

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, March 19, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Engineer Joe Frank Lauderdale, Fire Chief Hubert Jones, Police Chief Scott Worsham, Assistant Police Chief Shane Ellis, Planning Director Keith Briley, HR Manager Julie Harris, Director of Economic and Community Development Gia Matheny, Court Clerk Cassandra Perry, Public Works Director Bobby Burton, Parks and Recreation Director Dewayne Williams, Carolyn Richards, David Trusty, David Adams, Larry McKibben, Andy Richardson, and Vickey McLendon.

---

### PLEDGE OF ALLEGIANCE

---

Pledge of Allegiance

---

### INVOCATION

---

Alderman Higdon gave the invocation.

---

### AGENDA

---

Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

March 19, 2019

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 29517 – 29778 less 29562 – 29580
- 6) Approve Docket of Claims No.'s 29562 – 29580 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
  - A) Authorize to accept a donation from Kathryn Sasso in the amount of \$60.00 to help with the vetting of Snowy
  - B) Authorize to accept a donation from Julia Arnold in the amount of \$30.00 for a new Animal Shelter building
  - C) Authorize to accept a donation from Nancy Schellenberger in the amount of \$100.00 for a new Animal Shelter building
  - D) Authorize to accept a donation from the Jewish Foundation in the amount of \$200.00 for a new Animal Shelter building
  - E) Authorize to accept a donation from Stacey Sowell in the amount of \$20.00 for animal shelter supplies

- F) Authorize to accept a donation from Kim and Paul Derryberry in the amount of \$205.25 for veterinary expenses for Big Mac
  - G) Authorize to accept a donation from Elizabeth Spell in the amount of \$60 for veterinary expenses for Athena
  - H) Authorize to accept a donation from Kayla Hall in the amount of \$90 for veterinary expenses for Apollo
  - I) Authorize to accept a donation in the amount of \$30 for veterinary expenses for Lucy
  - J) Authorization for Kristin Duggan, Zoning Administrator, and Joe Engel, Building Official, to attend the Building Officials Association of Mississippi 2019 Summer Conference to be held in Biloxi, Mississippi on June 10-14, 2019, and to pay registration, lodging, and travel expense
  - K) Authorize Daniel Barnett and Melanie Gatlin to attend the MEMTA Educational Conference in Tunica, MS on April 25-28, 2019, also authorize to pay registration. (no travel required)
  - L) Authorize to all Public Works employees, Mayor and Board Members to attend the Public Works Safety Rodeo on April 5, 2019 at the Landers Center in Southaven, MS, also authorize to pay registration.
- 9) Request from the Optimist Club for a sponsorship of the A'Fair
- 10) Request from the Volunteers of Hernando Animal Shelter to use the Gale Center for no charge to host a fundraiser
- 11) Authorize to hire Katherine Harper as a full time Paramedic
- 12) Authorize to hire Jason Jones as a Shop Maintenance Tech with CDL in the Public Works Department at \$18.00 per hour
- 13) Adopt Resolution authorizing the City to apply for the USDA Rural Business Development Grant
- 14) Authorization to release the Bond/Letter of Credit of the Old Hickory Clay Company for their haul route through the City of Hernando because they are now able to access I-269 and will no longer need to route through the City
- 15) Request by Mr. Larry McKibben and Mr. Matthew Baker to have the City of Hernando abandon the right-of-way of an undeveloped street between Lot 7 and Lot 8 of the Juanita Acres Subdivision being located south of Pleasant Hill Road on the east side of Hall Road in Section 30, Township 2 South, Range 7 West (tabled)
- 16) PL-1313 – Request for Extension of a Conditional Use Approval – 155 East Center Street – David Adams
- 17) PL-1369 – Request for Final Plat Approval for Montclair Subdivision Phase 4 – West end of Scott Road – Greg Smith with Mendrop Engineering
- 18) PL-1374 – Request for Preliminary Plat Approval for Winningham Estates Section B – North side of Nesbit Road and West of Highway 51 – Ben Hoggard with R&H Engineering and Surveying
- 19) Authorization to Advertise for Bid the Hernando Square Pedestrian Improvement Project and to for the Mayor to execute any associated documents
- 20) Discussion of street overlays
- 21) Discussion of changing voter polling locations
- 22) Discussion of amending Commerce Street Lighting project

- 23) Authorize to adjust utility bill for Malenda Meacham
- 24) Authorize to adjust utility bill for Loretta Downs
- 25) Authorize to adjust utility bill for Allenoa Brooks
- 26) Authorize to adjust utility bill for Douglas Culver
- 27) Authorize to adjust utility bill for Scott & Sonnia Bleoins
- 28) Executive Session – EMS Personnel
- 29) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019.

---

#### **APPROVE DOCKET OF CLAIMS NO.’S 29517 – 29778 and docket 29562 - 29580**

The Board of Aldermen were presented with a docket of claims No. 29517 – 29778 and docket numbers 29562 - 29580 in the amount of \$297,235.39 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting “Nay”: None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019.

---

#### **APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON MARCH 5, 2019**

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Minutes from the regular Mayor and Board of Aldermen meeting on March 5, 2019. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019.

---

#### **CONSENT AGENDA**

- A) Authorize to accept a donation from Kathryn Sasso in the amount of \$60.00 to help with the vetting of Snowy
- B) Authorize to accept a donation from Julia Arnold in the amount of \$30.00 for a new Animal Shelter building
- C) Authorize to accept a donation from Nancy Schellenberger in the amount of \$100.00 for a new Animal Shelter building
- D) Authorize to accept a donation from the Jewish Foundation in the amount of \$200.00 for a new Animal Shelter building

- E) Authorize to accept a donation from Stacey Sowell in the amount of \$20.00 for animal shelter supplies
- F) Authorize to accept a donation from Kim and Paul Derryberry in the amount of \$205.25 for veterinary expenses for Big Mac
- G) Authorize to accept a donation from Elizabeth Spell in the amount of \$60 for veterinary expenses for Athena
- H) Authorize to accept a donation from Kayla Hall in the amount of \$90 for veterinary expenses for Apollo
- I) Authorize to accept a donation in the amount of \$30 for veterinary expenses for Lucy
- J) Authorization for Kristin Duggan, Zoning Administrator, and Joe Engel, Building Official, to attend the Building Officials Association of Mississippi 2019 Summer Conference to be held in Biloxi, Mississippi on June 10-14, 2019, and to pay registration, lodging, and travel expense
- K) Authorize Daniel Barnett and Melanie Gatlin to attend the MEMTA Educational Conference in Tunica, MS on April 25-28, 2019, also authorize to pay registration. (no travel required)
- L) Authorize to all Public Works employees, Mayor and Board Members to attend the Public Works Safety Rodeo on April 5, 2019 at the Landers Center in Southaven, MS, also authorize to pay registration.

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

#### **REQUEST FROM THE OPTIMIST CLUB FOR A SPONSORSHIP OF THE A'FAIR**

---

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to sponsor the A'Fair as an Event Services Sponsorship in the amount of \$750.00 and the rest being in kind, to promote the City of Hernando. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

#### **REQUEST FROM THE VOLUNTEERS OF HERNANDO ANIMAL SHELTER TO USE THE GALE CENTER FOR NO CHARGE TO HOST A FUNDRAISER**

---

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to approve the request from the Volunteers of Hernando Animal Shelter to use the Gale Center for no charge to host a fundraiser. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

**AUTHORIZE TO HIRE KATHERINE HARPER AS A FULL TIME PARAMEDIC**

---

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Katherine Harper as full time Paramedic, following the recommendation of the Personnel Committee, based on the recommendation of the Fire/EMS Chief. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

**AUTHORIZE TO HIRE JASON JONES AS A SHOP MAINTENANCE TECH WITH CDL, IN THE PUBLIC WORKS DEPARTMENT AT A RATE OF \$18.00 PER HOUR**

---

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to hire Jason Jones as a Shop Maintenance Tech with CDL at a rate of \$18.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

**ADOPT RESOLUTION AUTHORIZING THE CITY TO APPLY FOR THE USDA RURAL BUSINESS DEVELOPMENT GRANT**

---

**A RESOLUTION AUTHORIZING THE CITY OF HERNANDO TO APPLY FOR A USDA RURAL BUSINESS DEVELOPMENT GRANT**

WHEREAS, it is necessary for the City of Hernando to obtain a Rural Business Development Grant pursuant to the provisions of Rural Development Grant; and WHEREAS, public body/organization intends to obtain assistance from Rural Development, United States Department of Agriculture (herein called the Government), acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking.

NOW THEREFORE, in consideration the applicant hereby resolves:

1. To provide for, execute and comply with Form RD 400-1, "Equal Opportunity Agreement" and Form RD 400-4, "Assurance Agreement".
2. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the public body/organization.
3. To place the proceeds in an account and in a manner approved by the Government. Funds may be deposited in institutions secured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the operation.
4. To comply with all applicable State and Federal laws and regulations.
5. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
6. To establish and maintain such books and records related to the operation and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

7. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the operation so that the Government may ascertain that the public body/organization is complying with the provisions hereof and of the instruments incident to the making or insuring of the grant.
8. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain Rural Development's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the association or public body.
9. To accept a grant in an amount not to exceed \$99,000.00 under the terms offered by the Government; that the President and Secretary of the public body/organization are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the grant, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the public body/organization.

The vote was:

Alderman Harris: Yes  
 Alderman Bryant: Absent  
 Alderman Miller: Yes  
 Alderman Higdon: Yes  
 Alderman McLendon Yes  
 Alderwoman Brooks Yes  
 Alderman Hobbs Yes

IN WITNESS THEREOF, the Mayor and Board of Aldermen of the City of Hernando has duly adopted this resolution and caused it to be executed by the officers below in duplicate on this the 19<sup>th</sup> day of March 2019.

---

By: Tom Ferguson  
 Title: Mayor

(SEAL)

Attest:

---

Katie Harbin  
 Title: City Clerk

---

**AUTHORIZATION TO RELEASE THE BOND/LETTER OF CREDIT OF THE OLD HICKORY CLAY COMPANY FOR THEIR HAUL ROUTE THROUGH THE CITY OF HERNANDO BECAUSE THEY ARE NOW ABLE TO ACCESS I-269 AND WILL NO LONGER NEED TO ROUTE THROUGH THE CITY**

---



City of  
**Hernando**  
MISSISSIPPI

BOARD OF ALDERMEN  
STAFF REPORT

Project No.:

Request: Release of Road Maintenance Bond  
Location: Hernando, MS  
Applicant: David Gavin, Old Hickory Clay Company  
Date: March 19, 2019

The request is for the Board of Aldermen to release the Road Maintenance Bond that was required of the Old Hickory Clay Company for the use of the City of Hernando's streets as their haul route from the mining location on Getwell Road. The site is located on the west side of Getwell Road, north of Holly Springs Road, and south of Bright Road. The request is made because I-269 allows them to gain interstate highway access without traveling through the heart of the city.

Attachments:

1. Email I received from Mr. Gavin requesting release of the bond
2. Copies of the Letter of Credit

Mayor Ferguson stated that they will still be using a City road.

Keith Briley stated that he received the email

Alderman Higdon stated that they will still be using a City road, I say keep the bond and change the road name(s).

Alderman Miller asked if we can table this tonight and have Keith get with him to see if he wants to leave the bond and change the name of the road(s), or go the long way around.

Alderman McLendon asked if we could get the streets that will be used, named.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to table this item. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**REQUEST BY MR. LARRY MCKIBBEN AND MR. MATTHEW BAKER TO HAVE THE CITY OF HERNANDO ABANDON THE RIGHT-OF-WAY OF AN UNDEVELOPED STREET BETWEEN LOT 7 AND LOT 8 OF THE JUANITA ACRES SUBDIVISION BEING LOCATED SOUTH OF PLEASANT HILL ROAD ON THE EAST SIDE OF HALL ROAD IN SECTION 30, TOWNSHIP 2 SOUTH, RANGE 7 WEST**

Planning Director Keith Briley handed out a letter that he received from the 3<sup>rd</sup> property owner in this matter. Mr. Briley stated that Mrs. Henry opposed the City abandoning the right of way because vehicles still use the road, she will have to change her address, and that gps, ups, etc. show and use Max Lane. Mr. Briley stated that the entire east side of her property has access to McIngvale Road, the address should have already been changed and 911, gps, etc will be notified if it is.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

---

Project No.: Item No.:  
 Request: Request to have the City of Hernando abandon the right-of-way of an undeveloped street  
 Location: Between Lot 7 and Lot 8 of the Juanita Acres Subdivision being located south of Pleasant Hill Road on the east side of Hall Road in Section 30, Township 2 South, Range 7 West  
 Applicant: Mr. Larry McKibben and Mr. Matthew Baker  
 Date: March 19, 2019

---

**INTRODUCTION:**

The request by Mr. Larry McKibben and Mr. Matthew Baker is to have the City of Hernando abandon the right-of-way of an undeveloped street between Lot 7 and Lot 8 of the Juanita Acres Subdivision being located south of Pleasant Hill Road on the east side of Hall Road in Section 30, Township 2 South, Range 7 West

**BACKGROUND:**

Juanita Acres Subdivision was approved and developed in the unincorporated DeSoto County. The area was annexed into the City of Hernando in 2006.

*Table 1: Subdivision History*

Subdivision	PC Approval	Board Approval
Juanita Acres	December 30, 1969	January 7, 1970
Juanita Acres Revised	April 1, 1971	June 9, 1971
Juanita Acres 2 <sup>nd</sup> Revision	1971	February 1, 1972
Juanita Acres 3 <sup>rd</sup> Revision	May 31, 1979	June 6, 1979
Juanita Acres 4 <sup>th</sup> Revision	November 29, 1979	December 5, 1979
Juanita Acres Section B	April 1, 1971	May 5, 1971

**DISCUSSION:**

Throughout the history of the subdivision, a 50-foot right-of-way has always been dedicated on the final plat. However, no public street has ever been developed within the recorded right-of-way. Over the years Mr. McKibben and Mr. Baker have used the right-of-way as a private driveway to provide access to their properties. In addition, Ms. Denise Divine, owner of 1200 Hall Road, Parcel No. 207930000 0005401, also used the drive way to access her property since this was the only way to access her property. With the construction of McIngvale Road, direct road access to McIngvale as provided to Ms. Divine's property by installation of a driveway opening onto her property.

Because a public street has not been constructed, the applicants are requesting the 50-foot right-of-way be abandoned by the Board of Aldermen and dedicated to the adjacent property owners.

At the March 5, 2019, the Board of Aldermen voted to table the request until the March 19, 2019, meeting to allow additional time to contact one of the adjacent property owners, Ms. Denise Divine. Staff sent a certified UPS package Ms. Divine at an address in Visalia, California.

As of this writing (03/14/2019), Staff has not received delivery confirmation or been able to contact Ms. Devine.

**STAFF COMMENTS:**



1. The applicant has provided photographs of the right-of-way along his property (see attached).
2. Public notice was mailed to the surrounding property owner located within 500-feet of the subject property.
3. Registered return notice was mailed to the three adjacent property owners. See attached mailing materials.
4. If approved the right-of-way will be dedicated to Mr. McKibben and Mr. Baker since the right-of-way runs along their property lines. The area to be dedicated will be from the centerline of the right-of-way to the property owner's property line.
5. If approved, the property with the address of 1200 Hall Road, Parcel No. 207930000 0005401, will be readdressed to have a McIngvale Road Address. See attached Address Creation / Correction sheet.

**STAFF RECOMMENDATION:**

Staff recommends approval.

**PROPOSED MOTION:**

I move to approve the abandonment the right-of-way of an undeveloped street between Lot 7 and Lot 8 of the Juanita Acres Subdivision being located south of Pleasant Hill Road on the east side of Hall Road in Section 30, Township 2 South, Range 7 West and to dedicate to Mr. McKibben and Mr. Baker the portion along their property to the centerline of the right-of-way being abandoned.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT  
SUPPLEMENTAL DATA**

<b>Project No.:</b>		<b>Item No.:</b>
<b>Request:</b>	Request to have the City of Hernando abandon the right-of-way of an undeveloped street	
<b>Location:</b>	Between Lot 7 and Lot 8 of the Juanita Acres Subdivision being located south of Pleasant Hill Road on the east side of Hall Road in Section 30, Township 2 South, Range 7 West	
<b>Applicant:</b>	Mr. Larry McKibben and Mr. Matthew Baker	
<b>Date:</b>	March 19, 2019	

The attached letter was received on Friday, March 15, 2019, after the Board Packets were assembled and out for delivery. The letter is from Ms. Denise Devine Henry.

Ms. Henry refers to the right-of-way as Mac's Lane. There is no road name because there is no road. The area has been used as a private driveway. Aside from the gravel along Mr. Baker's and Mr. McKibben's properties, the travel route is a dirt pathway. When there is rain the pathway is not drivable.

The following quotes from Ms. Henry's letter are addressed by Staff.

*I see a variety of problems occurring if the Right of Way is closed from Mac's Lane, and they are as follows:*

- *Vehicles will still drive down this Right of Way via access from McIngvale Rd, only to have to turn around, and retrack across my property again. This would be a huge disruption to my Renters, and to myself when I return.*

- The entire east side of Ms. Henry's property has frontage on McIngvale Road. When McIngvale Road was constructed a driveway, access was installed for access to McIngvale Road (see attached aerial photograph).
- *I would have to change the address of my property, creating a legal nightmare for me, with respect to all documentation concerning this property.*
  - The address for the property should have been revised when McIngvale Road opened.
- *All maps, Google and other directional services, illustrate and dictate directions to my property via Mac's Lane. Should community services such as the Police, or an Emergency vehicle be necessary, they would not be able to find my property, and that could result in a possible injury, or even death.*
  - As part of the address change, the DeSoto County E-911 Commission will be notified and thus all emergency response agencies will have the correct address and will be able to more easily access the site. Additionally, the Post Office will be notified of the change so that mail service will not be interrupted.

Alderman McLendon asked if Kenny has seen this letter.

Keith Briley answered no, he has been out of town.

David Trusty, renter at 1200 Hall Road, stated that the driveway has been fine for all these years, it has never been a problem. I'm not sure what the problem is now. I offered to put a gate up, they said that wouldn't work. My address is still on Hall Road. If he can use that road, why can't I. Pulling out onto McIngvale is a nightmare.

Mayor Ferguson asked you aren't concerned about 911 getting to you?

David Trusty answered that they can get to my address, it's easier for us to use it instead of McIngvale, everyone. Matt Baker uses it, Mr. McKibben uses it. He put gravel in the driveway.

Alderman McLendon stated that he doesn't feel comfortable voting without the attorney seeing it first.

Mayor Ferguson asked if Mr. Trusty would be ok with losing the entrance from McIngvale?

David Trusty answered that he is ok with it, he wants to keep Hall Road.

Mayor Ferguson stated I mean, which do you want, Hall Road or McIngvale, I don't think you should have 2 driveways.

Alderman Miller stated he thinks we should table until the attorney can look at it and the owner be informed.

David Trusty asked, also, why is this just now a problem.

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to table this request until the April 2<sup>nd</sup> Board meeting. A vote was taken with the following results:  
Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**PL-1313- REQUEST FOR EXTENSION OF A CONDITIONAL USE APPROVAL – 155  
EAST CENTER STREET – DAVID ADAMS**

Planning Director, Keith Briley, stated that when he has been by 155 East Center Street in the past months, it has looked better, cleaner.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

---

Project No.:	PL-1313	Item No.:
Request:	Extension of a Conditional Use to operate a wrecker service and to use the vacant lot adjacent to the south as a parking area for a time period of one (1) year.	
Location:	155 East Center Street	
Applicant:	Mr. David Adams	
Date:	March 19, 2019	

---

**INTRODUCTION:**

Mr. David Adams is requesting the Board of Aldermen extend the overturning of the Planning Commissions denial of a Conditional Use to operate a wrecker service at 155 East Center Street and to use the vacant lot adjacent to the south as a parking area from sixty (60) days to a full one (1) year.

**BACKGROUND:**

The subject property is located on the southwest corner of Ice Plant Street and East Center Street. The property is zoned C-2 Highway Commercial. The property immediately south of the subject property is zoned O Office. The property to the west is also zoned O Office. The property to the north and east is zoned C-2 Highway Commercial.

At the May 13, 2008, Planning Commission meeting a conditional use was approved for a nine (9) months. At this meeting Staff recommended the removal of all wrecked vehicles and junk cars within thirty (30) days and that the site be fenced. The applicant returned to the Planning Commission on February 10, 2009, for a continuance of the previously approved conditional use. At this meeting Staff recommended the same conditions of approval as previously approved. The Planning Commission denied the request for conditional use extension due to the criteria set forth at the May 13, 2008, approval meeting not being fulfilled.

On February 17, 2009, Mr. Adams appealed the Planning Commission denial decision to the Board of Aldermen. The Aldermen approved the appeal for conditional use for two (2) years based on Planning Departments recommendation, that Mr. Adams put in screening, and that cars will not remain over 60 days. The effective date was to be based on Planning Department inspection of compliance. The conditional use expired in 2011.

On July 21, 2017, Mr. Adams was ticketed for having an illegal towing company, junk cars on the site, and vehicles parked in the grass. On February 28, 2018, the Court remanded the case to the file in light of the current conditional use application being filed with the Office of Planning.

At the March 13, 2018, Planning Commission the application was tabled due to an error in the site address on the public notifications that were mailed out as a courtesy notifying the surrounding neighbors of the requested conditional use.

On April 10, 2018, the planning commission voted to DENY the Conditional Use to operate a wrecker service in an auto repair shop located at 155 East Center Street and to DENY use the adjacent vacant lot to the south as a vehicle parking area, subject to Staff Comments because the

Applicant continued to operate a wrecker service and store wrecked vehicle for six (6) years after the previous conditional use expired, because the applicant did not abide by the conditions of the previous conditional use approval, and because it took multiple court appearances before the Applicant submitted for renewal of the conditional use.

At the May 15, 2018, Board of Aldermen meeting, the Board voted to overturn the Planning Commission's denial and to grant a temporary Conditional Use for a time period of 60 days, to allow the applicant to build the required fence that meets city requirements. At the September 18, 2018, Board of Aldermen meeting, the Board approved a six (6) month conditional use.

### **DISCUSSION:**

The following excerpt from the City of Hernando Zoning Ordinance indicates the allowance of wrecker service as a conditional use in the C-2 Zoning District.

#### *Article VII Commercial Districts*

##### *b. C-2 Highway Commercial District*

##### *ii. Conditional Uses*

##### *(15) Wrecker services and temporary storage of junk cars provided*

*(a) All junk cars are completely concealed from all surrounding property*

*(b) Fences shall be solid board or brick/masonry and of uniform construction and color.*

*(c) Vehicles shall be only stored temporarily and no parts shall be removed.*

To be considered, applicants for a Conditional Use must address the following questions adequately:

1. Explain how the proposed use WILL NOT substantially increase traffic hazards or congestion.

Applicant: It is just for parking only.

Staff: Traffic hazards have not been a problem within the lifespan of the expired conditional use permit.

2. Explain how the proposed use WILL NOT substantially increase fire hazards.

Applicant: It is for parking only.

Staff: There will be not increase in fire hazard provided that all flammable materials are not left in an exposed state.

3. Explain how the proposed use WILL NOT adversely affect the character of the neighborhood.

Applicant: There has been an auto repair shop at this location since 1969.

Staff: The property located at 155 East Center Street will not adversely affect the character of the neighborhood because it is currently zoned C-2 Highway Commercial. However, the vacant lot is zoned O Office and the parking of junk vehicles is not allowed in the Office Zoning District.

4. Explain how the proposed use WILL NOT adversely affect the general welfare of the City.

Applicant: There will be no adverse effect because it is used for parking only.

Staff: Staff is of the opinion that the use will adversely affect the general welfare of the City due to the applicant's history of having junk vehicle outside that exceeds the conditions of the previous approval.

5. Explain how the proposed use WILL NOT overtax public utilities or community facilities.

Applicant: There are no utilities on the lot.

Staff: The proposed use will not overtax the public utilities or community facilities.

6. Explain how the proposed use of the property WILL conform to the recommendations of the City's General Development Plan.

Applicant: All wrecked vehicles will be put behind wooden fence.

Staff: The proposed use will neither conform to or be a detriment to the recommendations of the City's General Development Plan.

### **STAFF COMMENTS:**

1. The applicant has constructed the required site proof fence moved the vehicles being worked on behind the fence.
2. During the past six (6) months, the Office of Planning has not received any complaint on the property at 155 East Center Street.
3. There are still cars parked along the street in front of 155 East Center Street. However, it is impossible to determine if the vehicles are customers or employees because they are in operable condition and the car tags are current.
4. The area where the cars are parked are public parking spaces.

### **STAFF RECOMMENDATION:**

Staff recommends approval of a one (1) year extension of the conditional use. The extension would expire on March 19, 2020. At which time Mr. Adams shall return to the Planning Commission for evaluation and to request an extension for a longer period of time.

### **PROPOSED MOTION(s):**

#### ***Motion to Approve***

I move to extend the Conditional Use to operate a wrecker service in an auto repair shop located at 155 East Center Street and to use the vacant adjacent lot to the south (Parcel No. 307418003 0002700) as a parking area for a time period of one (1) year expiring on March 19, 2020, subject to Staff Comments.

Alderman Miller asked if we do a year tonight, he will have to go back through the process.

Keith Briley answered yes.

Alderwoman Brooks asked if it had to be a year.

Keith Briley answered that you can choose a different time frame.

Alderwoman Brooks asked for the reason the Planning Commission choose a year?

Keith Briley answered they normally don't offer anything more than a year, for evaluation.

Alderman Miller stated that we first had 6 months to give him time to fix some things. I'm ok with approving this for a year and moving on.

Alderman Hobbs asked if the Planning Department sees something wrong, y'all will let them know, right?

Keith Briley answered yes.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve request to extend the conditional use to operate a wrecker service in an auto repair shop located at 155 East Center Street and to use the vacant adjacent lot to the south (Parcel No. 3074180030002700) as a parking area for a time period of one (1) year expiring on March 19, 2020, subject to staff comments. . A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**PL-1369 – REQUEST FOR FINAL PLAT APPROVAL FOR MONTCLAIR  
SUBDIVISION PHASE 4 – WEST END OF SCOTT ROAD – GREG SMITH WITH  
MENDROP ENGINEERING**

Planning Director Keith Briley stated that the applicant requested this to be tabled until the April 16<sup>th</sup> Board Meeting.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.:	PL-1369	Item No.:
Request:	Final Subdivision Plat – Montclair Subdivision Phase 4	
Location:	West End of Scott Road situated in Section 23, Township 3, Range 8	
Applicant:	Greg Smith with Mendrop Engineering	
Date:	March 19, 2019	

The Applicant is requesting that this application be tabled until the April 16<sup>th</sup> Board of Aldermen meeting. The request is made because weather has no allowed for completion of the infrastructure or allowed for the drainage concerns raised by the adjacent property owner to the west to be properly addressed.

Motion was duly made by Alderman McLendon and seconded by Alderman Harris to table this item to the April 16, 2019 Board Meeting. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**PL-1374- REQUEST FOR PRELIMINARY PLAT APPROVAL FOR WINNINGHAM ESTATES SECTION B – NORTH SIDE OF NESBIT ROAD AND WEST OF HIGHWAY 51 – BEN HOGGARD WITH R&H ENGINEERING AND SURVEYING**

Planning Director Keith Briley presented the request.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.:	PL-1374	Item No.:
Request:	Request for Preliminary Plat Approval for Winningham Estates Section B	
Location:	North side of Nesbit Road and West of Highway 51	
Applicant:	Ben Hoggard with R&H Engineering and Surveying	
Date:	March 19, 2019	

**INTRODUCTION:**

Ben Hoggard with R&H Engineering and Surveying is requesting Preliminary Plat Approval for Winningham Estates Section B.

**BACKGROUND:**

The subject property is to be the next phase of the Winningham Estates Subdivision. The property is located on the north side of Nesbit Road and West of Highway 51.

Winningham Estates PUD was recommended for rezoning from A-R Agricultural Residential to PUD Planned Unit Development by the Planning Commission on February 7, 2005. The Board of Aldermen approved the rezoning on March 15, 2005. Winningham Estates Subdivision Section A was approved by the Planning Commission on May 9, 2007, and by the Board of Aldermen on May 15, 2007.

**PLANNING COMMISSION ACTION:**

The Planning Commission met on Tuesday, March 12, 2019, and voted to grant Preliminary Plat Approval for Winningham Estates Section B, a 20-Lot Single Family Residential Subdivision located on north side of Nesbit Road and West of Highway 51, subject to Staff Comments.

**DISCUSSION:**

The proposed subdivision is to be developed as Winningham Estates Section B and will consist of 20 lots: 19 buildable and 1 common open space. The lot sizes range from a 10,531.72 s.f. to 19,669.45 s.f. Access into Section B will be by the northern extension of Wooten Drive and Four Way Drive.

Each lot will have the required setbacks listed below which conform to the approved Planned Unit Development and the Restrictive Covenants requirements.

Front: 30 feet      Side: 15 feet total      Rear: 25 feet

The following is an excerpt from the City of Hernando Subdivision Regulations Ordinance and is applicable to the request for Preliminary Plat approval.

*Article V. Subdivision Design Standards*

*A. Streets*

- 5. The minimum right-of-way width for minor streets shall be 50 feet, except that in cases where the topography or special conditions make right-of-way of less width more suitable, the Planning Commission may waive the above requirement.*

*H. Residential Development Pattern Book Required*

1. Any proposed subdivision containing more than 19 lots shall provide a pattern book illustrating in detail the character of proposed architecture, fences, accessory buildings, and any other graphic element including, but not limited to, street signs, light facilities, identification signs, etc.

*Article VI. Required Minimum Improvements**G. Sidewalks*

1. Concrete sidewalks not less than five (5) feet wide and four (4) inches in depth shall be constructed along both sides of all major and collector streets with curbs and gutters in accordance with applicable standard specifications of the City. Sidewalks shall be constructed along at least one side of every at least one side of every minor street shown on the plat with the exception of cul-de-sac where sidewalks are not required.

**STAFF COMMENTS:***Standard Subdivision Comments*

1. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
2. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
3. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
4. Sidewalks shall be installed on the both sides of all streets.
5. Finished floor elevations shall be listed for each lot.
6. Grading, drainage, and engineering construction plans to be approved by the City Engineer and Public Works Director.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. No relocated buildings will be allowed.
10. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
11. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
12. Following Plat Approval, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.



13. Prior to the beginning of construction, the Developer shall enter into a Development Agreement with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.
14. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
15. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
16. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
17. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.
18. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.

#### ***Project Specific Comments***

6. Prior to Final Plat approval, the plat shall be revised to include all street names.
7. The Pattern Book required by Article V §H. of the City of Hernando Subdivision Regulations Ordinance will be the same that was approved as part of the Winningham Estates PUD. Copies are attached to the staff report.
8. A Homeowners Association is to be established prior to the recording of any final plat. Any buffer areas, retention basins, landscape areas, open areas, street medians, entrance signs, and any other common elements, proposed to be dedicated to the Homeowners Association in that phase shall be deeded over to the Homeowners Association with the recording of the final plat of that respective phase. A copy of the finalized incorporation papers and any deeds transferring common elements to the Homeowners Association shall be submitted to the staff for inclusion in the file.
9. The Homeowners Association covenants shall be submitted to and approved by Planning Staff prior to recording of the plat.
10. The submitted covenants shall match the covenants that were recorded as part of Winningham Estates PUD and Winningham Estates Section A. If amendments are requested by the developer, they shall be approved by Planning Staff. If proposed changes are less than what is required by the Winningham Estates PUD covenants those changes shall be approved by the Planning Commission.

#### **STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

#### **PROPOSED MOTION:**

I move to grant Preliminary Plat Approval for Winningham Estates Section B, a 20-Lot Single Family Residential Subdivision located on north side of Nesbit Road and West of Highway 51, subject to Staff Comments.

Alderman Hobbs asked how do they do the egress/ingress while under construction. We need a bond, and they need to have one way in and one way out.

Keith Briley answered we can do that.

Alderman Miller stated that they need to use Four Way Dr and bond it, Bakersville and Boxdale Dr also.

Alderman Hobbs asked if there is another section after B.

Keith Briley answered yes.

Alderman McLendon asked if they have any kind of boundary between the property owners on Highway 51.

Keith Briley stated that there is another property between it.

Alderman McLendon asked if there was a buffer zone between this and the church.

Keith Briley answered yes, on the east side of Four Way Drive is a common open space, that will be the buffer.

Alderman McLendon asked if the HOA will take care of that.

Keith Briley answered yes.

Mayor Ferguson asked if that was a ditch.

Andy stated that is what they are currently using as a detention area.

Mayor Ferguson stated so a detention area is a nice word for a ditch.

Alderman McLendon asked who is they.

Andy answered the HOA.

Alderman Higdon asked if we determined the construction route.

Mayor Ferguson answered yes, Four Way Dr, Bakersville Dr, Boxdale Dr and Joe Frank Lauderdale will determine the bond amount.

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Preliminary Plat for Winningham Estates Section B, a 20-Lot Single Family Residential Subdivision located on the north side of Nesbit Road and West of Highway 51, with the construction route to be Four Way Drive, Boxsdale Drive, and Backersville Drive, also the City Engineer to determine the bond amount, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

**AUTHORIZATION TO ADVERTISE FOR BID THE HERNANDO SQUARE  
PEDESTRIAN IMPROVEMENT PROJECT AND FOR THE MAYOR TO EXECUTE  
ANY ASSOCIATED DOCUMENTS**

---



City of  
**Hernando**  
MISSISSIPPI

BOARD OF ALDERMEN  
STAFF REPORT

---

Project No.: Hernando Square Pedestrian Improvement

Request: Authority to Advertise  
Location: Hernando Square Hernando, MS  
Applicant: Keith Briley, AICP LPA  
Date: March 19, 2019

---

The Office of Planning requests approval Advertise the Hernando Square pedestrian improvements project and any related documents to be executed by the Mayor for the project to move forward.

Attached is the Authority to Advertise letter from MDOT for the construction of the Hernando Square pedestrian improvements project. The project must advertise within 60 days of the approval date of February 20, 2019.

Alderman Miller stated that he hasn't seen any plans on this.

Planning Director Keith Briley stated that it has to be advertised in 60 days.

Alderman Hobbs stated we could table to April 2<sup>nd</sup>, but we won't have time to change anything if we needed to.

Mayor Ferguson stated you don't have time to change anything anyway.

Alderman Hobbs stated that we should just approve anyway then.

Mayor Ferguson stated that the changes that he knows of were the planters and the parking.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize the City to advertise to bid the Hernando Square Pedestrian Improvement Project and for the Mayor to execute any associated documents. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

## DISCUSSION OF STREET OVERLAYS

---



March 15, 2019

Dear Board of Alderman,

We are looking at the City's streets paving projects. The streets include (reference page 5) Motor Scooter Dr., East Commerce, Rodeo Way, Thousand Oaks Drive, Della St. and Heritage Cove. These roads deteriorate rapidly beyond a point of routine maintenance. We should be treating 105 miles between 5-10 years. In 10 years, the road network will be different than it is today. This plan can significantly improve the overall road conditions across the entire City. Based on our findings, in order to maintain the current level of condition to offset estimated yearly condition slide of degradation, we need to borrow \$500,00.00 at approximate interest rate of 3% for five (5) years and service this debt from the Cap Improvement Street Overlay.

In order to improve and maintain the current level of condition, this is the window of opportunity for the City to get in front of problems and become proactive in preventing larger issues from developing. I have included below a table that will show how it will be paid back from the beginning balance to the ending balance over the next five (5) years.

\$500,000.00 Loan 3% Interest 5 years Yearly Payment

	Beginning Balance	Interest	Principal	Ending Balance
1	\$500,000.00	\$13,713.15	\$94,099.05	\$405,900.99
2	\$405,900.99	\$10,851.02	\$96,961.18	\$308,939.88
3	\$308,939.88	\$7,901.88	\$99,910.32	\$209,029.59
4	\$209,029.59	\$4,862.98	\$102,949.22	\$106,080.45
5	\$106,080.45	\$1,731.68	\$106,080.52	\$0.00

I am asking that you please consider this proposal and if you have any questions, please do not hesitate contacting me.

Sincerely,

*Tom Ferguson*  
Tom Ferguson, Mayor

475 West Commerce Hernando, Mississippi 38632 662-429-9092  
cityofhernando.org

HERNANDO ASPHALT PAVING PROJECT 2019

*Estimate*  
**HERNANDO ASPHALT PAVING PROJECT 2019**  
CITY OF HERNANDO

**STREETS REQUIRED FOR OVERLAYS**

Item No.	Item	Quantity	Unit Cost	Total Cost
1	PANOLA ST. 850 FEET MILLING AT CURB REDQ	260 TONS	\$90	\$23,400
2	COLUMBUS ST 300 FEET	120 TONS	\$90	\$10,800
3	SAULSBERRY 1300 FEET LEVELING REQ'D	400 TONS	\$90	\$36,000
4	KROGER DR. 315 FEET LEVELING REQ'D	200 TONS	\$100	\$20,000
5	OAK TREE CV. 250 FEET	100 TONS	\$90	\$9,000
6	DEER CREEK DR. (END) 300 FEET	110 TONS	\$100	\$11,000
7	MEMPHIS ST. (NORTH END) 600 FEET	150 TONS	\$90	\$13,500
8	GATES COVE 600 FEET LEVELING REQD	250 TONS	\$90	\$22,500

HERNANDO ASPHALT PAVING PROJECT 2019

*Estimate*  
**HERNANDO ASPHALT PAVING PROJECT 2019**  
**CITY OF HERNANDO**

**STREETS REQUIRED FOR OVERLAYS**

Item No.	Item	Quantity	Unit Cost	Total Cost
9	LINDSEY COVE 450 FEET LEVELING REQ'D	180 TONS	\$90	16,200
10	LINDSEY DRIVE 520 FEET LEVELING REQ'D	250 TONS	\$90	22,500
11	AMANDA DR. 450 FEET LEVELING REQ'D	180 TONS	\$90	16,200
12.	CLARE COVE 340 FEET LEVELING REQ'D	160 TONS	\$100	\$16,000
13	LAMBERT DRIVE LAMBERT COVE LEVELING REDQ	700 TONS	\$90	63,200

HERNANDO ASPHALT PAVING PROJECT 2019

*Estimate*  
**Name of Project: HERNANDO ASPHALT PAVING PROJECT 2019**  
**CITY OF HERNANDO**

**STREETS REQUIRED FOR MAJOR REPAIRS**

Item No.	Item	Quantity	Unit Cost	Total Cost
14.	MCKINZIE DR.	50 TONS	200	10,000
15	RUNNING DOE CV.	150 TONS	200	30,000
16	COBBLE STONE LANE	200 TONS	200	40,000
17	WILLIAMSBURG	50 TONS	200	10,000
18	EAST SOUTH STREET	150 TONS	200	30,000
19	MILLING	200 TONS	\$70	\$14,000

*Estimate*  
**TOTAL BID FOR THE PROJECT IS** \$114,200

Respectfully Submitted by: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

HERNANDO ASPHALT PAVING PROJECT 2019

Date: April 11, 2019

*Estimate*

**CITY OF HERNANDO- MICRO SEAL OR CAPE SEAL STREET PROJECT 2019**

Item No.	Item	Quantity	MICRO SEAL UNIT COST	TOTAL COST
1	GREEN T ROAD	36,200 SY	\$280	101,360
2	COMMERCE ( AT CITY HALL)	11,200 SY	\$280	31,360
3	WEST COMMERCE	52,000 SY	\$280	\$145,600

ALTERNATE UNIT COST FOR CAPE SEAL PER SQUARE YARD: \$330

**THE TOTAL MICRO SEAL BID :**

**\$278,300**

Company : \_\_\_\_\_  
 BY: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_

March 14, 2019

*Estimate*

**CITY OF HERNANDO ADDITIONAL STREET PAVING LIST:**

MOTOR SCOOTER ---	\$150,000
EAST COMMERCE --	\$58,500
RODEO WAY ----	\$100,000
THOUSAND OAKS DRIVE -----	\$100,000
DELLA ST. ----	\$64,000
HERITAGE COVE -----	\$18,000
<b>TOTAL ESTIMATED COST----</b>	<b>\$490,500</b>

Alderman Miller asked why are we talking about doing overlays when the report said we need to do microblading.

Joe Frank Lauderdale said the book starts out saying overlays are needed.

Alderman Miller stated that Della is rated a 6 and a 5, but its down for \$64,000 worth of work.

Joe Frank Lauderdale stated that they only picked out a certain distance for overlay and a certain distance for micro seal. Like Commerce, it starts out ok, then it's patched, then it's ok again.

Alderman Miller asked if there was any order.

Joe Frank Lauderdale answered no. They are all ranked a 4.

Alderman Miller asked which roads did you pull out.

Joe Frank Lauderdale answered N Green T, Rodeo Way, Deer Creek, Green T Road.

Alderman Miller asked what percentage of the streets are in a certain ward. They are all rated a 4, but are mostly in one ward.

Alderman McLendon answered its by people first.

Alderman Miller stated, ok, by people.

Alderman McLendon stated people driving, traffic. I have almost 4,000 and what do you have.

Mayor Ferguson stated that Joe Frank, Bobby, and himself went and looked around the whole City, we looked at the City as a whole.

Alderman Hobbs asked if the Board thinks we should borrow half a million, to pave streets.

Alderwoman Brooks answered that it depends on cash flow.

Alderman Hobbs stated but do we want to pay that extra money for interest.

Alderman Higdon stated that is the only way to get on top of this.

Mayor Ferguson stated that we have to get on top of it.

Alderman Harris stated if you remember Civil Link recommended to have \$1.2 million in the budget each year for a maintenance plan.

Alderman Hobbs stated he agreed, but we can't borrow \$500K every year.

Mayor Ferguson stated that next year we shouldn't have these 4 rough roads.

Alderman Hobbs asked but do you think it's worth it.

Alderman Higdon answered he thinks so, we have to keep our good roads good, we have some really rough roads in Nesbit to fix.

Alderman Hobbs stated so the note will be paid out of the overlay budget.

Mayor Ferguson answered yes.

Alderman Higdon stated that streets are the biggest complaint I get.

Mayor Ferguson stated that Bobby, Joe Frank and I went out and looked at these roads.

Alderman Hobbs stated that he understands what Alderman Miller is saying. We have so many miles in each ward, when we get on top of this, we should allocate a certain percentage to each ward.

Alderman Higdon stated we should focus on the City not wards.

Alderman Miller stated that the history hasn't focused on Wards.

Alderman McLendon stated that if you have a 4 in front of Kroger and a 4 over by Northern, that 4 in front of Kroger is more important.

Alderman Harris stated that Joe Frank said that he doesn't look at the ward, he looks at the streets.

Alderman Miller stated in this book, they are all ranked the same, but the Board is saying its important to have more traffic.

Mayor Ferguson stated the interest rate I mentioned is just a guess.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the list of street overlays presented and authorize to bid for a loan, contingent up the review by our City Attorney. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

---

#### **DISCUSSION OF CHANGING VOTER POLLING LOCATIONS**

---

Mayor Ferguson stated that we were looking at changing our voter polling locations to be the same as the county.

Alderman Higdon stated that we have a terrible safety issue at Fire Station 3 for City elections.

Alderman McLendon stated that we could use Nesbit Baptist for Ward 4 & 6.

Mayor stated that we could do Nesbit Baptist or Fellowship Baptist for Ward 4 & 6, Longview Point or Colonial Hills for Wards 3 & 5 and the Gale Center for Wards 1 and 2.

Carolyn Richards stated that Nesbit Baptist would be dangerous. You're right past a main intersection.

Alderman Higdon stated that is a good functioning intersection.

Alderman Harris stated that Fellowship Baptist might be ok.

Alderman McLendon stated that there is about 800 in ward 6 and about 2400 in ward 4, so wouldn't it be better to use one closer to the people in ward 4?

Alderman Hobbs asked if we can get the county to change their location for Nesbit.

Mayor Ferguson stated that we will contact them and ask.

---

#### **DISCUSSION OF AMENDING COMMERCE STREET LIGHTING PROJECT**

---

Mayor Ferguson stated that Mr. McGee wants to stick with the same plan we originally had and not amend it.



**AUTHORIZE TO ADJUST UTILITY BILL FOR MALEND A MEACHAM**

Alderwoman Brooks stated that she still feels like we have missed the mark on these adjustments, and the intent.

Alderman Higdon stated that he agreed.

Alderman Miller stated you need to change the policy then, we need to re-evaluate it.

Alderwoman Brooks stated we could put a committee together.

Alderman Higdon stated that it could be Alderwoman Brooks, Alderman Higdon and Alderman Harris.

Mayor Ferguson stated that it will be a public meeting, and minutes will be taken.

Alderman Miller stated that is too many Aldermen. What about having Public Works director on it.

Mayor Ferguson stated we can work on getting that together.

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

Customer Information (please print)

Name as it appears on bill MALEND A MEACHAM  
Service address 1796 PECAN DRIVE  
Daytime phone number ( ) 662-429-9339

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name ROS + MALEND A MEACHAM Date of repair 1/16/19  
Daytime phone number ( ) 662-429-9339 OR 901-509-1447  
Type of repair and location of property LEAK IN YARD

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature]  
For Office use only

Account Number 04-1701300 Billing period ending 1-31-19

High month usage 119 minus 6 month average 46 = Amount of Adjustment 308.10 credit

OK  
B.B.D.



Dixie Plumbing of N.W. Ms. LLC, P.O. BOX 791, Hernando MS 38632, United States

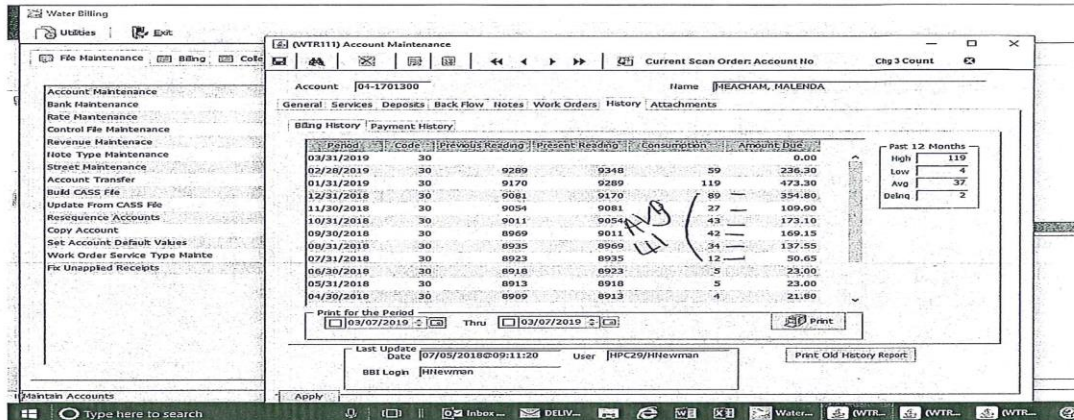
**BILL TO**  
 Malenda Meacham  
 1796 Pecan Dr.  
 Hernando MS 38632  
 United States

Issue date: 161  
 Jan 16, 2019  
 Due date: Jan 23, 2019  
 Payment method: Check/cheque

DESCRIPTION	QTY.	UNIT PRICE (\$)	AMOUNT (\$)
Water leak in yard by swimming pool	4	89.00	356.00
Excavation	1	350.00	350.00
Parts	1	15.00	15.00
<b>SUBTOTAL</b>			<b>\$721.00</b>
TAX 7.00 % from 721.00			\$50.47
<b>TOTAL (USD):</b>			<b>\$771.47</b>

TOTAL DUE (USD):

Dixie Plumbing of N.W. Ms. LLC, P.O. BOX 791, Hernando MS 38632, United States Contact person Jimmy Johnson  
 Phone 662-429-8080 Cell 901-361-0313 E-mail dixieplumbingllc@gmail.com



119  
 41  
 78 x 3.95 = 308.10 credit

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to adjust the utility bill for Malenda Meacham in the amount of \$308.10, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**AUTHORIZE TO ADJUST UTILITY BILL FOR LORETTA DOWNS**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill LORETTA DOWNS

Service address 1610 KEENLAN DR.

Daytime phone number (901) 590-9297

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name \_\_\_\_\_ Date of repair 2/7/19

Daytime phone number ( ) \_\_\_\_\_

Type of repair and location of property FIXED WATER LEAK AT METER

DUE TO DIGGING FROM AT&T.  
Documentation and property owner's or manager's signature \_\_\_\_\_

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Loretta Downs  
For Office use only \_\_\_\_\_

Account Number 06-3303106 Billing period ending 2-28-19

High month usage 29 minus 6 month average 3 = Amount of Adjustment \$236.34

*OK B. [Signature]* *Credit*

**DIXIE PLUMBING**  
of Northwest MS LLC.  
P.O. BOX 791  
Hernando, MS 38632

198439

CUSTOMER'S ORDER NO.		DEPARTMENT	DATE <u>2/7/19</u>				
NAME <u>LORETTA D.</u>							
ADDRESS <u>1610 KEENLAN DR.</u>							
CITY, STATE, ZIP <u>HERNANDO, MS 38632</u>							
SOLD BY		CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
QUANTITY	DESCRIPTION		PRICE	AMOUNT			
1	FIXED WATER LEAK						
2	AT METER						
3							
4							
5							
6							
7							
8							
9	SERVICE / PARTS						
10	TAX		\$205.00				
11							
12							
13							
14							
15							
16							
17							
18							
RECEIVED BY _____							

3803 46329/46329

KEEP THIS SLIP FOR REFERENCE

01-11

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2019	10				0.00
02/28/2019	10	597	626	29	288.72
01/31/2019	10	594	597	3	57.50
12/31/2018	10	592	594	2	48.93
11/30/2018	10	589	592	3	57.50
10/31/2018	10	587	589	2	48.93
09/30/2018	10	584	587	3	57.50
08/31/2018	10	582	584	2	48.93
07/31/2018	10	580	582	2	48.93
06/30/2018	10	578	580	2	48.93
05/31/2018	10	575	578	3	57.50
04/30/2018	10	572	575	3	57.50

$$\begin{array}{r} 29 \\ - 3 \\ \hline 26 \end{array} \times 3.50 = 91.00$$

$$91.00 \div 2 = 45.50$$

$$26 \times 3.84 = 99.84$$

$$\$ 236.34 \text{ credit}$$

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to authorize to adjust the utility bill for Loretta Downs in the amount of \$236.34, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**AUTHORIZE TO ADJUST UTILITY BILL FOR ALLENOA BROOKS**

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill ALLENOA BROOKS
Service address 1612 SINGLE TREE DR
Daytime phone number ( ) 901-481-9538

Do you rent the property at this address? \_\_\_ If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name DRAINGO Date of repair 2/13/2019
Daytime phone number ( ) 901-475-1997

Type of repair and location of property WATER LEAK 1" PVC LINE
GERALD BROOKS
Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Handwritten Signature]

For Office use only

Account Number 05-0236207 Billing period ending 2-28-19 1,263.46
High month usage 228 minus 6 month average 34 = Amount of Adjustment

ok B.B. credit

Invoice No. 1902121024
Service Date: 02/13/2019
Technician(s): Chris Humphrey
Appointment Type: COD AHS

Draingo
6883 Hwy 14
Brighton, TN 38011
(901) 475-1997
draingoplumbing@gmail.com
Draingo MS (601) 899-0000, Draingo AL
(205) 250-9939

LINDA BROOKS GERALD BROOKS
1612 Single Tree Dr
Hernando, MS 38632

Contact Details
(H) (901) 481-9538

Service Location
1612 Single Tree Dr
Hernando, MS 38632

Description:
Repaired water leak in yard front yard on 1" pvc line that homeowner mostly dug up.

Table with 4 columns: Qty, Approved Items Details, Unit Price, Price. Rows include plumbing (\$450.00), Labor (\$0.00), Subtotal (\$450.00), Total (\$450.00), Payment 02/13/2019 (\$450.00), and Total Due (\$0.00).

Customer Invoice signature:

[Handwritten Signature]

LIMITED WARRANTY: All products sold by Drain Go are warranted for 30 days against defects in workmanship or materials under normal use. The seller's liability for merchandise is limited to replacement, repair or credit at our option. Lib, in all events, is limited to price paid. No other warranty, expressed or implied, is given. Customer agrees to save, hold harmless, or indemnify seller against any and all liability or loss whatsoever resulting from use of merchandise.

Customer agrees to pay 1.5% of the total outstanding balance per month for any account balances 30 days or more past due. Customer agrees to pay \$25.00 per check for any checks returned to Drain Go or affiliates. Customer agrees to pay any and all reasonable fees in relation to invoice collection including reasonable attorney fees.

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2019	10				0.00
02/28/2019	10	863	1091	228	2,230.04
01/31/2019	10	680	863	183	1,662.40
12/31/2018	10	676	680	4	66.07
11/30/2018	10	672	676	4	66.07
10/31/2018	10	669	672	3	64.11
09/30/2018	10	665	669	4	66.07
08/31/2018	10	662	665	3	57.50
07/31/2018	10	647	662	15	163.84
06/30/2018	10				0.00
05/31/2018	10	625	647	22	226.28
04/30/2018	10	621	625	4	66.07

$$\begin{array}{r} 228 \\ - 34 \\ \hline 194 \end{array}$$

$$194 \times 3.50 = 679.00$$

$$679 \div 2 = 339.50$$

$$194 \times 3.84 = 744.96$$

$$\underline{\hspace{1.5cm}} \\ \$ 1,763.46 \text{ Credit}$$
owes

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to adjust the utility bill for Allenoa Brooks in the amount of \$1,763.46, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**AUTHORIZE TO ADJUST UTILITY BILL FOR DOUGLAS CULVER**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill Douglas Culver  
Service address 1095 Windrush  
Daytime phone number ( ) 901-491-8127

Do you rent the property at this address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name Doug Culver Date of repair 2-28-19  
Daytime phone number ( ) 901-827-3471  
Type of repair and location of property broken pipe - front yard

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature]  
For Office use only

Account Number 09-0007601 Billing period ending 8-31-18  
High month usage 22 minus 6 month average 17 = Amount of Adjustment \$136.35

*OK B.D. credit*

Complete Home Center Llc  
32 E Commerce St  
Hernando, MS 38632  
662-429-0400

Transaction#: B239265  
Associate: DEBORAH  
Date: 02/27/2019 Time: 12:48:17 PM

\*\*\* SALE \*\*\*

Bill To:  
Our Valued Customer

019520 MULTI-PURPOSE/CLEA  
7292055  
1.00 PKG @ \$6.49 T \$6.49  
Subtotal: \$6.49  
7% - State Tax: \$0.46  
TOTAL: \$6.95  
CASH: \$7.00  
CHANGE: \$0.05

Thank You!

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2019	10				0.00
02/28/2019	10	85	107	22	226.28
01/31/2019	10	81	85	4	66.07
12/31/2018	10	78	81	3	57.50
11/30/2018	10	71	78	7	91.78
10/31/2018	10	65	71	6	83.56
09/30/2018	10	55	65	10	119.24
08/31/2018	10	41	55	14	154.92
07/31/2018	10	35	41	6	83.56
06/30/2018	10	28	35	7	91.78
05/31/2018	10	22	28	6	83.56
04/30/2018	10	16	22	6	83.56

$$27$$

$$15 \times 3.50 = 52.50$$

$$52.50 \div 2 = 26.25$$

$$15 \times 3.84 = 57.60$$

$$\underline{\hspace{1.5cm}} \\ \$ 136.35 \text{ credit}$$

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to adjust the utility bill for Douglas Culver in the amount of \$136.35, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**AUTHORIZE TO ADJUST UTILITY BILL FOR SCOTT & SONNIA BLEOINS**



**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill Scott + Sonnia Blevins

Service address 471 Losher

Daytime phone number ( ) (662) 611-0315

Do you rent the property at this address?  If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name Jamel R. Seay Sr. Trustee Date of repair 3 Feb 19

Daytime phone number ( ) 662-429-6108

Type of repair and location of property Broken Pipe 471 Losher

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature]

For Office use only

Account Number 04-0035509 Billing period ending 1-31-19

High month usage 32 minus 6 month average 13 = Amount of Adjustment \$172.71 Credit

00 B. B.

7088

**C. W. FLYNN**  
Backhoe Service - Plumbing Repairs  
2595 WILLIAMSBURG LN.  
HERNANDO, MS 38632  
(662) 429-9411

Customer's Order No. \_\_\_\_\_ Date 2-3-19

Name Jam Seay

Address 471 Losher  
Hernando, MS 38632

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD	PAID OUT
QUAN.	DESCRIPTION				PRICE	AMOUNT
	<u>471 Losher</u>					
	<u>cut in 4" PVC line</u>				<u>250.00</u>	<u>250.00</u>
	<u>burst w/ camera</u>				<u>270.00</u>	<u>270.00</u>
	<u>Repair 7/4" PVC line</u>				<u>360.00</u>	<u>360.00</u>
	<u>under house. Curber guard</u>					
	<u>PVC lines under house</u>					
	<u>Need Repair (Cave)</u>					
	<u>(Insulation)</u>					
	<u>DIV 17 Feb 19</u>					
	<u>5 Feb 19</u>					
					<u>280.00</u>	
					<u>67.50</u>	
					<u>947.50</u>	
					<u>TAX</u>	<u>22.50</u>
					<u>TOTAL</u>	<u>970.00</u>

THANK YOU PLEASE KEEP THIS COPY FOR REFERENCE.

ALL claims and returned goods MUST be accompanied by this bill.

RECEIVED BY [Signature] Feb 2 2019

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2019	10			32	319.52
02/28/2019	10	511	513	36	355.20
01/31/2019	10	499	511	23	239.24
12/31/2018	10	452	475	23	190.04
11/30/2018	10	439	452	13	52.97
10/31/2018	10	437	439	2	45.29
09/30/2018	10	437	437	-	49.13
08/31/2018	10	435	437	2	49.13
07/31/2018	10	435	436	1	45.29
06/30/2018	10	435	435	-	49.13
05/31/2018	10	434	435	1	45.29
04/30/2018	10	434	434	-	

$$\begin{array}{r} 32 \\ - 13 \\ \hline 19 \end{array}$$

$$19 \times 3.50 = 66.50$$

$$66.50 \div 2 = 33.25$$

$$19 \times 3.84 = 72.96$$

$$\# 172.71 \text{ credit}$$

Motion was duly made by Alderman McLendon and seconded by Alderman Harris to authorize to adjust the utility bill for Scott & Sonnia Bleoins in the amount of \$172.71, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**GO INTO CLOSED SESSION**

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to go into closed session to discuss going into executive session for EMS Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**GO INTO EXECUTIVE SESSION FOR EMS PERSONNEL**

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to go into executive session for EMS Personnel. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**COME OUT OF EXECUTIVE SESSION**

---

Motion was duly made by Alderman Higdon and seconded by Alderwoman Brooks to authorize to come out of executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**EMS PERSONNEL**

---

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to authorize to suspend Marci Chapman for 12 hours for excessive tardiness, leaving the day of suspension to the discretion of the EMS Supervisor. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 19<sup>th</sup> day of March, 2019

**ADJOURN**

---

There being no further business at this time a motion was duly made by Alderwoman Brooks, seconded by Alderman Harris to adjourn.

Motion passed with a unanimous vote of "Aye".

---

MAYOR TOM FERGUSON

ATTEST:

---

KATIE HARBIN, CITY CLERK