The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, June 18, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, City Engineer Joe Frank Lauderdale, Fire/EMS Chief Hubert Jones, Police Chief Scott Worsham, Public Works Director Bobby Burton, Court Clerk Cassaundra Perry, Dolly Brechin, Barbara Cleveland, Patty Dickson, Shirley McLendon, Sibonie Swatzyna, Russ Bryan, Carolyn Richards, Sean Hilsdon, Mike Foster, Jessie Pool, R. Pack, Matt Woodson, Bonnie Ried, and Cynthia Wills.

#### PLEDGE OF ALLEGIANCE

Pledge of Allegiance

### **INVOCATION**

Alderman Miller gave the invocation.

#### **AGENDA**

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

June 18, 2019 6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 31065 -31363
- 6) Approve Minutes from the special Meeting on June 3, 2019
- 7) Approve Minutes from the regular Meeting on June 4, 2019
- 8) Approve Minutes from the special Meeting on June 11, 2019
- 9) Consent Agenda
  - A) Authorize Gia Matheny to attend the 2019 National Agricultural Marketing Summit on October 6-9, 2019, also authorize to pay registration and travel expenses (reimbursed)
  - B) Authorize Gia Matheny to attend the Southeast Brownfields Conference, to be a speaker, on October 27-30, 2019 in Orlando, MS, also pay registration and travel expenses (reimbursed)
  - C) Authorize to accept a donation from Sunita Pareek / Affordable Urgent Medical Care in the amount of \$150.00 for the Scavenger Hunt

- D) Authorize to accept a donation from MS Methodist Senior Services for sponsorship of the Senior Fun Day and the Scavenger Hunt in the amount of \$175.00
- E) Authorize to accept a donation from Guaranty Bank in the amount of \$300.00 for Scavenger Hunt sponsorship
- F) Authorize to accept a donation from Woodman of The World Lodge 1408 in the amount of \$500.00 to the Fire Department
- G) Authorize to accept a donation from Woodman of The World Lodge 1408 in the amount of \$500.00 to the Police Department
- H) Authorize a step increase for Officer Hosie Porter to a P3
- I) Authorize to declare the following 2014 Ford interceptor's surplus

Vehicle 152 VIN # 1FM5K8ARXEGA80574

Vehicle 153 VIN # 1FM5K8AR4EGA80585

Vehicle 154 VIN # 1FM5K8AR1EGA80589

Vehicle 155 VIN # 1FM5K8AR7EGA80578

Vehicle 157 VIN # 1FM5K8AR2EGA80584

 Authorize the City Attorney to draft paperwork for the following agencies to purchase surplus vehicles for the below stated price (intergovernmental purchase)

Vehicle 152 – Northeast MS Community College – VIN #

1FM5K8ARXEGA80574 \$9000

Vehicle 153 – Tishomingo County Campus Police – VIN #

1FM5K8AR4EGA80585 \$7500

Vehicle 154 – Tishomingo County Campus Police – VIN #

1FM5K8AR1EGA80589 \$7000

Vehicle 155 – Shannon Police Department – VIN # 1FM5K8AR7EGA80578 \$7500

Vehicle 157 – Holmes Community College – VIN # 1FM5K8AR2EGA80584 \$9000

- 10) Request for funding from First Regional Library
- 11) Request from the Hernando Chamber of Commerce to temporarily close streets for the 2019 Water Tower Festival
- 12) Authorize to give Tony Sivley in the Public Works Department a 90-day probation raise of \$0.25 per hour
- 13) Authorize to give Charles Sanders in the Public Works Department a 90-day probation raise of \$0.50 per hour
- 14) Authorize to hire Hunter Williams as a seasonal employee in the Parks Department
- 15) PL-1369 Request for Final Plat Approval for Montclair Subdivision Phase 4 West end of Scott Road Greg Smith with Mendrop Engineering
- 16) Authorize to put no parking signs on Mt. Pleasant 1521 Mt Pleasant to Desoto Ave (Chief Ellis)
- 17) Authorize Mayor Ferguson to sign an engagement letter with F.O. Givens & Company for financial statement preparation
- 18) Approve Budget Amendments FYE 20193
- 19) Request for approval and adoption of the City of Hernando Bicycle & Pedestrian Master Plan. This plan is a road map for the future of bicycle and pedestrian infrastructure within the City and is the product of stakeholder involvement, research of relevant prior

planning efforts, and thorough investigation of existing conditions. This process created a 20 year plan with a project list and associated cost. The project was funded by the Mississippi Department of Transportation (MDOT) – Vince Malavasi, PE, and Russ Bryan, ASLA, with Neel-Schaffer, Inc.

### 20) Executive Session - Litigation

#### 21) Adjourn

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019.

#### APPROVE DOCKET OF CLAIMS NO.'S 31065 - 31363

The Board of Aldermen were presented with a docket of claims No. 31065 - 31363 in the amount of \$365,441.90 for approval.

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019.

## APPROVE THE MINUTES FROM THE SPECIAL MAYOR AND BOARD MEETING ON JUNE 3, 2019

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to approve the Minutes from the special Mayor and Board of Alderman meeting on June 3, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Bryant.

Those voting "Nay": None.

Alderman McLendon abstained from voting.

ORDERED AND DONE this the 18<sup>th</sup> day of June, 2019.

### APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON JUNE 4, 2019

Motion was duly made by Alderman Hobbs and seconded by Alderman McLendon to approve the Minutes from the regular Mayor and Board of Alderman meeting on June 4, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019.

## APPROVE THE MINUTES FROM THE SPECIAL MAYOR AND BOARD MEETING ON JUNE 11, 2019

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the Minutes from the special Mayor and Board of Alderman meeting on June 11, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Harris.

Those voting "Nay": None.

Alderman McLendon and Alderman Hobbs abstained from voting.

ORDERED AND DONE this the 18th day of June, 2019.

### **CONSENT AGENDA**

- A) Authorize Gia Matheny to attend the 2019 National Agricultural Marketing Summit on October 6-9, 2019, also authorize to pay registration and travel expenses (reimbursed)
- B) Authorize Gia Matheny to attend the Southeast Brownfields Conference, to be a speaker, on October 27-30, 2019 in Orlando, MS, also pay registration and travel expenses (reimbursed)
- C) Authorize to accept a donation from Sunita Pareek / Affordable Urgent Medical Care in the amount of \$150.00 for the Scavenger Hunt
- D) Authorize to accept a donation from MS Methodist Senior Services for sponsorship of the Senior Fun Day and the Scavenger Hunt in the amount of \$175.00
- E) Authorize to accept a donation from Guaranty Bank in the amount of \$300.00 for Scavenger Hunt sponsorship
- F) Authorize to accept a donation from Woodman of The World Lodge 1408 in the amount of \$500.00 to the Fire Department
- G) Authorize to accept a donation from Woodman of The World Lodge 1408 in the amount of \$500.00 to the Police Department
- H) Authorize a step increase for Officer Hosie Porter to a P3
- I) Authorize to declare the following 2014 Ford interceptor's surplus

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Vehicle 154 VIN # 1FM5K8AR1EGA80589

Vehicle 155 VIN # 1FM5K8AR7EGA80578

Vehicle 157 VIN # 1FM5K8AR2EGA80584

 J) Authorize the City Attorney to draft paperwork for the following agencies to purchase surplus vehicles for the below stated price (intergovernmental purchase)

Vehicle 152 - Northeast MS Community College - VIN #

1FM5K8ARXEGA80574 \$9000

Vehicle 153 - Tishomingo County Campus Police - VIN #

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Vehicle 154 – Tishomingo County Campus Police – VIN #

1FM5K8AR1EGA80589 \$7000

Vehicle 155 – Shannon Police Department – VIN # 1FM5K8AR7EGA80578 \$7500

Vehicle 157 – Holmes Community College – VIN # 1FM5K8AR2EGA80584 \$9000

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

### REQUEST FOR FUNDING FROM FIRST REGIONAL LIBRARY

Meredith Wickham passed out information and presented the request to the Board. Mrs. Wickham stated that they are asking for an \$8,500 increase to cover a 2% increase for their employees. Mrs. Wickham thanked the Board for their continued support in the library and the community. It is very important to invest in the community.

Alderman Higdon asked if they've asked for an increase to the County also.

Meredith Wickham answered yes and Mrs. Wickham gave an information sheet to Alderman Higdon.

Alderman Higdon asked what is the total number of employees at the Hernando library.

Meredith Wickham answered currently 10 but we are about to hire 1 more.

Alderman Hobbs stated that this is actually a 6% increase.

Meredith Wickham answered yes, the total overall is 6%, but the 2% is just for the employees' salaries.

Alderman McLendon asked if the Stated requires them to participate in PERS also.

Meredith Wickham answered yes.

## REQUEST FROM THE HERNANDO CHAMBER OF COMMERCE TO TEMPORARILY CLOSE STREETS FOR THE 2019 WATER TOWER FESTIVAL

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to table the request until the July  $2^{nd}$  Board meeting for further research on closing dates. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## AUTHORIZE TO GIVE TONY SIVLEY IN THE PUBLIC WORKS DEPARTMENT A 90-DAY PROBATION RAISE OF \$0.25 PER HOUR

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to authorize to give Tony Sivley in the Public Works Department a 90-day probation raise of \$0.25 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## AUTHORIZE TO GIVE CHARLES SANDERS IN THE PUBLIC WORKS DEPARTMENT A 90-DAY PROBATION RAISE OF \$0.50 PER HOUR

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to give Charles Sanders in the Public Works Department a 90-day probation raise of \$0.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## AUTHORIZE TO HIRE HUNTER WILLIAMS AS A SEASONAL EMPLOYEE IN THE PARKS DEPARTMENT

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to hire Hunter Williams as a seasonal employee in the Parks Department, following the recommendation of the Personnel Committee, based on the recommendation of the Parks & Recreation Director. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## PL – 1369 – REQUEST FOR FINAL PLAT APPROVAL FOR MONTCLAIR SUBDIVISION PHASE 4 – WEST END OF SCOTT ROAD – GREG SMITH WITH MENDROP ENGINEERING

Mayor Ferguson stated that the Engineer requested this be tabled.

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to table this item per the engineer's request. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## AUTHORIZE TO PUT NO PARKING SIGNS ON MT. PLEASANT – 1521 MT PLEASANT TO DESOTO AVE

Alderman Miller asked what the issue was.

Alderman Higdon stated that when you come under that overpass its dangerous, coming around that curve.

Alderman Miller stated that he doesn't understand why it needs to go to Desoto Ave.

Police Chief Worsham stated that it causes a bottleneck because people are parking there. I can look at it again.

Alderman McLendon stated that they have new striping there now. Alderman McLendon asked Chief Worsham if he could look at it again.

Alderman Hobbs asked Chief Worsham if he could bring a drawing back to the Board also.

Alderman McLendon stated that let's keep this in mind when considering R10's, etc.

Alderman Miller stated he's ok with no parking, just not all the way to Desoto Ave.

Motion was duly made by Alderman McLendon and seconded by Alderman Miller to table this item for further research. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

# AUTHORIZE MAYOR FERGUSON TO SIGN AN ENGAGEMENT LETTER WITH F.O. GIVENS & COMPANY FOR FINANCIAL STATEMENT PREPARATION

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to authorize Mayor Ferguson to sign an engagement letter with F.O. Givens & Company for financial statement preparation. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

### **APPROVE BUDGET AMENDMENTS FYE 2019**

## ORDER AMENDING BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019

Pursuant to Section 21-35-25 of the Mississippi Code 1972, Annotated, it is hereby ordered by the Mayor and Board of Aldermen of the City of Hernando, DeSoto County, State of Mississippi, that the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, be amended and approved to wit:

	PRIOR BUDGET	AMENDMENT	NEW BUDGET
GENERAL FUND			
REVENUE			
State Shared Revenues	\$5,319,145.00	\$203,488.27	\$5,522,633.27
EXPENDITURES			
PUBLIC SAFETY - SUPPLIES	\$194,500.00	\$500.00	\$195,000.00
PUBLIC SAFETY - OTHER SERVICES AND CHARGES	\$471,722.00	\$7,727.00	\$479,449.00
PUBLIC SAFETY - CAPITAL	\$511,000.00	\$12,095.38	\$523,095.38
PUBLIC WORKS - CAPITAL	\$750,000.00	\$183,165.89	\$933,165.89
PARK FUND			
EXPENDITURES			
PERSONNEL SERVICES	\$463,639.00	\$6,900.00	\$456,739.00
SUPPLIES	\$131,642.00	\$900.00	\$132,542.00
OTHER SERVICES AND CHARGES	\$267,619.00	\$6,000.00	\$273,619.00
UTILITY FUND			
EXPENDITURES			
SEWER DEBT SERVICES	\$0.00	\$158,130.00	\$158,130.00
CONTINGENCY	\$693,949.00	\$158,130.00	\$535,819.00

**BE IT ORDERED,** that the Budget of Estimated Revenues and Expenditures for the Fiscal Year Ending September 30, 2019, for the City of Hernando, Mississippi be amended in the following respects:

**BE IT FURTHER ORDERED** that these amendments are necessary in the following funds:

General Fund – Moved money to cover revenues and expenses not budgeted for.

Park Fund – Moved money to cover expenses not budgeted for.

Utility Fund – Moved money to cover an expense not budgeted for.

**IT IS FURTHER ORDERED** by the Mayor and Board of Aldermen that the foregoing budget amendments shall be published one (1) time as required by law in the DeSoto Times Tribune, a newspaper of general circulation in said city, fully qualified under the provisions of Chapter 497, General Laws of Mississippi, if amendment meets the requirements to be published.

Each amendment having been presented separately and as a whole, motion was duly made by Alderman Miller seconded by Alderman Higdon to adopt the foregoing resolution amending the budget of the City of Hernando. A roll call vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

**ORDERED AND DONE** this the 18<sup>th</sup> day of June, 2019.

	Tom Ferguson, Mayor
Attest:	
Katie Harbin, City Clerk	

## REQUEST FOR APPROVAL AND ADOPTION OF THE CITY OF HERNANDO BICYCLE & PEDESTRIAN MASTER PLAN

Russ Bryan presented the Bicycle & Pedestrian Master Plan to the Mayor and Board. Mr. Bryant stated that the plan includes 22.6 miles of multi-use pathways, 16 miles of greenways, 4.8 miles of bicycle lanes on both sides, and 25.3 miles of shared road routes.

Alderman Higdon stated that he was pleased with the input from the community.

Russ Bryan stated they were great stakeholders.

Alderman Hobbs asked if they addressed the concerns from the last meeting.

Russ Bryan answered yes.

Alderman Hobbs asked about on Pleasant Hill, right past the new store in Nesbit, the road is narrow and there are pine trees right by the road. Will you take those trees out?

Russ Bryan answered well the Right of Way belongs to the vehicles and other modes of transportation. They may have to do some clearing, retaining walls, etc. This is a living document, there might have to be changes along the way. The plan for 1 to 5 year projects would cost about 6,500,000, the plan for 6 to 10 year projects would be about \$20,700,000 and the 11 to 20 year projects would cost about 19,900,000.

Mayor Ferguson stated that the study was done at no cost to the City by MDOT.

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize to approve and adopt the City of Hernando Bicycle & Pedestrian Master Plan, as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

### DISCUSSION OF MCINGVALE FUNDING

Mike Foster presented the information to the Mayor and Board and went over his informational sheets. Mr. Foster stated that it comes out to about a 75% / 25% match. About 2.67 million of local funds. The estimated total project cost is \$10,030,888.56.

Alderman Hobbs asked if it was typical for a project like this, that it starts at 80/20 and then changes.

Mike Foster answered that it is not typical, but this project has moved forward much faster than the typical project. This hasn't been a typical MPO project.

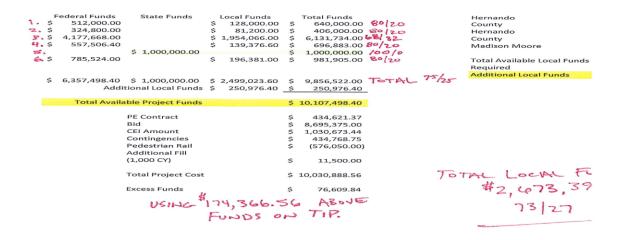
Alderman McLendon stated that I guess the lesson to learn is to never count on MPO money.

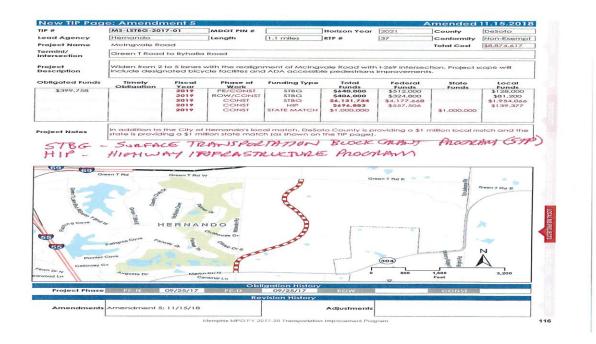
When do you see a completion date?

Mike Foster answered it says 372 working days, so about 2 and a quarter years. Starting from August 17<sup>th</sup>.

Alderman McLendon asked does the exit start after this is completed.

Mike Foster answered the exit will start, or bid out in July.





## GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR **LITIGATION**

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to authorize to go into closed session to discuss going into executive session for litigation. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

### GO INTO EXECUTIVE SESSION FOR LITIGATION

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to go into executive session for litigation. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

### COME OUT OF EXECUTIVE SESSION FOR LITIGATION

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to come out of executive session for litigation. A vote was taken with the following

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman McLendon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 18th day of June, 2019

## **ADJOURN**

There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".				
	MAYOR TOM FERGUSON			
ATTEST:				
KATIE HARBIN, CITY CLERK				