

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, January 17, 2012 at 6:00 P.M. with Mayor Chip Johnson presiding. Aldermen present were: Sam Lauderdale, Sonny Bryant, Alderman Miller, Gary Higdon, Jamie Tipton, Marcus Manning, and Jeff Hobbs.

Also present for the meeting were: City Clerk Katie Subia, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Police Chief Mike Riley, Public Works Director Gary McElhannon, Planning Director Bob Barber, Stacey D Ricks - MEMA, Matthew Wiemeyer, Greg Wiemeyer, Michael Hawks, Henry Bailey, and Robert Long.

INVOCATION

Alderman Tipton gave the invocation.

APPROVAL OF AGENDA

Motion was duly made by Alderman Higdon, and seconded by Alderman Manning to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January 2012.

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

January 17, 2012

6:00pm

- 1) Meeting called to order
- 2) Invocation
- 3) Approve Agenda
- 4) Approve Docket of Claims No.'s 92453 – 92616 less 92461, 92463, and 92565
- 5) Approve Docket of Claims No.'s (Lauderdale) 92461 and 92565
- 6) Approve Docket of Claims No.'s (Miller) 92463
- 7) Approve Minutes
- 8) Introduction of the Mayor's Youth Council Officers

9) Consent Agenda

- A) Authorize Bob Barber to go to the APA Conference April 12th – April 17th, in Los Angeles. Also authorize to reimburse registration and travel expenses.
- B) Authorize Shelly Johnstone to attend the Green Infrastructure Conference in Jackson, MS, on February 7th and 8th. Also authorize to reimburse for registration and travel expenses.
- C) Authorize Cassaundra Perry to attend the Municipal Court Clerks seminar in Jackson, MS March 8th, and 9th.

10) Planning Commission

- A) Presentation from MEMA by Stacy Ricks, State Flood Plan Coordinator
- B) **01-12-SD1 – Charleston Rowe Section C** – Application is to subdivide one lot in Charleston Rowe Subdivision. Property is located off of Ferguson Road.

11) Introduction of the new County Supervisors, Harvey Lee and Lee Caldwell

12) Consideration calling Vaiden Ridge letter of credit

13) Approve contract for Gale Center rental

14) Approve lowest and best bid for Municipal Depository

15) Authorize to change Jacob Hisaw from part time to full time, in the Animal Control Department

16) Authorize to purchase two 2009 Crown Vics from Missouri, at a price of \$13,750 each

17) Authorize to pay Aflac invoice 872072 in the amount of \$1,560.74, this invoice was not received in time for the docket

18) Adjourn

APPROVE DOCKET OF CLAIMS NO.'S 92453 – 92616 LESS 92461, 92463, AND 92565

The Board of Aldermen were presented with a docket of claims No. 92453 – 92616 less 92461, 92463, and 92565 in the amount of \$414, 192.73 for approval.

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of January, 2012.

APPROVE DOCKET OF CLAIMS NO.'S 92461 AND 92565 (LAUDERDALE)

Alderman Lauderdale recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No.'s 92461 and 92565 in the amount of \$203,199.97 for approval.

Motion was duly made by Alderman Higdon, and seconded by Alderman Manning to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

APPROVE DOCKET OF CLAIMS NO.'S 92463 (MILLER)

Alderman Miller recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 92463 in the amount of \$34,468.61 for approval.

Motion was duly made by Alderman Manning, and seconded by Alderman Tipton to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

APPROVE MINUTES FOR REGULAR MEETING JANUARY 3, 2012

Motion was duly made by Alderman Lauderdale and seconded by Alderman Hobbs to approve the minutes of the regular meeting held on January 3, 2012. A vote was taken with the following results:

Those voting "Aye": Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

Alderman Tipton abstained from voting, he was not present at the January 3, 2012 meeting.

ORDERED AND DONE this the 17th day of January, 2012.

INTRODUCTION OF THE MAYOR'S YOUTH COUNCIL OFFICERS

Will Stockton, Chairman, Carter Rice, Historian and Claire Ferguson, Secretary introduced themselves to the Board of Aldermen.

CONSENT AGENDA

- A) Authorize Bob Barber to go to the APA Conference April 12th – April 17th, in Los Angeles. Also authorize to reimburse registration and travel expenses.
- B) Authorize Shelly Johnstone to attend the Green Infrastructure Conference in Jackson, MS, on February 7th and 8th. Also authorize to reimburse for registration and travel expenses.
- C) Authorize Cassaundra Perry to attend the Municipal Court Clerks seminar in Jackson, MS March 8th, and 9th.

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the consent agenda. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

PLANNING COMMISSION

- D) Presentation from MEMA by Stacey Ricks, State Flood Plan Coordinator
- E) **01-12-SD1 – Charleston Rowe Section C** – Application is to subdivide one lot in Charleston Rowe Subdivision. Property is located off of Ferguson Road.

PRESENTATION FROM MEMA BY STAEY RICKS, SITE FLOOD PLAN COORDINATOR

Stacey Ricks, with MEMA, presented The City of Hernando with a plaque for successfully participating in the National Flood Insurance Program Community Rating System, receiving a Class 9 rating.

01-12-SD1 – CHARLESTON ROWE SECTION C – APPLICATION IS TO SUBDIVIDE ONE LOT IN CHARLESTON ROWE SUBDIVISION. PROPERTY IS LOCATED OFF OF FERGUSON ROAD

Motion was duly made by Alderman Manning, and seconded by Alderman Lauderdale to approve application to subdivide on lot in Charleston Rowe Subdivision, Lot 7 Section C, located off of Ferguson Road. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 17th day of January, 2012.

INTRODUCTION OF THE NEW COUNTY SUPERVISORS, HARVEY LEE AND LEE CALDWELL

County Supervisors did not show up.

CONSIDERATION CALLING VAIDEN RIDGE LETTER OF CREDIT

Bob Barber and Joe Frank Lauderdale presented information. Michael Hawks spoke and stated that they are renewing their Bond for another year. Mr. Hawks also promised that they would fix the pothole problems by using asphalt instead of crushed rock, and he would have this done within 60 days.

APPROVE CONTRACT FOR GALE CENTER RENTAL

City of Hernando
Gale Community Center
Rental Contract

A Non Smoking Facility

Section I

Name: Phone:

Address:

City/State: Zip Code:

Hernando Resident: Yes or No (Please have proof of residence. There is a non-resident surcharge.)

Circle One: Non-Profit For-Profit Neither(Individual)

Type of Event (reunion, wedding, party, meeting, etc.):

Date of Event:

Rental Start Time: Rental End Time: Total Rental Time: hours

Total Rental Time must not exceed the Rental Block selected in Section II. This time includes all set up, clean up, decorating, etc. Entering the building (for any reason) prior to the Rental Start Time and/or after the Rental End Time will result in the loss of your \$200 rental deposit.

Will the projectors be rented? Yes or No

If Yes, you must bring your laptop prior to your Event (M-F/8-4) to determine compatability. No refunds after the event.

Section II Rental Options
Indicate below your rental choices

- Individual Meeting Space
4 Hour Block \$200
8 Hour Block \$350
-- Additional Hour \$50/hr
Full Day Block (6am-11:59pm) \$600
Entire Facility - 3 Meeting Spaces
4 Hour Block \$500
Full Day Block (6am-11:59pm) \$900
Additional Options:
Kitchen Fee \$75
Projector Fee \$35
Non-Resident Fee \$100
For-Profit Fee \$200
Non-Profit Discount \$100

Total Rental Cost \$

Rental Receipt #

Date of Receipt

Receiving Clerk

Section III Deposit

Latest Cancellation and Balance Due By Date:

Date of Event - 5 Days = Latest Cancellation Date

Event cancellations regardless of reason subsequent to the date above will result in the loss of your deposit. We can not hold or guarantee availability for reservations that are not paid in full by the due date above.

Deposit Amount \$ 200.00

Rental Receipt #

Date of Receipt

Receiving Clerk

*Deposit Checks not picked up 2 weeks after the event will be shredded.

NO ALCOHOLIC BEVERAGES ALLOWED ON CITY PROPERTY.
 (You may have a Champagne toast if your event is a wedding.)

The Gale Center is a Non Smoking Facility.

Section IV Rental Agreement

I, the renter, agree to pay the sum of \$_____ for the rental of the Gale Center on _____. A deposit of \$200 is required at the time of reservation to hold your event date. Cancellations are accepted if notice is given no less than 5 days prior to your Event. If you cancel after the latest cancellation date stated in Section III, you will forfeit your \$200 deposit. Your deposit will be refunded after the event, if the deposit requirements in Section V below are completed by the renter, if the key is returned within 12 hrs, and the building is free of damage. I, my executors or other representatives, waive and release all rights and claims for damages that I may have against the City of Henando, and/or its representatives.

Signature _____ Date _____

Section V Deposit Requirements Checklist

Failure to comply with the following requirements will result in the forfeiture of your \$200 Deposit. A copy of this checklist will be provided when the key is issued.

- 1) Place all trash in the large, wheeled trash cans located outside the back double doors. Push the trash cans to the dumpster located in the rear of the building on the East End. (Opposite end of the building near the Police Station.)
- 2) Clean and store the tables and chairs in the closet.
- 3) Sweep and Mop the Floors
- 4) Remove any debris from the restrooms.
- 5) Turn off the sound system(2 power buttons) located in the closet and return the microphone.
- 6) Replace projector cords and remote to the wall box next to the reception office.
- 7) Turn off the lights.
- 8) Lock the doors.
- 9) Return the Key within 12 hours by placing it in the drop box adjacent to the front door.
- 10) Enter the building no earlier than your rental start time and exit the building no later than your end time.

Section VI Office Use Only

A copy of the deposit checklist was provided when key was issued.

Issued Key Number: _____

Date Issued: _____

Upon Post-Event Inspection completed on _____ by _____
 Clerk Initial Mgr Initial

_____ Deposit will be refunded.

_____ Deposit will be held.

_____ Enter Number corresponding to reason held: _____

_____ Date Notification Letter Sent _____

pending Board Approved 1/17/2012

Motion was duly made by Alderman Miller, and seconded by Alderman Higdon to approve the contract for Gale Center Rental, effective immediately. A vote was taken with the following results:

Those voting "Aye": Alderman Manning, Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Tipton.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

APPROVE LOWEST AND BEST BID FOR MUNICIPAL DEPOSITORY

Motion was duly made by Alderman Higdon, and seconded by Alderman Tipton to approve First Security Bank as the lowest and the best bid for Municipal Depository. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, and Alderman Manning.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

AUTHORIZE TO CHANGE JACOB HISAW FROM PART TIME TO FULL TIME, IN THE ANIMAL CONTROL DEPARTMENT

Motion was duly made by Alderman Higdon, and seconded by Alderman Bryant, that the personnel committee recommends to change Jacob Hisaw from Part time to Full time in Animal Control, based on Police Chief's recommendation. A vote was taken with the following results:

Those voting "Aye": Alderman Lauderdale, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

AUTHORIZE TO PURCHASE TWO 2009 CROWN VICS FROM MISSOURI, AT A PRICE OF \$13,750 EACH

Motion was duly made by Alderman Miller, and seconded by Alderman Bryant to authorize to purchase two 2009 Crown Vics from Missouri, at a price of \$13,750 each. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, and Alderman Lauderdale.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

**AUTHORIZE TO PAY AFLAC INVOICE 872072 IN THE AMOUNT OF \$1,560.74,
THIS INVOICE WAS NOT RECEIVED IN TIME FOR THE DOCKET**

Motion was duly made by Alderman Lauderdale, and seconded by Alderman Manning to authorize to pay Aflac invoice 872072 in the amount of \$1,560.74. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Tipton, Alderman Manning, Alderman Hobbs, Alderman Lauderdale, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 17th day of January, 2012.

Mayor Johnson – "I was able to go give a Mayoral Proclamation today. One of our citizens and my new neighbor, Robenia Joyner works as a dietary aid at Wesley Meadows. On January 1st one of the residents out there was choking and Robenia gave her the Heimlich maneuver and saved her life."

ADJOURN

There being no further business at this time a motion was duly made by Alderman Lauderdale, seconded by Alderman Bryant to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR CHIP JOHNSON

ATTEST:

KATIE SUBIA, CITY CLERK