

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, December 18, 2018 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Police Chief Worsham, Assistant Police Chief Shane Ellis, Human Resource Manager Julie Harris, Planning Director Keith Briley, Court Clerk Cassaundra Perry, Director of Economic and Community Development Gia Matheny, Public Works Director Bobby Burton, Parks and Recreation Director Dewayne Williams, Chris Tong, Steve Canizare, Robert Spears, and Nicolas Subia .

PLEDGE OF ALLEGIANCE

Pledge of Allegiance

INVOCATION

Alderman Harris gave the invocation.

AGENDA

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

December 18, 2018

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 28078 – 28261 less 28117 - 28127
- 6) Approve Docket of Claims No.'s (Bryant) 28117 - 28127
- 7) Approve Minutes
- 8) Consent Agenda
 - A) Authorize to accept donation from Alana Parker for vet costs for Steele in the amount of \$10.00
 - B) Authorize to accept donation from Shannon Cummings for the new Animal Shelter building in the amount of \$20.00
 - C) Authorize to accept donation from Corey Thomsen for the vet costs for Eva in the amount of \$40.00
 - D) Authorize to accept donation from Lisa Woods for Young at Heart Sponsorship in the amount of \$25.00

- E) Authorize Michael Gross and Chris Couch to attend the MTA (MS Turfgrass Association) meeting on January 3, 2019 in Columbus, MS, also authorize to pay registration and travel expenses.
 - F) Authorize Katie Harbin and Eva Ward to attend the Annual IIMC Conference in Birmingham, AL on May 18 – 23, 2018, also authorize to pay registration and travel expenses.
-
- 9) Proclaim December 18, 2018 as Dr. D. D. Sidhu, MD Day
 - 10) Recognize Mayor's Youth Council
 - 11) 2018 Police Awards Ceremony
 - 12) Authorize to give Dolly Brechin in the Parks Department a performance raise from \$13.27 to \$16.00 per hour
 - 13) Authorize to give Jessica Green, Assistant to the Mayor, a performance raise from \$14.74 to \$16.00
 - 14) PL-1364 – Request for Final Plat Approval of Magnolia Commons Subdivision Phase 3 – East Side of Magnolia Drive and North of Magnolia Gardens Drive – Ben Smith with IPD, LLC
 - 15) Authorize to accept a grant from Mississippi Humanities Council to fund the "Prime Time Reading" program
 - 16) Authorize the City to apply for an EPA Brownfields Assessment grant
 - 17) Authorize to purchase 12 patrol vehicle/equipment and 1 animal control vehicle (state contract vehicles and budgeted item)
 - 18) Authorize to advertise for financing to purchase for police vehicles and animal control vehicle
 - 19) Authorize Mayor Ferguson to sign the annual software and hardware maintenance agreement with BBI
 - 20) Authorize to appoint Joe Frank Lauderdale to the Desoto County Regional Utility Authority Board (4 year term)
 - 21) Authorize Mayor Ferguson to sign a Service Agreement with JoAnn Lemoine for Zumba service
 - 22) Discussion of lights on Commerce Street
 - 23) Authorize the Mayor to enter into negotiation with the Pickering Firm for CE&I services for the McIngvale Road Realignment project
 - 24) Authorize to adjust utility bill for Joseph S Ingoglia
 - 25) Authorize to adjust utility bill for Sherrie Pritchard
 - 26) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 18th day of December, 2018.

APPROVE DOCKET OF CLAIMS NO.’S 28078 – 28261 less 28117 - 28127

The Board of Aldermen were presented with a docket of claims No. 28078 – 28261 less 28117 – 28127 in the amount of \$584,670.42 for approval.

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 18th day of December, 2018

APPROVE DOCKET OF CLAIMS NO.’S 28117 - 28127 (BRYANT)

The Board of Aldermen were presented with a docket of claims No. 28117 - 28127 in the amount of \$3,832.60 for approval.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 18th day of December, 2018

APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON DECEMBER 4, 2018

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the Minutes from the regular Mayor and Board of Aldermen meeting on December 4, 2018. A vote was taken with the following results:

Those voting “Aye”: Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 18th day of December, 2018.

CONSENT AGENDA

- A) Authorize to accept donation from Alana Parker for vet costs for Steele in the amount of \$10.00
- B) Authorize to accept donation from Shannon Cummings for the new Animal Shelter building in the amount of \$20.00
- C) Authorize to accept donation from Corey Thomsen for the vet costs for Eva in the amount of \$40.00
- D) Authorize to accept donation from Lisa Woods for Young at Heart Sponsorship in the amount of \$25.00
- E) Authorize Michael Gross and Chris Couch to attend the MTA (MS Turfgrass Association) meeting on January 3, 2019 in Columbus, MS, also authorize to pay registration and travel expenses.

- F) Authorize Katie Harbin and Eva Ward to attend the Annual IIMC Conference in Birmingham, AL on May 18 – 23, 2018, also authorize to pay registration and travel expenses.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Harris to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

PROCLAIM DECEMBER 18, 2018 AS DR. D. D. SIDHU, MD DAY

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to declare December 18, 2018 as Dr. D. D. Sidhu, MD day. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

RECOGNIZE MAYOR'S YOUTH COUNCIL

Community and Economic Development Director Gia Matheny introduced the Mayor's Youth Council. Mrs. Matheny stated that there are currently 67 students in the council. As a group they have already accumulated 657 hours of volunteer service for the City.

2018 POLICE AWARDS CEREMONY

Police Chief Worsham spoke to how great of a job all of his department is doing, and how very proud and thankful he is of each one of them. Chief Worsham presented awards.

Charles Jackson, whom had 48 years of service being on a Police Force, received the Service Award.

Lynn Brown, whom had 28 years of service being on a Police Force, received the Service Award.

Stacey Barnette received the Police Chief's Award of Excellence.

James Ratliff received the Officer of the Year Award.

Ross Smith received the Life Saving Award.

Steven Markway received the Life Saving Award.

**AUTHORIZE TO GIVE DOLLY BRECHIN IN THE PARKS DEPARTMENT A
PERFORMANCE RAISE FROM \$13.27 TO \$16.00 PER HOUR**

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to give Dolly Brechin in the Parks Department a performance raise from \$13.27 to \$16.00 per hour, based on the recommendation of the Personnel Committee, following the recommendation of the Parks and Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**AUTHORIZE TO GIVE JESSICA GREEN, ASSISTANT TO THE MAYOR, A
PERFORMANCE RAISE FROM \$14.74 TO \$16.00 PER HOUR**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to give Jessica Green, Assistant to the Mayor, a performance raise from \$14.74 to \$16.00 per hour, based on the recommendation of the Personnel Committee, following the recommendation of the Mayor. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**PL – 1364 – REQUEST FOR FINAL PLAT APPROVAL OF MAGNOLIA COMMONS
SUBDIVISION PHASE 3 – EAST SIDE OF MAGNOLIA DRIVE AND NORTH OF
MAGNOLIA GARDENS DRIVE – BEN SMITH WITH IPD, LLC**



**City of
Hernando**
MISSISSIPPI

**BOARD OF ALDERMEN
STAFF REPORT**

Project No.:	PL-1364	Item No.:
Request:	Request Final Plat Approval of Magnolia Commons Subdivision Phase 3	
Location:	East Side of Magnolia Drive and North of Magnolia Gardens Drive	
Applicant:	Ben Smith with IPD, LLC	
Date:	December 18, 2018	

INTRODUCTION:

Mr. Ben Smith with IPD, LLC, is requesting Final Plat approval for Magnolia Commons Subdivision Phase 3.

BACKGROUND:

The subject property is to be the next phase of the Magnolia Commons Subdivision. The property is located on the east side of Magnolia Drive and the north side of Magnolia Gardens Drive.

Magnolia Commons Subdivision was originally approved as Magnolia Gardens Subdivision in an unincorporated area of DeSoto County. The Magnolia Commons development area is currently zoned R-8 Overlay and R-12 Overlay. The zoning designations were approved in DeSoto County Board of Supervisors on July 7, 2004. The proposed development was annexed into the City of Hernando in 2005.

The Final Plat for Phase 1 was approved by Planning Commission on January 10, 2006, by the Board of Aldermen on January 17, 2006, and recorded in the Chancery Clerks Office on February 21, 2006 in Book 97 Page 11-12. The Final Plat for Phase 2 was approved by Planning Commission on April 12, 2016, by the Board of Aldermen on April 19, 2016, and recorded in the Chancery Clerks Office on July 21, 2016, in Book 122 Page 5-6.

PLANNING COMMISSION ACTION:

The Planning Commission met on Tuesday, December 11, 2018, and voted to grant Final Plat approval for Magnolia Commons Subdivision Phase 3, a 47-Lot Single Family Residential Subdivision located on the east side of Magnolia Drive and the north side of Magnolia Gardens Drive, subject to Staff Comments.

DISCUSSION:

The proposed subdivision is developed as Magnolia Commons Subdivision Phase 3 and will consist of 49 lots: 47 buildable and 2 common open space. The subject property is zoned R-12 Overlay. The lot sizes range from a 9,000 s.f. to 16,267 s.f. Under the R-12 Overlay, as was approved by DeSoto County, the developer can increase density by calculating the net density as opposed to the gross density as in non-overlay residential zoning districts. This allows for the incorporation of common open space and lots sizes in the calculations of the net density.

Access into Phase 3 is by the extension of Magnolia Ridge Drive and Magnolia Leaf Drive northward and Magnolia Blossom Drive westward. All streets in Phase 3 will have a 50' R.O.W.

Each lot will have the required setbacks listed below which conform to the approved Preliminary Plat and the Restrictive Covenants requirements.

Front.....20 feet
Side5 feet
Rear20 feet

The following is an excerpt from the City of Hernando Subdivision Regulations Ordinance and is applicable to the request for Preliminary Plat approval.

Article IV Land Subdivision Procedure

B. Subdivision Design Standards

h. Residential Development Pattern Book Required

- i. Any proposed subdivision containing more than 19 lots shall provide a pattern book illustrating in detail the character of proposed architecture, fences, accessory buildings, and any other graphic element including, but not limited to, street signs, light facilities, identification signs, etc.*

Article V. Subdivision Design Standards

a. Streets

- vi. The minimum right-of-way width for minor streets shall be 50 feet, except that in cases where the topography or special conditions make right-of-way of less width more suitable, the Planning Commission may waive the above requirement.*

Article VI. Required Minimum Improvements

G. Sidewalks

- 1. Concrete sidewalks not less than five (5) feet wide and four (4) inches in depth shall be constructed along both sides of all major and collector streets with*

curbs and gutters in accordance with applicable standard specifications of the City. Sidewalks shall be constructed along at least one side of every at least one side of every minor street shown on the plat with the exception of cul-de-sac where sidewalks are not required.

STAFF COMMENTS:

Standard Subdivision Comments

1. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
2. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
3. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
4. Sidewalks shall be installed on the both sides of all streets.
5. Finished floor elevations shall be listed for each lot.
6. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. No relocated buildings will be allowed.
10. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
11. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
12. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
13. Prior to the beginning of construction, the Developer shall enter into a Development Agreement with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.
14. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
15. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.

16. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
17. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.
18. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.

Project Specific Comments

1. The Pattern Book required by Article IV §B. h. of the City of Hernando Subdivision Regulations Ordinance will be the same that was approved as part of Phases 1 & 2. Copies are attached to the staff report.
2. A Homeowners Association is to be established prior to the recording of any final plat. Any buffer areas, retention basins, landscape areas, open areas, street medians, entrance signs, and any other common elements, proposed to be dedicated to the Homeowners Association in that phase shall be deeded over to the Homeowners Association with the recording of the final plat of that respective phase. A copy of the finalized incorporation papers and any deeds transferring common elements to the Homeowners Association shall be submitted to the staff for inclusion in the file.
3. The Homeowners Association covenants shall be submitted to and approved by Planning Staff prior to recording of the plat.
4. A note shall be included on the plat stating that 1,600 sq. ft. is the minimum home size as established in the approval of the two (2) previous phases.
5. The submitted covenants shall match the covenants that were recorded with Phase I of Magnolia Commons. If amendments are requested by the developer, they shall be approved by planning staff. If proposed changes are less than what is required by Magnolia Commons Phase 1 covenants those changes shall be approved by the Planning Commission.

STAFF RECOMMENDATION:

Staff recommends approval subject to staff comments.

PROPOSED MOTION:

I move to grant Final Plat approval for Magnolia Commons Subdivision Phase 3, a 47-Lot Single Family Residential Subdivision located on the east side of Magnolia Drive and the north side of Magnolia Gardens Drive, subject to Staff Comments.

Alderman McLendon asked do we allow them to have front facing garages.

Planning Director Keith Briley answered in this, yes.

Alderman Miller stated that everything over there now is facing the street.

Alderman McLendon stated aren't we trying to get better as a City.

Alderman Miller asked what is wrong with front facing.

Alderman McLendon stated that there must be some miscommunication, a couple of citizens have asked me about it, they said they were told that they couldn't have front facing garages.

Keith Briley stated No, we have nothing that states that.

Alderman Miller stated that there could be something in their covenant, it has to be a specific case they are talking about.

Keith Briley stated that in the zoning ordinance, it doesn't specify what way the garage have to face. The HOA or covenant could state differently.

Ben Smith stated that he doesn't think Mr. Coleman would agree to change the way the garages face.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to grant Final Plat approval for Magnolia Commons Subdivision Phase 3, a 47-Lot Single Family Residential Subdivision located on the east side of magnolia Drive and the north side of Magnolia Gardens Drive, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": Alderman McLendon.

ORDERED AND DONE this the 18th day of December, 2018

AUTHORIZE TO ACCEPT A GRANT FROM MISSISSIPPI HUMANITIES COUNCIL TO FUND THE "PRIME TIME READING" PROGRAM

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize to authorize to accept a grant from Mississippi Humanities Council to fund the "Prime Time Reading" program. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

AUTHORIZE THE CITY TO APPLY FOR AN EPA BROWNFIELDS ASSESSMENT GRANT

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize the City to apply for an EPA Brownfields Assessment Grant. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

AUTHORIZE TO PURCHASE 12 PATROL VEHICLES/EQUIPMENT AND 1 ANIMAL CONTROL VEHICLE (STATE CONTRACT VEHICLES AND BUDGETED ITEM)

Police Chief Worsham stated that these will be 10 Dodge Chargers, 2 Tahoe's and 1 van.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to authorize to purchase 12 patrol vehicles/equipment and 1 animal control vehicle at state contract price. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**AUTHORIZE TO ADVERTISE FOR LEASE PURCHASE FOR POLICE VEHICLES
AND ANIMAL CONTROL VEHICLE**

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to authorize to advertise for lease purchase for police vehicles and animal control vehicle. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**AUTHORIZE MAYOR FERGUSON TO SIGN THE ANNUAL SOFTWARE AND
HARDWARE MAINTENANCE AGREEMENT WITH BBI**

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize Mayor Ferguson to sign the annual software and hardware maintenance agreement with BBI. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**AUTHORIZE TO APPOINT JOE FRANK LAUDERDALE TO THE DESOTO COUNTY
REGIONAL UTILITY AUTHORITY BOARD**

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to appoint Joe Frank Lauderdale to the Desoto County Regional Utility Authority Board. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

**AUTHORIZE MAYOR FERGUSON TO SIGN A SERVICE AGREEMENT WITH
JOANN LEMOINE FOR ZUMBA SERVICE**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize Mayor Ferguson to sign a Service Agreement with JoAnn Lemoine for Zumba Service. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

DISCUSSION OF LIGHTS ON COMMERCE STREET

Mayor Ferguson stated that he has spoken with Entergy and they will come back with a plan for the lights by Walmart, adding a light by Austin Reality and the one Alderman McLendon requested.

Alderman Miller stated that he didn't know we could just request lights where we wanted.

AUTHORIZE THE MAYOR TO ENTER INTO NEGOTIATION WITH THE PICKERING FIRM FOR CE&I SERVICES FOR THE MCINGVALE ROAD REALIGNMENT PROJECT

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to authorize the Mayor to enter into negotiations with the Pickering Firm for CE&I services for the McIngvale Road Realignment project. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

AUTHORIZE TO ADJUST UTILITY BILL FOR JOSEPH S INGOGLIA

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill JOSEPH S. INGOGLIA
Service address 1975 TRAMPER DRIVE
Daytime phone number (662) 449-3736
Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name JOSEPH S. INGOGLIA Date of repair 11/18/18
Daytime phone number () 662 449 3736
Type of repair and location of property BOILED WATER LEAK AT ABOVE ADDRESS

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Joseph S. IngoGLIA
For Office use only

Account Number 06-3303080 Billing period ending 11-30-18

High month usage 53 minus 6 month average 7 = Amount of Adjustment 46
\$18.14 credit B. Blm



Plumbing Summary of Findings

(901) 384-3511
1220 Big Orange Rd., Cordova, TN, 38018
License # 64210, 19668, 64365

Form for Joseph Ingleton, 1975 Traippen Dr, Cordova, MS 39032. Includes kitchen, bath, water heater, and misc plumbing sections with checkboxes for G, F, P, Y, N. Total selected \$819.62.



Plumbing Summary of Findings

(901) 384-3511
1220 Big Orange Rd., Cordova, TN, 38018
License # 64210, 19668, 64365

Form for Joseph Ingleton, 1975 Traippen Dr, Cordova, MS 39032. Includes kitchen, bath, water heater, and misc plumbing sections with checkboxes for G, F, P, Y, N. Total selected \$3581.13.

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
12/31/2018	10				0.00
11/30/2018	10	827	880	53	502.80
10/31/2018	10	820	827	7	91.78
09/30/2018	10	803	820	17	181.68
08/31/2018	10	799	803	4	66.07
07/31/2018	10	790	799	9	110.32
06/30/2018	10	788	790	2	48.93
05/31/2018	10	786	788	2	48.93
04/30/2018	10	782	786	4	66.07
03/31/2018	10	778	782	4	66.07
02/28/2018	10	775	778	3	57.50
01/31/2018	10	769	775	6	58.11
12/31/2017	10	766	769	3	37.85

$$\begin{array}{r}
 53 \\
 - 7 \\
 \hline
 46
 \end{array}$$

$$46 \times 3.50 = 161.00$$

$$161.00 \div 2 = 80.50$$

$$46 \times 3.84 = 176.64$$

$$\underline{\hspace{1.5cm}}$$

$$\$ 418.14$$

Alderman Miller asked how long it ran to get up to that amount.

Public Works Director Bobby Burton answered probably a month.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to adjust the utility bill for Joseph S Ingoglia in the amount of \$418.14, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

AUTHORIZE TO ADJUST UTILITY BILL FOR SHERRIE PRITCHARD

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Sherrie Pritchard

Service address 498 Park Ln Hernando MS, 38632

Daytime phone number (901) 568-4352 or (901) 652-4848

Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Sherrie Pritchard Date of repair 12/9/2018

Daytime phone number (901) 568-4352 or (901) 652-4848

Type of repair and location of property Sharkbite coupling under driveway to the left & slightly in front of meter toward the street
Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Brandon Garvin

For Office use only

Account Number 02-0147002 Billing period ending 11-30-18

High month usage 16 minus 6 month average 7 = Amount of Adjustment \$1.81 credit

BB

Complete Home Center Llc
32 E Commerce St
Hernando, MS 38632
662-429-0400

Transaction#: C475215
Associate: TYLER
Date: 12/08/2018 Time: 02:15:42 PM

*** SALE ***

Bill To:
Our Valued Customer

U3016LF REPAIR COUPL 3/4X
7778699
1.00 EACH @ \$17.99 T \$17.99

Subtotal: \$17.99
7% - State Tax: \$1.26
TOTAL: \$19.25

DEBIT: \$19.25
CHANGE: \$0.00

BUYER AGREES TO PAY TOTAL AMOUNT ABOVE
ACCORDING TO CARDHOLDER'S AGREEMENT
WITH ISSUER

Approval: 444940
CNUM: DEBIT-*****8085
EXP: **/**
NAME: HARRIS/BRANDON
AMT: 19.25

Thank You!

Water Billing (WTR111) Account Maintenance

Account: 02-0147002 Name: PRITCHARD, SHERIE

General Services Deposits Back Flow Notes Work Orders History Attachments

Period	Cods	Previous Reading	Present Reading	Consumption	Amount Due
12/31/2018	10			16	0.00
11/30/2018	10	298	314	16	172.76
10/31/2018	10	267	298	11	128.10
09/30/2018	10	277	267	10	119.24
08/31/2018	10	269	277	8	101.40
07/31/2018	10	262	269	7	91.78
06/30/2018	10	398	262	4	66.92
05/31/2018	10	255	258	3	57.30
04/30/2018	10	250	255	5	74.64
03/31/2018	10	246	250	4	66.92
02/28/2018	10	242	246	4	66.92
01/31/2018	10	238	242	4	66.92
12/31/2017	10	235	238	3	58.23

Print for the Period: 12/13/2018 Thru 12/13/2018

Last Update: 05/05/2018@12:22:28 User: [CONSVRS/Hireman] Print ON History Report

9 x 3.50 = 31.50
 31.50 ÷ 2 = 15.75
 9 x 3.84 = 34.56
 \$ 81.81 credit



Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to adjust the utility bill for Sherrie Pritchard in the amount of \$81.81, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of December, 2018

ADJOURN

There being no further business at this time a motion was duly made by Alderwoman Brooks, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

MAYOR TOM FERGUSON

ATTEST:

KATIE HARBIN, CITY CLERK