

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, January 15, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Assistant Police Chief Shane Ellis, Planning Director Keith Briley, Director of Economic and Community Development Gia Matheny, Court Clerk Cassaundra Perry, Assistant Public Works Director Michael Dyer, Parks and Recreation Director Dewayne Williams, Deputy Fire Chief Marshal Berry, Fire Inspector Matt Massey, Fire Captain Sam Witt, Lieutenant Scott Harbin, Edwin Stewart, Willie Fry, Steven Margeson, Hank Hudson, Misteria Dekung, MDA, Laura Lutrick, MDA, Hannah Warren, Sabrina Warren, Jason Warren, Beth Raffety, Bill Ballard, Dale Wilson, Austin Wilson, Rebecca Winters, Edward Winters, Chris Trosclair, Tom McGee and Mac McDonald.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Higdon gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

January 15, 2019

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 28571 – 28743 less 28602
- 6) Approve Docket of Claims No. 28602 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize to accept donation from Paula and Thomas Miller in the amount of \$100.00 for the new animal shelter
 - B) Authorize to accept donation from R.P. Funderburk in the amount of \$65.00 for the new animal shelter
 - C) Authorize to accept a donation in the amount of \$200.00 from an anonymous donor through the Jewish Foundation of Memphis for the new animal shelter.
 - D) Authorize step increase for Police Officer Kieth Lebo to P3
 - E) Authorize step increase for Police Officer Steven Markway to P3

- F) Authorize Octavia Glasper and Annette Stotler to attend the Certified Municipal Clerk Training Session in Oxford, MS on February 25 – 27, 2019, also authorize to pay registration and travel expenses.
 - G) Authorize Katie Harbin, Julie Harris, Octavia Glasper, and Eva Ward to attend the annual Clerks Spring Conference and Training Session in Southaven, MS, also authorize to pay registration.
 - H) Authorize Gia Matheny to attend the Mid-South Farm to table Conference on February 11, 2019 in Memphis, also authorize to pay registration for Gia Matheny and Joy Anderson.
 - I) Authorize Gia Matheny to attend the Annual North MS Fruit & Vegetable Growers Conference on February 26, 2019, in Verona, MS, also authorize to pay registration for Gia Matheny and Joy Anderson.
 - J) Authorize Cheryl Tolbert to attend Dispatch State Recertification in New Albany, MS on January 30-31, 2019, also authorize to pay registration and travel.
 - K) Authorize the Mayor, Board of Aldermen, Department Heads, Julie Harris, Kenneth Stockton, and Joe Frank Lauderdale to attend the Annual MML Conference in Biloxi, MS on June 22 – 27, 2019, also authorize to pay registration and travel expenses.
 - L) Authorize Michael Carson to attend the AGM Conference with the Mississippi Soccer Association on February 1 – 3, 2019 in Biloxi, MS, also authorize to pay registration and travel expense.
 - M) Authorize Gia Matheny, Kristen Duggan, and Eva Ward to attend the Mayor's Youth Council Summit meeting with the Mayor's Youth Council in Oxford, MS, on March 1 - 2, 2019, also authorize to pay registration and travel expenses.
 - N) Authorize Mayor and the Board of Aldermen to attend the 2019 Washington Congressional Briefing Trip on April 10-13, 2019, in Washington, DC, also authorize to pay registration and travel expenses
- 9) Presentation from MDA for Fill the Boot
- 10) Adopt Proclamation declaring Friday February 8, 2019 as Arbor Day
- 11) Adopt Resolution declaring the week of January 13 – 19, 2019 as Mississippi Municipal Government Week
- 12) Authorize to give Stacey Barnette, Police Administrative Assistant, a raise from \$14.28 to \$16.28, for taking on additional duties
- 13) Authorize to hire Kevin Pilkinton in the Public Works Department as a Service Tech 1 at \$12.00 per hour
- 14) Authorize to hire James Key in the Public Works Department as a Service Tech 2 at \$13.50 per hour
- 15) Request for Subdivision Development Agreement approval for the development of Magnolia Commons Subdivision Phase 3 between the City of Hernando and Mr. Johnny Coleman, President of Johnny Coleman Builders, and to authorize the Mayor to execute the agreement.
- 16) PL-1365 – Request Amendment to a Planned Unit Development – West side of Memphis Street at the intersection with West Northern Street (Parcel No. 308613001 0006600) – Dale Wilson with Dale Wilson Development
- 17) Authorize the Mayor to execute the contract with Waggoner Engineering Inc for CE&I services for the Hernando Square Pedestrian Crossing Project
- 18) Authorize the Mayor to sign the FY 2018 Continuing Disclosure Engagement Letter with Butler Snow

- 19) Approve Commerce Street lighting proposal (East of McIngvale)
- 20) Authorize the Police Department to purchase a used Dodge Charger from Missouri Highway Patrol (funds to be paid from insurance claim from the loss of a 2014 Interceptor with the difference coming from the current budget)
- 21) Authorize to declare 2006 Ford Crown Victoria VIN# 2FAHP71W86X14022 surplus
- 22) Authorize to declare 2010 Ford Crown Victoria VIN# 2FABP7BV1AX132392 surplus
- 23) Authorize to sale surplus property VIN# 2FAHP71W86X140226 to the City of Charleston MS for the sum of \$1.00
- 24) Authorize to sale surplus property VIN# 2FABP7BV1AX132392 to the City of Charleston MS for the sum of \$1.00
- 25) Appeal of utility adjustment denial for Jason Warren
- 26) Authorize to adjust utility bill for Garry Lehman
- 27) Authorize to adjust utility bill for Charleston Group, LLC
- 28) Authorize to adjust utility bill for Jim Seay
- 29) Authorize to adjust utility bill for David Criger
- 30) Executive Session for Litigation, Public Works Personnel, and Negotiations
- 31) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019.

APPROVE DOCKET OF CLAIMS NO.'S 28571 – 28743 less 28602

The Board of Aldermen were presented with a docket of claims No. 28571 - 28743 less 28602 in the amount of \$577,868.59 for approval.

Motion was duly made by Alderman Harris and seconded by Alderwoman Brooks to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019.

APPROVE DOCKET OF CLAIMS NO.'S 28602 (BRYANT)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 28602 in the amount of \$47.45 for approval.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

Alderman Bryant abstained from voting.

ORDERED AND DONE this the 15th day of January, 2019.

**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING
ON JANUARY 2, 2019**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the Minutes from the regular Mayor and Board of Aldermen meeting on January 2, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019.

CONSENT AGENDA

- A) Authorize to accept donation from Paula and Thomas Miller in the amount of \$100.00 for the new animal shelter
- B) Authorize to accept donation from R.P. Funderburk in the amount of \$65.00 for the new animal shelter
- C) Authorize to accept a donation in the amount of \$200.00 from an anonymous donor through the Jewish Foundation of Memphis for the new animal shelter.
- D) Authorize step increase for Police Officer Kieth Lebo to P3
- E) Authorize step increase for Police Officer Steven Markway to P3
- F) Authorize Octavia Glasper and Annette Stotler to attend the Certified Municipal Clerk Training Session in Oxford, MS on February 25 – 27, 2019, also authorize to pay registration and travel expenses.
- G) Authorize Katie Harbin, Julie Harris, Octavia Glasper, and Eva Ward to attend the annual Clerks Spring Conference and Training Session in Southaven, MS, also authorize to pay registration.
- H) Authorize Gia Matheny to attend the Mid-South Farm to table Conference on February 11, 2019 in Memphis, also authorize to pay registration for Gia Matheny and Joy Anderson.
- I) Authorize Gia Matheny to attend the Annual North MS Fruit & Vegetable Growers Conference on February 26, 2019, in Verona, MS, also authorize to pay registration for Gia Matheny and Joy Anderson.
- J) Authorize Cheryl Tolbert to attend Dispatch State Recertification in New Albany, MS on January 30-31, 2019, also authorize to pay registration and travel.
- K) Authorize the Mayor, Board of Aldermen, Department Heads, Julie Harris, Kenneth Stockton, and Joe Frank Lauderdale to attend the Annual MML Conference in Biloxi, MS on June 22 – 27, 2019, also authorize to pay registration and travel expenses.
- L) Authorize Michael Carson to attend the AGM Conference with the Mississippi Soccer Association on February 1 – 3, 2019 in Biloxi, MS, also authorize to pay registration and travel expense.

- M) Authorize Gia Matheny, Kristen Duggan, and Eva Ward to attend the Mayor's Youth Council Summit meeting with the Mayor's Youth Council in Oxford, MS, on March 1 - 2, 2019, also authorize to pay registration and travel expenses.
- N) Authorize Mayor and the Board of Aldermen to attend the 2019 Washington Congressional Briefing Trip on April 10-13, 2019, in Washington, DC, also authorize to pay registration and travel expenses

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

PRESENTATION FROM MDA FOR FILL THE BOOT

Laura Lutrick, with MDA, spoke about how this year of "Fill the Boot" was the most successful year ever in Mississippi. Hernando was the top collector, collecting \$31,244. Mrs. Lutrick spoke how the money raised goes to families, to get them the help they need. Mrs. Lutrick presented Fire Chief Hubert Jones with the Gold Axe Award, the highest award given.

Hannah Warren spoke about how much the MDA has helped her get the treatment she needs, that she gets great support and care from them. Ms. Warren stated that if it wasn't for the MDA and firefighters, she would not be able to get the help she needs.

Fire Chief Hubert Jones thanked the Mayor and Board of Aldermen for allowing them to collect in the intersections, that proved to help a lot. Mr. Jones thanked the citizens, and his firemen, they are the ones that made it happen.

Laura Lutrick presented the Mayor and Board with a plaque for this accomplishment.

ADOPT PROCLAMATION DECLARING FRIDAY FEBRUARY 8, 2019 AS ARBOR DAY

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to adopt a Proclamation declaring Friday February 8, 2019 as Arbor Day, and waive the reading. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

ADOPT RESOLUTION DECLARING THE WEEK OF JANUARY 13 – 19, 2019 AS MISSISSIPPI MUNICIPAL GOVERNMENT WEEK

Mississippi Municipal Government Week

A RESOLUTION OF THE CITY OF HERNANDO RECOGNIZING MUNICIPAL GOVERNMENT WEEK, JANUARY 13-19, 2019, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, municipal government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their town their home; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Mississippi Municipal Government Week is a very important time to recognize the important role played by municipal government in our lives; and

WHEREAS, Mississippi Municipal Government Week offers an important opportunity to convey to all the citizens of Mississippi that they can shape and influence government through their civic involvement; and

WHEREAS, the Mississippi Municipal League and its member municipalities have joined together to teach students and other citizens about municipal government through a variety of different projects and information.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF HERNANDO JOINS WITH THE MISSISSIPPI MUNICIPAL LEAGUE AND MUNICIPALITIES ACROSS THE STATE OF MISSISSIPPI IN DECLARING JANUARY 13-19, 2019, MISSISSIPPI MUNICIPAL GOVERNMENT WEEK.

Motion made by Alderman Higdon, seconded by Alderwoman Brooks to adopt the Resolution recognizing Municipal Government Week, January 13-19, 2019, and encouraging all citizens to support the celebration and corresponding activities.

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

WITNESS our signatures on this the 15th day of January, 2019.

ATTEST:

Tom Ferguson, Mayor

Katie Harbin, City Clerk

AUTHORIZE TO GIVE STACEY BARNETTE, POLICE ADMINISTRATIVE ASSISTANT, A RAISE FROM \$14.28 TO \$16.28, FOR TAKING ON ADDITIONAL DUTIES

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to give Stacey Barnette, Police Administrative Assistant, a raise from \$14.28 to \$16.28, for taking on additional duties, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**AUTHORIZE TO HIRE KEVIN PILKINTON IN THE PUBLIC WORKS
DEPARTMENT AS A SERVICE TECH 1 AT \$12.00 PER HOUR**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Kevin Pilkinton in the Public Works Department as a Service Tech 1 at \$12.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**AUTHORIZE TO HIRE JAMES KEY IN THE PUBLIC WORKS DEPARTMENT AS A
SERVICE TECH 2 AT \$13.50 PER HOUR**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire James Key in the Public Works Department as a Service Tech 2 at \$13.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**REQUEST FOR SUBDIVISION DEVELOPMENT AGREEMENT APPROVAL FOR
THE DEVELOPMENT OF MAGNOLIA COMMONS SUBDIVISION PHASE 3
BETWEEN THE CITY OF HERNANDO AND MR. JOHNNY COLEMAN, PRESIDENT
OF JOHNNY COLEMAN BUILDERS, AND TO AUTHORIZE THE MAYOR TO
EXECUTE THE AGREEMENT**

Planning Director Keith Briley presented the information, the staff recommends approval.

Mayor Ferguson stated that we had a new discovery, we want to have clarity before we vote on this.

Alderman Hobbs asked if the Mayor could share the information.

Mayor Ferguson answered that it was hear say, there might be taxes owed on the open space.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to table the request for Subdivision Development Agreement approval for the Development of Magnolia Commons Subdivision Phase 3 between the City of Hernando and Mr. Johnny Coleman, President of Johnny Coleman Builders, for further investigation. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

PL – 1365 – REQUEST AMENDMENT TO A PLANNED UNIT DEVELOPMENT – WEST SIDE OF MEMPHIS STREET AT THE INTERSECTION WITH WEST NORTHERN STREET (PARCEL NO. 308613001 0006600) – DALE WILSON WITH DALE WILSON DEVELOPMENT

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to table the request for amendment to a planned unit development – West side of Memphis Street at the intersection with West Northern Street (Parcel No. 308613001 0006600) – Dale Wilson with Dale Wilson Development, until the Alderman representing this ward is in attendance. A vote was taken with the following results:

Those voting “Aye”: Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE THE MAYOR TO EXECUTE THE CONTRACT WITH WAGGONER ENGINEERING INC FOR CE&I SERVICES FOR THE HERNANDO SQUARE PEDESTRIAN CROSSING PROJECT

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize the Mayor to execute the contract with Waggoner Engineering Inc for CE&I services for the Hernando Square Pedestrian Crossing Project. A vote was taken with the following results:

Those voting “Aye”: Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE THE MAYOR TO SIGN THE FY 2018 CONTINUING DISCLOSURE ENGAGEMENT LETTER WITH BUTLER SNOW

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize the Mayor to sign the FY 2018 Continuing Disclosure Engagement Letter with Butler Snow. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 15th day of January, 2019

APPROVE COMMERCE STREET LIGHTING PROPOSAL (EAST OF MCINGVALE)

Tom McGee presented the proposal to the Board. Mr. McGee stated that they would extend down Commerce, east of McIngvale, with them being 225 to 250 feet apart. We would like to do steel poles in the commercial area, then the wood poles in the residential area, putting lights on every pole except for one.

Mayor Ferguson asked if we could do every other pole.

Tom McGee answered we could start with that.

Alderman Miller stated that he would like to do the 250 on every other pole, it would save some money.

Tom McGee stated that it would be more evenly lighted if we did the 250. If you didn't like them, we could always come change them out.

Alderman Hobbs asked when is the line, the \$50, paid for.

Tom McGee answered it is a lease, so never.

Alderwoman Brooks stated from a visual stand point, I want to make sure my people won't be in the dark. Are they easy to change out if we don't like them?

Tom McGee answered yes, it is easy.

Alderwoman Brooks asked how soon can this be done.

Tom McGee answered that they would need to look at the right away, maybe a couple of months.

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the Commerce Street Lighting proposal, option #2. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE THE POLICE DEPARTMENT TO PURCHASE A USED DODGE CHARGER FROM MISSOURI HIGHWAY PATROL AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT

This will be purchased using the insurance claim money from the loss of a 2014 Interceptor with the difference coming from the current budget.

Motion was duly made by Alderman Bryant and seconded by Alderman Harris to authorize the Police Department to purchase a used Dodge Charger form Missouri Highway Patrol and authorize the Mayor to sign the agreement. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO DECLARE 2006 FORD CROWN VICTORIA VIN# 2FAHP71W86X140226 SURPLUS

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to declare 2006 Ford Crown Victoria, VIN # 2FAHP71W86X140226 surplus. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**AUTHORIZE TO DECLARE 2010 FORD CROWN VICTORIA VIN#
2FABP7BV1AX132392 SURPLUS**

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to declare 2010 Ford Crown Victoria, VIN # 2FABP7BV1AX132392 surplus. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**AUTHORIZE SALE SURPLUS PROPERTY VIN# 2FAHP71W86X140226 TO THE
CITY OF CHARLESTON MS FOR THE SUM OF \$1.00**

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to sale surplus property, VIN # 2FAHP71W86X140226, to the City of Charleston, MS for the sum of \$1.00. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

**AUTHORIZE SALE SURPLUS PROPERTY VIN# 2FABP7BV1AX132392 TO THE
CITY OF CHARLESTON MS FOR THE SUM OF \$1.00**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to sale surplus property, VIN # 2FABP7BV1AX132392, to the City of Charleston, MS for the sum of \$1.00. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

APPEAL OF UTILITY ADJUSTMENT DENIAL FOR JASON WARREN

Jason Warren presented information about his leak. Mr. Warren stated that he had a leak in the tub in the home, but due to certain circumstances, he could not get into the home to fix the leak for months. That is why the leak went on for so long. Mr. Warren asked for an adjustment to be approved.

Kenny Stockton, City Attorney, stated that it doesn't meet the criteria of the policy that the Board set in place.

Mr. Warren stated that they didn't have the history to compare it to, but now there is one regular bill in there.

Alderman Miller stated we do, your prior 6 months were all high usage.

Jason Warren stated the he tried to come up here and get something done, my hands were tied.

Mayor Ferguson asked why didn't you ask for an adjustment earlier.

Jason Warren answered that he couldn't get into the house to fix the leak and you have to have the leak repaired for an adjustment.

Kenny Stockton stated that you have a policy, you either follow it or not.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to deny the request from Jason Warren for a utility adjustment. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR GARRY LEHMAN

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill GARRY LEHMAN
Service address 2323 McINGVALE RD. # 412
Daytime phone number () 864-419-7053

Do you rent the property at this address? YES If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Kandy Geinday ^{Asst. Manager} Date of repair 12-11-18
Daytime phone number 602-292-1682
Type of repair and location of property Water leak @ meter -
2323 McIngvale # 412

(Handwritten circled note: 9-27-18)

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Kandy Geinday

For Office use only

Account Number 10-000 9905 Billing period ending 10-31-18

High month usage 24 minus 6 month average 3 = Amount of Adjustment \$ 190.89

(Handwritten: OK. B. Ben)

12/21/2018 13:15 FAX

0002/0002



INVOICE

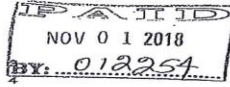
BILL TO THE MAGNOLIAS MCINGVALE HERNANDO, MS 38634

16445

INVOICE # 55275 DATE 09/27/2018 DUE DATE 09/27/2018 TERMS Due on receipt

JOB SITE 409 003 1411

Table with columns: ACTIVITY, QUANTITY, RATE, AMOUNT. Includes items like 1" DRESSER COUPLING, 1" PVC L, 1" PVC COUPLING, GLUE & CLEANER, 1" PVC PIPE, EXCAVATOR, LABOR.



All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees.

SUBTOTAL 1,813.00 TAX 126.91 TOTAL 1,939.91 BALANCE DUE \$1,939.91

THANK YOU FOR YOUR BUSINESS

8095 Industrial Dr * Olive Branch, MS 38654 Phone: (662)342-1770 * Fax: (662) 890-7952

12/21/2018 13:15 FAX

0001/0002

FAX

Date: City of Hernando Water

To: Jan - 429-9099

From: Magnolia Apartments

Subject: Water leak for #412 Bill - Sept 15 - Oct 15th Gary Lehman

Message:

This invoice says 409 - that is where the leak site was located. After digging the actual leak was on meter 412.

Kandy Hudley The Magnolias @ Hernando

Need new reading

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due	High	Low	Avg	Deficit
12/31/2018	10				6.61				
11/30/2018	10	817	817	0	88.72				
10/31/2018	10	787	811	24	229.76				
09/30/2018	10	785	787	2	31.43				
08/31/2018	10	784	785	1	27.59				
07/31/2018	10	779	784	5	57.14				
06/30/2018					0.00				

$$\begin{array}{r} 24 \\ \underline{\quad 3} \\ 21 \end{array} \times 3.50 = 73.50$$

$$73.50 \div 2 = 36.75$$

$$21 \times 3.84 = 80.64$$

$$\# \underline{190.89} \text{ credit}$$

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize to adjust the utility bill for Garry Lehman in the amount of \$190.89, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR CHARLESTON GROUP, LLC

WATER LEAK REPAIR VERIFICATION
 City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill LLC CHARLESTON GROUP
 Service address BEACON HILL DRIVE
 Daytime phone number () 662-429-6108

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Jim Seay Date of repair 12/4/18
 Daytime phone number () _____

Type of repair and location of property Repair of water leak at irrigation meter
DIXIE PLUMBING of Northwest MS LLC P.O. Box 791
 Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature] For Office use only

Account Number 03-0231000 Billing period ending 11-30-18
 High month usage 247 minus 6 month average 12 = Amount of Adjustment \$ 822.50

OK b [Signature]

DIXIE PLUMBING 438153
 of Northwest MS LLC.
 P.O. box 791
 Hernando, MS 38632

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE <u>12/4/18</u>	
NAME <u>Jim Seay</u>					
ADDRESS <u>Beacon Hill</u>					
CITY, STATE, ZIP <u>Hernando MS 38632</u>					
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD. PAID OUT
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36
37	38	39	40	41	42
43	44	45	46	47	48
49	50	51	52	53	54
55	56	57	58	59	60
61	62	63	64	65	66
67	68	69	70	71	72
73	74	75	76	77	78
79	80	81	82	83	84
85	86	87	88	89	90
91	92	93	94	95	96
97	98	99	100	101	102
103	104	105	106	107	108
109	110	111	112	113	114
115	116	117	118	119	120
121	122	123	124	125	126
127	128	129	130	131	132
133	134	135	136	137	138
139	140	141	142	143	144
145	146	147	148	149	150
151	152	153	154	155	156
157	158	159	160	161	162
163	164	165	166	167	168
169	170	171	172	173	174
175	176	177	178	179	180
181	182	183	184	185	186
187	188	189	190	191	192
193	194	195	196	197	198
199	200	201	202	203	204
205	206	207	208	209	210
211	212	213	214	215	216
217	218	219	220	221	222
223	224	225	226	227	228
229	230	231	232	233	234
235	236	237	238	239	240
241	242	243	244	245	246
247	248	249	250	251	252
253	254	255	256	257	258
259	260	261	262	263	264
265	266	267	268	269	270
271	272	273	274	275	276
277	278	279	280	281	282
283	284	285	286	287	288
289	290	291	292	293	294
295	296	297	298	299	300
301	302	303	304	305	306
307	308	309	310	311	312
313	314	315	316	317	318
319	320	321	322	323	324
325	326	327	328	329	330
331	332	333	334	335	336
337	338	339	340	341	342
343	344	345	346	347	348
349	350	351	352	353	354
355	356	357	358	359	360
361	362	363	364	365	366
367	368	369	370	371	372
373	374	375	376	377	378
379	380	381	382	383	384
385	386	387	388	389	390
391	392	393	394	395	396
397	398	399	400	401	402
403	404	405	406	407	408
409	410	411	412	413	414
415	416	417	418	419	420
421	422	423	424	425	426
427	428	429	430	431	432
433	434	435	436	437	438
439	440	441	442	443	444
445	446	447	448	449	450
451	452	453	454	455	456
457	458	459	460	461	462
463	464	465	466	467	468
469	470	471	472	473	474
475	476	477	478	479	480
481	482	483	484	485	486
487	488	489	490	491	492
493	494	495	496	497	498
499	500	501	502	503	504
505	506	507	508	509	510
511	512	513	514	515	516
517	518	519	520	521	522
523	524	525	526	527	528
529	530	531	532	533	534
535	536	537	538	539	540
541	542	543	544	545	546
547	548	549	550	551	552
553	554	555	556	557	558
559	560	561	562	563	564
565	566	567	568	569	570
571	572	573	574	575	576
577	578	579	580	581	582
583	584	585	586	587	588
589	590	591	592	593	594
595	596	597	598	599	600
601	602	603	604	605	606
607	608	609	610	611	612
613	614	615	616	617	618
619	620	621	622	623	624
625	626	627	628	629	630
631	632	633	634	635	636
637	638	639	640	641	642
643	644	645	646	647	648
649	650	651	652	653	654
655	656	657	658	659	660
661	662	663	664	665	666
667	668	669	670	671	672
673	674	675	676	677	678
679	680	681	682	683	684
685	686	687	688	689	690
691	692	693	694	695	696
697	698	699	700	701	702
703	704	705	706	707	708
709	710	711	712	713	714
715	716	717	718	719	720
721	722	723	724	725	726
727	728	729	730	731	732
733	734	735	736	737	738
739	740	741	742	743	744
745	746	747	748	749	750
751	752	753	754	755	756
757	758	759	760	761	762
763	764	765	766	767	768
769	770	771	772	773	774
775	776	777	778	779	780
781	782	783	784	785	786
787	788	789	790	791	792
793	794	795	796	797	798
799	800	801	802	803	804
805	806	807	808	809	810
811	812	813	814	815	816
817	818	819	820	821	822
823	824	825	826	827	828
829	830	831	832	833	834
835	836	837	838	839	840
841	842	843	844	845	846
847	848	849	850	851	852
853	854	855	856	857	858
859	860	861	862	863	864
865	866	867	868	869	870
871	872	873	874	875	876
877	878	879	880	881	882
883	884	885	886	887	888
889	890	891	892	893	894
895	896	897	898	899	900
901	902	903	904	905	906
907	908	909	910	911	912
913	914	915	916	917	918
919	920	921	922	923	924
925	926	927	928	929	930
931	932	933	934	935	936
937	938	939	940	941	942
943	944	945	946	947	948
949	950	951	952	953	954
955	956	957	958	959	960
961	962	963	964	965	966
967	968	969	970	971	972
973	974	975	976	977	978
979	980	981	982	983	984
985	986	987	988	989	990
991	992	993	994	995	996
997	998	999	1000	1001	1002

RECEIVED BY _____
 KEEP THIS SLIP FOR REFERENCE

247 - 12 = 235 IRR
 235 x 3.50 = \$ 822.50

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to adjust the utility bill for Charleston Group, LLC in the amount of \$822.50, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR JIM SEAY

WATER LEAK REPAIR VERIFICATION
 City of Hernando Water and Sewer Department
 475 West Commerce Street Hernando, MS 38632
 662-429-9092

Customer Information (please print)

Name as it appears on bill ~~Diversified Investments~~ Jim Seay
 Service address 426 PARK STREET
 Daytime phone number () 662-429-6108
 Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Jim Seay Date of repair 12/12/18
 Daytime phone number () ~~662-429-6108~~
 Type of repair and location of property Replaced outside faucet
Dixie Plumbing of Northwest MS LLC P.O. Box 791
 Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature] For Office use only

Account Number 04-0361050 Billing period ending 11-30-18

High month usage 156 minus 6 month average minimum = Amount of Adjustment \$1,380.31

OK B.B.

DIXIE PLUMBING
 of Northwest MS LLC.
 P.O. box 791
 Hernando, MS 38632

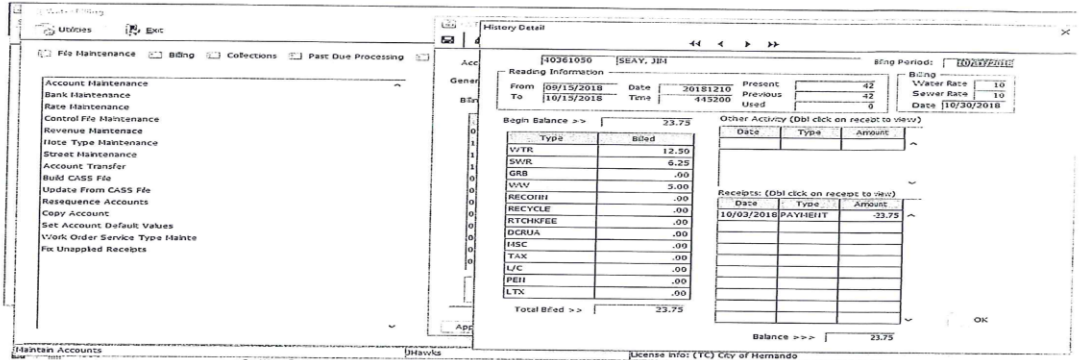
438162

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE	
NAME		ADDRESS		CITY, STATE, ZIP	
SOLD BY		CASH	C.O.D.	CHARGE	ON. ACCT.
QUANTITY		DESCRIPTION		PRICE	AMOUNT
1					
2			Replaced outside		
3			Faucet		
4					
5			Service call	89.00	
6			parts	12.00	
7			tax	7.07	
8					
9			Total		108.07
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
RECEIVED BY					

3809 0220/46350

KEEP THIS SLIP FOR REFERENCE

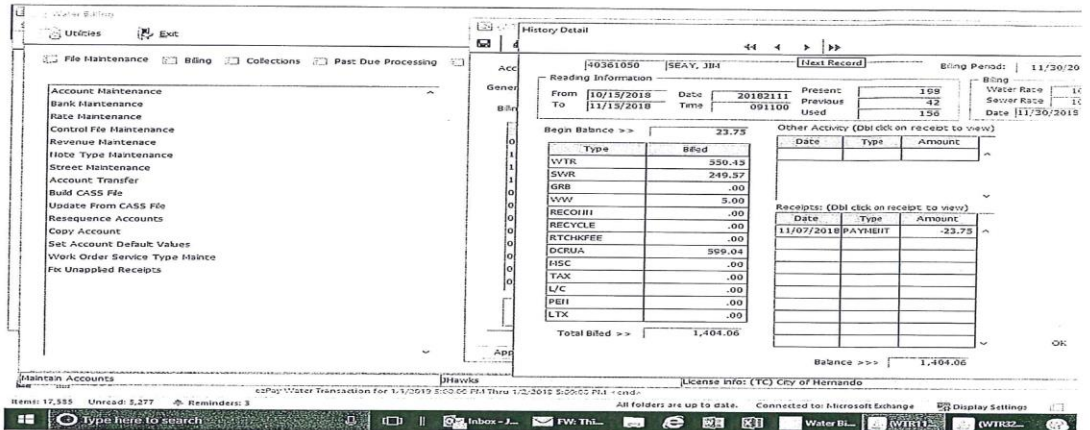
01-11

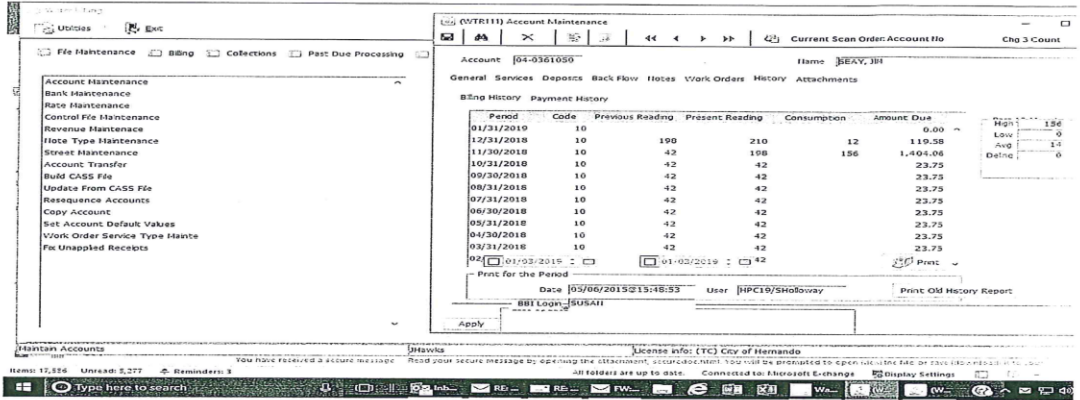


Difference in 156 gal ~ minimum bill

537.95
 243.32
 599.04

\$ 1,380.31 credit





Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to adjust the utility bill for Jim Seay in the amount of \$1,380.31, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR DAVID CRIGER

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill David Criger
Service address 699 Timber Creek Dr N Hernando
Daytime phone number 662 449-1693

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name _____ Date of repair 12/6/18
Daytime phone number () _____
Type of repair and location of property Leak on my side of meter

Documentation and property owner's or manager's signature _____

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature David Criger

For Office use only

Account Number 03-0917401 Billing period ending 12-31-18

High month usage 8 minus 6 month average 3 = Amount of Adjustment \$ 43.90

*MD
OK 1/10/19*

Action Plumbing of MS LLC

12-6-18

8950 HWY 51 N

SOUTHAVEN MS, 38671

Office- 901 461-3721 Fax- 901 470-4461

Customer: David Criger 662 449-1693

Address: 699 Timber Creek Dr North

Hernando Ms, 38632

Services: Leak at meter, on 3/4 male adapter dug up and fixed and covered back up.

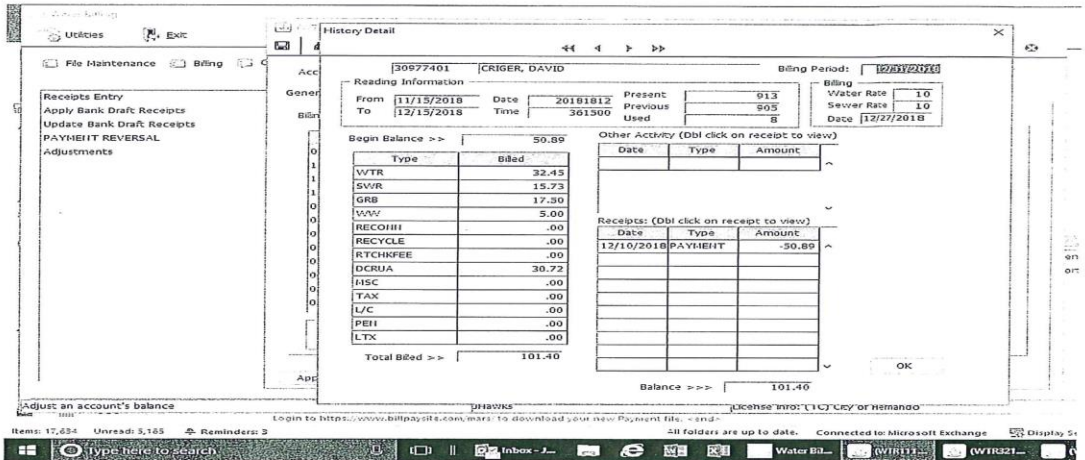
Total \$ 200.00

Invoice due within 30 days of invoice

We now except credit card payments

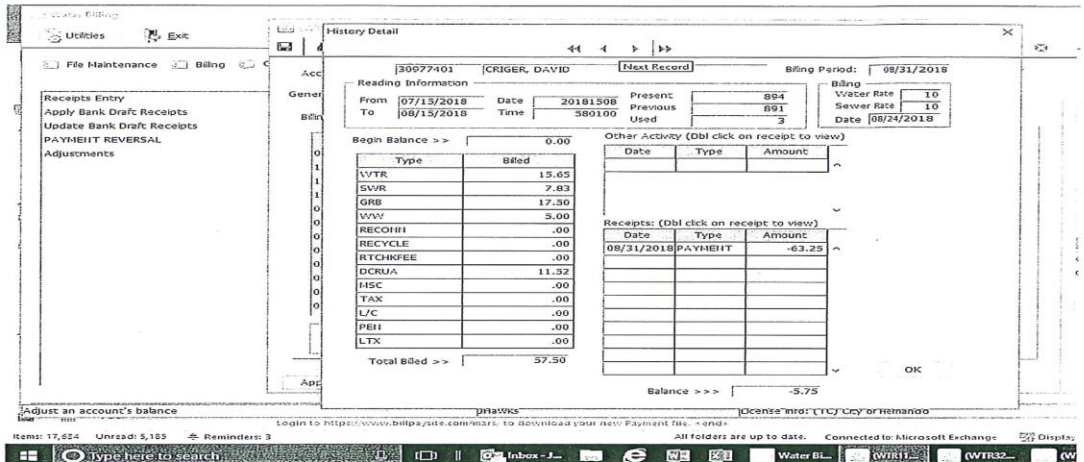
Thank you fro your Business

*PA
Via
12-11-2018*



WTR 16.80
 SWR 7.90
 DCR 19.20

 43.90



Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
01/31/2019	10				0.00
12/31/2018	10	905	913	8	101.40
11/30/2018	10	902	905	3	57.50
10/31/2018	10	898	902	4	66.07
09/30/2018	10	894	898	4	66.07
08/31/2018	10	891	894	3	57.50
07/31/2018	10	889	891	3	57.50
06/30/2018	10	884	888	4	66.07
05/31/2018	10	880	884	4	66.07
04/30/2018	10	876	880	4	66.07
03/31/2018	10	873	876	3	57.50
02/28/2018	10	870	873	3	57.50

$$\begin{array}{r} 8 \\ - 3 \\ \hline 5 \end{array}$$

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to authorize to adjust the utility bill for David Criger in the amount of \$43.90, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR LITIGATION, PUBLIC WORKS PERSONNEL, AND NEGOTIATIONS

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to authorize to go into closed session to discuss going into executive session for Litigation, Public Works Personnel, and Negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO GO INTO EXECUTIVE SESSION FOR LITIGATION, PUBLIC WORKS PERSONNEL, AND NEGOTIATIONS

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to go into executive session for Litigation, Public Works Personnel, and Negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to authorize come out of executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE TO HIRE NICHOLAS SIPP AS A CDL DRIVER IN THE PUBLIC WORKS DEPARTMENT

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Nicholas Sipp as a CDL Driver in the Public Works Department at a rate of \$14.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

AUTHORIZE CITY ATTORNEY KENNY STOCKTON TO FILE AN OPPOSITION TO THE CITY OF OLIVE BRANCH ANNEXATION

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to authorize City Attorney, Kenny Stockton, to file an opposition to the City of Olive Branch Annexation. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 15th day of January, 2019

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK