

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, February 19, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Assistant Police Chief Shane Ellis, Planning Director Keith Briley, HR Manager Julie Harris, Director of Economic and Community Development Gia Matheny, Court Clerk Cassaundra Perry, Public Works Director Bobby Burton, Parks and Recreation Director Dewayne Williams, Blake Mendrop, Kris McGinnis, Ed McGinnis, Steve Doll, Kelly Jacobs, Corey Part, Chris Bryant, Heather Thornhill, and J.E. Thomas.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Higdon gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

February 19, 2019

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 29063 - 29309
- 6) Approve Minutes
- 7) Consent Agenda
 - A) Authorize John Cotter to attend the SSGT Instructor course in Oxford, MS on March 23, 2019, also authorize to pay registration
 - B) Authorize Neil Waldrop to attend the 2019 Annual Management & Technical Conference & Exhibition Trade Mart Building in Jackson, MS on March 25 – 28, 2019, also authorize to pay registration and travel expenses
 - C) Authorize Katie Harbin to attend the Mayor's Youth Council Summit meeting with the Mayor's Youth Council in Oxford, MS, also authorize to pay registration and travel expenses.
 - D) Authorize Huber Jones, Bubba Early, Jason Desmond and Jeremy McCallum to attend the MS Association of Public Fire Safety Educators Conference in Jackson, MS on April 24-26, 2019, also authorize to pay registration and travel expenses.

- E) Authorize Michael Gross, Quamin Moore and Chris Couch to attend the 2019 District One Field Maintenance Workshop in Oxford, MS on March 6, 2019, also authorize to pay registration and travel expenses.
- 8) Authorize to hire Anthony Sivley as a Service Tech 2 in the Public Works Department at a rate of \$15.75 per hour
- 9) Authorize the City to apply for a Beautification and Community Improvement grant through Walmart
- 10) Authorize the City to apply for a USDA Economic Impact Study for our Public Recreations Facilities
- 11) Approve Public Works Classification Pay Scale Modification
- 12) PL-1367 – Request to Rezone 69.04 acres from A Agricultural to R-30 Low Density Single Family Residential – Parcel No. 308623000 0000400 – Blake Mendrop with Mendrop Engineering
- 13) PL-1369 – Request for Final Plat Approval for Montclair Subdivision Phase 4 – West end of Scott Road – Greg Smith with Mendrop Engineering
- 14) PL-1372 – Zoning Ordinance Text Amendment Regarding Article XVI The Planning Commission – 475 West Commerce Street – Keith Briley, AICP, Planning Director
- 15) PL-1373 – Zoning Ordinance Text Amendment Regarding Article XV Required Off-Street Parking – 475 West Commerce Street – Keith Briley, AICP, Planning Director
- 16) Appoint Planning Commissioner Shea Skeen (Mayor)
- 17) Appoint Planning Commissioner Reba Wright (Hobbs)
- 18) Authorize the Mayor to sign an agreement with Premier Lawn & Turf for spraying the baseball and soccer fields
- 19) Authorize the Mayor to sign an agreement with Denny’s Advanced Lawn Care to cut the soccer fields
- 20) Authorize to adjust utility bill for Cecil Harris
- 21) Authorize to adjust utility bill for Christopher Geisler
- 22) Authorize to adjust utility bill for Brad Randall
- 23) Executive Session for Litigation
- 24) Adjourn

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 19th day of February, 2019.

APPROVE DOCKET OF CLAIMS NO.'S 29063 - 29309

The Board of Aldermen were presented with a docket of claims No. 29063 - 29309 in the amount of \$363,442.72 for approval.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019.

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON FEBRUARY 5, 2019

Alderman McLendon questioned his response to Mr. Wilson's question on page 15 of the minutes under the item regarding the request for amendment of a PUD, West side of Memphis Street at the intersection with West Norther St. Mr. McLendon wanted his entire statement to be in the minutes.

Motion was duly made by Alderman McLendon and seconded by Alderman Hobbs to approve the Minutes from the regular Mayor and Board of Aldermen meeting on February 5, 2019, subject to amendment adding Mr. McLendon's response to Mr. Wilson's question, bringing the minutes back to the next Board Meeting. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

Alderman Miller and Alderman Bryant abstained from voting.

ORDERED AND DONE this the 19th day of February, 2019.

CONSENT AGENDA

- A) Authorize John Cotter to attend the SSGT Instructor course in Oxford, MS on March 23, 2019, also authorize to pay registration
- B) Authorize Neil Waldrop to attend the 2019 Annual Management & Technical Conference & Exhibition Trade Mart Building in Jackson, MS on March 25 – 28, 2019, also authorize to pay registration and travel expenses
- C) Authorize Katie Harbin to attend the Mayor's Youth Council Summit meeting with the Mayor's Youth Council in Oxford, MS, also authorize to pay registration and travel expenses.
- D) Authorize Huber Jones, Bubba Early, Jason Desmond and Jeremy McCallum to attend the MS Association of Public Fire Safety Educators Conference in Jackson, MS on April 24-26, 2019, also authorize to pay registration and travel expenses.
- E) Authorize Michael Gross, Quamin Moore and Chris Couch to attend the 2019 District One Field Maintenance Workshop in Oxford, MS on March 6, 2019, also authorize to pay registration and travel expenses.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE TO HIRE ANTHONY SIVLEY AS A SERVICE TECH 2 IN THE PUBLIC WORKS DEPARTMENT

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to table this item until after item #11 on the agenda. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE THE CITY TO APPLY FOR A BEAUTIFICATION AND COMMUNITY IMPROVEMENT GRANT THROUGH WALMART

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize the City to apply for a Beautification and Community Improvement Grant through Walmart. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE THE CITY TO APPLY FOR A USDA ECONOMIC IMPACT STUDY FOR OUR PUBLIC RECREATIONS FACILITIES

Alderman McLendon stated didn't we just pay someone to evaluate Parks.

Gia Matheny stated this is different, this will be to study tournaments and events will impact our sales tax, and the growth impact for our parks.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize the City to apply for a USDA Economic Impact Study for our Public Recreations Facilities. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

APPROVE PUBLIC WORKS CLASSIFICATION PAY SCALE MODIFICATION

Public Works Director Bobby Burton presented his pay scale modification. This pay scale modification will help make the City a more desirable place to work. We not only compete with other Cities, but construction companies also. There is a work force shortage right now. Hernando is steadily growing and we are trying to be more proactive. I did check around with other municipalities.

Alderman Harris asked if this would put them on a more evenly playing field.

Bobby Burton answered yes, some higher, some even.

Alderman Hobbs stated that he would like to see a range on the Assistant Director.

Bobby Burton answered ok.

Alderman Miller asked if we could approve some, and hold off on the Assistant's pay. We have a couple more departments to work with for raises also. This is a step to try to move in that director. We've had to do a lot of hiring in the past months. Employees move to different, better paying jobs.

Mayor Ferguson stated that this is from the Utility fund.

Alderman Miller stated be careful how you say it, someone might think we raised rates to get raises. We need to look at funds for other departments also.

Alderman Higdon stated that he thinks this is a good job, we need to do this.

Bobby Burton stated that the shop maintenance range is \$16 to \$21 an hour because I want the ability to go after someone with more capabilities and certifications, we might bring in at the lower rate if they don't have any of those.

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Public Works Classification Pay Scale Modification, after changing the Assistant Public Works Director salary range to \$49,000 to \$59,000. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE TO HIRE ANTHONY SIVLEY AS A SERVICE TECH 2 IN THE PUBLIC WORKS DEPARTMENT

Motion was duly made by Alderman Miller and seconded by Alderman Higdon authorize to hire Anthony Sivley as a Service Tech 2 in the Public Works Department at the rate of \$15.75 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

PL-1367 – REQUEST TO REZONE 69.04 ACRES FROM A AGRICULTURAL TO R-30 LOW DENSITY SINGLE FAMILY RESIDENTIAL – PARCEL NO. 308623000 0000400 – BLAKE MENDROP WITH MENDROP ENGINEERING

Planning Director Keith Briley stated that the applicant is requesting that this be tabled.

Alderman Miller asked who do the notices go to.

Keith Briley answered owners within 500 feet of the subject property.

Alderman Miller stated I thought so, not out 5 miles, so I was correct.

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to table this item and send it back to the Planning Commission for further study. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

**PL-1369 – REQUEST FOR FINAL PLAT APPROVAL FOR MONTCLAIR
SUBDIVISION PHASE 4 – WEST END OF SCOTT ROAD – GREG SMITH WITH
MENDROP ENGINEERING**

Planning Director Keith Briley stated that the applicant has requested that this be tabled until the March 19, 2019 Board meeting to allow time to property address drainage concerns that were raised and to allow the infrastructure work. The infrastructure was anticipated to be completed, but given the weather they haven't been able to.

Alderman McLendon asked Mr. Smith, Mrs. Elizabeth's property, what happened there and how is it being resolved.

Greg Smith answered we are going to meet with them. Some drainage did go that way, the pipe that is stubbed out and instead of it going back toward the north, like it was prior to the development. We will fix that and speak to the land owner to make sure they are happy.

Motion was duly made by Alderman Higdon and seconded by Alderman McLendon to table this request until the March 19, 2019 Board meeting. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

**PL-1372- ZONING ORDINANCE TEXT AMENDMENT REGARDING ARTICLE XVI
THE PLANNING COMMISSION – 475 WEST COMMERCE STREET – KEITH
BRILEY, AICP, PLANNING DIRECTOR**

Planning Director Keith Briley presented the amendment and staff report.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1372	Item No.:
Request:	Amendment to the Zoning Ordinance	
Location:	475 West Commerce Street	
Applicant:	Keith Briley, AICP, Planning Director	
Date:	February 19, 2019	

INTRODUCTION:

Keith Briley, AICP, the Planning Director for the City of Hernando is requesting approval of a text amendment to the zoning ordinance.

BACKGROUND:

The Board of Aldermen adopted the Zoning Ordinance, Zoning Map, Design Standards, and Subdivision Regulations on August 19, 2008. The new ordinances were based upon the 2007 Hernando General Development Plan. The latest revision was adopted by the Board of Aldermen on September 18, 2018.

DISCUSSION:

The proposed amendment to Article XVI. The Planning Commission of the Zoning Ordinance is to add the requirement that each Commissioner be a full-time resident of the City of Hernando.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, February 12, 2018, and voted to recommend to the Board of Aldermen the approval of the text amendment to the Zoning Ordinance Article XVI. The Planning Commission as presented, subject to Staff Comments.

STAFF RECOMMENDATION:

Staff recommends approval.

PROPOSED MOTION:

I move to approve the text amendment to the Zoning Ordinance Article XVI. The Planning Commission as presented, subject to Staff Comments.

ARTICLE XVI THE PLANNING COMMISSION

- a. A Planning Commission is hereby created. The Commission shall be appointed by the City of Hernando for a term of office concurrent with the term of office of the City of Hernando Board of Aldermen. Vacancies shall be filled for the unexpired term of any member.
 - i. Appointees to the Planning Commission shall be full-time residents of the City of Hernando.
 - ii. Preference is to have a representative from each election ward, but is not required.
- b. The Planning Commission shall adopt rules for the conduct of its business, establish a quorum and procedures and keep a public record of all findings and decisions. Meetings of the Commission shall be at the call of the Chairman and at such other times as the Commission may determine. Each session of the Planning Commission at which an appeal is heard shall be a public meeting.
- c. The Planning Commission shall have the following powers and duties:
 - i. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the building official in the enforcement of this ordinance. All appeals must be made in writing within 10 days of notice thereof.
 - ii. To authorize upon appeal in special cases such variance from the terms of this ordinance as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship. A variance from the terms of this ordinance shall not be granted by the Planning Commission unless and until:
 - (1) A written application for a variance is submitted demonstrating:
 - (a) That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are applicable to other lands, structures, or buildings in the same district.
 - (b) That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance
 - (c) That special conditions and circumstances do not result from the actions of the applicant.

- (d) That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same district.
- (2) A public hearing shall be held after giving at least 15 days notice of the hearings in an official newspaper specifying the time and place for said hearing.
- (3) The Planning Commission shall make findings that the requirements of paragraph 1 above have been met by the applicant for a variance; that the variance is the minimum variance that will make possible the reasonable use of the land, building, or structure; and that the variance will be in harmony with the general purpose and intent of this ordinance. In granting a variance, the Planning Commission may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance and punishable under Article XIII, of this ordinance.
- iii. To hear and decide the following exceptions to this ordinance after public hearing as provided for in paragraph 3 b (2) above:
- (1) To permit the extension of a district where the boundary line thereof divides a lot held by a single ownership at the time of adoption of this ordinance
- (2) Interpret the provisions of this ordinance in such a way as to carry out the intent and purpose of the plan as shown upon the Zoning District p where the street layout on the ground varies from the Street layout as shown on this Zoning District Map
- (3) Vary the parking regulations by not more than 50 percent where it is conclusively shown that the specific use of a building would make unnecessary the parking spaces otherwise required by this ordinance. In the "C-3" District, parking regulations may be varied more than 50 percent where extreme and unusual hardship is shown
- iv. To grant conditional use permits according to the provisions of Article XIV.
- v. Any person or persons aggrieved by any decision of the Planning Commission may appeal within 10 days to the City of Hernando and the City of Hernando may affirm, reverse, remand or modify the decision as may be proper. Parties aggrieved by decisions of the City of Hernando may seek review by a Court of Record as provided by law.

Keith Briley stated that he has brought this to the Board, per their request, the Planning Commission recommended approval.

Alderman Miller asked what the difference was between District and Ward.

Keith Briley answered, none, I can change it.

Alderman Miller stated we are Wards.

Keith Briley stated that he will be happy to change it.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the text amendment to the Zoning Ordinance Article XVI. The Planning Commission as presented, subject to Staff Comments, after changing "District" to "Ward". A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

**PL-1373 – ZONING ORDINANCE TEXT AMENDMENT REGARDING ARTICLE XV
REQUIRED OFF STREET PARKING – 475 WEST COMMERCE STREET – KEITH
BRILEY, AICP, PLANNING DIRECTOR**

Planning Director Keith Briley presented the amendment. Mr. Briley stated that he compared this with what surrounding cities have. The Planning Commission recommended approval.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1373	Item No.:
Request:	Zoning Ordinance Text Amendment Regarding Article XV Required Off-Street Parking	
Location:	475 West Commerce Street	
Applicant:	Keith Briley, AICP, Planning Director	
Date:	February 19, 2019	

INTRODUCTION:

Keith Briley, AICP, the Planning Director for the City of Hernando is requesting approval of a text amendment to the zoning ordinance regarding off street parking requirements.

BACKGROUND:

The Board of Aldermen adopted the Zoning Ordinance, Zoning Map, Design Standards, and Subdivision Regulations on August 19, 2008. The new ordinances were based upon the 2007 Hernando General Development Plan. The latest revision was adopted by the Board of Aldermen on September 18, 2018.

DISCUSSION:

This amendment to Article XV Required Off-Street Parking of the City's Zoning Ordinance is proposed for the revision of the requirements for on-site parking of recreational vehicles in residentially zoned properties.

Other Municipalities in DeSoto County

The following is a summation of a review of the zoning ordinances of the other municipalities in DeSoto County.

Southaven

- Limits RV to 400 sq. ft. in size
- Allows for parking on a paved or concrete surface 20 ft from the street
- Cannot park in grass

Olive Branch

- No size limitations
- RV cannot be parked in the required vehicle parking areas

Horn Lake

- Limits RV to 400 sq. ft. in size
- Allows for parking on a paved or concrete surface
- 72 hour limit for loading and unloading purposes

- Over 72 hours the RV must be in a dedicated garage or on a paved surface in the rear or in the side yard

Industry Standards

A review of RV Industry literature was undertaken and the following classification was derived.

<u>Classification</u>	<u>Length</u>
Motorized Class A	25' to 45'
Motorized Class B	16' to 21'
Motorized Class C	25' to 35'
Folding Trailer	8' to 10'
Travel Trailer	12' to 40'
Fifth-Wheel	30' to 40'

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, February 12, 2019, and voted to recommend to the Board of Aldermen the approval of the text amendment to the Zoning Ordinance Article XV Required Off-Street Parking as presented, subject to Staff Comments.

STAFF COMMENTS:

1. An illustrative table showing configuration of each type of RV is attached.
2. Excerpts from the Codes of Ordinances for Southaven, Olive Branch, and Horn Lake are attached.

STAFF RECOMENDATION:

Staff recommends approval.

PROPOSED MOTION:

I move to approve the text amendment to the Zoning Ordinance Article XV Required Off-Street Parking as presented, subject to Staff Comments.

Alderman McLendon asked about boats.

Mayor Ferguson stated that it says boats on the paper. Mayor asked if anyone had any questions.

Alderman McLendon stated that if someone has a john boat, they will either find somewhere to park or...

Keith Briley stated that currently the limit is 20 foot to be able to park on the land. In the new one, you will be about to park it for 72 hours to unload.

Kelly Jacobs, 3985 Robinson Gin Road, asked how will this affect someone with a lot of acreage. How will it affect property owners with no slab.

Mayor Ferguson asked if Mrs. Jacobs lived in the City.

Kelly Jacobs answered no, but you asked for questions.

Mayor Ferguson asked Keith to explain how this will affect them.

Keith Briley stated that this way they will have to have a slab or we can look into the residential agriculture.

Alderman Hobbs stated that he thinks we should do residential agricultural.

Alderman Miller stated that he thinks if anything, table it to research it further. We need to be careful, you may have some 1 acres in agricultural residential.

Alderman Hobbs stated, my neighborhood are 1 ½ to 3 acre lots, people have storage sheds, buildings, etc.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to table this item to review the classification of the size of a lot. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

APPOINT PLANNING COMMISSIONER SHEA SKEEN

Mayor Ferguson stated he would like to have Shea Skeen appointed to the open Planning Commission position.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to appoint Shea Skeen as a Planning Commissioner. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

APPOINT PLANNING COMMISSIONER REBA WRIGHT

Alderman Hobbs stated that he would like to have Reba Wright appointed to the open Planning Commission position.

Motion was duly made by Alderman Hobbs and seconded by Alderman McLendon to appoint Reba Wright as a Planning Commissioner. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH PREMIER LAWN & TURF FOR SPRAYING THE BASEBALL AND SOCCER FIELDS

Mayor Ferguson stated that this was the same company we used last year.

Alderman McLendon asked Dewayne if he was happy with them.

Parks Director Dewayne Williams answered yes.

Alderman Higdon stated everybody seemed to be.

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to authorize the Mayor to sign an agreement with Premier Lawn & Turf for spraying the baseball and soccer fields. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

Alderman Miller stated that treatment is going to have to change, right. There are so many days in between sprays, right.

Dewayne Williams stated they can start whenever we tell them to.

Alderman Hobbs asked Chris with Premier, do you have a certain time in between sprays.

Chris, Premier Lawn & Turf, answered right now we are just trying to get the pre-emerge out.

AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH DENNY'S ADVANCED LAWN CARE TO CUT THE SOCCER FIELDS

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize the Mayor to sign an agreement with Denny's Advanced Lawn Care to cut the soccer fields. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE TO ADJUST THE UTILITY BILL FOR CECIL HARRIS

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print):

Name as it appears on bill Cecil Harris
Service address 1901 Edgewood Blvd
Daytime phone number (no) 239-3020

Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Cecil Harris Date of repair 1/22/19
Daytime phone number (no) 239-3020

Type of repair and location of property Leak in the outside water main, section replaced.

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Handwritten Signature]
For Office use only

Account Number 06-3309860 Billing period ending 1-31-19

High month usage 24 minus 6 month average 9 = Amount of Adjustment 136.35 credit
[Handwritten Signature]

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due	Hght	Low	Avg	Defnd
02/28/2019	10			24	0.00	24	7	6	11
01/31/2019	10	2353	2377	24	244.12				
12/31/2018	10	2346	2353	7	101.92				
11/30/2018	10	2338	2346	8	111.54				
10/31/2018	10	2330	2338	8	115.11				
09/30/2018	10	2318	2330	12	146.26				
08/31/2018	10	2311	2318	7	103.81				
07/31/2018	10	2302	2311	9	119.30				
06/30/2018	10	2295	2302	7	100.96				
05/31/2018	10	2288	2295	7	100.96				
04/30/2018	10	2281	2288	7	100.64				
03/31/2018	10	2274	2281	7	100.64				

$$\begin{array}{r} 24 \\ - 9 \\ \hline 15 \end{array}$$

$$15 \times 3.50 = 52.50$$

$$52.50 \div 2 = 26.25$$

$$15 \times 3.84 = 57.60$$

$$\underline{\hspace{1.5cm}}$$

$$\$ 136.35 \text{ credit}$$

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to adjust the utility bill for Cecil Harris in the amount of \$136.35, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR CHRISTOPHER GEISLER

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Christopher Geisler
Service address 377 Shady Grove Dr.
Daytime phone number 601-410-7837 or 601-334-2933

Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Date of repair 1/8
Daytime phone number ()
Type of repair and location of property Pipe repair front - near house

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature] For Office use only

Account Number 050114207 Billing period ending 1-31-19
High month usage 13 minus 6 month average 5 = Amount of Adjustment \$72.72 credit
ex B [Signature]

Complete Home Center Llc
32 E Commerce St
Hernando, MS 38632
662-429-0400

Transaction#: B234981
Associ ate: DEBORAH
Date: 01/09/2019 Time: 08:17:25 AM

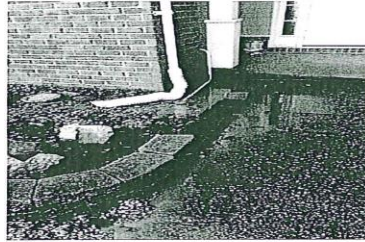
*** SALE ***

PO: DANNY

Bill To:
Customer # EMPLOYEE
EMPLDDE CASH ACCOUNT
Hernando, MS 38632

Table with 3 columns: Item Description, Unit Price, Total Price. Includes items like SPRY LACQUER SAND, CLEAR LACQUER SATIN, PVC SCH 40, etc.

Subtotal: \$36.08
7% - State Tax: \$2.53
TOTAL: \$38.61
CASH: \$40.00
CHANGE: \$1.39



Period	Code	Previous Reading	Present Reading	Consumption	Amount Due	High
02/28/2019	10		1330	13	0.00	13
03/31/2019	10	1317	1317		146.00	3
12/31/2018	10	1311	1311	6	83.36	5
11/30/2018	10	1307	1311	4	66.07	5
10/31/2018	10	1302	1307	5	74.64	5
09/30/2018	10	1297	1302	5	74.64	5
08/31/2018	10	1293	1297	4	66.07	5
07/31/2018	10	1289	1293	4	74.64	5
06/30/2018	10	1285	1289	4	74.64	5
05/31/2018	10	1278	1283	5	84.78	5
04/30/2018	10	1270	1278	8	104.64	5
03/31/2018	10		1270	8	104.64	5

$$\begin{array}{r} 13 \\ - 5 \\ \hline 8 \end{array}$$

$$8 \times 3.50 = 28.00$$

$$28.00 \div 2 = 14.00$$

$$8 \times 3.84 = 30.72$$

$$\$ 72.72 \text{ Credit}$$

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to adjust the utility bill for Christopher Geisler in the amount of \$72.72, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR BRAD RANDALL

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Brad Randall
Service address 1605 Edgewood Blvd
Daytime phone number () 901-237-7556

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Date of repair
Daytime phone number ()
Type of repair and location of property

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Brad Randall

For Office use only

Account Number 06-3309220 Billing period ending 1-31-19

High month usage 47 minus 6 month average 5 = Amount of Adjustment 381.78

Handwritten signature/initials

Credit

TARGET LEAK DETECTION

2640 Columbus Dr.
Hernando, MS 38632
662-715-9552

INVOICE # 1110

Date: 1-15-19

BRADFORD RANDALL
1605 Edgewood Blvd
HERNANDO, MS 38632

Brad 9012377381 Debbie 9012377378

Warranty: 1 Year Warranty 1-21-19 to 1-21-20
Work Performed: Plumber ran leak detection test at residence...
TOTAL: 8200.00

I AGREE TO PAY IN FULL FOR FAILURE TO PAY ALL LAWYER AND COURT COSTS WILL BE CLIENTS RESPONSIBILITY

3010 5000 R.W. H.L.

Balance owed \$7200.00

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due	High	Low	Avg	Diag
02/28/2019	10				0.00				
01/31/2019	10	1344	1391	47	49.28				
12/31/2018	10	1325	1344	19	101.40				
11/30/2018	10	1330	1336	6	83.56				
10/31/2018	10	1325	1330	5	74.64				
09/30/2018	10	1323	1325	2	48.93				
08/31/2018	10	1317	1323	6	83.56				
07/31/2018	10	1312	1317	5	74.64				
06/30/2018	10	1308	1312	4	37.50				
05/31/2018	10	1305	1308	3	66.07				
04/30/2018	10	1301	1305	4	71.87				
03/31/2018	10	1291	1301	10	83.56				

$$\begin{array}{r} 47 \\ - 5 \\ \hline 42 \end{array} \times 3.50 = 147.00$$

$$147 \div 2 = 73.50$$

$$42 \times 3.84 = 161.28$$

$$\$ \frac{161.28}{2} = 80.64$$

$$73.50 + 80.64 = 154.14$$

$$154.14 + 127.64 = 381.78$$

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to adjust the utility bill for Brad Randall in the amount of \$381.78, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR LITIGATION

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to go into closed session to discuss going into executive session for Litigation. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

GO INTO EXECUTIVE SESSION FOR LITIGATION

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to go into executive session for Litigation. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

COME OUT OF EXECUTIVE SESSION

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to come out of executive session for Litigation. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

APPROVE CHANGE ORDER FOR THE I269 PROJECT

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize the Mayor to sign the change order submitted by Neal Schaffer on the I269 project, in the amount of \$14,000.00. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller

Those voting "Nay": None.

ORDERED AND DONE this the 19th day of February, 2019

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK