

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, May 5, 2015, at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Planning Director Jared Darby, Public Works Director Gary McElhannon, Parks Director Dewayne Williams, Henry Baily, Keith Hawkins, Greg Carrico, Michael White, Brian Middleton, and Robert Long.

INVOCATION

Alderman Higdon gave the invocation.

APPROVAL OF AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

May 5, 2015

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 107841 – 108005 less 107863, 107864, and 107893
- 5) Approve Docket of Claims No.'s (Lauderdale) 107863
- 6) Approve Docket of Claims No.'s (Bryant) 107893
- 7) Approve Docket of Claims No.'s (Miller) 107864
- 8) Approve Minutes
- 9) Consent Agenda
 - A) Authorize Bubba Early and Jason Desmond to attend the MS Firefighter Assoc. conference in Tupelo, MS on May 28-29, 2015 and also authorize to pay for travel expenses.
- 10) Request from Palmer Home to close streets for MudBug Bash 2016
- 11) Approve to proclaim Saturday May 16, 2015 as Kids to Park Day
- 12) Approve to proclaim May 7th as National Day of Prayer
- 13) Approve to proclaim May 3rd – 9th Municipal Clerks Week
- 14) Discussion and possible approval of Baseball/Softball Complex and per field rental rates and time periods
- 15) Authorize to give Cordera Joiner a 90 day performance raise of \$0.50 per hour
- 16) Authorize to give Neil Waldrop a 90 day performance raise of \$1.00 per hour
- 17) Application for a Plat Revision for Kroger Center, 1st Revision submitted by Pickering Firm, Inc. The subdivision is comprised of 4 lots totaling 24.22 acres located on the

north side of Commerce Street and west of East Parkway Street in Section 18, Township 3 South, Range 7 West. The property is currently zoned C-2 Commercial Highway.

- 18) Application for a Final Plat Approval for Hawkins Manor Subdivision, submitted by Lauderdale Engineering. The subdivision is comprised of 2 lots totaling 1.85 acres located on the west side of Highway 51 South and south of West Oak Grove Road in Section 24, Township 3 South, Range 8 West. The property is currently zoned R-10 Single-family Residential District.
- 19) Right of way statement for Safe Routes to School project
- 20) Accept the lowest and best bid for financing a Knuckleboom Trash Loader and Dump Bed
- 21) Authorize Mayor to sign the Resolution for the financing of the Knuckleboom Trash Loader and Dump Bed
- 22) Authorize the Mayor to sign an easement and construction agreement with MDOT on the Star Landing Rd and Drivers License Dr project
- 23) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015.

APPROVE DOCKET OF CLAIMS NO.'S 107841 – 108005 LESS 107863, 107864, AND 107893

The Board of Aldermen were presented with a docket of claims No. 107841 - 108005 less 107863, 107864, and 107893 in the amount of \$516,750.58 for approval.

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE DOCKET OF CLAIMS NO. 107863 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 107863 in the amount of \$211,642.98 for approval.

Motion was duly made by Alderman McLendon, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE DOCKET OF CLAIMS NO. 107893 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 107893 in the amount of \$684.00 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Lauderdale, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE DOCKET OF CLAIMS NO. 107864 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 107864 in the amount of \$37,980.25 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON APRIL 21, 2015

Motion was duly made by Alderman McLendon and seconded by Alderman Higdon to approve the Minutes from the regular Board Meeting on April 21, 2015 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

Alderman McLendon abstained from voting.

ORDERED AND DONE this the 5th day of May, 2015

CONSENT AGENDA

- A) Authorize Bubba Early and Jason Desmond to attend the MS Firefighter Assoc. conference in Tupelo, MS on May 28-29, 2015 and also authorize to pay for travel expenses.

Motion was duly made by Alderman Miller, and seconded by Alderman Lauderdale to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

REQUEST FROM PALMER HOME TO CLOSE STREETS FOR MUDBUG BASH 2016

Motion was duly made by Alderman Higdon, and seconded by Alderman McLendon to approve the request from Palmer Home to close streets at 6pm on Friday April 8, 2016 until Sunday April 10th at noon, for Mudbug Bash on Saturday April 9, 2016. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE TO PROCLAIM SATURDAY MAY 16, 2015 AS KIDS TO PARK DAY

Kids to Parks Day: Saturday, May 16, 2015
A Proclamation

WHEREAS, May 16th, 2015 is the fifth Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

NOW THEREFORE, the City of Hernando, Mississippi, does hereby proclaim to participate in Kids to Parks Day. We urge residents of the City of Hernando to make time May 16th, 2015 to take the children in their lives to a neighborhood, state or national park.

Dated this 5th day of May 2015

City of Hernando

By _____

Motion was duly made by Alderman Miller, and seconded by Alderman McLendon to approve to proclaim Saturday May 16, 2015 as Kids to Park Day and waive the reading. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE TO PROCLAIM MAY 7TH AS NATIONAL DAY OF PRAYER



The City of Hernando

PROCLAMATION

WHEREAS, our nation was founded on a firm and faithful bedrock, by men who turned to God for guidance through prayer, and prayerful reverence has since sustained our society and guided our government; and

WHEREAS, in 1775, the Continental Congress designated a National Day of Prayer, an action reaffirmed in 1952 when the United States Congress designated the first Thursday in May as an annual National Day of Prayer; and

WHEREAS, prayer allows us an opportunity to reflect and to seek guidance, strength, comfort and inspiration from Almighty God; and

WHEREAS, in these trying times, when the world is so unsettled and when so many brave citizens of Mississippi and the United States are far from home, making great sacrifices for those abroad and those here at home, prayer becomes all the more meaningful and important; and

WHEREAS, this year marks the sixty-fourth observance of National Day of Prayer, and people will gather together across our nation to observe this important event.

NOW, THEREFORE, I, Chip Johnson, by the authority vested in me as Mayor of the City of Hernando, hereby proclaim Thursday, May 7, 2015 as:

THE NATIONAL DAY OF PRAYER

in Hernando, and urge all citizens to join me in recognizing this important occasion with appropriate prayers for our city, our state and our nation.

In witness whereof, I have hereunto set my hand and caused the Great Seal of City of Hernando to be affixed.

Done in City of Hernando on the 5th day of May, 2015.

Mayor Johnson, City of Hernando

Motion was duly made by Alderman McLendon, and seconded by Alderman Higdon to approve to proclaim May 7th as National Day of Prayer, and waive the reading. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

APPROVE TO PROCLAIM MAY 3rd - 9th MUNICIPAL CLERKS WEEK

Proclamation

Municipal Clerks Week

May 3 - 9, 2015

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Chip Johnson, Mayor of Hernando, do recognize the week of May 3 through May 9, 2015, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Katie Harbin and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 5th day of May, 2015

Mayor

Attest:

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve to proclaim May 3rd – 9th Municipal Clerks Week, and waive the reading. A vote was taken with the following results:

Those voting “Aye”: Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting “Nay”: None.

ORDERED AND DONE this the 5th day of May, 2015

**DISCUSSION AND POSSIBLE APPROVAL OF BASEBALL/SOFTBALL COMPLEX
AND PER FIELD RENTAL RATES AND TIME PERIODS**

Motion was duly made by Alderman Miller, and seconded by Alderman McLendon to table this discussion until the Parks department, Parks committee and the City Attorney get together and come back to the Board with a recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

**AUTHORIZE TO GIVE CORDERA JOINER A 90 DAY PERFORMANCE RAISE OF
\$0.50 PER HOUR**

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to give Cordera Joiner a 90 day performance raise of \$0.50 per hour, based on the personnel committee's recommendation, following the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

**AUTHORIZE TO GIVE NEIL WALDROP A 90 DAY PERFORMANCE RAISE OF
\$1.00 PER HOUR**

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to authorize to give Neil Waldrop a 90 day performance raise of \$1.00 per hour, based on job experience and qualifications, per the personnel committee's recommendation, following the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

**APPLICATION FOR A PLAT REVISION FOR KROGER CENTER, 1ST REVISION
SUBMITTED BY PICKERING FIRM, INC. THE SUBDIVISION IS COMPRISED OF 4
LOTS TOTALING 24.22 ACRES LOCATED ON THE NORTH SIDE OF COMMERCE
STREET AND WEST OF EAST PARKWAY STREET IN SECTION 18, TOWNSHIP 3
SOUTH, RANGE 7 WEST. THE PROPERTY IS CURRENTLY ZONED C-2
COMMERCIAL HIGHWAY**

Alderman Lauderdale recused himself and left the room.

MAYOR AND BOARD OF ALDERMEN
FILE: PL-1096

DATE: May 5th, 2015

CAPTION: Plat Revision; Kroger Center, 1st Revision; Pickering Firm

INTRODUCTION:

Pickering Firm, representing the owner of the subject property, is requesting a plat revision. The subdivision will consist of four lots. The subdivision is located on the north side of Commerce Street and west of East Parkway Street.

DESCRIPTION:

Lot 1 will consist of 19.98 acres and will encompass a portion of Crenshaw Manor Subdivision that was recently amended as well as parcels along East Parkway Street that have not been recorded. Lot 1 will have a 1,027 sf. Frontage along East Parkway Street that will require improvements. Staff has attached the original plat so that the revision can be compared with the original plat. The remaining three lots will not be altered. Utilities are present and ready to serve the lot. The existing structures meet the bulk requirements of the C-2, Highway Commercial District.

STAFF COMMENTS:

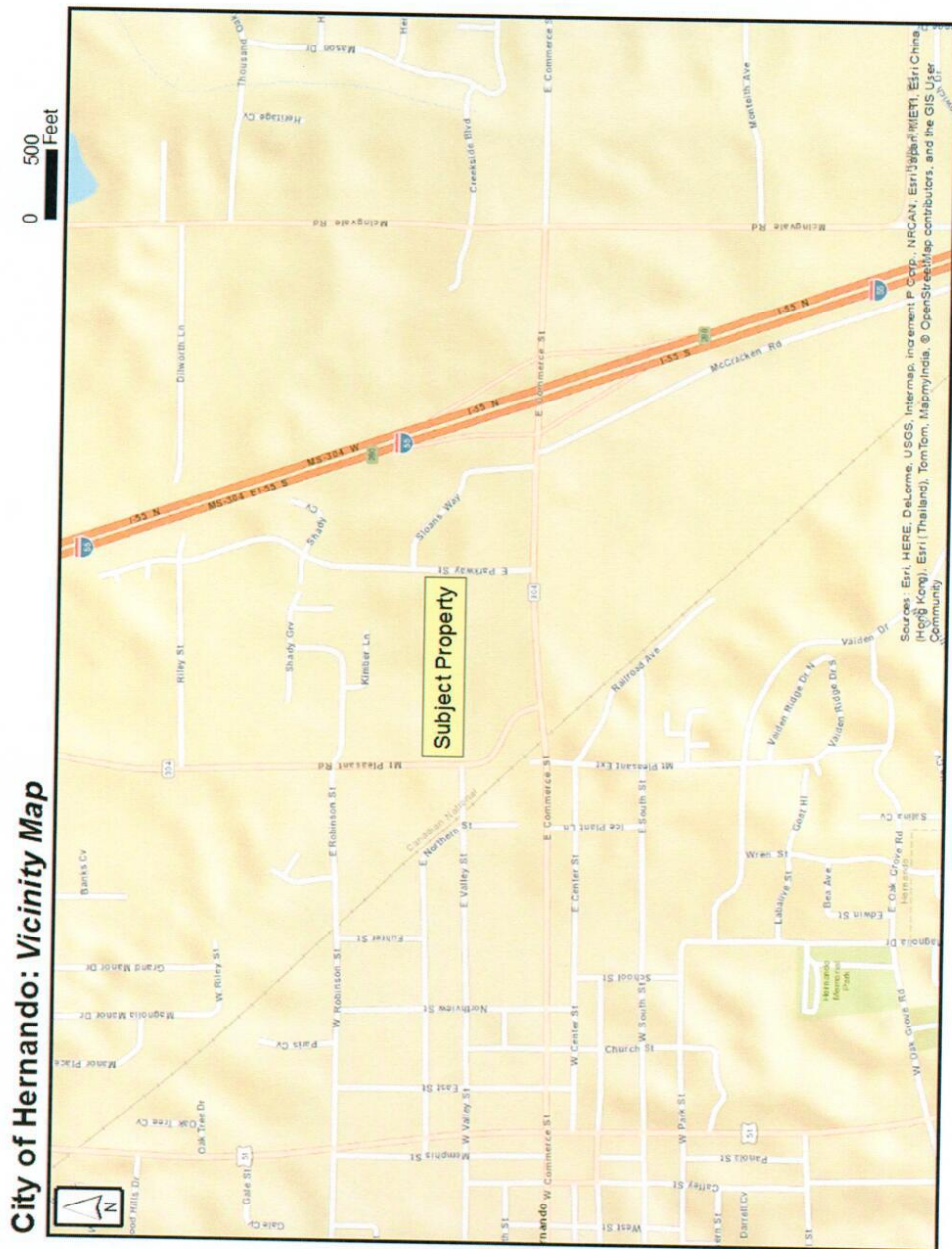
Staff has found that the geometry of the proposed plat meets the City of Hernando's Subdivision Regulations, and the lot is within keeping of the character of the neighborhood. If the Board chooses to approve the revision, staff recommends the following conditions of approval:

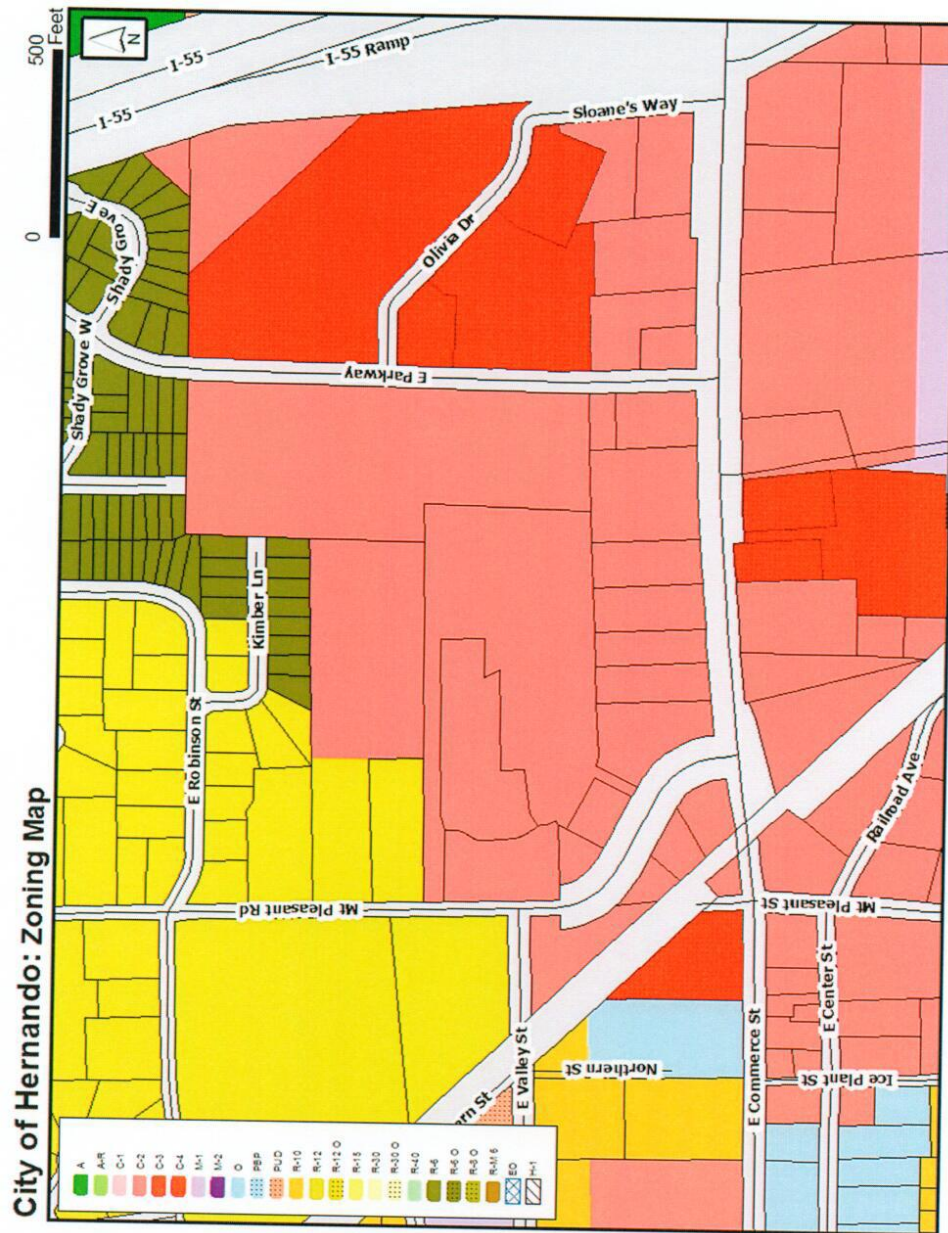
- A. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
- B. Improvements to be the responsibility of the developer and not the responsibility of the City of Hernando.
- C. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
- D. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
- E. Sidewalks to be installed on the both sides of all streets
- F. Finished floor elevations shall be listed for each lot.
- G. Streetlights to be installed at the developer's expense. Streetlight plans to be submitted to the City Engineer and Planning Director for approval.

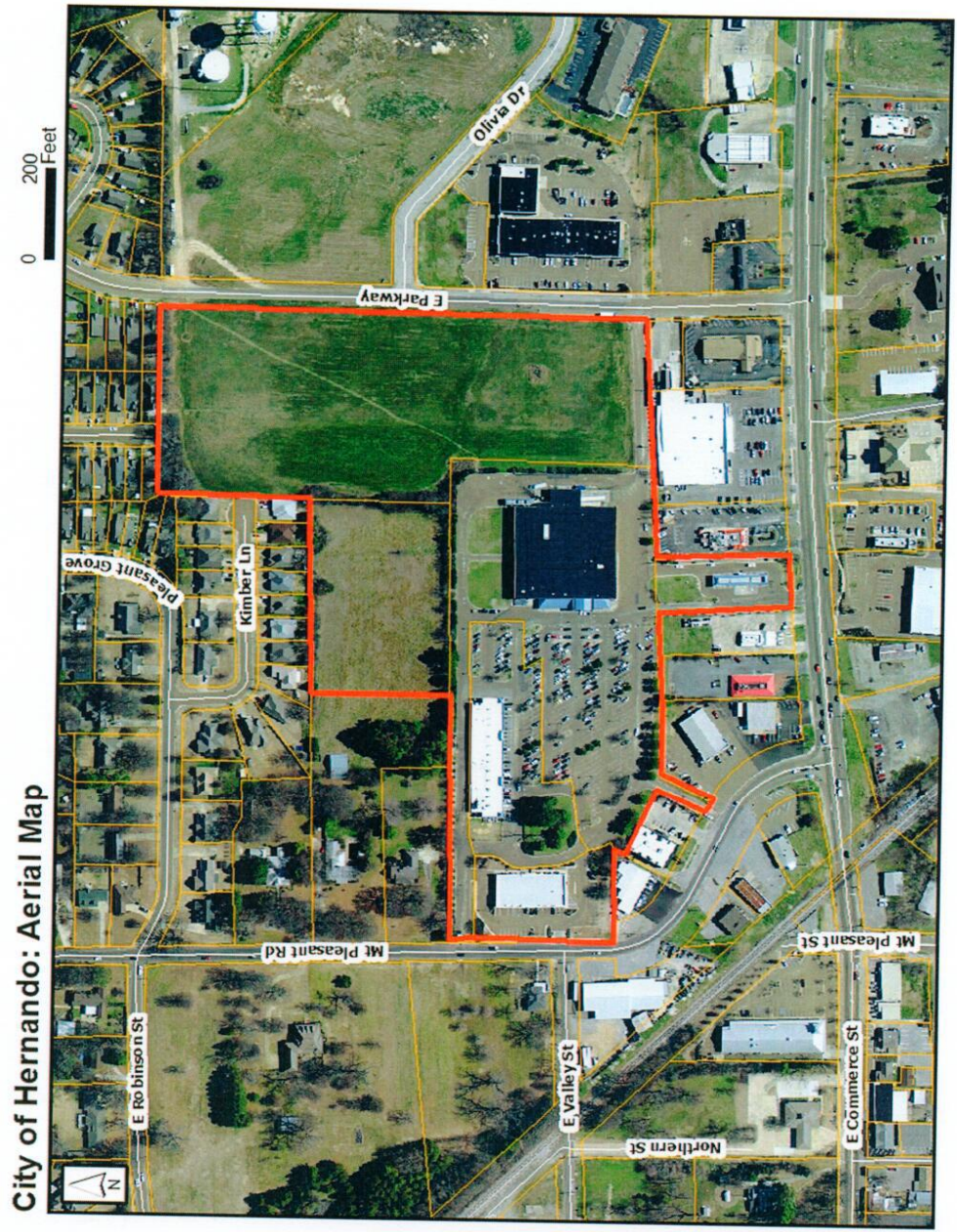
- H. All utilities and services (electric, telephone, cable, etc.) to be installed underground. The water service lines shall be installed with tracing wire at the top.
- I. Final approval by the Board of Aldermen and recording of the plat.
- J. No relocated buildings will be allowed.
- K. Final approval by the Board of Aldermen and recording of the plat.
- L. Location map shall be referenced by Section-Township-Range.
- M. Location map shall be black and white.
- N. North area shall be located at the top right hand corner.
- O. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.

INCLUDED EXHIBITS:

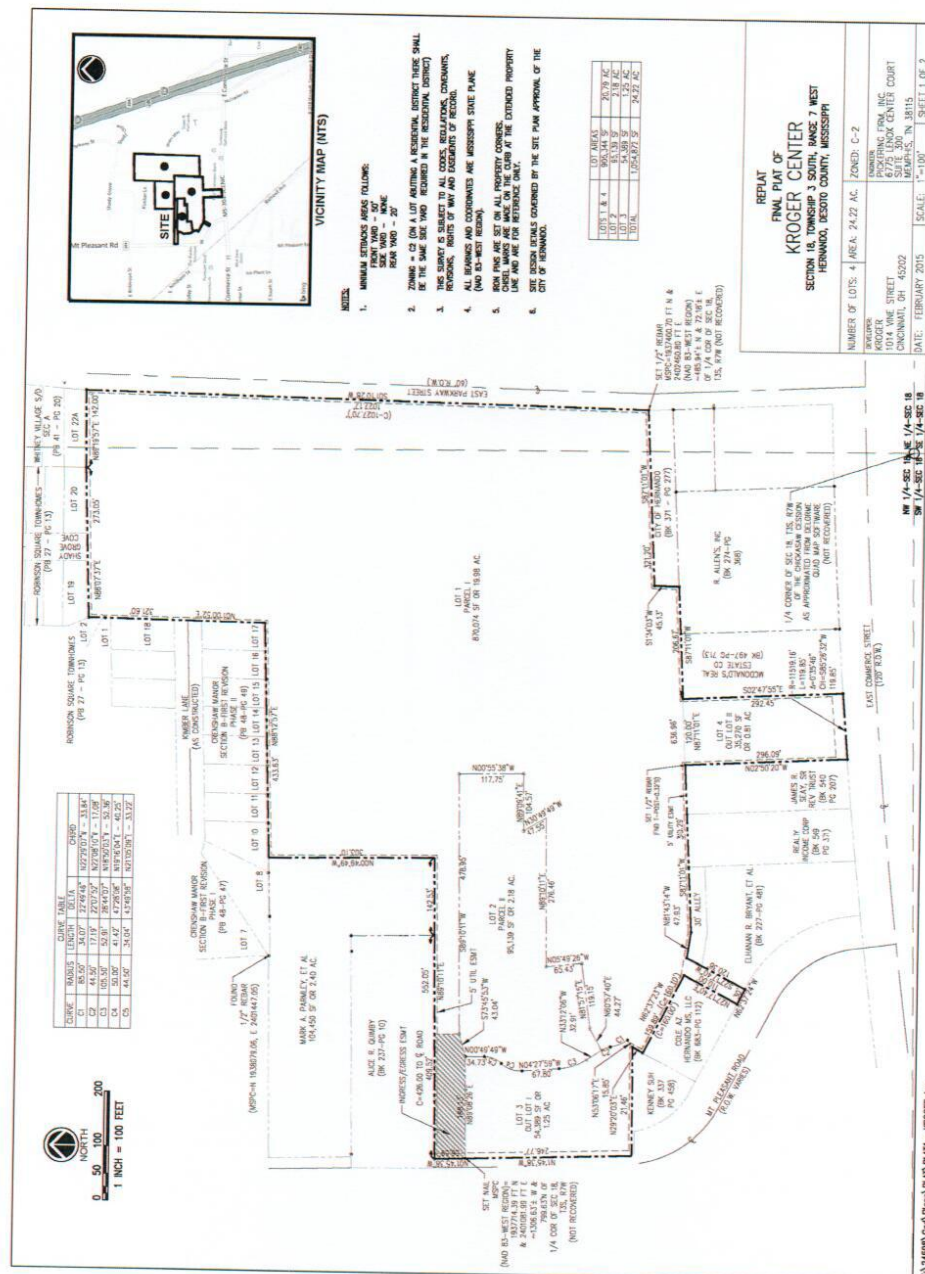
- Kroger Center Subdivision
 - Kroger Center, 1st Revision Subdivision
-

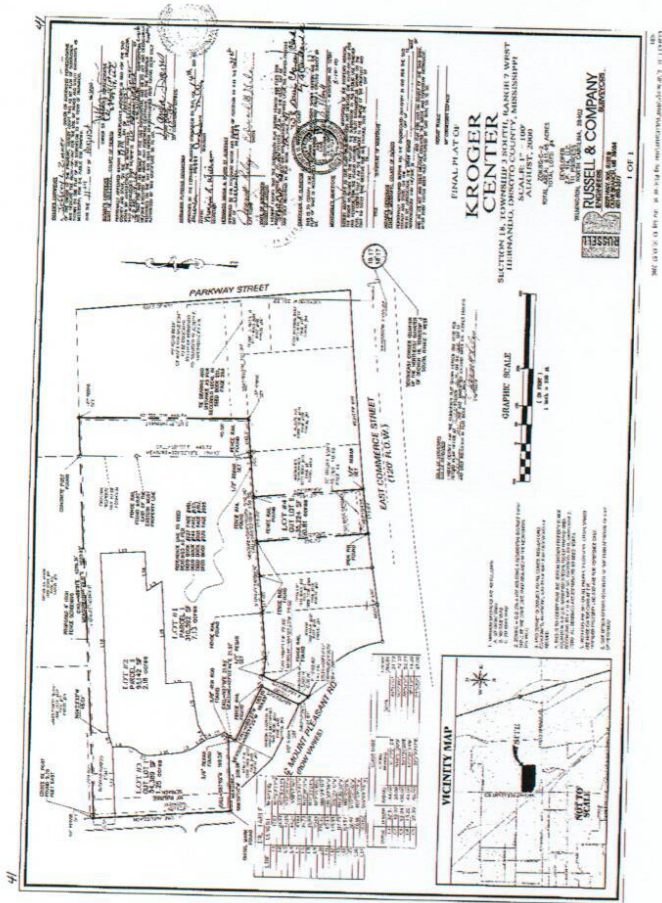






City of Hernando: Aerial Map





**APPLICATION FOR A FINAL PLAT APPROVAL FOR HAWKINS MANOR
SUBDIVISION, SUBMITTED BY LAUDERDALE ENGINEERING. THE
SUBDIVISION IS COMPRISED OF 2 LOTS TOTALING 1.85 ACRES LOCATED ON
THE WEST SIDE OF HIGHWAY 51 SOUTH AND SOUTH OF WEST OAK GROVE
ROAD IN SECTION 24, TOWNSHIP 3 SOUTH, RANGE 8 WEST. THE PROPERTY IS
CURRENTLY ZONED R-10 SINGLE-FAMILY RESIDENTIAL DISTRICT**

MAYOR AND BOARD OF ALDERMEN
FILE: PL-1097

DATE: May 5, 2015

CAPTION: Final Plat; Hawkins Manor Subdivision; Lauderdale Engineering

INTRODUCTION:

Lauderdale Engineering, representing the owner of the subject property is requesting preliminary and final plat approval for Hawkins Manor Subdivision. The subdivision will consist of two lots. The subdivision is located on the west side on Highway 51 and south of West Oak Grove Road.

DESCRIPTION:

Lot 1 will consist of 1.03 acres, and Lot 2 will be comprised of 0.80 acres. The subdivision is located in an R-10 Single-family residential district. Utility easements are located on the lots at the standard five and ten foot widths. The total frontage of the subdivision equals 275.77 feet. Utilities are present. The existing structures meets the bulk requirements of the zone. The property is being subdivided and recorded due to the owner desiring to create a separate residence on Lot 2. In single-family residential zoning districts, only one single-family dwelling is allowed per parcel.

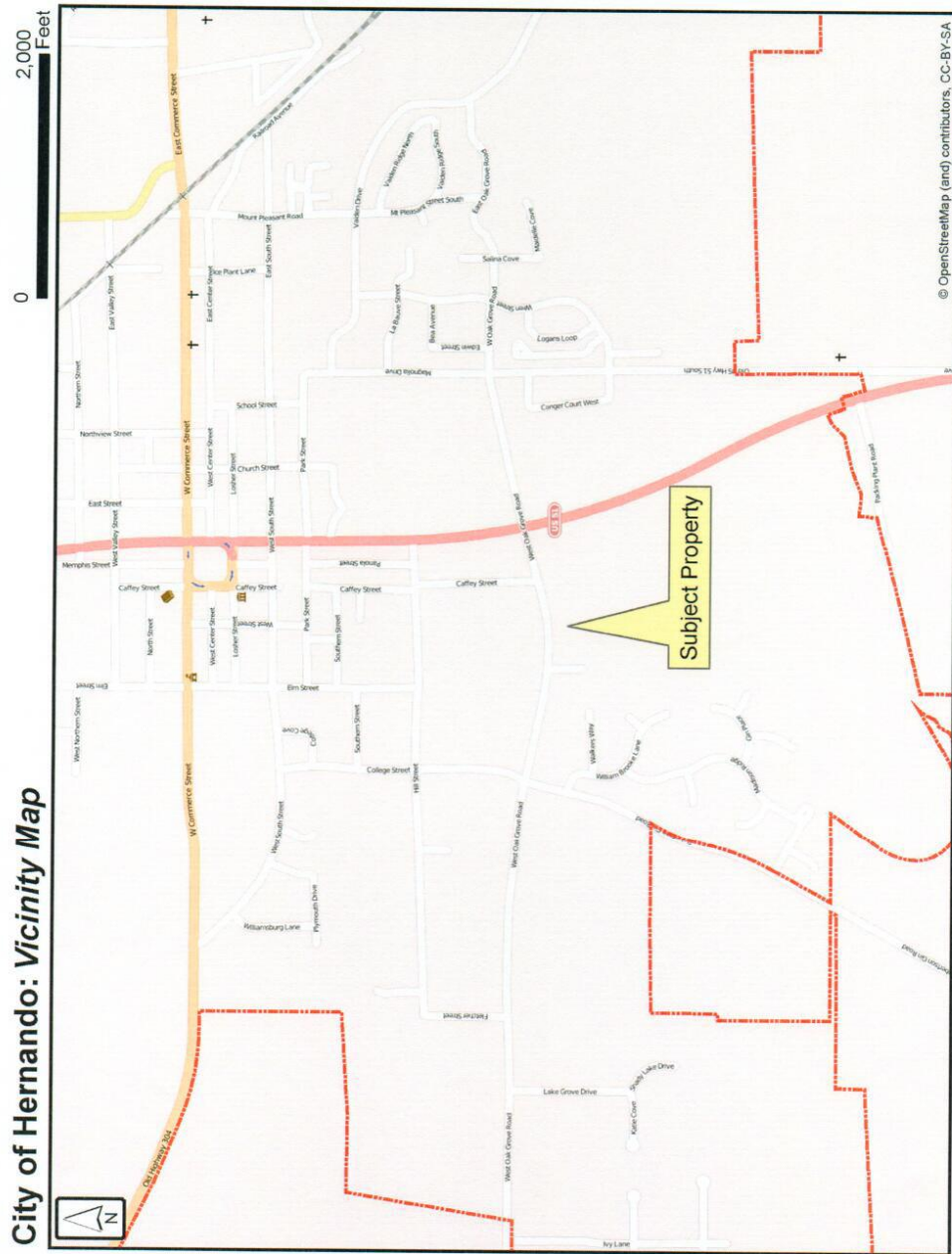
PLANNING COMMISSION COMMENTS:

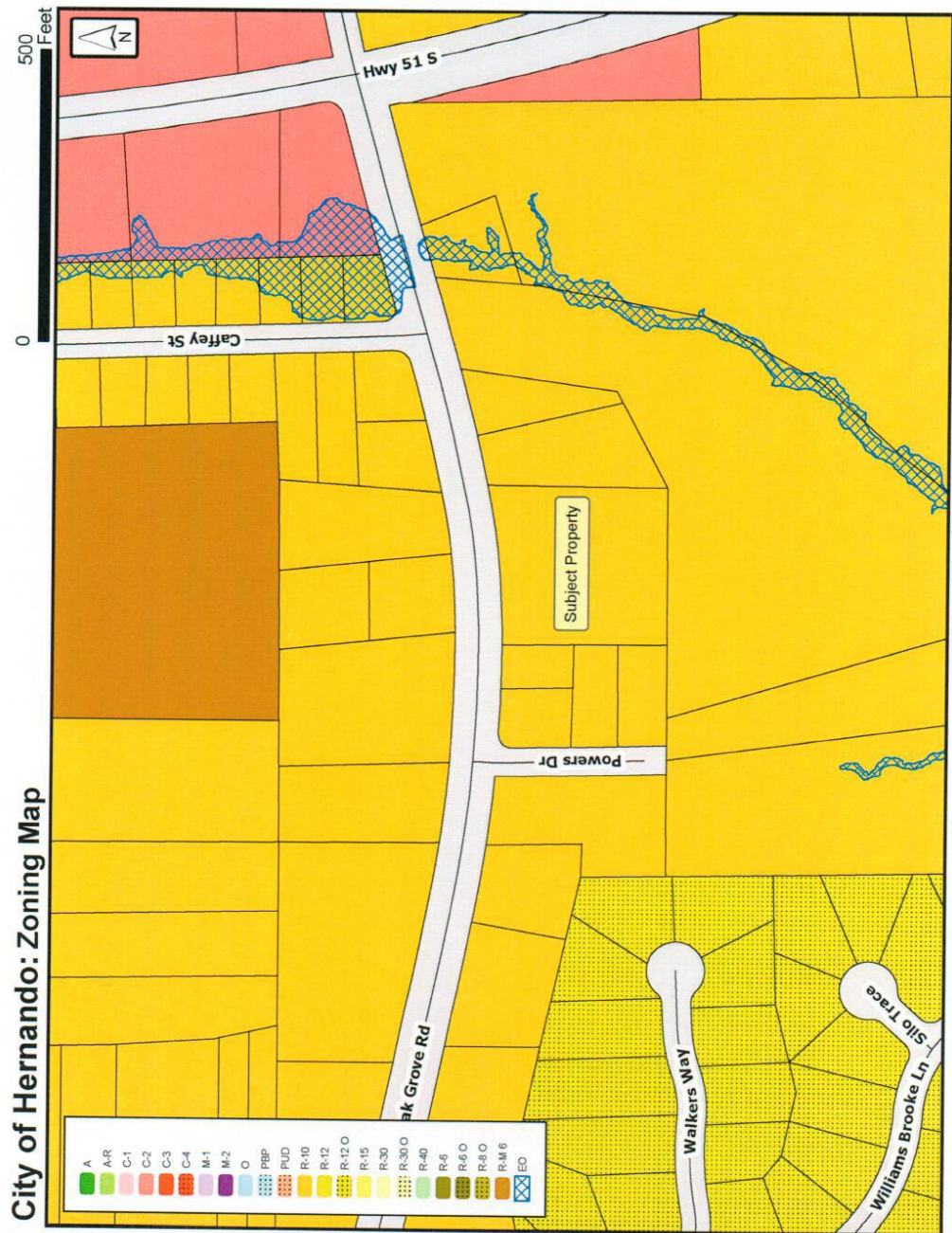
The Commission has found that the geometry of the proposed plat meets the City of Hernando's Subdivision Regulations, and the lot is within keeping of the character of the neighborhood. If the Board chooses to approve the plat, staff recommends the following conditions of approval:

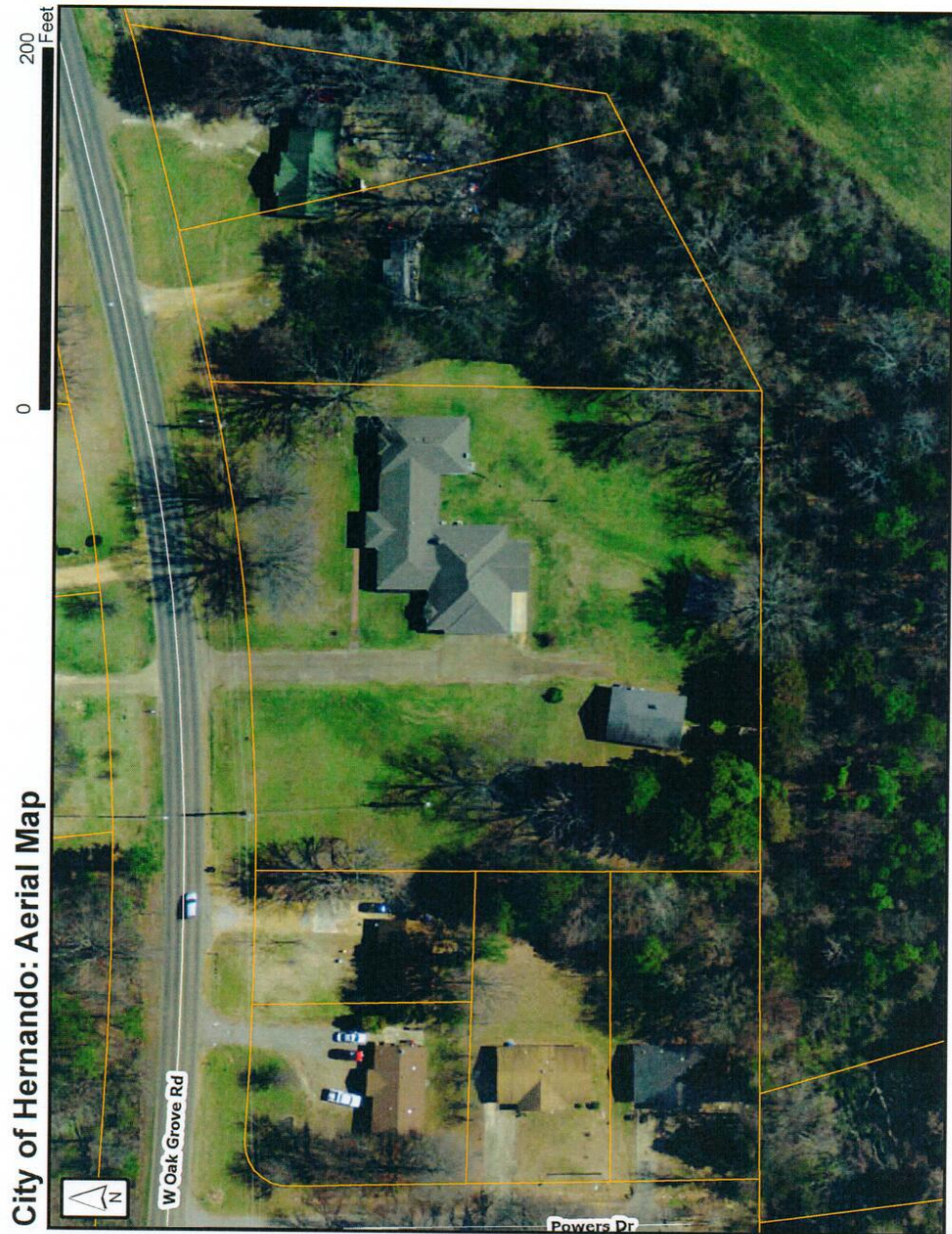
- A) Final approval by the Board of Aldermen and recording of the plat.
- B) No relocated buildings will be allowed.
- C) Correct zoning district of R-10 to be included on the plat.
- D) Location map shall be referenced by Section-Township-Range.
- E) Scale indicator shall be included for location map.
- F) Location map shall be black and white.
- G) North area shall be reduced in size and placed at the top of the plat.
- H) The parcels that are being recorded shall be outlined with a heavier weighted line.
- I) Title block shall be separated with a heavy weighted line from the certificates.
- J) Surrounding properties that are within 100 ft. shall be outlined with ownership records given.

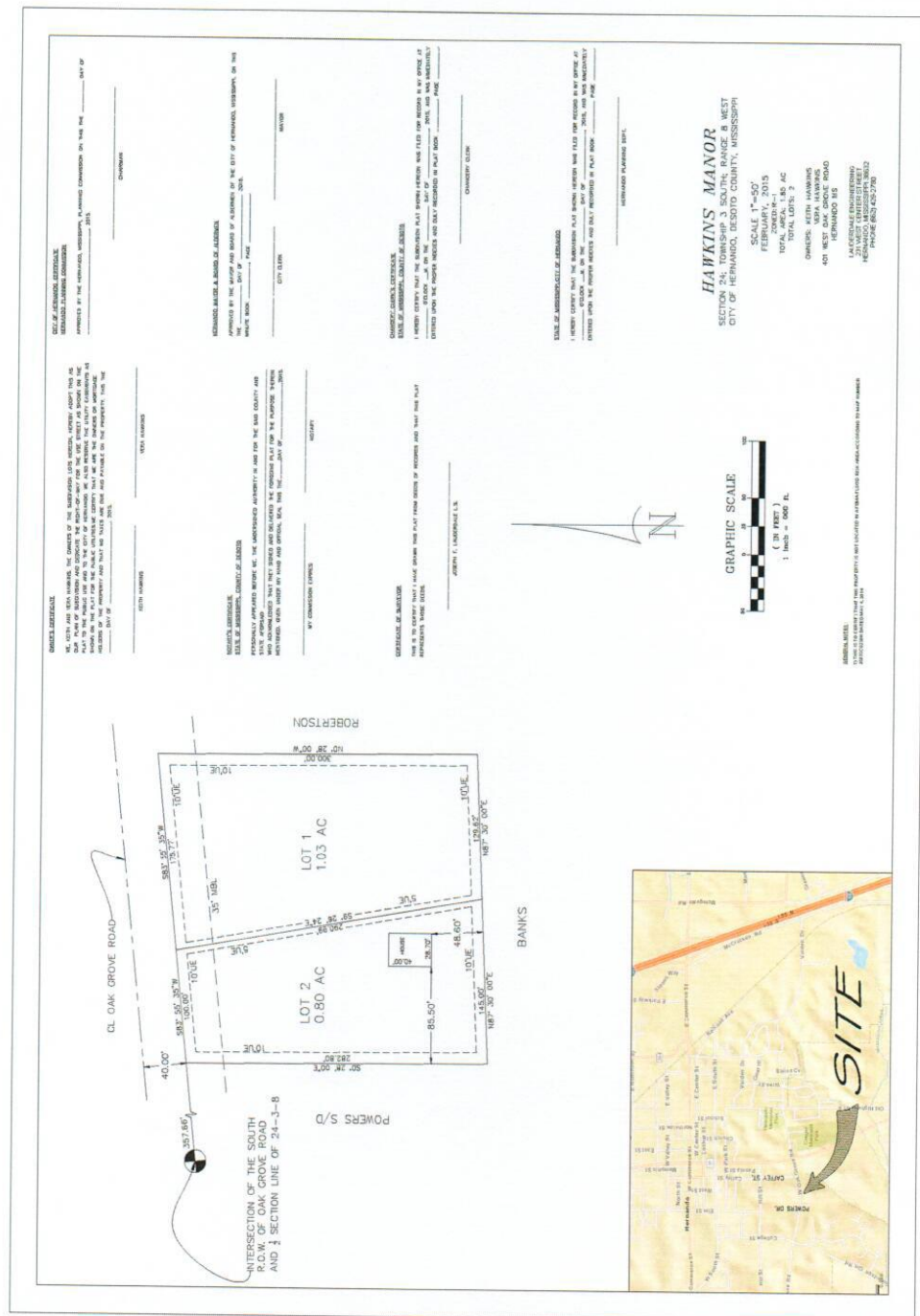
EXHIBITS:

- Hawkins Manor Subdivision
-









Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to approve the application for a final plat approval for Hawkins Manor Subdivision, submitted by Lauderdale Engineering. The subdivision is comprised of 2 lots totaling 1.85 acres located on the west side of Highway 51 south and south of west Oak Grove Rd in Section 24, Township 3 South, Range 8 West. The property is currently zoned R-10 Single-family Residential District. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

RIGHT OF WAY STATEMENT FOR SAFE ROUTES TO SCHOOL PROJECT

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to accept the appraisals for the property right of ways needed for the Safe Routes to school project. The property has been acquired based on the appraised amounts. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

ACCEPT THE LOWEST AND BEST BID FOR FINANCING A KNUCKLEBOOM TRASH LOADER AND DUMP BED

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to accept the lowest and best bid for financing a Knuckleboom Trash Loader and Dumb Bed from Hancock Bank. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

AUTHORIZE MAYOR TO SIGN THE RESOLUTION FOR THE FINANCING OF THE KNUCKLEBOOM TRASH LOADER AND DUMP BED

Motion was duly made by Alderman Miller, and seconded by Alderman McLendon to authorize Mayor to sign the Resolution for the financing of the Knuckleboom Trash Loader and Dump Bed. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

**AUTHORIZE THE MAYOR TO SIGN AN EASEMENT AND CONSTRUCTION
AGREEMENT WITH MDOT ON THE STAR LANDING RD AND DRIVERS LICENSE
DR PROJECT**

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Higdon to authorize the Mayor to sign an Easement and Construction Agreement with MDOT on the Star Landing Rd and Drivers License Dr project. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Lauderdale, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 5th day of May, 2015

ADJOURN

There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE HARBIN, CITY CLERK