.

- 19) Approval to accept \$1,500,000.00 from HB603 for the Hwy 51 and Oak Grove Road Intersection open a required bank account for these funds and for Mayor to sign.
- 20) Request by Desoto County to waive permit fees and inspections for the Juvenile Detention Center Project.
- 21) Authorize to publish a Request For Qualifications for engineering firms for the Green T Sewer Project.
- 22) Discuss tax levy for advertisement and approval to advertise public hearing for tax levy and budget.
- 23) Authorize to sell 4.56 acres of land located on Old HWY 51 in Hernando MS for the appraised price.
- 24) Authorize Police Vehicles VIN # 1N4BL4BV3PN368806 and 1C4RDJFG8PC603874 as unmarked, pursuant to MS Code 25-1-87. These vehicles replace previously unmarked police vehicles VIN # 1C4RDJFGXLC371286 and 1C4RDJFG3LC371288 that are now marked according to MS Code 25-1-87.
- 25) Executive Session: Prospective Litigation
- 26) Adjourn

Motion was duly made by Alderman Piper and seconded by Alderwoman Ross to approve the amended Agenda as presented.

A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, and Alderman Piper.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-5

APPROVE DOCKET OF CLAIMS NO.'S 56850-57082

The Board of Aldermen were presented with a docket of claims No. 56850-57082 in the amount of \$1,396,672.77 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the docket of claims for payment as presented.

A vote was taken with the following results:

Those voting "Aye": Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, and Alderman Harris.

Those voting "Nay": None.

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

A copy of the Claims Docket is attached and fully incorporated into these minutes.

20231801-6

APPROVE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN JULY 18, 2023

Motion was duly made by Alderman Piper and seconded by Alderman Robinson to approve the minutes from the regular Mayor and Board of Aldermen Meeting on July 18, 2023.

A vote was taken with the following results:

Those voting “Aye”: Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting “Nay”: None.

Absent: None

Abstain:

ORDERED AND DONE this the 1st day of August, 2023.

20231801-7

CONSENT AGENDA

- A) Authorize Curtis Bain to attend the Mississippi Damage Prevention Summit in Biloxi November 1-3, 2023 and to pay travel, registration, and lodging.
- B) Authorize Beth Garcia to attend the 2023 Fall Certified Municipal Clerk Program in Oxford, MS September 27-29 and also authorize to pay registration and travel expenses.
- C) Approval for the Community Foundation of Northwest Mississippi (non-profit) to use the Gale Community Center for their meeting on Thursday, August 24, 2023 from 11:00 am until 2:00 pm at no charge.
- D) Accept donation from Foundation for Hernando Parks & Recreation for a portable pitching mound for use at the Civic Center.
- E) Accept a donation from Hernando Main Street for improvements at Church Park and Kuykendall Fitness Park.
- F) Accept the proposed agreement with Courtroom Basketball as the location for the 2023/2024 youth basketball season practices and games.
- G) Travel request for Program Director and Trip Organizer, Dolly Brechin, to travel with the Young at Heart Senior Program to Niagara Falls, NY from September 10th – September 16th, 2023. No per diem or travel expenses are requested.
- H) Approval for travel, lodging, and registration for Jared Barkley, Brittney Bowen, Dolly Brechin, and Michael Carson to attend the Mississippi Recreation and Park Association Annual Conference in Tupelo, MS September 18 – 20, 2023.
- I) Request to establish a speed limit of 10 mph throughout the Hernando Soccer Complex on Bella Vita Way at the recommendation of the Police Chief.
- J) Authorize Lee Germany to attend MDOT traffic control training in Jackson MS August 9-11, 2023 and to pay registration, travel expenses, and lodging.
- K) Authorize Chris Lauderdale and Lee Germany to attend MDOT storm water management certification class in Jackson MS on August 29th, 2023 and to pay registration fees.
- L) Authorize J. Slay to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
- M) Authorize P. Coker to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
- N) Authorize C. Smith to attend Firefighter 1001 I-II Certification Course in Pearl, MS at the MS State Fire Academy on August 21, 2023, also authorize to pay registration and travel expense.
- O) Approval for Ed Espitia to travel to Pearl, MS for BBI training in the next couple of months and pay for travel expenses.
- P) Approval to surplus a washer and dryer at no value in the Fire Department.
Washer/Dryer Combo Serial # 50997116

Motion was duly made by Alderman Miller seconded by Alderman Robinson approve the consent agenda as presented.

A vote was taken with the following results:

Those voting “Aye”: Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting “Nay”: None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-8

PERSONNEL DOCKETT

Motion was duly made by Alderman Piper seconded by Alderman Robinson to approve the personnel docket as presented.

A vote was taken with the following results:

Those voting “Aye”: Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting “Nay”: None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

PERSONNEL DOCKET

August 1, 2023

New Hires	Department	Position Title	Start Date	Rate of Pay
Ansley Zee	Animal Control	Receptionist/Kennel Tech	TBD	\$15.00
Cris Subia	Police	P3	TBD	\$26.25
Nicole Bramlett	Water	Utility Clerk	TBD	\$15.00

20231801-9

DONATIONS DOCKET

Motion was duly made by Alderwoman Ross seconded by Alderwoman Lynch to approve the Donation Docket as presented.

A vote was taken with the following results:

Those voting “Aye”: Alderwoman Lynch, Alderman Miller Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, and Alderman Harris.

Those voting “Nay”: None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

DONATIONS TO THE CITY

8/1/2023 Board Meeting

Animal Shelter

DATE	NAME	AMOUNT	
7/28/2023	Community Foundation/Joe Lang	12,000.00	Police Live scan machine accident and reconstruction survey equipment

FIRE DEPARTMENT

7/26/2023	Malcom Reed and How to BBQ Right		Traeger Grill
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20231801-10

APPROVAL TO APPLY FOR THE RURAL AND TRIBAL ASSISTANCE PILOT PROGRAM GRANT. THE GRANT WILL PROVIDE UP TO \$320K WITH NO CITY MATCH FOR PROJECT PLANNING WITH A CONCENTRATION ON ALTERNATIVE TRANSPORTATION (WALKING, BIKING, AND EV TECHNOLOGY) TO IMPROVE THE QUALITY OF LIFE OF RESIDENTS AND

IMPROVE ECONOMIC DEVELOPMENT. THIS IS A COMPETITIVE USDOT GRANT.

Motion was duly made by Alderman Harris and seconded by Alderwoman Ross approval to apply for the Rural and Tribal Assistance Pilot Program Grant. The grant will provide up to \$320K with no city match for project planning with a concentration on alternative transportation (walking, biking, and EV technology) to improve the quality of life of residents and improve economic development. This is a competitive USDOT grant.

A vote was taken with the following results:

Those voting "Aye": Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, and Alderwoman Lynch, and Alderman Miller.

Those voting "Nay": None.

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-11

SARITA DRAKE TO ADDRESS THE BOARD ON FUNDING FOR THE HOUSE OF GRACE.

No action taken.

20231801-12

ANN LUNSFORD TO ADDRESS THE BOARD ON FUNDING FOR PRECIOUS IN PINK.

No action taken.

20231801-13

SIBONIE SWATZYNA TO REQUEST APPROVAL FOR FOOD TRUCKS AT THE WATER TOWER FESTIVAL.

Motion was duly made by Alderman Wicker seconded by Alderman Robinson to approve food trucks at the Water Tower Festival.

A vote was taken with the following results:

Those voting "Aye": Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, and Alderwoman Ross.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-14

DISCUSS REQUEST BY THE CHAMBER OF COMMERCE TO ADD STRING LIGHTS TO PANOLA STREET.

Motion was duly made by Alderman Miller seconded by Alderwoman Lynch approval for the Chamber of Commerce to add string lights to Panola Street. They will be 35ft in height and will be above the height of any tent.

A vote was taken with the following results:

Those voting "Aye": Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, and Alderman Wicker.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-15

**APPROVAL FOR ANNUAL PAYROLL DEDUCTION FOR EMPLOYEE-PAID
MEMBERSHIP FOR AIRMED CARE NETWORK.**

Motion was duly made by Alderman Wicker seconded by Alderwoman Ross approval for annual payroll deduction for employee-paid membership for AirMed Care Network.

A vote was taken with the following results:

Those voting "Aye": Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman Robinson.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-16

**PRESENTATION BY HHS STUDENTS IN RECOGNITION BY MARGARET HICKS
FOR THE TRIP THEY TOOK TO THE NATIONAL HISTORY FAIR IN
WASHINGTON.**

Hernando High School History teacher Margaret Hicks stated this was the first year that DeSoto County entered the State History Fair. They had 3 teams with 4 individuals consisting of 3 from Hernando High School and 1 from Sacred Heart. The 3 teams swept 1st, 2nd, and 3rd place. The first two teams went on to State where they received 1st and 2nd place in the High School division. Another Hernando resident from Sacred Heart won 1st place at State in the Middle School division. Those 3 teams went to Washington, DC, and competed at the University of Maryland in the National History Fair for the first time. Annie Buford, Emily Zamarron, and Will Hicks were recognized for their award-winning presentations at the National History Day competition.

No action taken.

20231801-17

**APPROVAL TO ACCEPT THE 2024 DUI GRANT AGREEMENT FOR \$133,782.00
AND FOR THE MAYOR TO SIGN.**

Motion was duly made by Alderman Piper seconded by Alderman Harris approval to accept the 2024 DUI Grant Agreement for \$133,782.00 and for the Mayor to sign.

A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, and Alderwoman Lynch.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the City of Hernando
(Governing Body of Unit of Government)

Herein called the "SUB-GRANTEE" has thoroughly considered the problem addressed in the application (Program Source) 154 ALCOHOL and has reviewed the project described in the agreement; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE City of Hernando
(Governing Body of Unit of Government)

IN THE JURISDICTION Hernando MISSISSIPPI, THIS _____ Day of _____, 20____ AS

FOLLOWS:

1. That the project above is in the best interest of the Sub-Grantee and the general public.
2. Shane Ellis, Chief of Police
(Name and Title of Representative) is authorized to accept, on behalf of the Sub-Grantee, an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$ 133,797.00
(Federal Dollar Requested) to be made to the Sub-Grantee defraying the cost of the project described in the award.
3. One original or certified copy of this resolution must be included as part of the award referenced above.
4. That this resolution shall take effect immediately upon its adoption.

(If Applicable)

DONE AND ORDERED IN OPEN MEETING BY _____
(Chairman of Board/Mayor)

Alderman/Councilperson _____ offered the foregoing resolution and moved its adoption, which was seconded by Alderman/Councilperson _____ and, was duly adopted.

Date: _____

Attest: _____

By: _____
(Blue Ink)

Seal (City/County Seal is required)

20231801-18

APPROVAL OF RESOLUTION TO ADD COSTS OF DEMOLITION OF 2879 COLLEGE ST AND 2815 COLLEGE ST BACK TO THE TAX ROLL.

Alderman Miller stated that the Public Works department did an excellent job on clean up in this area.

Motion was duly made by Alderman Miller seconded by Alderman Piper approval of resolution to add costs of demolition of 2879 College St and 2815 College St back to the tax roll.

A vote was taken with the following results:

Those voting "Aye": Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, and Alderman Harris.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

RESOLUTION PURSUANT TO MCA SECTION 21-19-

11

WHEREAS, the Mayor and Board of Alderman of the City of Hernando, Mississippi have heretofore on October 18, 2022 approved the demolition and cleaning of the property located at 2879 College Street in Hernando, Parcel No. 308613003 0004300; and on November 15, 2022 approved the demolition and cleaning of the property located at 2815 College Street in Hernando, Parcel No. 308613003 0003600. Both properties having been found to present a menace to the public health, safety, and welfare of the citizens of Hernando; and

WHEREAS, the City has incurred the cost of \$7,504.47 for the demolition and cleaning of the property located at 2879 College Street in Hernando; and

WHEREAS, the City has incurred the cost of \$7,504.47 for the demolition and cleaning of the property located at 2815 College Street in Hernando. The matter being considered at the Board of Alderman regular meeting on Tuesday, August 1, 2023 and having come before the Board for a vote to add the cost to the 2023 tax rolls/bill for each property, and the Alderman having voted as indicated below, the Order is enacted. A certified copy of this Order shall be furnished to the Tax Collector for the County.

Motion was duly made by Alderman Miller seconded by Alderman Piper to approve the Resolution as presented. A vote was taken with the following results.

Vote:	YES	NO
Alderman Harris	X	
Alderman Lynch	X	
Alderman Miller	X	
Alderman Robinson	X	
Alderman Wicker	X	
Alderman Ross	X	
Alderman Piper	X	

ORDER ADOPTED, this the 1st day of August, 2023.

ATTEST:

APPROVED:

PAM PYLE, CITY CLERK

CHIP JOHNSON, MAYOR

20231801-19

APPROVAL TO ACCEPT \$1,500,000.00 FROM HB603 FOR THE HWY 51 AND OAK GROVE ROAD INTERSECTION OPEN A REQUIRED BANK ACCOUNT FOR THESE FUNDS AND FOR MAYOR TO SIGN.

Motion was duly made by Alderwoman Lynch seconded by Alderman Robinson approval to accept \$1,500,000.00 from HB603 for the Hwy 51 and Oak Grove Road Intersection and open a required bank account for these funds and for Mayor to sign.

A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, and Alderman Piper.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

Government

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the "MOU") is entered into between the Mississippi Department of Finance and Administration (hereinafter the "DFA") and the City of Hernando (installation of roundabout at intersection of U.S. Highway 51 and Oak Grove Road) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Hernando in paying costs associated with the local project (hereinafter the "Project") specified in Section 28(ld) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the "Act"). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$1,500,000.00) (hereinafter the "Project Funds"), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(ld) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Hernando to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Hernando shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Hernando to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein by reference, to the extent the City of Hernando is subject to the State's procurement laws; and

WHEREAS, the City of Hernando agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Hernando agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Hernando will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Hernando agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty

(30) days of each calendar quarter end. The City of Hernando shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Hernando that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Hernando (installation of roundabout at intersection of U.S. Highway 51 and Oak Grove Road) should be disbursed to the City of Hernando and that the City of Hernando shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF HERNANDO AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Hernando to pay the costs associated with the Project.

Section 2. The City of Hernando certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Hernando to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Hernando agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Hernando is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Hernando agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Hernando agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Hernando shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Hernando agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Hernando agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Hernando will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Hernando agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Hernando
Attn: Chip Johnson, Mayor
475 W. Commerce Street
Hernando, Mississippi 38632
Phone: 662-429-9092
Email: ppyle@cityofhernando.org

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____ Date: _____
Liz Welch, Executive Director

CITY OF HERNANDO

By: _____ Date: _____
Chip Johnson, Mayor

EXHIBIT A

The City of Hernando (installation of roundabout at intersection of U.S. Highway 51 and Oak Grove Road) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional’s approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA’s satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

Alderman Piper left the room.

20231801-20

**REQUEST BY DESOTO COUNTY TO WAIVE PERMIT FEES AND INSPECTIONS
FOR THE JUVENILE DETENTION CENTER PROJECT.**

Motion was duly made by Alderman Robinson seconded by Alderman Harris approval of request by Desoto County to waive permit fees and inspections for the Juvenile Detention Center Project.

A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, and Alderwoman Ross.

Those voting "Nay": None

Absent: Alderman Piper

ORDERED AND DONE this the 1st day of August, 2023.



DeSoto County MISSISSIPPI
Office of the County Administrator

July 26, 2023

Mayor Chip Johnson & Board of Aldermen
c/o Hernando Planning Commission
Attn: Mr. Austin Cardosi
475 W. Commerce Street
Hernando, MS 38632

RE: Juvenile Detention Center Renovation

Dear Mayor Johnson and Board of Aldermen:

The county recently found ourselves in a situation where the juvenile detention center needed to be expanded. Our ability to accommodate the needs of the courts and people exceeded allowable space. In an effort to remedy this situation before the start of school, we quickly hired an architect and put out a bid to expand the space.

In our haste we failed to properly notify the City of Hernando and request that permit fees and inspections be waived for this project. Please accept my apology. On behalf of the DeSoto County Board of Supervisors I respectfully request that fees and inspections be waived on the county project to expand and renovate the Juvenile Detention Center.

As always, you are welcomed to inspect plans and/or the facility as you wish to do so. The Board of Supervisors values our relationship with the city and wants to assure you that the lateness of this request is unintentional. Your consideration is greatly appreciated.

Sincerely,

Vanessa Lynchard
DeSoto County Administrator

365 Lusher Street | Suite 300
Hernando, MS 38632
Phone: 662-469-8180
Fax: 662-469-8181
vlynchar@dotesotocountyms.gov

20231801-21**AUTHORIZE TO PUBLISH A REQUEST FOR QUALIFICATIONS FOR
ENGINEERING FIRMS FOR THE GREEN T SEWER PROJECT.**

Motion was duly made by Alderman Piper seconded by Alderwoman Ross approval authorize to publish a Request For Qualifications for engineering firms for the Green T Sewer Project.

A vote was taken with the following results:

Those voting "Aye": Alderwoman Ross, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, and Alderman Wicker.

Those voting "Nay": None

Absent: Alderman Piper

ORDERED AND DONE this the 1st day of August, 2023.

Alderman Piper returned to the room.

20231801-22**DISCUSS TAX LEVY FOR ADVERTISEMENT AND APPROVAL TO ADVERTISE
PUBLIC HEARING FOR THE FY24 TAX LEVY AND BUDGET.**

Motion was duly made by Alderman Robinson and seconded by Alderman Harris approval to advertise public hearing for the FY24 tax levy and budget.

A vote was taken with the following results:

Those voting "Aye": Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman Robinson.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20231801-23**AUTHORIZE TO SELL 4.56 ACRES OF LAND LOCATED ON OLD HWY 51 IN
HERNANDO MS FOR THE APPRAISED PRICE.**

Motion was duly made by Alderman Wicker and seconded by Alderwoman Lynch to authorize to sell 4.56 acres of land located on Old Hwy 51 in Hernando MS at the appraised price.

A vote was taken with the following results:

Those voting "Aye": Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman Robinson.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

Mississippi Appraisals
5293 Getwell Rd., Suite C
Southaven, MS 38672
(662) 349-8996

07/18/2023

City of Hernando

Re: Property: Old Highway 51 S
Hernando, MS 38632
Borrower: City of Hernando
File No.: 230398

Opinion of Value: \$ 45,600
Effective Date: July

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,



Michael D. Cooper
Mississippi Appraisals
License or Certification #: RA-448
State: MS Expires: 08/31/2024
mike.cooper@mississippiappraisal.com

20231801-24

AUTHORIZE POLICE VEHICLES VIN # 1N4BL4BV3PN368806 AND 1C4RDJFG8PC603874 AS UNMARKED, PURSUANT TO MS CODE 25-1-87. THESE VEHICLES REPLACE PREVIOUSLY UNMARKED POLICE VEHICLES VIN # 1C4RDJFGXLC371286 AND 1C4RDJFG3LC371288 THAT ARE NOW MARKED ACCORDING TO MS CODE 25-1-87.

Motion was duly made by Alderman Wicker and seconded by Alderman Robinson to authorize Police Vehicles VIN # 1N4BL4BV3PN368806 and 1C4RDJFG8PC603874 as unmarked, pursuant to MS Code 25-1-87. These vehicles replace previously unmarked police

vehicles VIN # 1C4RDJFGXLC371286 and 1C4RDJFG3LC371288 that are now marked according to MS Code 25-1-87.

A vote was taken with the following results:

Those voting "Aye": Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, and Alderman Miller.

Those voting "Nay": None

Absent: None

ORDERED AND DONE this the 1st day of August, 2023.

20200718-25

CLOSED DETERMINATION TO GO INTO EXECUTIVE SESSION

Motion was duly made by Alderman Piper and seconded by Alderman Miller to go into closed determination for Executive Session.

A vote was taken with the following results:

Those voting "Aye": Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, Alderman Wicker, and Alderwoman Ross.

Those voting "Nay": None.

Absent: None

ORDERED AND DONE this the 1st day of August, 2023

COME OUT OF CLOSED DETERMINATION FOR EXECUTIVE SESSION

Motion was duly made by Alderman Wicker and seconded by Alderman Robinson to come out of closed determination for Executive Session.

A vote was taken with the following results:

Those voting "Aye": Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, Alderman Robinson, and Alderman Wicker.

Those voting "Nay": None.

Absent: None

ORDERED AND DONE this the 1st day of August, 2023

GO INTO EXECUTIVE SESSION

Motion was duly made by Alderman Miller and seconded by Alderwoman Lynch to go into Executive Session regarding prospective litigation.

A vote was taken with the following results:

Those voting "Aye": Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, Alderwoman Lynch, Alderman Miller, and Alderman Robinson.

Those voting "Nay": None.

Absent: None

ORDERED AND DONE this the 1st day of August, 2023

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Wicker and seconded by Alderman Piper to come out of Executive Session.

A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Robinson, Alderman Wicker, Alderwoman Ross, Alderman Piper, Alderman Harris, and Alderwoman Lynch.

Those voting "Nay":

Absent: None

ORDERED AND DONE this the 1st day of August, 2023

20231801-26

ADJOURN

There being no further business at this time a motion was duly made by Alderman Wicker, seconded by Alderman Robinson to adjourn.

Motion passed with a unanimous vote of "Aye."

RESOLVED AND DONE this the 1st day of August, 2023

MAYOR, CHIP JOHNSON

ATTEST:

PAM PYLE, CITY CLERK

CITY OF HERNANDO
DOCKET OF PAID CLAIMS DATE: 08/01/2023 PAGE: 3

DOCKET NUMBER	VENDOR	INVOICE NUMBER	DATE	AMOUNT
		001-000-000		876,514.02
		400-000-000		24,056.74
		108-000-000		601.68
		105-000-000		4,244.88

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