

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, May 21, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Bryant, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: Deputy Clerk Eva Ward, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Fire/EMS Chief Hubert Jones, Assistant Police Chief Shane Ellis, Planning Director Keith Briley, Assistant Public Works Director Michael Dyer, Parks and Recreation Director Dewayne Williams, Court Clerk Cassandra Perry, Human Resource Manager Julie Harris, Mike Foster, Elizabeth Clifton, Vickey McLendon, Justin Reed, David Hackman, William Palmertree, Blake Mendrop, Paul Whitfield, Tracy Fearnley, Bob Bakken, and Andy Richardson.

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### PLEDGE OF ALLEGIANCE

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Pledge of Allegiance

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### INVOCATION

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Alderman Miller gave the invocation.

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### AGENDA

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Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

May 21, 2019

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 30587 – 30861
- 6) Approve Minutes
- 7) Consent Agenda
  - A) Authorize to accept a donation for veterinary care from North American Electric, Inc. in the amount of \$75, in memory of Shirley Raines
  - B) Authorize Chief Jones, Deputy Chief Berry, Drake Gabbard, Hank Hudson, Chris Sims, and Jeffrey Means to attend the CPAT Exam at the MS State Fire Academy in Pearl, MS on September 9-10, 2019, and also authorize to pay travel and registration
  - C) Authorize Chief Jones, Deputy Chief Berry, and Dennis Pearson to attend the CPAT Exam at the MS State Fire Academy in Pearl, MS on September 29-October 1, 2019, and also authorize to pay travel and registration
  - D) Authorization for Keith Briley, Planning Director, to attend the Current and Evolving Issues in Zoning And Land Use workshop on Friday, May 31, 2019, in Madison, MS, and to pay travel expense.

- E) Authorize Captain Charles Lanphere to attend the 2019 Summer Training Conference August 25 – 29, 2019 in Biloxi, MS, also authorize to pay registration and travel expenses.
  - F) Authorize to give Candice Prayter a step increase from P2 to P3
  - G) Authorize to give Ross Smith a step increase from P2 to P3
  - H) Authorize the City to participate in the 2020 Census
  - I) Hernando Fire & EMS requests permission to apply for 2018 Educational and Administrative Trauma Care Grant for \$10,000. (Equipment and supplies purchased with this grant must be pre-approved by Trauma Care committee prior to purchase. After receiving approved, purchased items, invoices are sent to Trauma Region for reimbursement, no match)
- 8) Authorize to hire Frank Wright as the Billing Accountability Supervisor in the Public Works Department, pending pre-employment screenings, at a rate of \$17.00 per hour
- 9) Authorize to hire James Bradley Williams as a Service Tech II in the Public Works Department, pending pre-employment screenings, at a rate of \$15.00 per hour
- 10) Authorize to give Monquil Davis in the Public Works Department a 90 day probation raise from \$11.22 to \$12.50
- 11) Request by Mr. Cal Wilkins the Developer of Crossroads Subdivision to have the City take possession of the public infrastructure.
- 12) PL-1369 – Request for Final Plat Approval for Montclair Subdivision Phase 4 – West end of Scott Road – Greg Smith with Mendrop Engineering
- 13) PL-1385 – Request for Final Plat Approval of a 2-Lot Subdivision – Parcel No. 208623000 0001401 on the West Side of Gwynn Road – Ben Smith with IPD, LLC Civil Engineering
- 14) PL-1388 – Request for Final Plat Approval for a Revision of Lot 4 of the First Revision Peck Industrial Subdivision – .398 Highway 51 North – Robbie Jones of Jones-Davis Associates
- 15) PL-1390 – Request for Final Plat Approval for Clifton Grove Subdivision a 4-Lot Residential Subdivision – 2249 West Oak Grove Road – Andrew Richardson with R&H Engineering and Surveying, LLC
- 16) Adopt Resolution Appointing Mississippi Municipal League 2019 Voting Delegates for the City of Hernando
- 17) Authorize the Mayor to sign a Resolution Granting North American Electric, Inc. exemption from Ad Valorem taxation
- 18) Authorize the Mayor to sign a Resolution Granting Taste Maker Foods, LLC exemption from Ad Valorem taxation and for Free Port Warehouse
- 19) Authorize to accept the location for the new Animal Shelter as platted by the City Engineer
- 20) Authorize the Mayor to sign an Interlocal Agreement for Digital Orthophotography with Desoto County
- 21) Authorize the City to solicit quotes for financing to purchase a building located at 630 Whitfield Dr
- 22) Authorize to adjust utility bill for Cora Bland

23) Authorize to adjust utility bill for Mary Huckaby

24) Executive Session for Negotiations.

25) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, , Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019.

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### APPROVE DOCKET OF CLAIMS NO.'S 30587 - 30861

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The Board of Aldermen were presented with a docket of claims No. 30587 - 30861 in the amount of \$427,261.34 for approval.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019.

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### APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON MAY 7, 2019

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Motion was duly made by Alderman Miller and seconded by Alderman Bryant to approve the Minutes from the regular Mayor and Board of Aldermen meeting on May 7, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019.

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### CONSENT AGENDA

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- A) Authorize to accept a donation for veterinary care from North American Electric, Inc. in the amount of \$75, in memory of Shirley Raines
- B) Authorize Chief Jones, Deputy Chief Berry, Drake Gabbard, Hank Hudson, Chris Sims, and Jeffrey Means to attend the CPAT Exam at the MS State Fire Academy in Pearl, MS on September 9-10, 2019, and also authorize to pay travel and registration
- C) Authorize Chief Jones, Deputy Chief Berry, and Dennis Pearson to attend the CPAT Exam at the MS State Fire Academy in Pearl, MS on September 29-October 1, 2019, and also authorize to pay travel and registration
- D) Authorization for Keith Birley, Planning Director, to attend the Current and Evolving Issues in Zoning And Land Use workshop on Friday, May 31, 2019, in Madison, MS, and to pay travel expense.
- E) Authorize Captain Charles Lanphere to attend the 2019 Summer Training Conference August 25 – 29, 2019 in Biloxi, MS, also authorize to pay registration and travel expenses.
- F) Authorize to give Candice Prayter a step increase from P2 to P3
- G) Authorize to give Ross Smith a step increase from P2 to P3

- H) Authorize the City to participate in the 2020 Census
- I) Hernando Fire & EMS requests permission to apply for 2018 Educational and Administrative Trauma Care Grant for \$10,000. (Equipment and supplies purchased with this grant must be pre-approved by Trauma Care committee prior to purchase. After receiving approved, purchased items, invoices are sent to Trauma Region for reimbursement, no match)

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**AUTHORIZE TO HIRE FRANK WRIGHT AS THE BILLING ACCOUNTABILITY SUPERVISOR IN THE PUBLIC WORKS DEPARTMENT, PENDING PRE-EMPLOYMENT SCREENINGS, AT A RATE OF \$17.00 PER HOUR**

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Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to hire Frank Wright as the Billing Accountability Supervisor in the Public Works Department, pending pre-employment screenings, at a rate of \$17.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**AUTHORIZE TO HIRE JAMES BRADLEY WILLIAMS AS A SERVICE TECH II IN THE PUBLIC WORKS DEPARTMENT, PENDING PRE-EMPLOYMENT SCREENINGS, AT A RATE OF \$15.00 PER HOUR**

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Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to hire James Bradley Williams in the Public Works Department, pending pre-employment screenings, at a rate of \$15.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**AUTHORIZE TO GIVE MONQUIL DAVIS IN THE PUBLIC WORKS DEPARTMENT A 90 DAY PROBATION RAISE FROM \$11.22 TO \$12.50 PER HOUR**

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Motion was duly made by Alderman Miller and seconded by Alderman Bryant to give Monquil Davis in the Public Works Department a 90 day probation raise from \$11.22 to \$12.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman McLendon

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

**REQUEST BY MR. CAL WILKINS THE DEVELOPER OF CROSSROADS  
SUBDIVISION TO HAVE THE CITY TAKE POSSESSION OF THE PUBLIC  
INFRASTRUCTURE**

Planning Director Keith Briley presented the information.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.: PL-1310  
Request: Request to have the City take possession of the Public Infrastructure for Crossroads Subdivision Phase 1  
Location: East of Highway 51, South of I-269, and West of I-55  
Applicant: Mr. Cal Wilkins the Developer of Crossroads Subdivision  
Date: May 21, 2019

**INTRODUCTION:**

Crossroads Subdivision Phase 1 received final plat approval by the Planning Commission on March 13, 2018, and by Board of Aldermen on March 20, 2018. The Subdivision Development Agreement was approved by the Board of Aldermen on August 21, 2018. The request before you is to have the City take possession of the public infrastructure of Crossroads Subdivision Phase 1.

**DISCUSSION:**

The following items from the Subdivision Development Agreement describe the contractual obligations of the Developer regarding completion of the project and the City taking possession of the infrastructure.

4. *That the Developer agrees to submit plans and specifications for all improvements to the City; obtain approval for the water and sewer improvements from the proper agency; and submit an "As-Built" plan upon completion of the project before any final inspection or certificate of occupancy shall be issued for any building constructed upon the lots within said Subdivision.*

- This requirement for As-Built drawings has not been met by the developer.

18. *That the Developer does recognize that this obligation is conditioned upon the performance the Developer of its undertaking herein and its completion of the construction and installation of all improvements herein called for, the same improvements to be completed within 11 months following the date of this agreement, and that upon the completion thereof, and subject to the approval of the City Engineer for the City of Hernando, this obligation to be null and void and said security returned, otherwise this agreement to remain in full force and effect.*

- The Developer began the project in August of 2018. With this request, the project has taken nine (9) months to complete. Two (2) months ahead of the allotted eleven (11) months.

23. *That the City agrees to accept the Subdivision upon the completion of all terms herein above set forth and release the performance guarantee upon the acceptance of said Subdivision.*

*Satisfactory completion of all improvements within said subdivision to be certified by a licensed civil engineer and approved by the City Engineer for the City of Hernando.*

- The subdivision development plans were submitted by a licensed civil engineer and approved by the City Engineer.

**STAFF RECOMMENDATION:**

1. That the Final Plat not be recorded until the As-Built drawings are submitted.
2. That the subdivision infrastructure acceptance be limited to the Water Services, Sanitary Sewer Services, and Roadway Systems.
3. That the City accept the infrastructure for Crossroads Subdivision Phase 1 subject to any comments or requirements of the City Engineer.
4. That the City Engineer determine if the bond amount can be reduced.



## City of Hernando, Mississippi

May 21, 2019

City of Hernando Planning Dept.  
475 West Commerce  
Hernando, Ms. 38632

Recommended bond for Crossroads Subdivision Section "A" 36 Lots

Dear Keith:

\* I have listed below the improvements for Crossroads Subdivision Section "A" that have not been completed:

1. Asphalt paving final lift ---	550 tons @ \$120 -	\$66,000.00
2. Sewer Maintenance Bond	lump sum	\$10,000.00
3. Street signs	lump sum	\$2,000.00
4. Erosion control	lump sum	\$10,000.00

TOTAL BOND AMOUNT	\$88,000.00
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Sincerely:

Joseph F. Lauderdale P.E.  
Hernando Consulting Engineer

Alderman Hobbs asked what is the current bond amount.

Keith Briley answered \$780,000.

Alderman Hobbs asked Joe Frank Lauderdale if the bond is adequate.

Joe Frank Lauderdale answered yes.

Alderman McLendon asked if the \$10,000 bond would cover any damage of the retention pond if it blows out.

Joe Frank Lauderdale stated that it would be included with the total bond of \$88,000. If something wasn't right, we wouldn't release the bond.

Alderman McLendon stated that the retention pond doesn't have sod around it yet, its still just dirt.

Joe Frank Lauderdale stated that they are in the process of getting it sodded and landscaped.

Mayor asked how long is he responsible for it before we release the bond.

Joe Frank Lauderdale answered that we hold the bond for 11 months.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to accept the request from Mr. Cal Wilkins the Developer of Crossroads Subdivision for the City to take possession of the Public Infrastructure, based on the Planning Department Staff's recommendation, based on the letter from Nesbit Water Association and a bond recommendation from the Engineer. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**PI-1369 - REQUEST FOR FINAL PLAT APPROVAL FOR MONTCLAIR  
SUBDIVISION PHASE 4 – WEST END OF SCOTT ROAD – GREG SMITH WITH  
MENDROP ENGINEERING**

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Planning Director Keith Briley stated that the applicant requested that this be tabled.

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to table this item until the June 18<sup>th</sup>, 2019 Board Meeting. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**PL-1385 – REQUEST FOR FINAL PLAT APPROVAL OF A 2-LOT SUBDIVISION –  
PARCEL NO. 208623000 0001401 ON THE WEST SIDE OF GWYNN ROAD – BEN  
SMITH WITH IPD, LLC CIVIL ENGINEERING**

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Planning Director Keith Briley presented the information.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

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Project No.:	PL-1385	Item No.:	__
Request:	Request for Final Plat Approval of a 2-Lot Subdivision		
Location:	Parcel No. 208623000 0001401 on the West Side of Gwynn Road		
Applicant:	Ben Smith with IPD, LLC Civil Engineering		
Date:	May 21, 2019		

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**INTRODUCTION:**



Ben Smith with IPD, LLC Civil Engineering is requesting Final Plat Approval of a 2-Lot Subdivision to be named Keatian 2-Lot Subdivision.

**BACKGROUND:**

The subject property is located on the west side of Gwynn Road near the intersection of Gwynn Road and Rodeo Way. The subject property is Parcel Number 208623000 0001401 with the DeSoto County Tax Assessors Office. The property is currently zoned A-R Agricultural Residential.

**PLANNING COMMISSION ACTION:**

The Planning Commission met on Tuesday, May 14, 2019, and voted to grant Final Plat Approval for Keatian 2-Lot Subdivision located on the west side of Gwynn Road near the intersection of Gwynn Road and Rodeo Way., subject to Staff Comments.

**DISCUSSION:**

The applicant is requesting final plat approval to subdivide the parcel into two (2) lots. Lot 1 will be 1.70 acres and Lot 2 will be 3.28 acres. Both lots meet the minimum lot size of the A-R Zoning District. Both lots will have frontage on Gwynn Road.

**STAFF COMMENTS:**

1. No improvements are required with the subdivision.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat Approval for Keatian 2-Lot Subdivision located on the west side of Gwynn Road near the intersection of Gwynn Road and Rodeo Way., subject to Staff Comments.

Alderman Hobbs asked if the way they are separating it, its basically a ditch between, just enough room for a drive way.

Keith Briley answered that it appears that way.

Alderman McLendon asked the name of the subdivision.

Alderman Miller answered Keatian 2 Lot Subdivision.

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the request for Final Plat of a 2-lot Subdivision, Parcel No. 208623000 0002502 on the West side of Gwynn Road near the intersection of Gwynn Road and Rodeo Way, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

**PL-1388 REQUEST FOR FINAL PLAT APPROVAL FOR A REVISION OF LOT 4 OF  
THE FIRST REVISION PECK INDUSTRIAL SUBDIVISION - .398 HIGHWAY 51  
NORTH – ROBBIE JONES OF JONES-DAVIS ASSOCIATES**

Planning Director Keith Briley presented the information.



City of  
**Hernando**  
MISSISSIPPI

BOARD OF ALDERMEN  
STAFF REPORT

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Project No.: PL-1388 Item No.: \_\_  
Request: Request for Final Plat Approval for a Revision of Lot 4 of the First Revision Peck Industrial Subdivision  
Location: 398 Highway 51 North  
Applicant: Robbie Jones of Jones-Davis Associates  
Date: May 21, 2019

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**INTRODUCTION:**

Mr. Robbie Jones of Jones-Davis Associates is requesting Final Plat Approval for a Revision of Lot 4 of the Peck Industrial Subdivision First Revision.

**BACKGROUND:**

The subject property is located on the East side of Highway 51 and south side of Kapik Road at 398 Highway 51 North. The subject property is PUD Planned Unit Development and is currently an active manufacturing site.

The First Revision of Peck Industrial Subdivision was approved by the planning Commission on December 9, 2008, by the Board of Aldermen on December 16, 2008, and recorded in the DeSoto County Chancery Clerks Office on February 2, 2009, in Plat Book 1085 Page 24.

**PLANNING COMMISSION ACTION:**

The Planning Commission met on Tuesday, May 14, 2019, and voted to grant Final Plat Approval for a Revision of Lot 4 of the Peck Industrial Subdivision First Revision located at 398 Highway 51 North., subject to Staff Comments.

**DISCUSSION:**

The applicant is requesting final plat approval to subdivide Parcel 4 into two (2) lots. Lot 4A will be 3.47 acres and Lot 4B will be 4.72 acres. Both lots will have frontage on Highway 51 and access to both proposed parcels will remain as currently accessible.

**STAFF COMMENTS:**

2. No improvements are required with the subdivision.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat Approval for a Revision of Lot 4 of the Peck Industrial Subdivision First Revision located at 398 Highway 51 North., subject to Staff Comments.

Motion was duly made by Alderman McLendon and seconded by Alderman Hobbs to approve the request for Final Plat for a Revision of Lot 4 of the Peck Industrial Subdivision – First Revision located at 398 Highway 51 North, subject to Staff Comments. A vote was taken with the following results:

Those voting “Aye”: Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting “Nay”: None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

**PL-1390 – REQUEST FOR FINAL PLAT APPROVAL FOR CLIFTON GROVE SUBDIVISION A 4-LOT RESIDENTIAL SUBDIVISION – 2249 WEST OAK GROVE ROAD – ANDREW RICHARDSON WITH R&H ENGINEERING AND SURVEYING, LLC**

Planning Director Keith Briley presented the information.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

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Project No.:	PL-1390	Item No.:	__
Request:	Request for Final Plat Approval for Clifton Grove Subdivision a 4-Lot Residential Subdivision		
Location:	2249 West Oak Grove Road		
Applicant:	Andrew Richardson with R&H Engineering and Surveying, LLC		
Date:	May 21, 2019		

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**INTRODUCTION:**

Mr. Andrew Richardson with R&H Engineering and Surveying, LLC is requesting Final Plat Approval for Clifton Grove Subdivision a 4-Lot Residential Subdivision.

**BACKGROUND:**

The subject property is located on the south side West Oak Grove Road and west of River Oaks Drive. The property is currently zoned A Agricultural.

**PLANNING COMMISSION ACTION:**

The Planning Commission met on Tuesday, May 14, 2019, and voted to grant Final Plat Approval for Clifton Grove Subdivision a 4-Lot Residential Subdivision located at 2249 West Oak Grove Road, subject to Staff Comments.

**DISCUSSION:**

The applicant is requesting final plat approval to subdivide the land into four (4) lots. All lots will have frontage on West Oak Grove Road. The lots will be sized as follows:

<u>Lot No.</u>	<u>Lot Area</u>
1 .....	6.72 ac.
2 .....	7.20 ac.
3 .....	7.20 ac.
4 .....	7.20 ac.

The A Zoning Designation requires that all lots have the following setbacks:

Front Yard.....50 feet  
Side Yard .....15 feet  
Rear Yard .....40 feet

**STAFF COMMENTS:**

3. No improvements are required with the subdivision.
4. Prior to submitting the plat for recording, the front yard setback shall be revised to meet the zoning district requirements.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat Approval for Clifton Grove Subdivision a 4-Lot Residential Subdivision located at 2249 West Oak Grove Road, subject to Staff Comments.

Alderman McLendon asked about the abandoned house on 3 lots, it says residential, what is the plan.

Andy Richardson 231 W Center Street answered that the owners are planning to get rid of it.

Alderman McLendon stated so all lots will be on septic.

Andy Richardson answered yes.

Alderman McLendon asked is there a requirement by the City, for sewer.

Keith Briley answered its not currently there and its big enough to support it, so I would say no.

Alderman Miller asked if the lots aren't big enough to support it, its not part of this stage anyway.

Mayor Ferguson asked what's the smallest size lot with a septic tank in the city.

Andy Richardson answered that it doesn't matter if city or county, it's the same. The health department regulates it.

Alderman McLendon stated that this is the final plat, is what is being built there part of the final plat.

Keith Briley answered no, this is the lots.

Elizabeth Clifton requested that the covenant state that it be for 1 single family home, no mobile homes, and not to be subdivided.

Motion was duly made by Alderman Bryant and seconded by Alderman Miller to approve the request for Final Plat for Clifton Grove Subdivision a 4-lot residential subdivision located at 2249 West Oak Grove Road, subject to Staff Comments. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

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**ADOPT RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2019  
VOTING DELEGATES FOR THE CITY OF HERNANDO**

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**RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2019  
VOTING DELEGATES FOR THE CITY OF HERNANDO**

**WHEREAS**, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Central District; and

**WHEREAS**, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and alternate to cast the vote for each member municipality.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF HERNANDO**

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2019 Mississippi Municipal League election to be held at the annual convention on June 25<sup>th</sup> with a run-off (if necessary) on June 26<sup>th</sup>, 2019 are as follows:

Voting Delegate: Mayor Tom Ferguson  
First Alternate: Alderwoman Cathy Brooks

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Miller seconded by Alderman Bryant and was adopted by the following vote, to-wit:

YEAS: Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

NAYS: None.

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the 21<sup>st</sup> day of May 2019.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

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**AUTHORIZE THE MAYOR TO SIGN A RESOLUTION GRANTING NORTH  
AMERICAN ELECTRIC, INC. EXEMPTION FROM AD VALOREM TAXATION**

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Brad Palmtree presented the information to the Board.

Mayor Ferguson stated that this has been approved by the County.

Alderman Miller asked if it would be any increase in personnel

Brad Palmtree answered yes, about 20 jobs.

Alderman McLendon asked if y'all have bough property around where you are.

Brad Palmtree answered yes.

**GRANTING EXEMPTION FROM AD VALOREM TAXES**

The Mayor and Board of Aldermen took up for consideration the matter of granting tax exemption from ad valorem taxes for NORTH AMERICAN ELECTRIC INC., the following Resolution having first been reduced to writing, was introduced:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN FOR THE CITY OF HERNANDO, MISSISSIPPI, GRANTING TAX EXEMPTION FROM AD VALOREM TAXES FOR A PERIOD OF TEN (10) YEARS FOR REAL PROPERTY TO NORTH AMERICAN ELECTRIC INC., AS AUTHORIZED BY SECTION 27-31-101 ET SEQ., OF THE MISSISSIPPI CODE OF 1972, AS AMENDED.

WHEREAS, NORTH AMERICAN ELECTRIC INC., filed in triplicate with this Board its Application for exemption from ad valorem taxation; and

WHEREAS, NORTH AMERICAN ELECTRIC INC., has produced written verification and documentation to this Board as to the authenticity and correctness of its Application in regard to the true value of the prayed for exemption and the completion date of said enterprise: and

WHEREAS, this Board finds as a fact that the property described in the aforesaid Application constitutes an industrial enterprise of public utility which was completed on the 30<sup>th</sup> day of November, 2018, and that said Company is entitled to the exemption sought for a period of ten (10) years for real property beginning on the 1<sup>st</sup> day of January, 2019, subject to approval and certification by the Mississippi State Tax Commission.

NOW, THEREFORE, BE IT RESOLVED BY The Mayor and Board of Aldermen of the City of Hernando, DeSoto County, Mississippi, as follows:

1. That the Application for ad valorem tax exemption by NORTH AMERICAN ELECTRIC INC., for ten (10) years for real property beginning January 1, 2019 on the property described in the Application filed by said Company for tax exemption, be and the same is hereby approved, ten (10) years for real property subject to approval and certification by the Mississippi State Tax Commission.

2. That NORTH AMERICAN ELECTRIC INC., is hereby granted tax exemption on ad valorem taxes, except Library Fund, Park Fund, G O Bond Fund, State, School District and Road and Bridge ad valorem taxation, for ten (10) years for real property, beginning January 1, 2019.

3. That the Clerk of this Board is hereby directed to spread a copy of this Order on the minutes of this Board; and that said Clerk shall forward the original and three (3) certified copies of the Application and a certified copy of the transcript of this Order approving said Application to the Mississippi State Tax Commission for its approval and certification: and said Clerk shall also forward one certified copy to the Tax Assessor of DeSoto County and obtain the Certificate of said Tax Assessor stating that the personal property as itemized in the Application has been placed on the appropriate tax roll as "Non-Taxable", except for Library Fund, Park Fund, G O Bond Fund, State, School District and Road and Bridge ad valorem taxes, for the duration of the exemption period only and the Position Statement of Tax Assessor.

Motion was duly made by Alderman Miller, seconded by Alderman Bryant to adopt the foregoing Resolution Granting Tax Exemption from Ad Valorem Taxes. A roll call vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019.

---

TOM FERGUSON, MAYOR  
CITY OF HERNANDO

SEAL

ATTEST:

---

KATIE HARBIN, CITY CLERK  
CITY OF HERNANDO

---

**AUTHORIZE THE MAYOR TO SIGN A RESOLUTION GRANTING TASTE MAKER FOODS, LLC EXEMPTION FROM AD VALOREM TAXATION AND FOR FREE PORT WAREHOUSE**

---

Justin Reed presented the information.

Alderman McLendon asked how long have you been in operations down here.

Justin Reed answered they started in January.

Alderman McLendon asked where did you come from.

Justin Reed answered Memphis.

Alderman Hobbs asked what did they do.

Justin Reed answered they make dry ingredients, like rubs, seasonings. We have about 600 customers that we do items for.

**GRANTING EXEMPTION FROM AD VALOREM TAXES**

The Mayor and Board of Aldermen took up for consideration the matter of granting tax exemption from ad valorem taxes for TASTE MAKER FOODS, LLC., the following Resolution having first been reduced to writing, was introduced:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN FOR THE CITY OF HERNANDO, MISSISSIPPI, GRANTING TAX EXEMPTION FROM AD VALOREM TAXES FOR A PERIOD OF TEN (10) YEARS FOR REAL, PERSONAL PROPERTY AND FREE PORT WAREHOUSE TO TASTE MAKER FOODS, LLC AS AUTHORIZED BY SECTION 27-31-101 ET SEQ., OF THE MISSISSIPPI CODE OF 1972, AS AMENDED.

WHEREAS, TASTE MAKER FOODS, LLC., filed in triplicate with this Board its Application for exemption from ad valorem taxation; and

WHEREAS, TASTE MAKER FOODS, LLC., has produced written verification and documentation to this Board as to the authenticity and correctness of its Application in regard to the true value of the prayed for exemption and the completion date of said enterprise: and

WHEREAS, this Board finds as a fact that the property described in the aforesaid Application constitutes an industrial enterprise of public utility which was completed on the 1<sup>st</sup> day of February, 2019, and that said Company is entitled to the exemption sought for a period of ten (10) years for real, personal property and free port warehouse beginning on the 1<sup>st</sup> day of January, 2019, subject to approval and certification by the Mississippi State Tax Commission.

NOW, THEREFORE, BE IT RESOLVED BY The Mayor and Board of Aldermen of the City of Hernando, DeSoto County, Mississippi, as follows:

1. That the Application for ad valorem tax exemption by TASTE MAKER FOODS, LLC., for TEN (10) years for real, personal property and free port warehouse beginning January 1, 2019 on the property described in the Application filed by said Company for tax exemption, be and the same is hereby approved, ten (10) years for personal property subject to approval and certification by the Mississippi State Tax Commission.

2. That TASTE MAKER FOODS, LLC., is hereby granted tax exemption on ad valorem taxes, except Library Fund, Park Fund, G O Bond Fund, State, School District and Road and Bridge ad valorem taxation, for ten (10) years for personal property, beginning January 1, 2019.

3. That the Clerk of this Board is hereby directed to spread a copy of this Order on the minutes of this Board; and that said Clerk shall forward the original and three (3) certified copies of the Application and a certified copy of the transcript of this Order approving said Application to the Mississippi State Tax Commission for its approval and certification: and said Clerk shall also forward one certified copy to the Tax Assessor of DeSoto County and obtain the Certificate of said Tax Assessor stating that the personal property as itemized in the Application has been placed on the appropriate tax roll as "Non-Taxable", except for Library Fund, Park Fund, G O Bond Fund, State, School District and Road and Bridge ad valorem taxes, for the duration of the exemption period only and the Position Statement of Tax Assessor.

Motion was duly made by Alderwoman Brooks seconded by Alderman Hobbs to adopt the foregoing Resolution Granting Tax Exemption from Ad Valorem Taxes and Free Port Warehouse. A roll call vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019.

---

Tom Ferguson, Mayor  
City of Hernando

SEAL

Attest:

---

Katie Harbin, City Clerk



---

**AUTHORIZE TO ACCEPT THE LOCATION FOR THE NEW ANIMAL SHELTER AS PLATTED BY THE CITY ENGINEER**

---

Alderman Miller asked if that plat was ever going to be sent out.

Alderman Hobbs answered that my wife has a copy of it, she can email it to us.

Joe Frank Lauderdale stated that I didn't know you didn't have one. I will send it out.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to authorize to accept the location for the new Animal Shelter as platted by the City Engineer. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Bryant, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**AUTHORIZE THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT FOR DIGITAL ORTHOPHOTOGRAPHY WITH DESOTO COUNTY**

---

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize the Mayor to sign an Interlocal Agreement for Digital Orthophotography with Desoto County. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**AUTHORIZE THE CITY TO SOLICIT QUOTES FOR FINANCING TO PURCHASE A BUILDING LOCATED AT 630 WHITFIELD DR**

---

Motion was duly made by Alderman Hobbs and seconded by Alderman Bryant to authorize the City to solicit quotes for financing to purchase a building located at 630 Whitfield Dr. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": Alderman Miller.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**AUTHORIZE TO ADJUST UTILITY BILL FOR CORA BLAND**

---

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill CORA BLAND  
Service address 3084 Ivy Lane, Hernando, MS. 38632  
Daytime phone number ( ) 662-910-0201

Do you rent the property at this address?  If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name \_\_\_\_\_ Date of repair \_\_\_\_\_  
Daytime phone number ( ) \_\_\_\_\_  
Type of repair and location of property Out Side Flower Bed

Documentation and property owner's or manager's signature \_\_\_\_\_

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Cora Bland  
For Office use only \_\_\_\_\_

Account Number 04-0503701 Billing period ending 4/30/19  
High month usage 35 minus 6 month average 15 = Amount of Adjustment \$ 136.35

*OK B.B. credit*

INVOICE #: 90608



8710 Highway 51 North  
Southaven, MS 38671  
662-349-3547  
901-795-9044

DATE: 05/23/19 DS #: Dean

CUSTOMER NAME (Financially Responsible Party) <u>Cora Bland</u>	CALLER NAME	JOB CONTACT NAME
JOB ADDRESS <u>3084 Ivy Ln. Hernando MS 38632</u>	CITY	STATE ZIP
BILLING ADDRESS (if Different)	PH1	PH2
E-MAIL ADDRESS	<input type="checkbox"/> MITCH WRIGHT CLUB MEMBER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

ORIGINAL REASON FOR THE CALL: Leak Repair

SUMMARY: \_\_\_\_\_

See Summary of Findings sheet for additional information

**WORK AUTHORIZATION:** I, the undersigned, am owner/authorized representative/tenant of the premises at which the work above is being done. I hereby authorize you to perform the above recommendation, and to use such labor and materials as you deem advisable. Unless prior-authorization for billing, payment for all work done is due upon completion (C.O.D.). A \$10.00 BILLING CHARGE is due thereafter. An office billing charge and/or finance charge of 1.75% per month (21% per annum) will be added after 10 days past due. I agree to pay reasonable attorney's fees, court costs and collection fees in the event of legal action. I have read this contract, including the terms and conditions on the reverse side hereof and agree to be bound by all the terms contained herein. All old parts will be removed from premises and discarded, unless otherwise specified herein.

I HEREBY AUTHORIZE YOU TO PROCEED WITH THE ABOVE WORK AT THE UPFRONT FEE OF \$ \_\_\_\_\_

Signature: Cora Bland Print Name: \_\_\_\_\_

*For your peace of mind, should the repair amount exceed 25% of your system's replacement value, our technician is required to inform you of options for both repairing and replacing the equipment.*

Qty	Task#	Description	Rate
		Diagnostic Fee	
		Mitch Wright Club Membership	
		Leak Repair	337.50
			- 39.95
		Warranty on Repair	
		5 years	

Note: Mitch Wright Club Membership is required to keep warranty active.

Pre-Approved Financing Terms:  Please pay from this invoice - Work performed C.O.D.

PAYMENT 1 Cash  Check  Card #: \_\_\_\_\_ Exp: \_\_\_\_\_  
MC  Visa  Disc  AmEx  Auth #: \_\_\_\_\_

PAYMENT 2 Cash  Check  Card #: \_\_\_\_\_ Exp: \_\_\_\_\_  
MC  Visa  Disc  AmEx  Auth #: \_\_\_\_\_

**ACCEPTANCE OF WORK PERFORMED:** I acknowledge satisfactory completion of the above described work and that the premises has been left in satisfactory condition. I understand that if my check does not clear, I am liable for the check and any charges from the bank. I agree to pay 1.75% per month for past due contracts (minimum charge \$15). In the event that collection efforts are initiated against me, I shall pay for all associated fees at the posted rates as well as all cost of collection fees and reasonable attorney fees. I agree that the amount set forth in the space marked "TOTAL COST" is the total flat price I have agreed to.

**SERVICE TECHNICIAN ACKNOWLEDGEMENT**  
Prior to the customer entering into the contract, I have discussed the nature of the service and cost and I have given a copy of the contract to the customer. All work I have done has been in compliance with company standards in a workmanship manner, to building codes when applicable.

**WANT TO PAY LESS?**  
My Service Technician presented me with a Mitch Wright Maintenance Plan Brochure and explained the benefits. I want to save money and become a Member  YES  NO  
OR  
At this time I decline the offer  YES  NO

**DISCOUNT**

SUBTOTAL	297	55
TAX	20	82
TOTAL COST	318	37

**MEMBERSHIP SAVINGS**

**CUSTOMER SERVICE IS OUR #1 FOCUS**  
If you are not completely satisfied for any reason, please call and ask to speak with the Customer Service Manager. Your feedback is very important to us. THANK YOU FOR CHOOSING US FOR YOUR SERVICE NEEDS!

SIGNATURE: Cora Bland SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I decline to have the recommended work performed at this time. SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

INVOICE #: 90169



DATE: 04/05/19 DS #: Dean
CUSTOMER NAME (Financially Responsible Party) Cora Bland
JOB ADDRESS 3084 Ivy Lane Hernando ms 38632
BILLING ADDRESS (If Different) 662 910 0201
E-MAIL ADDRESS

ORIGINAL REASON FOR THE CALL: Leak in Flower Bed.
SUMMARY:

WORK AUTHORIZATION: I, the undersigned, am owner/authorized representative/tenant of the premises at which the work above is being done. I hereby authorize you to perform the above recommendation, and to use such labor and materials as you deem advisable. Unless prior-authorization for billing, payment for all work done is due upon completion (C.O.D.). A \$10.00 BILLING CHARGE is due thereafter. An office billing charge and/or finance charge of 1.75% per month (21% per annum) will be added after 10 days past due. I agree to pay reasonable attorney's fees, court costs and collection fees in the event of legal action. I have read this contract, including the terms and conditions on the reverse side hereof and agree to be bound by all the terms contained herein. All old parts will be removed from premises and discarded, unless otherwise specified herein.
I HEREBY AUTHORIZE YOU TO PROCEED WITH THE ABOVE WORK AT THE UPRONT FEE OF \$
Signature: Cora Bland Print Name:
For your peace of mind, should the repair amount exceed 25% of your system's replacement value, our technician is required to inform you of options for both repairing and replacing the equipment.

Table with columns: Qty, Task#, Description, Rate. Rows include Diagnostic Fee (39.95), Mitch Wright Club Membership, and Water in Flower Bed. Includes handwritten notes: PAID 40.00, Remainder 2.74.

Payment and Acceptance section. Includes Pre-Approved Financing Terms, Payment 1 and 2 options (Cash, Check, MC, Visa, Disc, AmEx), and ACCEPTANCE OF WORK PERFORMED. Includes a 'WANT TO PAY LESS?' offer and a 'MWWCM MEMBER SAVINGS' badge. Includes SIGNATURE and DATE lines.

Mitch Wright Plumbing, Heating & Air

Summary of Findings

Customer: Cora Bland
Technician: Dean
Date: 4-05-19
Invoice # 90169

Customer Observations: Leak in Flower Bed.
Findings: Leak has been was pin pointed. Leak detection.
Repair was water line in flower bed. 4.50 price. Mitch wright discount 25%.
When job is completed diagnostic will be taken off the total. 5 year warranty.
Total: 337.5 + 36.12 Tax = 373.62

We'll Fix it at the Speed of Life!

MitchWrightAir.com 662-349-3547



**Work Order Form**

CROSS STREET: \_\_\_\_\_  
 POB / CLAIM #: \_\_\_\_\_  
 DEDUCTIBLE: \_\_\_\_\_

THE ORIGINAL LEAK SPECIALISTS™

**THIS IS NOT AN INVOICE**

<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> INDUSTRIAL <input type="checkbox"/> APARTMENT/CONDO <input type="checkbox"/> MUNICIPAL		<b>JOB INFORMATION</b> DATE: _____ TIME OF CALL: _____ TAKEN BY: _____ REFERRAL: <u>Mitch Weir</u> TECH: <u>Matt</u> CALLED IN: _____ DATE OF JOB: <u>4/5</u> TIME: <u>8:00/30</u>	
<b>POOL/SPA</b> TYPE: <input type="checkbox"/> Pool <input type="checkbox"/> Spa <input type="checkbox"/> Fountain <input type="checkbox"/> w/Fall <input type="checkbox"/> Pool/Spa Combo TYPE OF POOL: <input type="checkbox"/> Gunite <input type="checkbox"/> Vinyl <input type="checkbox"/> Fiberglass <input type="checkbox"/> Turbo/Valet Sys <input type="checkbox"/> Other _____ Pumps _____ Skimmers _____		NAME: <u>Cora Bland</u> CONTACT: _____ ADDRESS: <u>3084 Ivy Lane</u> CITY/STATE: <u>Hernando</u> ZIP: <u>33632</u> HM PHONE: _____ WK PHONE: _____ CELL: <u>662-910-0201</u> FAX: _____	
IS POOL/SPA FULL: <input type="checkbox"/> Yes <input type="checkbox"/> No WATER LOSS WHEN RUNNING: <input type="checkbox"/> More <input type="checkbox"/> Less <input type="checkbox"/> Same PROBLEM: <input type="checkbox"/> Water Loss <input type="checkbox"/> Air Leak How much water loss in 24 hours: _____ inches.		<b>BILLING</b> NAME: _____ CONTACT: _____ ADDRESS: _____ CITY/STATE: _____ ZIP: _____ HM PHONE: _____ WK PHONE: _____ CELL: _____ FAX: _____	
<b>SEWER</b> <input type="checkbox"/> LEAK <input type="checkbox"/> SEWER CAMERA <input type="checkbox"/> ODOR <input type="checkbox"/> CLEANOUT <input type="checkbox"/> BLOCKAGE <input type="checkbox"/> SMOKE TEST TYPE OF PIPE: _____ LINE TRACE: <input type="checkbox"/> Septic <input type="checkbox"/> Sewer <input type="checkbox"/> Cast Iron <input type="checkbox"/> ABS <input type="checkbox"/> Other: _____ Size: _____		PRE-VISIT NOTES: <u>No Visible Leaks</u> <u>3RR</u>	
<b>LOCATIONS</b> <input type="checkbox"/> Electrical <input type="checkbox"/> Conduit <input type="checkbox"/> Water <input type="checkbox"/> Irrigation <input type="checkbox"/> Main Line TYPE OF PIPE: _____ Size: _____ <input type="checkbox"/> Cast Iron <input type="checkbox"/> Poly <input type="checkbox"/> Metal <input type="checkbox"/> Plastic <input type="checkbox"/> Other: _____			

ESTIMATE FOR LEAK DETECTION \$ 425 ESTIMATES FOR REPAIR \$ \_\_\_\_\_  
 Authorization: \_\_\_\_\_ Authorization: \_\_\_\_\_

**SPECIALIST REPORT:** I completed an electronic leak detection at the above location. The water line is leaking in front of the house near the driveway. This was dug up and shown to homeowner.

**LOCATION GUARANTEE:** Thank you for the opportunity to have been of service to you. We strive to please, so if you are in any way not satisfied with our service please let us know. To avoid any misunderstanding, we point out that our guarantee is as follows: American Leak Detection will use its best efforts to accurately detect the location of the leak. In the event that American Leak Detection fails to accurately locate a leak on its first attempt American Leak Detection will retest for the leak at no charge. This must be proven within 5 working days of the original detection. American Leak Detection is not liable for any damages or costs arising from inaccurate location in excess of the fee paid. This price is good for one leak.

**NO LOCATION GUARANTEE:** \_\_\_\_\_  
 This price is good for one leak.

By signing below client agrees to the charges and acknowledges that work is satisfactory

Signed Cora Bland Date 4.5.19

DETECTION FEE: \$ 425  
 REPAIRS: \$ \_\_\_\_\_  
 TOTAL DUE: \$ \_\_\_\_\_  
 AMOUNT PAID: \$ 425  
 CHECK NUMBER: #CASH PAID

work order - ADR rev 11-18

You will receive a final report and invoice for the above work by mail.

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
05/31/2018	10				0.00
04/30/2019	10	330	303	33	346.24
03/31/2019	10	303	330	27	257.04
02/28/2019	10	283	306	23	232.44
01/31/2019	10	272	282	10	159.99
12/31/2018	10	261	272	11	132.16
11/30/2018	10	249	261	12	141.06
10/31/2018	10	241	249	8	103.49
09/30/2018	10	225	241	16	87.56
08/31/2018	10	226	235	9	114.32
07/31/2018	10	224	226	2	33.93
06/30/2018	10	215	224	9	76.64
05/31/2018	10	213	219	6	87.36

*Handwritten note: Avg 15*

$15 \times 3.50 = 52.50$   
 $52.50 \div 2 = 26.25$   
 $15 \times 3.84 = 57.60$   
\$136.35

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to authorize to adjust the utility bill for Cora Bland in the amount of \$136.35, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

AUTHORIZE TO ADJUST UTILITY BILL FOR MARY HUCKABY

WATER LEAK REPAIR VERIFICATION

City of Hernando Water and Sewer Department
475 West Commerce Street Hernando, MS 38632
662-429-9092

Customer Information (please print)

Name as it appears on bill Mary Huckaby
Service address 175 Fawn Dr N
Daytime phone number 601-786-2037
Do you rent the property at this address? If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Date of repair
Daytime phone number ( )
Type of repair and location of property underground leak front yard

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Mary H. Huckaby
For Office use only

Account Number 020049404 Billing period ending 3-31-19
High month usage 15 minus 6 month average 5 = Amount of Adjustment \$ 90.90 credit
OO B.B.

Mitch Wright Plumbing, Heating & Air
8710 Highway 51 North
Southaven, MS 38671
662-349-3547
901-795-9044

DATE: 05/03/19 DS#: Dec
CUSTOMER NAME (Financially Responsible Party) Heather Huckaby
JOB ADDRESS 175 Fawn Dr. N. Hernando Ms 38632
BILLING ADDRESS (if Different) PH1 PH2
E-MAIL ADDRESS

INVOICE #: 90151

ORIGINAL REASON FOR THE CALL: leak in updoor ground
SUMMARY:

WORK AUTHORIZATION: I, the undersigned, am owner/authorized representative/tenant of the premises at which the work above is being done. I hereby authorize you to perform the above recommendation, and to use such labor and materials as you deem advisable. Unless prior-authorization for billing, payment for all work done is due upon completion (C.O.D.). A \$10.00 BILLING CHARGE is due thereafter. An office billing charge and/or finance charge of 1.25% per month (21% per annum) will be added after 10 days past due. I agree to pay reasonable attorney's fees, court costs and collection fees in the event of legal action. I have read this contract, including the terms and conditions on the reverse side hereof and agree to be bound by all the terms contained herein. All old parts will be removed from premises and discarded, unless otherwise specified herein.
I HEREBY AUTHORIZE YOU TO PROCEED WITH THE ABOVE WORK AT THE UPFRONT FEE OF \$
Signature: Jason Huckaby Print Name: Jason Huckaby

Table with columns: Qty, Task#, Description, Rate. Includes Diagnostic Fee, Mitch Wright Club Membership, Locate Leak, Repair Leak, cover up to repair, -diagnostic - 49.95

Payment information and service technician acknowledgment. Includes sections for Pre-Approved Financing Terms, WANT TO PAY LESS?, SERVICE TECHNICIAN ACKNOWLEDGEMENT, and CUSTOMER SERVICE IS OUR #1 FOCUS.

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2019	10				0.00
04/30/2019	10	33	45	12	137.08
03/31/2019	10	18	33	15	163.04
02/28/2019	10	12	18	6	83.56
01/31/2019	10	6	12	6	83.56
12/31/2018	10	2	6	4	66.07
11/30/2018	10		2	2	48.03
10/31/2018	10	877	882	5	74.64
09/30/2018	10	873	877	4	66.07
08/31/2018	10	867	873	6	83.56
07/31/2018	10	861	867	6	83.56
06/30/2018	10	855	861	6	83.56
05/31/2018	10	850	855	5	74.64

$$\begin{array}{r} 15 \\ -5 \\ \hline 10 \end{array} \times 3.50 = 35.00$$

$$35.00 \div 2 = 17.50$$

$$10 \times 3.84 = 38.40$$

$$\underline{\hspace{1.5cm}} \\ \$ 90.90 \text{ credit}$$

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to adjust the utility bill for Mary Huckaby in the amount of \$90.90, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

Alderman Miller extended an invitation to 893 W Oak Grove Rod at Desoto County Oak Grove Elementary School at 1130 am on May 25<sup>th</sup>, for unveiling.

**GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS**

Motion was duly made by Alderman Miller and seconded by Alderman McLendon to go into closed session to discuss going into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS**

---

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to go into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Bryant, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**COME OUT OF EXECUTIVE SESSION**

---

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to come out of executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 21<sup>st</sup> day of May, 2019

---

**ADJOURN**

---

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Hobbs to adjourn.

Motion passed with a unanimous vote of "Aye".

---

MAYOR TOM FERGUSON

ATTEST:

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KATIE HARBIN, CITY CLERK