

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, August 4, 2015, at 6:00 P.M. with Mayor Pro Temp Sam Lauderdale presiding. Aldermen present were: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Engineer Joe Frank Lauderdale, Assistant Police Chief Shane Ellis, Fire Chief Hubert Jones, Planning Director Jared Darby, Community Director Gia Matheny, Parks Director Dewayne Williams, Robert Moberly, Henry Bailey, Leigh Smith, Kim Ellenberger, Dan Ellenberger, Carolyn Richards, Becky Beard, Paula Lauderdale, Robert Long, Lee Pierce, Jason Parolli, Bill Brown, Karen Vaughn, Roy Booth, Derick Biglane, Richard Brankstone, Steven Katz, and Henry Bailey.

INVOCATION

Alderman Miller gave the invocation.

APPROVAL OF AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

August 4, 2015

6:00pm

- 1) Call the meeting to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 109009 – 109143 less 109018, 109020, 109021, 109022, and 109088
- 5) Approve Docket of Claims No.'s (Lauderdale) 109020, 109021, and 109088
- 6) Approve Docket of Claims No.'s (Miller) 109018 and 109022
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize Carla Scallorn and Eva Ward to attend the Clerks Certification program in Oxford, MS on October 28 – 30, 2015, also authorize to pay registration and travel expenses.
 - B) Authorize Katie Harbin to attend the Master Municipal Clerk Conference in Starkville, MS on September 23 – 25, 2015, also authorize to pay registration and travel expenses
 - C) Authorize Mayor Johnson to attend the MML Executive Committee meeting on September 24 - 25, 2015 in Corinth, MS, also authorize to pay registration and travel expenses
 - D) Authorize step increase for Jason Coleman from 17.08 to 18.48 in the Police Department
 - E) Authorize Urban Forestry Advisory Board Members JR Owens and Richard Warfel to attend the Urban Forestry and Green Infrastructure Seminar in Gulfport MS on August 20 – 21, 2015, and also authorize to pay registration and travel expenses (budgeted item)

- 9) Hernando All Stars presenting the State Championship trophies
- 10) Request for street closures for the Front Porch Jubilee on September 19th 2015
- 11) Public health and safety hearing for parcel 307418003 0001000 also known as 280 East South Street Hernando, MS 38632
- 12) Public health and safety hearing for parcel 307418002 0002600 also known as 2274 Fuhrer Street Hernando, MS 38632
- 13) Activation of the Memphis Metropolitan Planning Organization (MPO) Transportation Improvement Program for the milling and repaving of McIngvale Road from Commerce Street to Byhalia Road.
- 14) Authorize to hire Kesha Todd as a full time dispatcher
- 15) Authorize to hire Samantha Baddley as a part time dispatcher
- 16) Authorize to hire seasonal employee Marquette Barns in the Parks Department
- 17) Soccer field update and parks discussion
- 18) Update from Hernando West developers
- 19) Accept Audit Report FYE 2014
- 20) Adjourn

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015.

APPOINT SPECIAL MAYOR PRO TEMP

Motion was duly made by Alderman Bryant, and seconded by Alderman Hobbs to appoint Gary Higdon as Special Mayor Pro Temp. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

APPROVE DOCKET OF CLAIMS NO.'S 109009 – 109143 LESS 109018, 109020, 109021, 109022, AND 109088

The Board of Aldermen were presented with a docket of claims No. 109009 – 109143 less 109018, 109020, 109021, 109022, and 109088 in the amount of \$702,584.04 for approval.

Motion was duly made by Alderman Miller, and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

APPROVE DOCKET OF CLAIMS NO.'S 109020, 109021, AND 109088 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 109020, 109021, and 109088 in the amount of \$420,150.20 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

APPROVE DOCKET OF CLAIMS NO. 109018 AND 109022 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 109018 and 109022 in the amount of \$78,939.93 for approval.

Motion was duly made by Alderman Hobbs, and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

APPROVE MINUTES FROM THE REGULAR BOARD MEETING ON JULY 21, 2015

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the Minutes from the regular Board Meeting on July 21, 2015 as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

CONSENT AGENDA

- A) Authorize Carla Scallorn and Eva Ward to attend the Clerks Certification program in Oxford, MS on October 28 – 30, 2015, also authorize to pay registration and travel expenses.
- B) Authorize Katie Harbin to attend the Master Municipal Clerk Conference in Starkville, MS on September 23 – 25, 2015, also authorize to pay registration and travel expenses
- C) Authorize Mayor Johnson to attend the MML Executive Committee meeting on September 24 - 25, 2015 in Corinth, MS, also authorize to pay registration and travel expenses
- D) Authorize step increase for Jason Coleman from 17.08 to 18.48 in the Police Department
- E) Authorize Urban Forestry Advisory Board Members JR Owens and Richard Warfel to attend the Urban Forestry and Green Infrastructure Seminar in Gulfport

MS on August 20 – 21, 2015, and also authorize to pay registration and travel expenses (budgeted item)

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting “Nay”: None.

ORDERED AND DONE this the 4th day of August, 2015

HERNANDO ALL STARS PRESENTING THE STATE CHAMPIONSHIP TROPHIES

The Hernando All Stars 14U Softball Dizzy Dean World Series Champions presented their trophy to the City of Hernando.

The 7U Baseball third place Dizzy Dean MS North State Boys Champions’ trophy was presented to the City of Hernando on their behalf.

The Board thanked them for all of their hard work and congratulated them on the wins.

REQUEST FOR STREET CLOSURES FOR THE FRONT PORCH JUBILEE ON SEPTEMBER 19, 2015

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant to table this item to the next meeting due to no one being present to represent this request. A vote was taken with the following results:

Those voting “Aye”: Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 4th day of August, 2015

PUBLIC HEALTH AND SAFETY HEARING FOR PARCEL 307418003 0001000 ALSO KNOWN AS 280 EAST SOUTH STREET HERNANDO, MS 38632

**MAYOR AND BOARD OF ALDERMEN
4, 2015
REPORT: PL-1113**

DATE: August

CAPTION: Public Health and Safety, Parcel #: 307418003 0001000, 280 E. South St.

INTRODUCTION:

The code enforcement officer has been alerted to the following parcel 307418003 0001000 as requiring cleaning, either relating to overgrown grass and weed, or junk, debris, and other materials. We have attempted to contact the property owners personally, as well as by mail concerning the problem. In order to have the city staff or contract labor cut and clean the properties, Section 21-19-11 of Mississippi Code requires that the Mayor and Board of Aldermen hold a public hearing and make a determination that the condition of the properties are such that they are a menace to the public health and safety.

Staff has provided pictures of the property for the Board to review. The pictures were taken when the complaint was logged with the Office of Planning. Staff has also provided photographs of the subject property at the time of submission for Mayor and Board packets.

Aerial: Subject Property



The following pictures were taken on July 1, 2015:







The following pictures were
taken on July 31, 2015:







MEMORANDUM

TO: HONORABLE CHIP JOHNSON
FROM: JARED DARBY, OFFICE OF PLANNING
SUBJECT: PUBLIC HEALTH AND SAFETY HEARING
DATE: 8/24/2015
CC: KATIE HARBIN, CITY CLERK

Attached are pictures of the subject properties taken this morning.





Planning Director Jared Darby presented the information and pictures on this property. Mr. Darby stated that the property has been cleaned and is no longer a public health and safety issue.

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to find parcel 307418003 0001000 no longer a public health and safety issue. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

**PUBLIC HEALTH AND SAFETY HEARING FOR PARCEL 307418002 0002600 ALSO
KNOWN AS 2274 FUHRER STREET HERNANDO, MS 38632**

**MAYOR AND BOARD OF ALDERMEN
4, 2015
REPORT: PL-1115**

DATE: August

CAPTION: Public Health and Safety, Parcel #: 307418002 0002600, 2274 Fuhrer St.

INTRODUCTION:

The code enforcement officer has been alerted to the following parcel 307418002 0002600 as requiring cleaning, either relating to overgrown grass and weed, or junk, debris, and other materials. We have attempted to contact the property owners personally, as well as by mail concerning the problem. In order to have the city staff or contract labor cut and clean the properties, Section 21-19-11 of Mississippi Code requires that the Mayor and Board of Aldermen hold a public hearing and make a determination that the condition of the properties are such that they are a menace to the public health and safety.

Staff has provided pictures of the property for the Board to review. The pictures were taken when the complaint was logged with the Office of Planning. Staff has also provided photographs of the subject property at the time of submission for Mayor and Board packets.

Aerial: Subject Property



The following pictures were taken on July 1, 2015:





The following pictures were
taken on July 31, 2015:





MEMORANDUM

TO: HONORABLE CHIP JOHNSON
FROM: JARED DARBY, OFFICE OF PLANNING
SUBJECT: PUBLIC HEALTH AND SAFETY HEARING
DATE: 8/24/2015
CC: KATIE HARBIN, CITY CLERK

Attached are pictures of the subject properties taken this morning.





Planning Director Jared Darby presented the information and pictures on this property. Mr. Darby stated that the property has not been cleaned up from the first time it was brought to the Board a couple of years ago. We are still having issues with the smells, critters and squatters at the property.

Sarah Moore and Sherri Jackson, owners of the property, stated that they have tried to get help to clean the property up, but have not been able to.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to declare parcel 307418002 0002600 unsafe and allow the property owner 45 days to clean up, if the property is not cleaned up within 45 days, the City of Hernando may move proceed with the cleanup process. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

ACTIVATION OF THE MEMPHIS METROPOLITAN PLANNING ORGANIZATION (MPO) TRANSPORTATION IMPROVEMENT PROGRAM FOR THE MILLING AND REPAVING OF MCINGVALE ROAD FROM COMMERCE STREET TO BYHALIA ROAD

Planning Director Jared Darby presented the information, advised the Board that they have already approved the projects, this was just one of the steps in the process.

A short discussion was held about the condition of McIngvale Road and the need to make it a 5 lane road. Jared Darby advised that making McIngvale a 5 lane was on a long term goal list, and it would be a while before that project could be done. He is trying to get it moved up on the list.

Motion was duly made by Alderman Higdon, and seconded by Alderman Miller to authorize to activate the Memphis Metropolitan Planning Organization Transportation Improvement program for the milling and repaving of McIngvale Road from Commerce Street to Byhalia Road. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

AUTHORIZE TO HIRE KESHA TODD AS A FULL TIME DISPATCHER

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to hire Kesha Todd as a full time dispatcher with a rate of pay of \$11.85 per hour, per the recommendation of the Personnel Committee, following the recommendation of the Assistant Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

AUTHORIZE TO HIRE SAMANTHA BADDLEY AS A PART TIME DISPATCHER

Motion was duly made by Alderman Higdon, and seconded by Alderman Hobbs to authorize to hire Samantha Baddley as a part time dispatcher with a rate of pay of \$10.00 per hour, per the recommendation of the Personnel Committee, following the recommendation of the Assistant Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

**AUTHORIZE TO HIRE SEASONAL EMPLOYEE MARQUETTE BARNES IN THE
PARKS DEPARTMENT**

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to authorize to seasonal employee Marquette Barnes in the Parks Department with a rate of pay of \$8.00 per hour, per the recommendation of the Personnel Committee, following the recommendation of the Parks Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

SOCCER FIELD UPDATE AND PARKS DISCUSSION

Derick Biglane gave an update on the progress of the work being done on behalf of Friends of Soccer at the soccer fields. They Friends of Soccer came up with a two proposals that the City could do in order to improve the Parks. Mr. Biglane went on to explain that the City could get a bond to pay for it, and if needed a tax increase to pay for the bond.

Alderman McLendon asked Dewayne Williams if he had seen the proposal.

Dewayne Williams answered yes.

Alderman McLendon asked Dewayne how many employees did he think he would need for this proposal to work.

Dewayne Williams answered 15. He stated that he currently has 2.

Derick Biglane stated that they thought Dewayne could make it with 8. He stated that he got that information looking at comparable cities. They have 8 and are doing fine.

Dewayne Williams stated that those Cities are always short staffed.

Jason Parolli asked about using seasonal employees, for about 5 months.

Alderman Higdon stated that we would have to look at that in detail.

UPDATE FROM HERNANDO WEST DEVELOPERS

Steven Katz presented an update on the Hernando West development to the Board. Mr. Katz announced that they now have new partners, Bill and Mary Lee Brown, David and Lori Acuff, and Adam and Sarah Green. Mr. Katz stated that they would soon start the process, working on the conservation work.

ACCEPT AUDIT REPORT FYE 2014

Becky Beard, with Williams, Pitts and Beard, present the audit report to the Board and went over the findings.

Alderman McLendon asked how ye 2014 compared to ye 2013. Becky replied that this year had some decreases due to the lagoon project. If it wasn't for that it we would have had increases.

The Board requested that Becky come back to them in 90 days with a report to see if the findings have been corrected and to ensure that we have the correct procedures in place to prevent this from happening again.

Motion was duly made by Alderman Higdon, and seconded by Alderwoman Brooks to accept the audit report fye 2014. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 4th day of August, 2015

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR PRO TEMP SAM LAUDERDALE

ATTEST:

KATIE HARBIN, CITY CLERK