

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, October 16, 2018 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Public Works Director Bobby Burton, Police Chief Scott Worsham, Planning Director Keith Briley, Court Clerk Cassandra Perry, Director of Economic and Community Development Gia Matheny, Animal Shelter/Control Director Susan Huff, Jim Nicklay, Bob Dalhoff, John Fowler, Jaden Jualo, Anna Barnes, Jessica Nicklay, Kelley Dion, Christa Cox, Trent Cy, Brian Rochelle, Hal Kent, Steven Brown, Judy Baker, Jeannie Gentry, Katie Millican, Carolyn Richards, Patrick Janet Ward, Cathy Franks, Beverly Stone, Ben Johnson, Kay Valentine, Deedra S Bergeron, Michael Falkner, Dana Davis, Bill Brown, Michelle Dunn, Steven Katz, Janet Clemments, Traci Thompson, Vickey McLendon, Vicky Wiseman, Audrey Jacobs, Mike and Donna Wiseman, Marlee Brown, and Kim Chamberlin.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Miller gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

October 16, 2018

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda

- 5) Approve Docket of Claims No.'s 27014 – 27280 less 27083
- 6) Approve Docket of Claims No.'s 27083 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize Gia Matheny and Kristen Duggan to attend the International Conference of Shopping Centers Recon annual conference Los Vegas, NV on May 19-22, 2019, also authorize to pay registration and travel expenses (reimbursed by Brownfields)
 - B) Authorize Joanna Herring to attend MEMTA Board Meeting in Louisville, MS on October 19-20, 2018, also authorize to pay travel expenses
 - C) Authorize to accept donation from David Argroves in the amount of \$30.00 for the veterinary bills for Hansel and Gretel, for the Animal Shelter / Control department
 - D) Authorize to accept donation from Alisha Hudson in the amount of \$30.00 for the veterinary bills of Squishy and Pumpernickle, for the Animal Shelter / Control department
 - E) Authorize to accept the donation from Candice Wheat in the amount of \$30.00 for the veterinary bills for Harley, for the Animal Shelter / Control department
 - F) Authorize Amy Simmons, Dispatcher, to attend the Behind the Badge training class in Pearl, MS on October 29-30, 2018, also authorize to pay registration and travel expenses
 - G) Authorize Amy Simmons to attend APCO Training Certification in Southaven, MS on October 24-26, 2018, also authorize to pay travel expenses
- 9) Recognize 8U Softball All Star World Series Championship winners (Jeffrey Ferrell)
- 10) Recognize 6U Softball All Star World Series Championship winners (Hal Kent)
- 11) Authorize step increase for Mickey Dyer in the Utility Department
- 12) Authorize to hire Monquil Davis in the Public Works Department at a rate of \$11.00 per hour
- 13) PL-1353 – Request Rezoning of 21 acres from A, Agricultural to C-2 Highway Commercial – Northeast Corner of McIngvale Road and Green T Road– Ben Johnson with Randall Commercial Group, LLC

- 14) PL-1354 – Request Final Plat Approval of a 1-Lot Commercial Subdivision – Northeast Corner of McIngvale Road and Green T Road– Ben Johnson with Randall Commercial Group, LLC
- 15) Discussion of Animal Shelter
- 16) Authorize Mayor Ferguson to sign an Agreement for the Purchase and Sale of Surplus Property with the City of Southaven
- 17) Authorize to use Neel Schaffer for the Construction Engineer and Inspection for Linear Park
- 18) Discussion of Hernando West Project – Bill Brown
- 19) Discussion of the Design Standards Ordinance
- 20) Adopt Credit Card Resolution (Visa) – Gia Matheny
- 21) Adopt Credit Card Resolution (Visa) – Hubert Jones
- 22) Approve Municipal Compliance Questionnaire
- 23) Adopt Resolution to borrow funds from the Utility Fund to the General Fund in Anticipation of Taxes
- 24) Authorize to advertise to receive interest rate quotes for a Tax Anticipation Loan
- 25) Authorize to adjust utility bill for Randy Oliver
- 26) Authorize to adjust utility bill for Jon Lovell
- 27) Authorize to adjust utility bill for Madison Green
- 28) Authorize to adjust utility bill for Jeff Holland
- 29) Authorize to adjust utility bill for Amber Demastus
- 30) Authorize to adjust utility bill for Tony Riggs
- 31) Authorize to advertise to accept bids for Byhalia overlay
- 32) Update on McIngvale Realignment
- 33) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018.

APPROVE DOCKET OF CLAIMS NO.'S 27014- 27280 less 27083

The Board of Aldermen were presented with a docket of claims No. 27014 - 27280 less 27083 in the amount of \$719,127.07 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

APPROVE DOCKET OF CLAIMS NO.'S 27083 (Bryant)

Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 27083 in the amount of \$786.15 for approval.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING
ON OCTOBER 2, 2018**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the Minutes from the regular Mayor and Board of Aldermen meeting on October 2, 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

CONSENT AGENDA

- A) Authorize Gia Matheny and Kristen Duggan to attend the International Conference of Shopping Centers Recon annual conference Los Vegas, NV on May 19-22, 2019, also authorize to pay registration and travel expenses (reimbursed by Brownfields)
- B) Authorize Joanna Herring to attend MEMTA Board Meeting in Louisville, MS on October 19-20, 2018, also authorize to pay travel expenses
- C) Authorize to accept donation from David Argroves in the amount of \$30.00 for the veterinary bills for Hansel and Gretel, for the Animal Shelter / Control department
- D) Authorize to accept donation from Alisha Hudson in the amount of \$30.00 for the veterinary bills of Squishy and Pumpernickle, for the Animal Shelter / Control department
- E) Authorize to accept the donation from Candice Wheat in the amount of \$30.00 for the veterinary bills for Harley, for the Animal Shelter / Control department
- F) Authorize Amy Simmons, Dispatcher, to attend the Behind the Badge training class in Pearl, MS on October 29-30, 2018, also authorize to pay registration and travel expenses
- G) Authorize Amy Simmons to attend APCO Training Certification in Southaven, MS on October 24-26, 2018, also authorize to pay travel expenses

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

**RECOGNIZE 8U SOFTBALL ALL STAR WORLD SERIES CHAMPIONSHIP
WINNERS (JEFFREY FERRELL)**

Chris Couch, Sports Coordinator, presented Coach Jeffrey Ferrell and his 8U Softball All Star World Series Championship winners. This team won 1st place in the tournament.

**RECOGNIZE 6U SOFTBALL ALL STAR WORLD SERIES CHAMPIONSHIP
WINNERS (HAL KENT)**

Chris Couch, Sports Coordinator, presented coach Hal Kent and his 6U Softball All Star World Series Championship winners. This team won 3rd place in the tournament.

AUTHORIZE A STEP INCREASE FOR MICHAEL DYER IN THE PUBLIC WORKS DEPARTMENT

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs authorize to give a step increase to Michael Dyer in the Public Works Department, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE TO HIRE MONQUIL DAVIS IN THE PUBLIC WORKS DEPARTMENT AT A RATE OF \$11.00 PER HOUR

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs authorize to hire Monquil Davis in the Public Works Department at a rate of \$11.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

PL-1353 – REQUEST REZONING OF 21 ACRES FROM A, AGRICULTURAL TO C-2 HIGHWAY COMMERCIAL – NORTHEAST CORNER OF MCINGVALE ROAD AND GREEN T ROAD – BEN JOHNSON WITH RANDALL COMMERCIAL GROUP, LLC

Planning Director Keith Briley presented the information. Recommended approval.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1353	Item No.:
Request:	Zoning Map Amendment from A Agricultural to C-2 Highway Commercial	
Location:	Northeast Corner of McIngvale Road and Green T Road	
Applicant:	Ben Johnson with Randall Commercial Group, LLC	
Date:	October 16, 2018	

INTRODUCTION:

Mr. Ben Johnson with Randall Commercial Group, LLC is requesting the rezoning of 21.34 acres of Parcel No. 207932000 0000100 from A Agricultural to C-2 Highway Commercial.

BACKGROUND:

The subject property is a 21.34 acre portion of Parcel No. 207932000 0000100 located on the north side of Green T Road, the east side of McIngvale Road, and south of I-269. The property is currently vacant.

DISCUSSION:

Article XVIII Amendments of the City of Hernando Zoning Ordinance allows for the amendment of the text or map of the Zoning Ordinance provided the applicant demonstrates the appropriateness of the change and address the following criteria for the zoning amendment.

1. How the proposed amendment would conform to the General Development Plan.

Applicant: The City of Hernando's future land use map indicates a commercial/retail use for this property. The requested zoning of "C-2" would comply with the city's long-term goals and objectives to expand commercial ventures at this location.

Planning Staff: The Future Land Use Plan of the City's Comprehensive Plan has the subject property designated as Activity Retail. The uses allowed in C-2 Highway Commercial zoning district meets this designation.

2. Why the existing zoning district classification of the property in question is inappropriate or improper.

Applicant: The current zoning of "A" is no longer appropriate because it doesn't allow the property to realize its highest and best use. In addition, the current zoning doesn't allow the City the opportunity to create changes in its growth patterns relative to the Interstate. The area immediately surrounding the subject property has changed significantly due to the growth of the City of Hernando, and the opening of I-269. The proposed site has excellent visibility/access from I-269, and all utilities are on-site or in the near vicinity. Similar sites in Hernando with interstate visibility and access have already been developed for commercial use.

Planning Staff: The subject property's current zoning is not inappropriate as it reflects the use of the land at the time it was annexed into the City of Hernando.

- 3. That major economic, physical, or social changes, if any, have occurred in the vicinity of the property in question that were not anticipated by the General Development Plan and have substantially altered the basic character of the area, which make the proposed amendment to the Zoning District Map appropriate;**

Applicant: Primarily, the construction of I-269, the upcoming interchange at McIngvale / Green T Rd, and the extension of McIngvale Road creates a major physical change, which will subsequently alter the economic and social structure of the immediate neighborhood, and likely the entire city.

Planning Staff: With the opening of I-269 the surrounding properties of the McIngvale Road and Green T Road intersections will begin to develop as commercial developments. This is in keeping with the Future Land Use Plan designation for the area.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, October 9, 2018 and voted to recommend approval to the Board of Aldermen the rezoning of the 21.34 acres of Parcel No. 207932000 0000100 located at the Northeast Corner of McIngvale Road and Green T Road from A Agricultural to C-2 Highway Commercial, subject to Staff Comments.

STAFF COMMENTS:

1. The request before you is for the rezoning of the property from A Agricultural to C-2 Highway Commercial.
2. Any future development of the property shall be required to submit for Certificated of Development approval, and Construction Plan approval. Neither of these are requested with this application.
3. Any future division of the property shall occur through the subdivision process as defined in the City of Hernando Subdivision Regulations.

STAFF RECOMENDATION:

Because the requested zoning allows for uses that are compatible with the Future Land Use designation of the property and the opening of I-269 will encourage commercial development of the area, Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to recommend approval to the Board of Aldermen the rezoning of the 21.34 acres of Parcel No. 207932000 0000100 located at the Northeast Corner of McIngvale Road and Green T Road from A Agricultural to C-2 Highway Commercial, subject to Staff Comments.

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to approve the request of rezoning 21.34 acres of Parcel No. 207932000 0000100 located at the corner of McIngvale Road and Green T Road from A, Agricultural to C-2 Highway Commercial, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

PL – 1354 – REQUEST FINAL PLAT APPROVAL OF A 1-LOT COMMERCIAL SUBDIVISION – NORTHEAST CORNER OF MCINGVALE ROAD AND GREEN T ROAD – BEN JOHNSON WITH RANDALL COMMERCIAL GROUP, LLC

Planning Director Keith Briley presented the information. Recommended approval.



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1354	Item No.:
Request:	Final Plat Approval of a 1-Lot Commercial Subdivision	
Location:	Northeast Corner of McIngvale Road and Green T Road	
Applicant:	Ben Johnson with Randall Commercial Group, LLC	
Date:	October 16, 2018	

INTRODUCTION:

Mr. Ben Johnson with Randall Commercial Group, LLC, is requesting Final Plat approval for a 1-Lot Commercial Subdivision located at the Northeast Corner of McIngvale Road and Green T Road.

BACKGROUND:

The subject property is a 21.34-acre portion of Parcel No. 207932000 0000100 located on the north side of Green T Road, the east side of McIngvale Road, and south of I-269. The property is currently vacant.

DISCUSSION:

The subdivision is requested to create a 1-lot, 21.34-acre commercial subdivision lot from the larger parcel of land know as Parcel No. 207932000 0000100. The proposed lot subdivision will have frontage on Green T Road and McIngvale Road. The lot will have the following setbacks as required by the C-2 Highway Commercial zoning district.

Front.....50 feet
SideNone
Rear20 feet

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, October 9, 2018, and voted to grant Final Plat approval for the 21.34 acre 1-Lot Commercial Subdivision located at the Northeast Corner of McIngvale Road and Green T Road, subject to Staff Comments.

STAFF COMMENTS:

1. Prior to submitting development plans for the property, the Final Plat shall be submitted for recording.
2. Prior to recording the Final Plat, the plat shall be revised to include the name of the subdivision, acreage, applicable certificates, and all required setback lines.

STAFF RECOMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat approval for the 21.34 acre 1-Lot Commercial Subdivision located at the Northeast Corner of McIngvale Road and Green T Road, subject to Staff Comments.

Alderwoman Brooks asked where there is no set back on the side, is that common.

Keith Briley answered yes, for that zoning.

Joe Frank Lauderdale asked if curb and gutter are required.

Keith Briley answered that they haven't discussed that yet.

Alderwoman Brooks asked at what point will that be determined.

Keith Briley answered that he will to discuss that with the Mayor and City Engineer.

Alderman Miller asked if it would be a waiver for staff to do or the Board.

Keith Briley answered that he can bring a recommendation to the Board.

Alderman Miller stated that he is not aware of giving that authority to staff.

Alderman McLendon asked what is listed to go in the PUD next to it.

Bob Dachoff answered it will be office / retail in the current PUD.

The Gerber Family has also dedicated some frontage to MDOT.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the request for Final Plat for the 21.34 acre 1- lot Commercial Subdivision located at the Northeast Corner of McIngvale Road and Green T Road, subject to staff comments and Board Approval on Curb and Gutter. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

DISCUSSION OF ANIMAL SHELTER

Police Chief Worsham stated that we are here tonight to get some direction. The Board earmarked money back in April of 2016 for a shelter. We are 2 years later and we don't have a shelter. A lot of work has been going on behind the scenes, including engineering. I need direction from the Board on what direction we are going. There has been a lot of discussion

about using Renasant Park. This would be the first official animal shelter for the City. I don't want to see it somewhere that it won't do well. It should be somewhere where there is a lot of traffic. These people have put a lot into this, getting resources and helping with whatever they can. Two and a half years later I feel like we need some direction. I hope you can decide on a location that would be best for everyone. I take no credit for anything they've done. Also, I have confirmed that Chief Jones has been holding off the Rating Bureau. What we have is a garage, not a shelter.

Susan Huff presented a power point going over the issues with the current shelter. Ms. Huff stated how the area is too small, there is no phone, no restroom, no computer, it is unsafe. It has improper drainage, kennels are rusting. We can't be in one building so it makes it harder to keep up with proper intake of the animals. We have great volunteers and without them, we wouldn't be able to do anything. There is only 2 of us for the whole city. We only have 6 cat kennels and 9 dog kennels. We have to use private homes for most of the animals. We are full all of the time. We have people that want to help us and are on board to move forward. We don't have a clean area to even clean wounds, we have to send the animals to the vet for just about everything, making it costlier. We use our own cell phones and data to communicate with each other and the fosters.

Mayor Ferguson asked if they have a city phone.

Susan Huff answered no, they use their own phones and data. Also, adoptions are hard, since the shelter is unsafe people can't come there to adopt.

Alderman Miller stated that he thinks the Board agrees with you, we have been working on it but we ran into obstacles. We are trying to correct those issues. Chief Worsham can make the request for phones and thinks like that.

Scott Worsham stated, as I said, we just need some direction to go. I think that was a great place for the shelter.

Alderman Hobbs stated that we've tried to get Renasant to talk with us about it, they won't. It must not be that bid of a deal to them, so I think that we should go ahead with putting it there.

Alderman Miller stated that I think we should have an A and B.

Alderman Higdon stated that he thinks that we should be gracious to Renasant for giving us the land.

Alderman Hobbs stated that they won't even talk to us about it.

Katie Millican spoke about how the location really does matter and affect the animals. Mrs. Millican spoke about behavior modification training, and how important it is to have a good shelter for the animals, citizens and the City. Mrs. Millican spoke about shelters she has helped at in different locations that are in a retail area that is highly populated and accessible, have a low

cost clinic on site, a place for the animals to play, and a lot of volunteers to help. Animal shelters should be hid away in inaccessible areas where no one knows about them. Mrs. Millican spoke about how the Memphis shelter moved to a better location and how they are thriving now.

Alderman Harris asked Kenny Stockton, based on the letter from Renasant, can we legally put the shelter there.

Kenny Stockton answered that there is nothing that says it can or can't be. But you do have a contract with them and they didn't seem to be inclined to think it should go there.

Alderman Hobbs stated that he wants Renasant to tell me that we can't put it there.

Alderman Harris stated they did.

Kenny Stockton stated that it is their opinion that it wouldn't be right in there. Mr. Stockton stated that he's tried to get them to meet, but haven't been able to get them to.

Audrey Jacobs stated that she joined the committee for the Dog Park, thinking the shelter would be right there in Renasant Park too. So now we put the Dog Park and we won't be able to use it for the shelter animals.

Alderman Miller stated that when we go the land the Shelter wasn't even on the drawing board for Renasant,

Katie Millican stated that this isn't a novel concept. We can produce plenty of resources to Renasant to show them.

Alderman Higdon stated that they don't want it, it is in the contract.

Alderwoman Brooks stated the she thinks of it as a park, it would fit in.

Alderman Hobbs stated tell me how this isn't a park.

Michelle Dunn McFarland stated that maybe a solution is for y'all to email or call the bank and give them a certain date to have a response back from them with their answer. It's been too long.

Alderman McLendon asked once this is built, do you think the amount of medical bills we are paying out will go down.

Susan Huff answered yes, in the current plan there is a room to do all things but anesthesia and surgery.

Alderman McLendon stated that the dog park was built for citizens to take their dogs to, it wasn't built with the shelter in mind.

Shelly Katz stated that she was on the committee for the dog park, it was to be closer for citizens using the shelter also.

Katie Millican stated in the future we could possibly have vet service at the shelter also.

Mayor Ferguson asked Kenny if we could do that.

Kenny Stockton answered he has no idea.

Alderman Miller stated lets stick with getting a facility built, we all agree it should be in a good location, more populated.

Susan Huff stated that donations made to the Memphis Humane Shelter help them to be successful. They hold events to raise money. Shelters used to be in industrial areas, thought of to be dirty and away from everything. People don't want to go there. Now shelters are being built in more populated areas, where all of the traffic is, being seen more.

Mayor Ferguson stated that you are comparing us to a 501C3, we can't do the same things.

Kathy Franks stated that she thinks the Board and everyone is in favor of building the shelter and the money is there. Is there any reason you can't vote tonight. I don't think Renasant will agree, but I don't think they have to.

Alderman Miller stated that he gave Susan a piece of property to look at, to see if it would be a good one. Renasant is still our #1 choice, and this other is our #2. We can discuss the locations and vote on it later.

Kathy Franks stated if you say so.

Carolyn Richards asked where the other piece of property is.

Alderman Miller stated behind Crossroads.

Carolyn Richards asked if the City owns this and if it was in a flood zone.

Alderman Miller answered yes the City owns it and not it isn't in a flood zone.

Carolyn Richards stated this was first talked about in 2016, two years later you are still talking about where you will put it. It doesn't sound like anyone is interested in moving forward. You could have gotten a yes or no from Renasant.

Mayor Ferguson stated that we did get an answer from Renasant.

Alderman Harris asked the Mayor if he would call Renasant to get a firm answer.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve to continue to pursue putting the shelter in Renasant Park, but also consider option B for the location, have Susan Huff contact Doug Thornton and the City Engineer to see if the save building plan will work in the option B location, and bring the information back to the next meeting. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

**AUTHORIZE MAYOR FERGUSON TO SIGN AN AGREEMENT FOR THE
PURCHASE AND SALE OF SURPLUS PROPERTY WITH THE CITY OF
SOUTHAVEN**

Alderman Miller thanked the Mayor for working this out.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize Mayor Ferguson to sign an agreement for the purchase and sale of Surplus Property with the City of Southaven. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

**AUTHORIZE TO USE NEEL SCHAFFER FOR THE CONSTRUCTION ENGINEER
AND INSPECTION FOR LINEAR PARK**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to use Neel Schaffer for the Construction Engineer and Inspection for Linear Park and authorize Mayor Ferguson to sign any necessary paperwork. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

DISCUSSION OF HERNANDO WEST PROJECT – BILL BROWN

Bill Brown spoke about his proposal that he made back in August, asking the City to take out a loan for \$750,000 with an 2% or 3% interest rate, to run a sewer line to the Hernando West property. Mr. Brown stated that it would be paid for by a special tax assessment to be placed on only the owners of the property, it's about 1,000 acres. Mr. Brown stated that they would pay for the easement and donate it to the City. We would also reimburse the City for all out of pocket expenses. We would have safe guards in place so that the City wouldn't have to pay it back. We will provide the means for the payment. Mr. Brown stated that they will pay the 1st years payments in advance, to the City, they will post certificate of deposit for an annual payment and if everything fell through we would have the tax sale. Mr. Brown said that this project would give a sewer line to the property. If sub-divided the lots would be about \$62 each, the proposal would be the great of \$62 a lot. We are not asking for help with the internal sewer lines. Mr. Brown stated that if this project is approved, we would start immediately on the 55 and over section.

Alderman Higdon asked would you start on deeds and plots?

Bill Brown stated we will have to know an answer on the sewer line before we could start.

Mayor Ferguson stated if you don't get it platted, we won't see taxes until 2 years.

Bill Brown stated as far as lots go, that is correct. It will be assessed into the entire tract right now. Hernando West will bring significant revenue, property taxes and two light commercial. Hernando doesn't have national chains because of the population inside the City.

Alderman Higdon asked if it has been confirmed that this won't count against our bond loan capacity.

Bill Brown answered yes, it won't.

Mayor Ferguson asked about Nesbit Water, will they be able to handle the development.

Bill Brown answered yes, there may have to be some improvements, we haven't discussed who will pay.

Alderman McLendon asked Kenny if the property is sold to a third party, can we put a stipulation on that, that we'd get the payment of the loan.

Kenny Stockton answered no. Mr. Stockton stated that there are a lot of issues here. This will be a City project. I'm not sure if we would be able to enter into an agreement if the project costs more than the loan. Mr. Stockton stated that there are a lot of things that have to be looked at and worked out. You can't prepay taxes on an assessment. It will be on the parcel, not acre. Mr. Stockton stated that they actually do have sewer access right now, on Commerce. How they get it to the area is on the developer, it always has been that way, it's State law.

Bill Brown stated that maybe Joe Frank would be able to address the sewer on Commerce. I understand that if we connected there, it wouldn't last long term. Mr. Brown stated that he isn't sure if that line is able to handle an additional 1,000 acres. We can give the City money up front for the taxes.

Joe Frank Lauderdale stated that the spot that they want to tie into is at the Soccer Complex. We spoke at that time about the connection. They paid the difference to enlarge that line, they intended to use that for their development. This was about 2 years ago.

Alderman Miller asked if the loan was mentioned 2 years ago.

Joe Frank Lauderdale answered I don't think so.

Alderman Miller stated, so 2 years ago Hernando West was going to use their own money and tonight you're saying that now you need the City to make this loan for you to move forward. You keep saying that this will be high end homes, someone has some deep pockets or a lot of loan capacity. For someone that has that, \$750,000 isn't a lot, for a City it is. Mr. Miller stated that right now we are worried about \$275,000 for an animal shelter. You led me to believe that you didn't know why the sewer had to come from there, why it was so far away, but you did know.

Bill Brown stated no, maybe I mumbled, but we did know. The problem is, back then it was a \$250,000 cost, now it's more like a \$800,000 cost. Hernando West donated the additional cost for the larger line back then.

Alderman Higdon asked what the next step would be.

Mayor Ferguson stated that we would need a Resolution and have to hold a public hearing.

Kenny Stockton stated that there is more to this, this isn't cookie cutter. We have to make sure it all is legal, if that is the direction you want to go.

Alderman Harris asked if we have done one like this before.

Kenny Stockton answered no, not since I've been here.

Bill Brown stated that they are more than happy to work with the City with whatever we need to do. They'd have to be a public hearing on the special assessment and one on the cap loan.

Kenny Stockton stated that there is a lot here that needs to be done, to protect everyone.

Carolyn Richards asked if he is asking the City to make a loan to them for the development.

Mayor Ferguson answered no.

Kim Chamberlin asked if they were saying that the City would only get one year for the payments from Hernando West.

Bill Brown stated that it would be there if there was a problem, one year's worth.

Kim Chamberlin asked who would collect the taxes.

Bill Brown stated that they would pay the 1st year in advance so there would be no lag time from receiving taxes. We are proposing to pay in advance to the City.

Mayor Ferguson stated that the City would assess the taxes.

Kim Chamberlin stated so a loan and special assessment would have to be approved.

Kenny Stockton answered yes.

Mayor Ferguson stated if we commit, when will you get a plat.

Bill Brown stated as soon as they can, the first phase will be 37 lots.

Public Works Director Bobby Brown asked how long has this project been going on.

Bill Brown answered since about 2006, 2007.

Bobby Burton stated that he heard that Hernando West would put in a water tower, where is that? Mr. Burton stated that as far as he knows, the City hasn't moved a sewer main, we are the same. You donated the price of the difference in the pipe size, to benefit your development. The City has enough debt as it is. Mr. Burton stated that if we do this for Hernando West, why aren't we doing it on Robinson Gin and others that need a sewer line ran. I'd say we exercise caution with this decision.

Bill Brown stated we aren't talking about internal lines.

Bobby Burton stated that every other development pays it.

Alderman McLendon asked an audience member if the sewer line on Commerce still backs up.

An audience member answered yes.

Alderman McLendon asked what comes out.

An audience member answered sewage, about 60 feet from my door.

Bill Brown stated that if we don't do this now, the City will have to pay for it one day.

Kenny Stockton answered no, that is not correct. We don't even serve sewer out there. The cost was determined that it was not economical feasible because of the sewer. Mr. Stockton stated that the City is not responsible to upgrade the system because of a large development.

Jessica Nicklay stated that I hear this is a benefit to the City and that it will save the City. This seems like an unnecessary risk for the City for a private developer.

Bill Brown stated that this will serve more than us.

Carolyn Richards stated that you just said make a loan, the City can hardly make a budget. If you do something special for them, then why not something or someone else.

Mayor Ferguson stated that you're saying a loan, you'd have to upgrade. We are not in any shape to take out a loan to help someone.

Alderman McLendon left the meeting.

Alderman Harris asked what do we have to have Kenny do, a resolution and a public hearing.

Kenny Stockton stated first I need to see if we can do this and how. I should also write for an opinion.

Bill Brown stated that there are ways to make this work, we will pay the additional costs.

Mayor Ferguson stated that Kenny Stockton and himself will look into this to see if it is legal.

DISCUSSION OF THE DESIGN STANDARDS ORDINANCE

Motion was duly made by Alderman Hobbs for Keith Briley to move forward on putting together a committee to include 2 Aldermen, a couple of local developers, and a Planning Commission member to look into this and bring back recommendations.

Planning Director Keith Briley stated that they are about to start the comprehensive plan process, and that would include the design standards, so it could change again.

Alderman Hobbs asked how long would it take.

Keith Briley answered up to 2 years.

Alderman Hobbs asked Keith Briley, in his professional opinion, should we wait on this.

Keith Briley answered yes.

Alderman Hobbs withdrew his motion.

ADOPT CREDIT CARD RESOLUTION – GIA MATHENY

**ADOPT AMENDED RESOLUTION AUTHORIZING CITY OF HERNANDO CREDIT
CARD USERS (VISA)**

BOARD MEMBER Miller moved the adoption of the following Resolution and Order:

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN, THE GOVERNING BODY (“THE BOARD”) OF THE CITY OF HERNANDO, MISSISSIPPI FINDING IT NECESSARY TO ACQUIRE A CREDIT CARD FOR GOVERNMENTAL OR PROPRIETARY PURPOSES AUTHORIZED BY LAW: FINDING THAT IT WOULD BE IN THE PUBLIC INTEREST TO ACQUIRE SUCH CREDIT CARD: FINDING THAT THE FIRST SECURITY BANK, HERNANDO, MISSISSIPPI, HAS OFFERED TO ACQUIRE SUCH CREDIT CARD: FINDING THAT SUCH PROPOSAL IS IN THE INTEREST OF THE BORROWER AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK (THE “AUTHORIZED OFFICERS”) TO EXECUTE AN APPLICATION AND RESOLUTION.

WHEREAS, the Board has determined that it is necessary to acquire a credit card for purposes authorized by law and

WHEREAS, the Board does by these presents determine that it would be in the public interest to acquire a credit card; and

WHEREAS, the Board anticipates that it will not purchase more than \$5,000.00 in any month; and

WHEREAS, the First Security Bank of Hernando, Mississippi, has proposed to acquire said credit card with no annual fee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1: The Board hereby accepts the aforementioned proposal of First Security Bank pursuant to the terms and conditions thereto.

SECTION 2: The Authorized Officers are hereby authorized and directed to execute an Agreement for said credit card making the City of Hernando responsible for the payments charged on said credit card.

SECTION 3: The Board of Aldermen authorizes the following persons to use said credit cards:

Gia Matheny Director of Community and Economic Development

BOARD MEMBER Higdon seconded the motion and after a full discussion, the same was put to vote with the following results:

Alderman Harris	Voted: "Aye"
Alderman Bryant	Voted: "Aye"
Alderman Miller	Voted: "Aye"
Alderman Higdon	Voted: "Aye"
Alderman McLendon	Voted: Absent
Alderwoman Brooks	Voted: "Aye"
Alderman Hobbs	Voted: "Aye"

The motion, having received an affirmative vote, was carried and the resolution adopted, this the 16th day of October, 2018.

By: _____
Tom Ferguson
Mayor, City of Hernando

{Seal}

By: _____
Katie Harbin
City Clerk, City of Hernando

ADOPT CREDIT CARD RESOLUTION – HUBERT JONES

ADOPT AMENDED RESOLUTION AUTHORIZING CITY OF HERNANDO CREDIT CARD USERS (VISA)

BOARD MEMBER Higdon moved the adoption of the following Resolution and Order:

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN, THE GOVERNING BODY (“THE BOARD”) OF THE CITY OF HERNANDO, MISSISSIPPI FINDING IT NECESSARY TO ACQUIRE A CREDIT CARD FOR GOVERNMENTAL OR PROPRIETARY PURPOSES AUTHORIZED BY LAW: FINDING THAT IT WOULD BE IN THE PUBLIC INTEREST TO ACQUIRE SUCH CREDIT CARD: FINDING THAT THE FIRST SECURITY BANK, HERNANDO, MISSISSIPPI, HAS OFFERED TO ACQUIRE SUCH CREDIT CARD: FINDING THAT SUCH PROPOSAL IS IN THE INTEREST OF THE BORROWER AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK (THE “AUTHORIZED OFFICERS”) TO EXECUTE AN APPLICATION AND RESOLUTION.

WHEREAS, the Board has determined that it is necessary to acquire a credit card for purposes authorized by law and

WHEREAS, the Board does by these presents determine that it would be in the public interest to acquire a credit card; and

WHEREAS, the Board anticipates that it will not purchase more than \$5,000.00 in any month; and

WHEREAS, the First Security Bank of Hernando, Mississippi, has proposed to acquire said credit card with no annual fee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1: The Board hereby accepts the aforementioned proposal of First Security Bank pursuant to the terms and conditions thereto.

SECTION 2: The Authorized Officers are hereby authorized and directed to execute an Agreement for said credit card making the City of Hernando responsible for the payments charged on said credit card.

SECTION 3: The Board of Aldermen authorizes the following persons to use said credit cards:

Hubert Jones	Fire / EMS Chief
--------------	------------------

BOARD MEMBER Harris seconded the motion and after a full discussion, the same was put to vote with the following results:

Alderman Harris	Voted: “Aye”
Alderman Bryant	Voted: “Aye”
Alderman Miller	Voted: “Aye”

Alderman Higdon	Voted: "Aye"
Alderman McLendon	Voted: Absent
Alderwoman Brooks	Voted: "Aye"
Alderman Hobbs	Voted: "Aye"

The motion, having received an affirmative vote, was carried and the resolution adopted, this the 16th day of October, 2018.

By: _____

Tom Ferguson
Mayor, City of Hernando

{Seal}

By: _____

Katie Harbin
City Clerk, City of Hernando

APPROVE MUNICIPAL COMPLIANCE QUESTIONNAIRE

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
City of Hernando
475 W Commerce St Hernando, MS 38632
2. List the date and population of the latest official U.S. Census or most recent official census:
2010 14,090
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
See attached.
4. Period of time covered by this questionnaire:
 From: 10/1/17 To: 9/30/18
5. Expiration date of current elected officials' term: 6/2021

IV-B0

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 20__

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
- 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
- 3. Are municipal records open to the public? (Section 25-61-5) Y
- 4. Are meetings of the board open to the public? (Section 25-41-5) Y
- 5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
- 5. Are all required personnel covered by appropriate surety bonds?
 - Board or council members (Sec. 21-17-5) Y
 - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y
 - Municipal clerk (Section 21-15-38) Y
 - Deputy clerk (Section 21-15-23) Y
 - Chief of police (Section 21-21-1) Y
 - Deputy police (Section 45-5-9) (if hired under this law) Y
- 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
- 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
- 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
- 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
- 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

IV-B1

(Normally, as of 10-11-18 we do not have a contract for 2018 audit)

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19)

Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained? (Section 21-39-7)

Y

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)

Y

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7)

Y

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)

Y

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13)

Y

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)

Y

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)

Y

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)

Y

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)

Y

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

N/A

IV-B2

- 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
 - 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
 - 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
 - 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
 - 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
 - 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
 - 17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
 - 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
 - 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y
- PART III - Purchasing and Receiving**
- 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
 - 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
 - 3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
 - 4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

IV-B3

PART IV - Bonds and Other Debt

- | | | |
|----|--|--------------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | Y
_____ |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | Y
_____ |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | N/A
_____ |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | Y
_____ |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | Y
_____ |

PART V - Taxes and Other Receipts

- | | | |
|----|--|--------------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | Y
_____ |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | Y
_____ |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | N/A
_____ |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | Y
_____ |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | Y
_____ |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | Y
_____ |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | Y
_____ |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | Y
_____ |

IV-B4

- 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
- 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
- 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
- 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
- 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
- 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y
- 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

IV-B5

Name	Title	Address	Phone Number
N.C. Tom Ferguson Jr	Mayor	93 La Bauve Hernando	901-387-9890
W.I. "Doc" Harris, Jr	Alderman at Large	1966 Robertson Road Hernando	662-449-6412
Sonny Bryant	Alderman - Ward 1	1909 West Oak Grove Rd Hernando, MS 38632	901-604-3818
Andrew Miller	Alderman - Ward 2	3030 Caffey St. Hernando, MS 38632	901-827-5651
Gary Higdon	Alderman - Ward 3	545 Augusta Dr Hernando, MS 38632	901-262-7212
Michael McLendon	Alderman - Ward 4	2245 Memphis St Hernando, MS 38632	901-219-0900
Cathy Brooks	Alderman - Ward 5	320 Shady Grove Rd Hernando, MS 38632	901-485-8486
Jeff Hobbs	Alderman - Ward 6	1055 Wooten Rd Hernando, MS 38651	901-233-3751
Kenny Stockton	City Attorney	449 West Commerce St, Hernando MS 38632	662-429-3469

IV-B6

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2018

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Hernando, and, to the best of our knowledge and belief, all responses are accurate.

House
(City Clerk's Signature)

[Signature]
(Mayor's Signature)

10-19-18
(Date)

10-19-18
(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

IV-B7

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the Municipal Compliance Questionnaire. A vote was taken with the following results:
Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.
Those voting "Nay": None.
ORDERED AND DONE this the 16th day of October, 2018

ADOPT RESOLUTION TO BORROW FUNDS FROM THE UTILITY FUND TO THE GENERAL FUND IN ANTICIPATION OF TAXES

RESOLUTION TO BORROW FUNDS FROM THE UTILITY FUND TO THE GENERAL FUND IN ANTICIPATION OF TAXES

WHEREAS, the City of Hernando, a lawful municipality of the State of Mississippi, is acting pursuant to the power and authority vested to the governing authorities to borrow money for the current expenses of such municipality in anticipation of the ad valorem taxes to be collected for the current fiscal year pursuant to Section 21-33-325 of the Mississippi Code of 1972, Annotated, as Amended; and

WHEREAS, the City of Hernando has a need to borrow funds from the municipal Utility Fund Treasury account to pay current expenses in the General Fund; and

WHEREAS, the amount to be borrowed shall not exceed fifty percent (50%) of the anticipated, but uncollected, revenue to be produced by the current tax levy, against which such money is borrowed; and

WHEREAS, the City of Hernando has the authority to set the interest rate.

BE IT RESOLVED, that the City of Hernando, acting through its Mayor and Board of Aldermen, has determined the need to borrow for the General Fund, Three-Hundred Thousand Dollars (\$300,000.00), at zero interest, for a period not to exceed repayment by March 15, 2019. Said funds shall be transferred from the Utility Fund to the General Fund as needed.

Motion was duly made by Alderman **Higdon** seconded by Alderman **Bryant** to adopt the foregoing “Resolution to Borrow Funds from the Utility Fund to the General Fund in Anticipation of Taxes”. A roll call vote was taken with the following results:

Those voting “Aye”: **Alderman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.**

Those voting “Nay”: **None.**

WITNESS our signatures on this the 16th day of October, 2018.

ATTEST:

Tom Ferguson, Mayor

Katie Harbin, City Clerk

**AUTHORIZE TO SOLICIT INTEREST RATE QUOTES FOR A TAX ANTICIPATION
LOAN**

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to solicit interest rate quotes for a Tax Anticipation Loan. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR RANDY OLIVER

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Mr Randy Oliver
Service address 2361 Getwell Road South
Daytime phone number (70) 253-1591

Do you rent the property at this service address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Mr Randy Oliver Date of repair 4/30/18
Daytime phone number (70) 253-1591

Type of repair and location of property water leak on the right side facing the house next to yard

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Randy Oliver

For Office use only

Account Number 06-3312480 billing period's ending 4-30-18 and 3-31-18

Prior (6) month average gallons = 6 x 2 = 12 (A)

Total gallons for two consecutive highest bills = 137 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 62.5 (C)

Outdoor leaks only: Water credit = (C) 62.5 gal. Sewer credit = (B-A) = 131 gal.

\$ 218.75

B. B. B.



More doing™

STORE MANAGER MICHAEL COBBS
 MICHAEL.COBB@HOMEDEPOT.COM
 2903 0002 8001 04/22/18 11:01 PM
 CASHIER JAGOUNDRIA
 61872112003 3/4 HINKER EV -AA- 1.49
 08472000198 TUBS/T TOOL -A- 3.95
 03872001348 CURTIN -A- 1.49
 038720013003 DAUBER -A- 1.49
 611200007000 3/4 PVC CPLG -A- 1.49
 046 280 029
 046 280 029 RYOBI 20V -A- 399.75
 RYOBI 20V 40V BRUSHLESS MOWER 399.00
 SUBTOTAL 802.11
 SALES TAX 4.91
 XXXXXXXXXXXXXXX0006 VISA USD 807.02
 AUTH CODE 02904879000226 USD 807.02
 CUP 8000
 ADD ADDITIONAL CARD 31010 Visa Credit
 TVR 0080008000
 TXR 001000002002
 TXR 001000002002
 ARC 00



2903 02 84091 04/22/2018 2713

RETURN POLICY DEFINITIONS
 1. 30 DAYS POLICY
 THE HOME DEPOT RESERVES THE RIGHT TO RETURN POLICY SIGN IN STORE DETAILS
 BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON HOMEDEPOT.COM CONVENIENT EASY AND MOST ORDERED READY IN LESS THAN 2 HOURS!
 ENTER FOR A CHANCE TO WIN A GIFT CARD!
 Tell us about your store visit! Complete our short survey and enter for a chance to win at: www.homedepot.com/survey
 PARTICIPATE IN UNAPPEARED IN THE REALITY SHOW COMPARTA SU OPINION! Complete la breve encuesta sobre su visita a la tienda y gana la oportunidad de ganar en: www.homedepot.com/survey
 HTJ User ID: 158473
 Password: 18225 168471

Water Only

Water Billing (WTR111) Account Maintenance

Account: 06-3312480 Items: OLIVER, RATHY

General Services Deposits Back Flow Notes Work Orders History Attachments

Billing History Payment History

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
10/31/2018	30			0.00	
09/30/2018	30	630	637	7	32.50
08/31/2018	30	630	630	0	17.60
07/31/2018	30	630	630	0	17.60
06/30/2018	30	629	630	1	17.60
05/31/2018	30	629	629	0	49.51
04/30/2018	30	545	629	84	335.05
03/31/2018	30	492	545	53	216.88
02/28/2018	30	492	492	0	42.75
01/31/2018				10	0.00

Past 12 Months: High 84, Low 0, Avg 17, Defnd 6

10/09/2018 - 10/09/2018

Date: 08/28/2018@09:45:12 User: [COHSVR3/Hifewman]

Handwritten calculations:

$$\begin{matrix} 84 \\ 53 \\ \hline 137 \\ 12 \\ \hline 125 \end{matrix} \cdot \frac{6}{12} \text{ (avg)}$$

$$125 \times 3.50 = 437.50 \div 2 = \$218.75$$

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to adjust the utility bill for Randy Oliver in the amount of \$218.75, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR JON LOVELL

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Annette

Customer Information (please print)

Name as it appears on bill Jon Lovell
Service address 1650 Single Tree Dr. Hernando, MS 38632
Daytime phone number (901) 351-5588

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Jon Lovell Date of repair 7-26-18
Daytime phone number 901-351-5588

Type of repair and location of property Toilet behind kitchen installed leaking fill valve Hall bath shower stems replaced leaking, Hall exterior valve replaced leaking

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Jon Lovell

For Office use only

Account Number 05-02-3500 billing period's ending 6-30-18 and 7-31-18

Prior (6) month average gallons = 5 x 2 = 10 (A)

Total gallons for two consecutive highest bills = 42 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 16 (C)

Outdoor leaks only: Water credit = (C) _____ gal. Sewer credit = (B-A) = _____ gal.

\$145.44 credit

OK Per Bobby

Automatic Air Conditioning Heating & Plumbing
 P.O. Box 1086
 Olive Branch, MS 38654
 901-368-8886

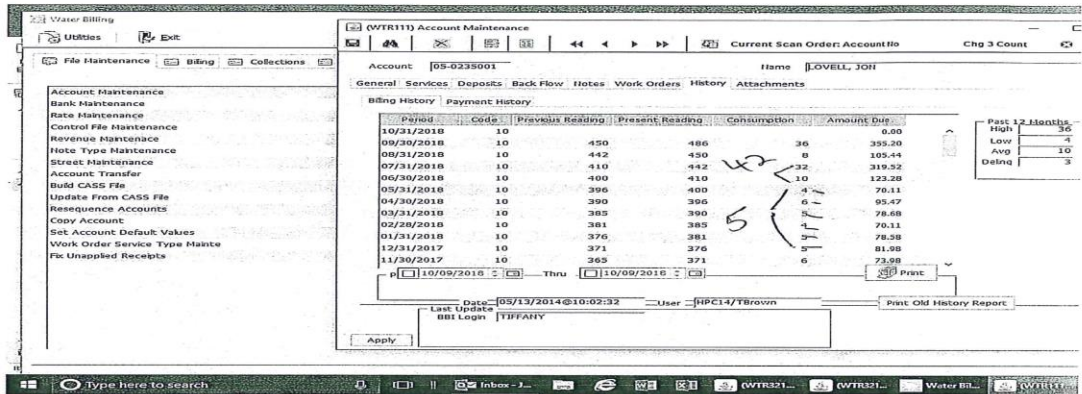
JOB INVOICE
 44964

CUSTOMER'S ORDER NO. _____ DATE ORDERED _____
 ORDER TAKEN BY _____ DATE PROMISED A.M. P.M.
 ADDRESS: 2450 Olive Tree Dr PHONE _____
 CITY: Hernando MS MECHANIC _____
 JOB NAME AND LOCATION: _____ HELPER _____

DESCRIPTION OF WORK: _____
 DAY WORK
 CONTRACT
 EXTRA

QUANT.	DESCRIPTION OF MATERIAL USED	PRICE	AMOUNT
1	master lock rekey kit + ms(211)		
1	1/2" brass shower stem replica		
1	1/2" brass sink valve replica		

HOURS	MECHANICS	LABOR	AMOUNT	TOTAL MATERIALS
		⊙		50
	HELPERS	⊙		100
I hereby acknowledge the satisfactory completion of the above described work.			TOTAL LABOR	TAX
SIGNATURE: <u>[Signature]</u>			TOTAL	205



42 A910
 - 10

 32 x 350 = 112⁰⁰
 112⁰⁰ ÷ 2 = 56⁰⁰
 32 x 3.84 = 122.88

 290.88 ÷ 2 = \$145.44
 credit

Motion was duly made by Alderman Bryant and seconded by Alderman Miller to authorize to adjust the utility bill for Jon Lovell in the amount of \$145.44, finding that the

customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR MADISON GREEN

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Madison Green
Service address 3551 Rhett Butler Drive Hernando MS 38632
Daytime phone number (602) 209-9770

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or manager's name Joseph Brent Green Date of repair 10-4-18
Daytime phone number (602) 209-9770

Type of repair and location of property Replaced toilet parts located in kitchen half bath.

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Madison Green

For Office use only

Account Number 06-3308720 billing period's ending 9-30-18 and 10-31-18

Prior (6) month average gallons = 7 x 14 (A)

Total gallons for two consecutive highest bills = 30 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 8 (C)

Outdoor leaks only: Water credit = (C) _____ gal. Sewer credit = (B-A) = _____ gal.

\$ 72.72 Credit

OK Per Bobby

Complete Home Center
 925 E Commerce St
 Hernando, MS 38632
 662-429-0400

Transaction# 0227115
 Associate: DEBORAH
 Date: 10/04/2018 Time: 10:01:39 AM

*** SALE ***

Bill To:
 Our Valued Customer

660 HYDROCLEAN 660 FILL V
 4058517
 1.00 EACH @ \$9.99 \$9.99

Subtotal: \$9.99
 7% - State Tax: \$0.70
 TOTAL: \$10.69

DEBIT: \$10.69
 CHANGE: \$0.00

BUYER AGREES TO PAY TOTAL AMOUNT ABOVE
 ACCORDING TO CARDHOLDER'S AGREEMENT
 WITH ISSUER

DEBIT: *****7821 0
 APPROVAL: 00
 EXP: **/**
 AID: A000000042203
 TC 70C3508D90C38C6A 40
 TERMINAL: 84468506 8000048000
 VALIDATION: ONLINE PIN
 PAYMENT SERVICE: 05
 PIN VERIFIED
 NAME: GREEN/ EDWARD J
 AMT: \$10.69

Thank you!

Complete Home Center
 925 E Commerce St
 Hernando, MS 38632
 662-429-0400

Transaction# C463035
 Associate: SYLVIA
 Date: 10/04/2018 Time: 08:50:12 AM

*** SALE ***

Bill To:
 Our Valued Customer

20040 KORKY WINTERSAVE FL
 62089
 2.00 CARD @ \$5.99 \$11.98

Subtotal: \$11.98
 State Tax: \$0.84
 TOTAL: \$12.82

DEBIT: \$12.82
 CHANGE: \$0.00

BUYER AGREES TO PAY TOTAL AMOUNT ABOVE
 ACCORDING TO CARDHOLDER'S AGREEMENT
 WITH ISSUER

DEBIT: *****7821 0
 APPROVAL: 00
 EXP: **/**
 AID: A000000042203
 TC 99C5600C4F008 40
 TERMINAL: 88610381 8000048000
 VALIDATION: ONLINE PIN
 PAYMENT SERVICE: 05
 PIN VERIFIED
 NAME: GREEN/ EDWARD J
 AMT: \$12.82

Thank you!



CITY OF HERNANDO
475 W. COMMERCE ST.
HERNANDO, MS 38632-2197

MADISON GREEN
 3551 RHETT BUTLER DR
 HERNANDO MS 38632-6659

ACCOUNT INFORMATION
 Account Number 06-3308720
 Due Date 10/15/2018
 Cutoff Date 10/21/2018
 Amount Due 199.52

BUSINESS HOURS:
 MONDAY - FRIDAY
 8:00 A.M. - 5:00 P.M.
 DAYTIME BUSINESS PHONE
 662-429-9092
 EMERGENCY NIGHT PHONE
 662-429-9096

SERVICE ADDRESS 3551 RHETT BUTLER DR **BILLING PERIOD** 08/15/2018 THRU 09/15/2018
Jan 11,000
July 10,000
1000 June
Bye

SERVICE	CHARGE	PREVIOUS	PRESENT	USAGE
WTR	70.95	1672	1691	
SWR	33.11			
GRB	17.50			
WW	5.00			
DCRUA	72.96			
AMOUNT DUE	199.52			
LC (APPLIED AFTER 15)	19.95			
AMOUNT DUE (AFTER 15)	219.47			

20,000 gallons of Sewer

SIGN UP FOR AUTOMATIC BANK DRAFT -- NEVER PAY A LATE FEE AGAIN.

YOUR CONSUMER CONFIDENCE REPORT IS AVAILABLE AT <http://cityofhernando.org/wp-content/uploads/2011/06/CCR-2017.pdf>.
 CCR REPORT IS AVAILABLE AT CITY HALL.
 TO AVOID DISCONNECTION AND A CHARGE OF \$40, PAYMENT MUST BE RECEIVED BEFORE 5PM ON THE 20TH OF THE MONTH. IF MAILING,
 PLEASE MAIL EARLY TO INSURE PAYMENT REACHES US ON TIME FOR YOUR CONVENIENCE. BILLS MAY ALSO BE PAID ONLINE AT
WWW.CITYOFHERNANDO.ORG OR BY BANK DRAFT.

PLEASE DETACH AND RETURN THIS PORTION IF PAYING BY MAIL

Account Number 06-3308720
 Service Address 3551 RHETT BUTLER DR
 Amount Due 199.52
 Due Date 10/15/2018
 Amount Due After Due Date 219.47

CITY OF HERNANDO
475 W. COMMERCE ST.
HERNANDO, MS 38632-2197

MADISON GREEN
 3551 RHETT BUTLER DR
 HERNANDO MS 38632-6659

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
10/31/2018	10				0.00
09/30/2018	10	1622	1691	11	199.52
08/31/2018	10	1668	1672	4	66.07
07/31/2018	10	1658	1668	10	119.24
06/30/2018	10	1650	1658	8	101.10
05/31/2018	10	1645	1650	5	74.64
04/30/2018	10	1639	1645	6	83.56
03/31/2018	10	1633	1639	6	83.56
02/28/2018	10	1627	1633	6	83.56
01/31/2018		1616	1627	11	85.21
12/31/2017		1611	1616	5	48.69
11/30/2017		1605	1611	6	51.04

$$\frac{11}{19} \quad \frac{7}{14}$$

$$\frac{30}{30}$$

$$30 - 14 = 16 \div 2 = 8$$

$$8 \times 3.50 = 28.00$$

$$28.00 \div 2 = 14.00$$

$$8 \times 3.84 = 30.72$$

\$ 72.72 Credit

5204 Hwy. 51 North, Senatobia, MS 38668
(662)562-9868 Fax # (662)562-9822

SENATOBIA DENTAL CARE

Fax

To: City of Hernando From: Madison Green

Fax: _____ Date: 10-9-18

Phone: 662-429-9092 Pages Including Cover: 4

Re: _____ CC: _____

Urgent For Review Please Comment Please Reply Please Recycle

Comments: I would like someone to please inspect to make sure no leaks outside.

Thanks!
-Madison Green.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to adjust the utility bill for Madison Green in the amount of \$72.72, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": Alderwoman Brooks.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR JEFF HOLLAND

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill JEFF HOLLAND
Service address 4767 CORNER DR
Daytime phone number (701) 378-1254

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name JEFF HOLLAND Date of repair 10/4/18
Daytime phone number (701) 378-1254
Type of repair and location of property TOILET TANK REPAIR

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Handwritten Signature]

For Office use only

Account Number 003310820 billing period's ending 9.30.18 and X
Prior (6) month average gallons = 12 (A)
Total gallons for one consecutive highest bills = 46 (B)
Gallons water and sewer adjustments = (B-A) divided by 2 = 17 (C)
Outdoor leaks only: Water credit = (C) _____ gal. Sewer credit = (B-A) = _____ gal.

\$ 67.15 credit

OK for Bobby



LOWE'S HOME CENTERS, LLC
178 GOODMAN ROAD WEST
SOUTHAVEN, MS 38671 (662) 536-3245

SALE

SALESM: FSTLANE4 13 TRANSH: 4676042 10-04-18

795250 FLDHST PERFORMAX 3-IN FL 17.99
797601 KORVY PLUS FLPR CP 3-CTC 10.68

SUBTOTAL: 28.67

TAX: 2.01

INVOICE 4744 TOTAL: 30.68

DEBIT: XXXXXXXXXXXX0422 AMOUNT: 30.68 AUTHCD:

SWIPED REFID: 172104084446 10/04/18 13:00:29

TRACE: 00671561

PURCHASE CASH BACK TOTAL DEBIT

30.68 0.00 30.68

STORE: 1721 TERMINAL: 4 10/04/18 13:00:42
OF ITEMS PURCHASED: 2
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
SEE REVERSE SIDE FOR RETURN POLICY.
STORE MANAGER: RYAN WRIGHT

LOWE'S PRICE MATCH GUARANTEE
FOR MORE DETAILS, VISIT LOWES.COM/PRICEMATCH

* YOUR OPINIONS COUNT! *
* REGISTER FOR A CHANCE TO BE *
* ONE OF FIVE US\$300 WINNERS DRAWN MONTHLY! *
* (REGISTRESE EN EL SORTEO MENSUAL *
* PARA SER UNO DE LOS CINCO GANADORES DE US\$300! *
* REGISTER BY COMPLETING A GUEST SATISFACTION SURVEY *

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
10/31/2018	30	1278	1284	6	0.00
09/30/2018	30	1232	1238	6	184.95
08/31/2018	30	1224	1232	8	33.50
07/31/2018	30	1213	1224	11	46.70
06/30/2018	30	1190	1213	23	74.35
05/31/2018	30	1182	1190	8	58.08
04/30/2018	30	1172	1182	10	42.75
03/31/2018	30	1164	1172	8	42.75
02/28/2018	30	1154	1164	10	0.00

46 high
 - 12 avg

 34 ÷ 2 = 17

one high month

17 x 3.95 = \$67.15 credit
~~67.15~~

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to adjust the utility bill for Jeff Holland in the amount of \$67.15, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": Alderwoman Brooks.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR AMBER DEMASTUS

WATER LEAK REPAIR VERIFICATION
City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Amber Demagus

Service address 1742 Keenan Dr. W.

Daytime phone number (906) 491-9134

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name _____ Date of repair ~ 7/10

Daytime phone number () _____

Type of repair and location of property Kitchen faucet was leaking bad. Replaced kitchen sink + faucet. Receipt shows purchase of sink/faucet combo.

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature]

For Office use only

Account Number 06-3303860 billing period's ending 6-30-18 and 7-31-18

Prior (6) month average gallons = 8 x 2 = 16 (A)

Total gallons for two consecutive highest bills = 29 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 6.5 (C)

Outdoor leaks only: Water credit = (C) _____ gal. Sewer credit = (B-A) = _____ gal.

credit \$ 59.09

OK per Bobby



LOWE'S HOME CENTERS, LLC
178 GOODMAN ROAD WEST
SOUTHAVEN, MS 38671 (662) 536-3245

SALE

SALE#: FSTLANE3 13 TRANS#: 5086483 07-08-18

961853 KH 33-INX22-IN NEOROC 9-I 360.05
379.00 DISCOUNT EACH -18.95
107204 LCC SYSTEM USE ONLY 0.00 N

SUBTOTAL: 360.05
TAX: 25.20
INVOICE 05072 TOTAL: 385.25
LCC: 385.25

TOTAL DISCOUNT: 18.95

LCC:XXXXXXXXXX7102 AMOUNT:385.25 AUTHED:001284
SWIPED REFID:325452 07/08/18 16:47:42
STORE: 1721 TERMINAL: 05 07/08/18 16:48:28
OF ITEMS PURCHASED: 1
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
SEE REVERSE SIDE FOR RETURN POLICY.
STORE MANAGER: CHRIS GENTRY

LOWE'S PRICE MATCH GUARANTEE
FOR MORE DETAILS, VISIT LOWES.COM/PRICEMATCH

* YOUR OPINIONS COUNT! *
* REGISTER FOR A CHANCE TO BE *
* ONE OF FIVE \$300 WINNERS DRAWN MONTHLY! *
* REGISTRESE EN EL SORTIDO MENSUAL *
* PARA SER UNO DE LOS CINCO GANADORES DE \$300! *
* REGISTER BY COMPLETING A GUEST SATISFACTION SURVEY *
* WITHIN ONE WEEK AT: www.loves.com/survey *
* Y O U R I D # 05072 1721 189 *
* NO PURCHASE NECESSARY TO ENTER OR WIN. *
* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. *
* OFFICIAL RULES & WINNERS AT: www.loves.com/survey *

STORE: 1721 TERMINAL: 05 07/08/18 16:48:28

Date	Cmts	Previous Reading	Present Reading	Consumption	Amount Due
10/31/2018	10	523	534	11	0.00
09/30/2018	10	513	523	10	123.28
07/31/2018	10	496	513	17	185.72
06/30/2018	10	484	496	12	141.12
05/31/2018	10	470	484	14	87.60
04/30/2018	10	471	478	7	95.82
03/31/2018	10	465	471	6	87.60
02/28/2018	10	439	465	26	87.60
01/31/2018		448	459	11	89.15
12/31/2017		439	448	9	74.31
11/30/2017		430	439	9	70.25

$$\begin{array}{r} 17 \\ 12 \\ \hline 29 \\ 16 \\ \hline \end{array} \quad \begin{array}{r} 8 \\ 8 \\ \hline 16 \end{array}$$

$$13 \times 3.50 = 45.50$$

$$45.50 \div 2 = 22.75$$

$$13 \times 3.84 = 49.92$$

$$\frac{49.92 + 22.75}{2} = 118.17 \div 2 = \$ 59.09 \text{ credit}$$

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize to adjust the utility bill for Amber Demastus in the amount of \$59.09, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": Alderwoman Brooks.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE UTILITY ADJUSTMENT FOR TONY RIGGS

Aug-29-18

WATER LEAK REPAIR VERIFIC.
City of Hernando Water and Sewer Depar
475 West Commerce Street Hernando, MS
662-429-9092

Give to
Katie
10-4-18
per Bobby

Customer Information (please print)

Name as it appears on bill TONY RIGGS
Service address 490 NORTH STREET
Daytime phone number (901) 734-5176

Do you rent the property at this service address? NO If yes, the propert remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name TONY RIGGS Date of repair AUG 29 2018
Daytime phone number (901) 734-5176

Type of repair and location of property LEAK AT IRRIGATION CONNECTION

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Tony Riggs

For Office use only

Account Number 03-0024004 billing period's ending 8-31-18 and 9-30-18

Prior (6) month average gallons = 11 x2 = 22 (A)

Total gallons for two consecutive highest bills = 62 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 20 (C)

Outdoor leaks only: Water credit = (C) _____ gal. Sewer credit = (B-A) = _____ gal.

\$ 181.80 credit

B. B.

INVOICE #147

Nunnally Services

5880 Cloud Rd. Hernando MS 38632
901-870-2525

DATE

BILL TO

Tony Riggs

490 North St. Hernando MS 38632
901-2770662

Details

Diagnosed water line customer says leak in yard around
meater

Found small leak and repaired line @ irrigation system

supplied materials to do so

FOR

Plumbing leak diagnosis and repair

AMOUNT

5 Hours@85.00 per hour

1.5 Hours @85

SUBTOTAL \$0.00

TAX RATE 0.00%

OTHER \$0.00

TOTAL \$552.50

Make all checks payable to Nunnally Services

If you have any questions concerning this invoice, use the following contact information:

THANK YOU FOR YOUR BUSINESS!

Account: 03-0024004 Name: HIGDON, TONY

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
09/30/2018	10	195	222	27	274.92
08/31/2018	10	160	195	35	346.28
07/31/2018	10	145	160	15	167.83
06/30/2018	10	130	145	15	167.88
05/31/2018	10	121	130	9	114.36
04/30/2018	10	112	121	9	114.36
03/31/2018	10	105	112	7	95.82
02/28/2018	10	90	105	6	97.60
01/31/2018	10	91	99	8	116.37
12/31/2017	10	82	91	9	110.26
11/30/2017	10	76	82	6	73.98
10/31/2017	10	69	76	7	81.57

Handwritten notes on the screenshot: "Avg" with arrows pointing to the consumption column, and "62" with an arrow pointing to the consumption value of 27 in the 09/30/2018 row.

$$\begin{array}{r}
 27 \\
 35 \\
 \hline
 62 \\
 - 22 \\
 \hline
 40
 \end{array}
 \quad
 \begin{array}{r}
 11 \\
 11 \\
 \hline
 22
 \end{array}$$

$$\begin{aligned}
 40 \times 3.50 &= 140.00 \\
 140.00 \div 2 &= 70.00 \\
 40 \times 3.84 &= 153.60 \\
 \hline
 &363.60 \\
 \$363.60 \div 2 &= \$181.80
 \end{aligned}$$

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize to adjust the utility bill for Tony Riggs in the amount of \$181.80, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

AUTHORIZE TO ADVERTISE TO ACCEPT BIDS FOR BYHALIA OVERLAY

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to advertise to accept bids for Byhalia Overlay. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 16th day of October, 2018

UPDATE ON MCINGVALE REALIGNMENT

Mayor Ferguson gave an update on the McIngvale Realignment project. Mayor Ferguson stated that we have advertised the Notice to Bid complying with the LPA Consultant Selection process.

ADJOURN

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK