

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, March 20, 2018 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Police Captain Charles Lanphere, Fire Chief Hubert Jones, Human Resources Manager Julie Harris, Planning Director Keith Briley, Zoning Administrator Kristen Duggan, Director of Community Economic Development Gia Matheny, Assistant Parks Director Daniel Carson, Lanier Hurdle, Michael Walter, Robert W Carter, Rubye Walton, Bob Ginn, Blake Meredith, Sean Hilsdon, Nicole Kee, Robert Long, Stanley Chimahusky, Michael Chimahusky, Mark Anglin, Chris Tong, Andy Richardson, and Jeremy Clements.

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### PLEDGE OF ALLEGIANCE

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Pledge of Allegiance

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### INVOCATION

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Alderman Higdon gave the invocation.

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### AGENDA

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Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

March 20, 2018

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 122501 – 122794 less 122565 – 122571
- 6) Approve Docket of Claims No.'s 122565 – 122571 (Bryant)
- 7) Approve Minutes
- 8) Consent Agenda
  - A) Authorize the Mayor and Board of Aldermen to attend the Blue Ribbon Conference in Washington on April 25-27, also authorize to pay registration and travel expenses.
  - B) Authorize the Mayor, Board of Alderman, and Gia Matheny to attend the 2018 EnHance Member Awards Luncheon and also authorize to pay registration and travel expenses (registration for two is free)

- 9) Request to temporarily close streets for Noah's Gift 5k on October 27, 2018
- 10) Authorize to give Otis Lester in the Public Works Department a 90-day performance raise of \$1.00 per hour
- 11) Appoint Robert Carter as Planning Commissioner (Alderman Higdon)
- 12) Authorize to adjust utility bill for Charlotte Johnson
- 13) Authorize to adjust utility bill for Steve Evans
- 14) Authorize to adjust utility bill for Debbie Reynolds Ward
- 15) Authorize to adjust utility bill for Remy Larosa
- 16) Authorize to adjust utility bill for Thomas Lee Moore
- 17) Authorize to adjust utility bill for Parkway Apartments
- 18) Authorize to adjust utility bill for Barbara Standley
- 19) Authorize to adjust utility bill for Green Oliver Jr.
- 20) Authorize to adjust utility bill for Charles Medlin
- 21) Final Plat Approval for Williams Brooke Phase 2 – East Side of Robinson Gin Road and South of Oak Grove Road – James Kimberlin with Ridgestone LLC PL – 1306
- 22) Final Plat Approval for 333 Place Subdivision – Southeast Corner of Park Street and Church Street – Ben Hoggard with R&H Engineering and Surveying, LLC PL - 1307
- 23) Final Plat Approval for Phase 6 & 8, 1<sup>st</sup> Revision Nesbit Industrial Park – Nesbit Cove – Dylan Bryan with Mendrop Engineering Resource PL - 1308
- 24) Final Plat Approval for Phase 1 Crossroads Subdivision – 380 Highway 51 – Bob Ginn with Land Development Resources, LLC PL - 1310
- 25) Final Plat Approval for Lot 3 Edgewater Commercial Subdivision Phase 3 – Southeast Corner of McIngvale Road and Holly Springs Road – Mark Anglin PL – 1312
- 26) Approval of ingress and egress over existing city lot
- 27) Authorize Parks Department to purchase two lawn mowers from John Deere Wade Inc.
- 28) Authorize the Mayor to sign a contract with Premier Lawns for grass cutting at the baseball complex (on a as needed basis)
- 29) Authorize the Mayor to sign a contract with Denny Burt for grass cutting at the soccer complex
- 30) Authorize the Mayor to sign a contract with Woolever's Cutting Service, LLC for cutting at the I55 Interstate exchange at Nesbit
- 31) Authorize the Mayor to sign a contract with Woolever's Cutting Service, LLC for cutting at the I55 Interstate exchange at Commerce
- 32) Authorize to accept the lowest and best bid from Brocato Construction Co., Inc. for the I-269 Sanitary Sewer Project
- 33) Discussion of the Firearms Ordinance

- 34) Authorize Fire Department to collect donations for the MDA "Fill the Boot" at intersections to be determined by Fire Chief
- 35) Authorize to the remove of the following items from the city inventory in a manner consistent with state law

Interarms .44cal P#03025  
 Smith & Wesson .38cal P#03026  
 Rugger 22 cal P#03027  
 Smith & Wesson 9mm P#03028  
 Glock 45cal P#03029  
 Glock 40cal P# 03030  
 Remington 700 .308  
 Remington 700 .308  
 Leupold 3x9x40  
 Leupold 3x9x40

- 36) Executive Session Administrative Personnel and Parks Personnel

- 37) Adjourn

Motion was duly made by Alderman Harris and seconded by Alderman Hobbs to approve the agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018.

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**APPROVE DOCKET OF CLAIMS NO.'S 122501 – 122794 less 122565 - 122571**

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The Board of Aldermen were presented with a docket of claims No. 122501 – 122794 less 122565 - 122571 in the amount of \$1,951,248.29 for approval.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**APPROVE DOCKET OF CLAIMS NO.'S 122565 – 122571 (BRYANT)**

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Alderman Bryant recused himself and left the room.

The Board of Aldermen were presented with a docket of claims No. 122565 - 122571 in the amount of \$1,954.80 for approval.

Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the docket of claims for payment as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING  
ON MARCH 6, 2018**

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Motion was duly made by Alderman Miller and seconded by Alderman Bryant to approve the Minutes from the regular Mayor and Board of Aldermen meeting on March 6, 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**CONSENT AGENDA**

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- A) Authorize the Mayor and Board of Aldermen to attend the Blue Ribbon Conference in Washington on April 25-27, also authorize to pay registration and travel expenses.
- B) Authorize the Mayor, Board of Alderman, and Gia Matheny to attend the 2018 EnHance Member Awards Luncheon and also authorize to pay registration and travel expenses (registration for two is free)

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**REQUEST TO TEMPORARILY CLOSE STREETS FOR NOAH'S GIFT 5K ON  
OCTOBER 27, 2018**

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Motion was duly made by Alderman Harris and seconded by Alderman Higdon to approve the request to temporarily close streets for Noah's Gift 5k on October 27, 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE TO GIVE OTIS LESTER IN THE PUBLIC WORKS DEPARTMENT A 90  
DAY PERFORMANCE RAISE OF \$1.00 PER HOUR**

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Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to give Otis Lester in the Public Works Department a 90-day performance raise of \$1.00 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Assistant Public Works Director. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**APPOINT ROBERT CARTER AS PLANNING COMMISSIONER (Alderman Higdon)**

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to appoint Robert Carter as Planning Commissioner. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR CHARLOTTE JOHNSON**

**WATER LEAK REPAIR VERIFICATION**  
 City of Hernando Water and Sewer Department  
 475 West Commerce Street Hernando, MS 38632  
 662-429-9092

**Customer Information** (please print)

Name as it appears on bill Charlotte Johnson

Service address 732 Classic Dr. S *call*

Daytime phone number ( <sup>662</sup> ) 429 9025 cell (901) 212 6476

Do you rent the property at this service address? no If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name \_\_\_\_\_ Date of repair 2-20-18

Daytime phone number ( ) \_\_\_\_\_

Type of repair and location of property Fixed water leak in toilet

---

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Signature] 2-26-18

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For Office use only

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Account Number 093007501 billing period's ending 1-31-18 and 2-28-18

Prior (6) month average gallons= 2 x2= 4 (A)

Total gallons for two consecutive highest bills= 99 (B)

Gallons water and sewer adjustments=(B-A) divided by 2= 47.5 (C)

Outdoor leaks only: Water credit=(C) 47.5 gal. Sewer credit=(B-A)=97 gal.

\$863.55 ~~\$881.13~~ Credit

Timmy Lee  
 731-882-8065  
 STYLE 1805  
 NAME: Charlotte Johnson  
 DATE: 2-20-18  
 FORM NO. 937  
 ADDRESS: 732 Classic Dr S Hernando, MS  
 PAID BY: CASH C.O.D. CHARGE PAID ON ACCT. MOSE RET. PAID OUT

QUAN.	DESCRIPTION	PRICE	AMOUNT
1			
2	Fixed Water Leak		
3	on commode		
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19		125.00	
20			
21			
22			

CUSTOMER'S ORDER NO. \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
02/28/2018	10	202	243	41	450.50
01/31/2018	10	144	202	58	547.40
12/31/2017	10	142	144	2	44.93
11/30/2017	10	139	142	3	47.27
10/31/2017	10	137	139	2	39.68
09/30/2017	10	135	137	2	39.68
08/31/2017	10	133	135	2	39.68
07/31/2017	10	131	133	2	39.68
06/30/2017	10	129	131	2	39.68
05/31/2017	10	127	129	2	39.68
04/30/2017	10	125	127	2	39.68
03/31/2017	10	122	125	3	47.27

$$\begin{array}{r} 41 \\ 58 \\ \hline 99 \\ 4 \\ \hline 95 \end{array}$$

$$\begin{array}{r} \text{AVS } 2 \\ \times 2 \\ \hline 4 \end{array}$$

$$95 \times 3.50 = 332.50$$

$$332.50 \div 2 = 166.25$$

$$95 \times 3.84 = 364.80$$

$$\underline{\$ 863.55 \text{ credit}}$$

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to adjust the utility bill for Charlotte Johnson in the amount of \$863.55, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR STEVE EVANS**

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Steve Evans  
Service address 4740 Lauderdale Rd. - Hernando, MS  
Daytime phone number (701) 409-5603

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Steve Evans Date of repair 1-30-18  
Daytime phone number ( ) \_\_\_\_\_  
Type of repair and location of property \_\_\_\_\_

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Steve Evans

For Office use only

Account Number 041738800 billing period's ending 2-28-18 and \_\_\_\_\_  
Prior (6) month average gallons = 5/MONTH (A)  
Total gallons for <sup>ONE</sup> ~~two~~ consecutive highest bills = 140 (B)  
Gallons water and sewer adjustments = (B-A) divided by 2 = 135 (C)  
Outdoor leaks only: Water credit = ONE ~~533.25~~ gal. Sewer credit = (B-A) = \_\_\_\_\_ gal.

used prior 6 months from NMA







# Receipt

P.O. Box 2019  
 Southaven, MS 38671  
 (901)800-6931  
[Ducksheatingandair@gmail.com](mailto:Ducksheatingandair@gmail.com)

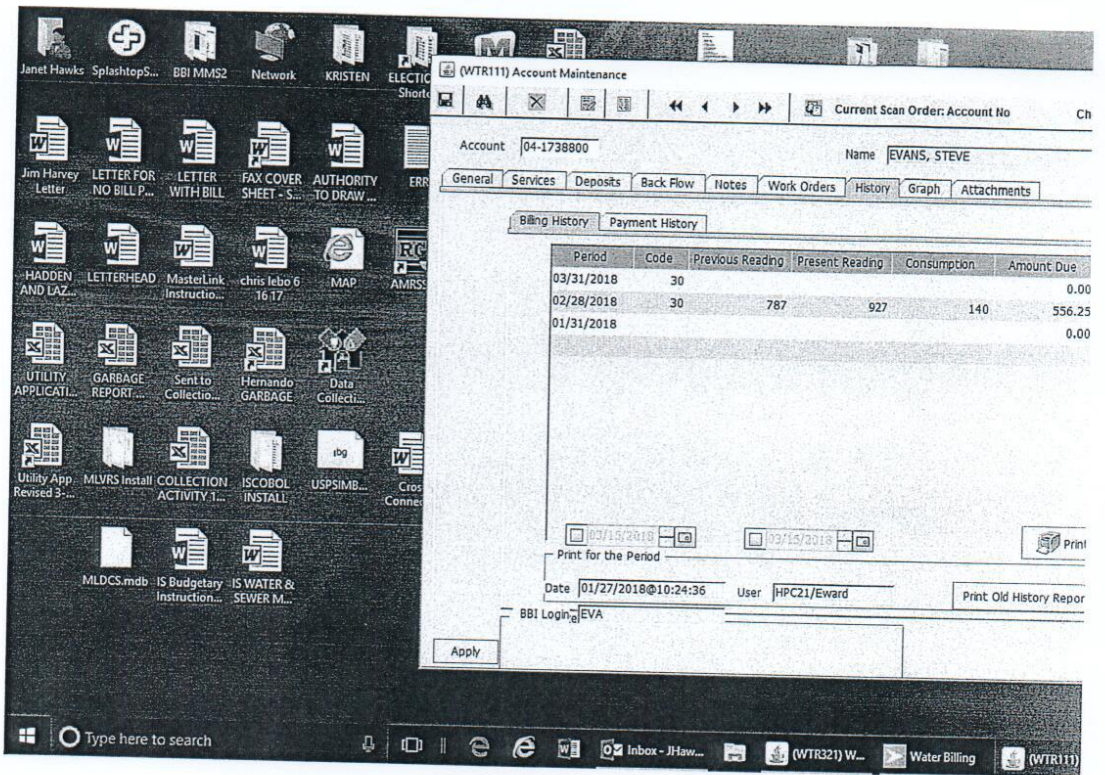
**Receipt #** 777677  
**DATE** 1/30/18  
**CUSTOMER ID** 4740

**TO**  
 Steve & Rosa Evans  
 4740 Lauderdale Rd  
 Hernando, MS 38632

JOB		PAYMENT TERMS		
		Due upon receipt		
DESCRIPTION	Quantity	AMOUNT	TOTAL	
Labor @ 2 hours	2	85	170	
Replaced busted part of water supply line to house	1.00	\$25.00	25	
		<b>Total Paid</b>	<b>195</b>	

*\*\*Please make checks payable to Duck's Heating & Air*

*\*\*Thank you for your business!!*



$$\begin{array}{r} 140 \\ - 5 \\ \hline 135 \end{array}$$

$$\begin{array}{r} 556.25 \\ - 23.00 \\ \hline \end{array}$$

\$ 533.25 Credit

$$\begin{array}{r} 5 = 1^{st} 3,000 \\ 3,000 - 5,000 = \\ \hline 23^{00} \end{array}$$

The screenshot shows a 'Water Billing' application window. On the left is a menu with options like 'File Maintenance', 'Billing', 'Collections', and 'Past Due'. The main window displays account information for '41738800 | EVANS, STEVE' with a 'Billing Period' of '02/2'. The 'Reading Information' section shows a date range from 01/15/2018 to 02/15/2018, with 'Present' readings of 927, 'Previous' of 787, and 'Used' of 140. A table lists billed items with columns for 'Type' and 'Billed' amount. The 'Total Billed' is 556.25. There are also sections for 'Other Activity' and 'Receipts' with empty tables. The Windows taskbar at the bottom shows the search bar and several open applications.

Type	Billed
WTR	556.25
SWR	.00
GRB	.00
WW	.00
RECONN	.00
RECYCLE	.00
RTCHKFEE	.00
DCRLA	.00
MSC	.00
TAX	.00
L/C	.00
PEN	.00
LTX	.00

Average 5 per month - (NMU Readings)

Report Date: 03/05/2018  
 Report Time: 14:34

NORTH MISS UTILITY COMPANY  
 Customer Recap Report

Page 24 of 24  
 cust

Service Readings Information

Service General Information

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=====
Customer:          2554 Rt/Acct-Sub: 11/ 39700- 0
Service ID: 5074 Name: EVANS, STEVE
Line ID: 2527 Service Address: 4740 LAUDERDALE RD
Service Type: WTR WATER CHAR
    
```

Service Read Stats

```

=====
Read Date   Reading   Usage Cmt   Charges   Adjust   Late Chg   Tax Chg
=====
01/04/2018  787350    17070      70.68
12/05/2017  770280    3060       17.26
11/07/2017  766920    3210       20.23
10/06/2017  762710    6090       27.31
09/06/2017  756620    5200       27.74
08/07/2017  750420    8840       36.19
07/06/2017  742080    2710       16.00
06/05/2017  739370    4170       20.09
05/08/2017  735200    4300       20.55
04/06/2017  730900    2460       16.00
03/08/2017  728440    3030       16.11
02/06/2017  725410    3410       17.43
01/10/2017  722000    4890       22.61
12/07/2016  717110    3860       19.01
11/08/2016  713250    2420       16.00
10/11/2016  710830    5360       24.42
09/13/2016  705470    3640       18.24
08/10/2016  701830    2780       16.00
07/13/2016  699050    5870       26.44
06/10/2016  693180    2600       16.00
05/11/2016  690580    1660       16.00
04/13/2016  688920    1560       16.00
03/11/2016  687360    1310       16.00
02/09/2016  686050    1340       16.00
01/13/2016  684710    1770       16.00
    
```

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to adjust the utility bill for Steve Evans in the amount of \$533.25, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR DEBBIE REYNOLDS WARD**

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Debbie Reynolds Ward  
Service address 8 East Northern St., Hernando, MS 38632  
Daytime phone number (901) 620-8498

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Debbie Reynolds-Ward Date of repair Jan 2018  
Daytime phone number (901) 620-8498

Type of repair and location of property Frozen Pipe burst repair inside Laundry Room

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature [Handwritten Signature]

For Office use only

Account Number 02-0254001 billing period's ending 1-31-18 and \_\_\_\_\_

Prior (6) month average gallons= 2 ~~x~~ (A)

Total gallons for ~~two~~ one consecutive highest bills= 7 (B)

Gallons water and sewer adjustments=(B-A) divided by 2= 5 (C)

Outdoor leaks only: Water credit= (C) 42.83 gal. Sewer credit= (B-A)= \_\_\_\_\_ gal.

Only one month with high useage

[Handwritten Signature]

No. \_\_\_\_\_ 5/2 2018

Received from DORRIS REYNOLDS

ONE hundred Dollars

Amt. of Account	<u>100</u>
Amt. Paid	<u>00</u>
Balance Due	<u>100</u>

100 LABOR ON PIPE (PARTIAL)

\$ 100 Land Smith

Account: 02-0254001 Name: WARD, DEBBIE REYNOLDS

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2018	10				0.00
02/28/2018	10	50	52	2	58.11
01/31/2018	10	43	50	7	97.13
12/31/2017	10	40	43	3	56.20
11/30/2017	10	38	40	2	43.65
10/31/2017	10	36	38	2	43.65
09/30/2017	10	34	36	2	43.65
08/31/2017	10	32	34	2	43.65
07/31/2017	10	30	32	2	43.26
06/30/2017	10	29	30	1	39.81
05/31/2017	10	27	29	2	44.41
04/30/2017	10	24	27	3	50.85

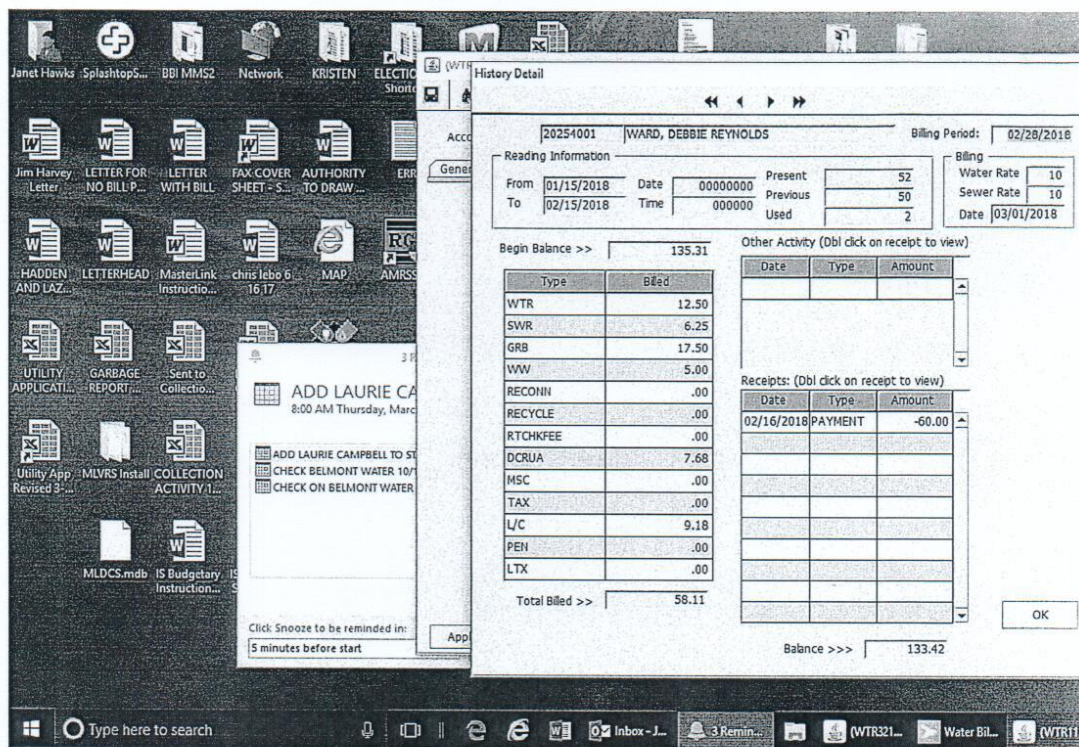
Print for the Period: 11/25/2015 14:46:29 User: HPC23/NWaldrop

$$\begin{array}{r} 7 \\ - 2 \\ \hline 5 \end{array} \times 3.15 = 15.75$$

$$15.75 \div 2 = 7.88$$

$$5 \times 3.84 = 19.20$$

$$\underline{\hspace{1.5cm}} \\ \$ 42.83 \text{ Credit}$$



Motion was duly made by Alderman Harris and seconded by Alderman Miller to authorize to adjust the utility bill for Debbie Reynolds Ward in the amount of \$42.83, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018



**AUTHORIZE TO ADJUST UTILITY BILL FOR REMY LAROSA**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Remy Larosa  
Service address 1546 Pontotoc St. Hernando 38632  
Daytime phone number 662-519-1162 S

Do you rent the property at this service address? X If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Mike Lance Date of repair Feb 2018  
Daytime phone number ( ) \_\_\_\_\_

Type of repair and location of property \_\_\_\_\_  
\_\_\_\_\_

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Kim Larosa

For Office use only

Account Number 02-0007004 billing period's ending 1-31-18 and 2-28-18

Prior (6) month average gallons= 16 x2= 32 (A)

Total gallons for two consecutive highest bills= 91 (B)

Gallons water and sewer adjustments=(B-A) divided by 2= 59. (C)

Outdoor leaks only: Water credit= (C) 536.31 gal. Sewer credit= (B-A)= \_\_\_\_\_ gal.

*B.B.H.*

**Matt Upchurch**

5596 Alexandria Lane  
Southaven MS 38671  
P: 9018347268  
upchurch.matt26@gmail.com



**Bill To**

Remy  
Remy  
1546 Ponotoc Street  
Hernando, MS  
remyathills@gmail.com

**Invoice INV0064**

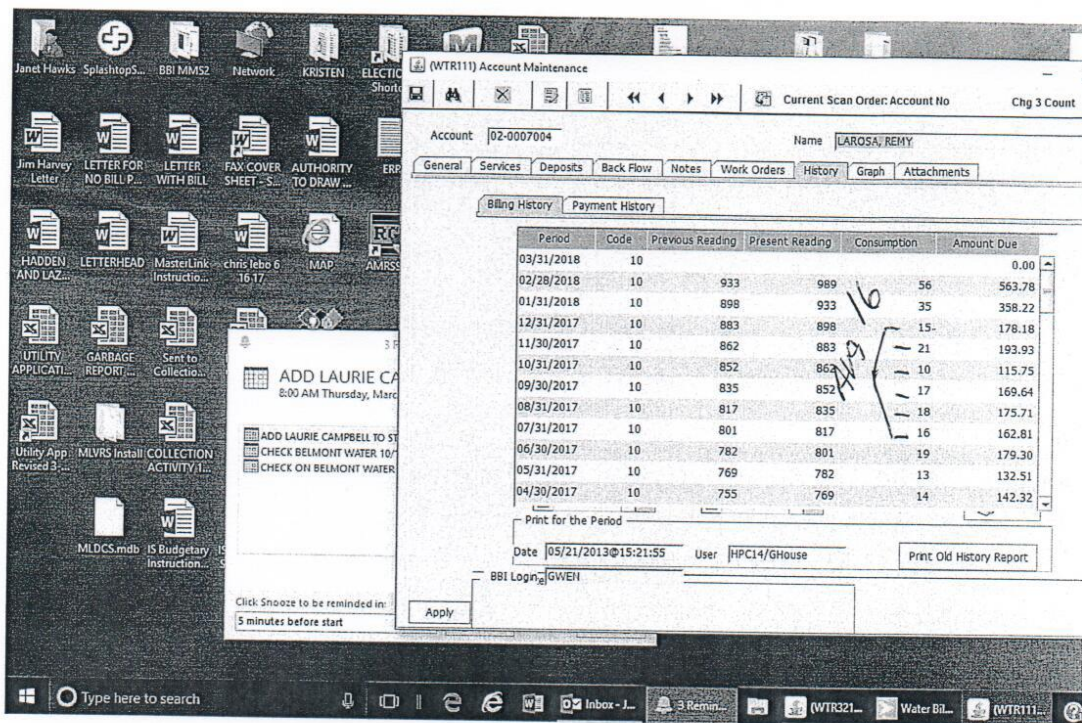
Date 03/09/2018  
Terms Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
Found multiple leaks on water line in front yard. Repaired and replaced sections of water line that was leaking.	1	\$600.00	\$600.00

**Payment instructions**

Via PayPal  
Send payment to: upchurch.matt26@gmail.com  
By check  
Make checks payable to: Matt Upchurch

<b>Subtotal</b>	<b>\$600.00</b>
Tax (0%)	\$0.00
<b>Total</b>	<b>\$600.00</b>
Balance Due	\$600.00



56  
 35  
 ---  
 91  
 - 30

WTR 59 X 3.50 = 206.50  
 SWR 206.50 ÷ 2 = 103.25  
 OOR 59 X 3.84 = 226.50  
 \$ 536.31 credit

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to adjust the utility bill for Remy Larosa in the amount of \$536.31, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR THOMAS LEE MOORE**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Thomas Lee Moore

Service address 1511 McIngvale Road

Daytime phone number (662) 469-9745

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Thomas Moore Date of repair 3-9-18

Daytime phone number (662) 469-9745

Type of repair and location of property underground pipe repair located on the corner of house

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Thomas Lee Moore

For Office use only

Account Number 05-0188000 billing period's ending 1-31-18 and 2-28-18

Prior (6) month average gallons = 7 x 2 = 14 (A)

Total gallons for two consecutive highest bills = 238 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 112 (C)

Outdoor leaks only: Water credit = (C) 2,036.14 gal. Sewer credit = (B-A) = \_\_\_\_\_ gal.

*B Blr*



Mr. Rooter Plumbing of Memphis  
5702 Summer Ave.  
Memphis, TN 38134  
901-327-4441

Invoice 61987470  
Invoice Date 3/6/2018  
Completed Date  
Technician James Caughlin  
Customer PO

**Billing Address**  
Sarah Moore  
1511 McIngvale Road  
Hernando, MS 38632 USA

**Job Address**  
Sarah Moore  
1511 McIngvale Road  
Hernando, MS 38632 USA

**Description of Work**

Upon arrival customer showed me where water is coming out from underneath slab on both sides and the front of the house. There is no way to pin point leak in slab without having leak detection performed. Referred customer to Bullseye for leak detection and told him to let us know when they are scheduled so that we can come back to give estimate for repair after leak has been located. Leak was located at southwest corner of house just outside of exterior wall on house tie in. Gave estimates for repair and replacement. Customer chose repair so I dug up water service to expose leak and removed damaged section of pipe (about two feet) and installed new PVC pipe, a male adapter, a coupling, and a ninety. I then allowed p over cure time for PVC cement before turning water back on and checking for leaks. No leaks seen at this time. I then went inside and tested all fixtures for proper functionality then backfilled hole with dirt that was dug out. There is a 90 day warranty on this repair section. Warranty does not cover any of the existing water lines.

Task #	Description	Quantity	Your Price	Your Total
D2340	1" Water Line up to 2'	1.00	\$290.17	\$290.17
D2430	1" Fitting	2.00	\$49.34	\$98.68
D2690	Additional Labor for Work in Ground	1.00	\$203.89	\$203.89
B10	Advantage Plan Membership - 3 Years	1.00	\$99.00	\$99.00

Paid On	Type	Memo	Amount
3/9/2018	Cash	Paid in full with cash	\$691.74

**Sub-Total** \$691.74  
**Tax** \$0.00  
**Total Due** \$691.74  
**Payment** \$691.74  
**Balance Due** \$0.00

Thank you for your business.

Important Notice; You and your contractor are responsible for meeting the terms and conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, you may lose legal ownership rights to your home. Know your rights and duties under the law. You, the buyer, may cancel this transaction at any time prior to midnight of the 3rd business day after the date of this transaction. I agree that initial price quoted prior to start of work does not include any additional or unforeseen tasks. Nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter to perform proposed work and agree to all agreement conditions as displayed on the face and reverse sides of this document and further acknowledge that this invoice is due upon receipt. A monthly service charge, at maximum allowed by law, will be added after 10 days. Independently owned and operated franchise.

*Sarah Moore*

3/9/2018  
Acceptance of work performed: I find the service and materials performed & installed have been completed in accordance with this agreement. I agree to pay reasonable attorney fees, collection fees and court costs in the event of legal action pursuant to collection of amount due.

*THOMAS ARCH*

3/9/2018

## TERMS AND CONDITIONS

It is agreed that Mr. Rooter® is not responsible for the following:

1. Damage caused to the customer's property as a result of obtaining access to and exposing plumbing and drainage systems.
2. Additional plumbing work beyond that specifically mentioned in this estimate and proposal including, but not limited to, that which may be required because of preexisting plumbing code violations or additional work revealed to be necessary as a result of performing the specified work.
3. Any repairs, installation, removal or replacement of non-plumbing items or activities including but not limited to: concrete, paving, asphalt, slabs, sidewalks, driveways, patios, pools, shrubbery, grass lawns, fences, electrical wiring and fixtures, painting, decorations, plastering, sheetrock and other wall coverings, glass, carpentry, millwork, cabinets, floors, carpeting, floor surfaces and preparation, roofing, flashing, sheet metal gutters, downspouts, brick, stonework, extension walls, steel and other framework.
4. Damage caused to customer's plumbing system by sewer and drain cleaning equipment when such is caused by pre-existing defects in such plumbing systems.

Customer accepts full responsibility for the prompt payment of all costs of this agreement even though customer may intend to obtain reimbursement from others such as landlords, tenants, insurance companies and tortfeasors.

This proposal and said specifications shall not be altered or modified except by written agreement between the parties hereto and verbal understandings and agreements with representatives shall not be binding unless set forth herein.

## LIMITED SERVICE WARRANTY

Mr. Rooter warrants, to the extent stated herein, the plumbing repair service and drain cleaning services furnished by it. The stated period of warranty commences upon installation or repair of plumbing or upon cleaning of drains.

Purchaser understands that Mr. Rooter's liability under this warranty is limited to repair, replacement, recleaning or refund of purchaser's money, and does not extend to property damage resulting from drains which become clogged or obstructed or from plumbing work which fails during the agreed upon warranty period.

This warranty gives you specific legal rights. You may also have other rights which vary from state to state.

## NOTICE TO OWNER

THE LAW REQUIRES THAT THE CONTRACTOR SHALL SUBMIT A SWORN STATEMENT OF PERSONS FURNISHING MATERIALS AND LABOR BEFORE ANY PAYMENT IS REQUIRED TO BE MADE TO THE CONTRACTOR.

1. Do not sign this contract until you read it or if any spaces intended for the agreed terms, except as to unavailable information, are blank.

2. You are entitled to a copy of this contract at the time you sign it.

3. You may at any time pay off the full unpaid balance due under this contract, and in doing so you may receive a partial rebate of the service charge.

4. You may cancel this contract if it is solicited in person, and you sign it, at a place other than the seller's business address, by sending notice of cancellation by certified mail return receipt requested to the seller at his address which notice shall be postmarked not later than midnight of the third day (excluding Sundays and holidays) following your signing this contract. If you choose to cancel this contract, you must return or make available to the seller at the place of delivery any merchandise, in its original condition, received by you under this contract.

This contractor is registered to do business in the state in which this work is performed. (See registration number on the front side of this contract.) Where required, this contractor has posted with the State all necessary bonds or cash deposits for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractor's business. This bond or cash deposit may not be sufficient to cover a claim which might arise from the work done under your contract. If any supplier of materials used in

your construction project or any employee of the contractor or subcontractor is not paid by the contractor or subcontractor on your job, your property may be liened to force payment. If you wish additional protection, you may request the contractor to provide you with the original "lien release" documents from each supplier or subcontractor on your project. The contractor is required to provide you with further information about lien release documents if you request it. General information is also available from the licensing board in your state.

The specific telephone number and address of your governing agency can be found by calling 1-800-583-8003 or by writing Mr. Rooter Corporation, P.O. Box 3146 Waco, Texas 76707.

## CALIFORNIA RESIDENTS ONLY NOTICE TO OWNER

"Under the California Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier, or other person or entity who helps to improve your property, but is not paid for his or her work or supplies, has a right to place a lien on your home, land, or property where the work was performed and to sue you in court to obtain payment.

This means that after a court hearing, your home, land, and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers, or suppliers remain unpaid.

To preserve their rights to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are each required to provide you with a document called a "Preliminary Notice." Contractors and laborers who contract with owners directly do not have to provide such notice since you are aware of their existence as an owner. A preliminary notice is not a lien against your property. Its purpose is to notify you of persons or entities that may have a right to file a lien against your property if they are not paid. In order to perfect their lien rights, a contractor, subcontractor, supplier, or laborer must file a mechanics' lien with the county recorder which then becomes a recorded lien against your property. Generally, the maximum time allowed for filing a mechanics' lien against your property is 90 days after substantial completion of your project.

TO INSURE EXTRA PROTECTION FOR YOURSELF AND YOUR PROPERTY, YOU MAY WISH TO TAKE ONE OR MORE OF THE FOLLOWING STEPS:

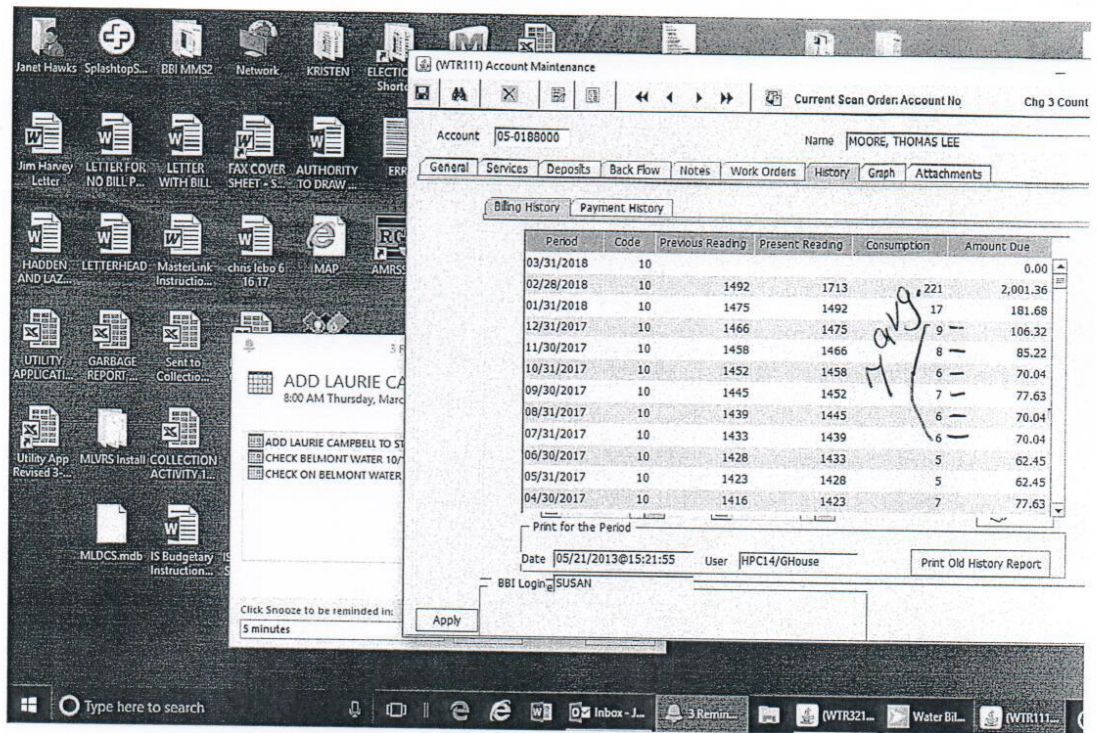
(1) Require that your contractor supply you with a payment and performance bond (not a license bond), which provides that the bonding company will either complete the project or pay damages up to the amount of the bond. This payment and performance bond as well as a copy of the construction contract should be filed with the county recorder for your further protection. The payment and performance bond will usually cost from 1 to 5 percent of the contract amount depending on the contractor's bonding ability. If a contractor cannot obtain such bonding, it may indicate his or her financial incapacity.

(2) Require that payments be made directly to subcontractors and material suppliers through a joint control. Funding services may be available, for a fee, in your area which will establish voucher or other means of payment to your contractor. These services may also provide you with lien waivers and other forms of protection. Any joint control agreement should include the addendum approved by the registrar.

(3) Issue joint checks for payment, made out to both your contractor and subcontractors or material suppliers involved in the project. The joint checks should be made payable to the persons or entities which send preliminary notices to you. Those persons or entities have indicated that they may have lien rights on your property, therefore you need to protect yourself. This will help to insure that all persons due payment are actually paid.

(4) Upon making payment on any completed phase of the project, and before making any further payments, require your contractor to provide you with unconditional "Waiver and Release" forms signed by each material supplier, subcontractor, and laborer involved in that portion of the work for which payment was made. The statutory lien releases are set forth in exact language in Section 3262 of the Civil Code. Most stationery stores will sell the "Waiver and Release" forms if your contractor does not have them. The material suppliers, subcontractors, and laborers that you obtain releases from are those persons or entities who have filed preliminary notices with you. If you are not certain of the material suppliers, subcontractors, and laborers working on your project, you may obtain a list from your contractor. On projects involving improvements to a single-family residence or a duplex owned by the individuals, the person signing these releases loses the right to file a mechanics' lien claim against your property. In other types of construction, this protection may still be important, but may not be as complete.

To protect yourself under this option, you must be certain that all material suppliers, subcontractors, and laborers have signed the 'Waiver and Release' form. If a mechanics' lien has been filed against your property, it can only be voluntarily released by a recorded 'Release of Mechanics' Lien' signed by the person or entity that filed the mechanics' lien against your property unless the lawsuit to enforce the lien was not timely filed. You should not make any final payments until any and all such liens are removed. You should consult an attorney if a lien is filed against your property."



221  
17  
238  
14

NTR 224 x 3.50 = 784.00  
SWR 784.00 ÷ 2 = 392.00  
DCR 224 x 3.84 = 860.16

\$ 2,036.16 Credit

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to adjust the utility bill for Thomas Lee Moore in the amount of \$2,036.16, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018



**AUTHORIZE TO ADJUST UTILITY BILL FOR PARKWAY APARTMENTS**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Parkway Apartments

Service address 428 Riley Street

Daytime phone number (901) 895-4441

Do you rent the property at this service address?  If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Wanda Lambert Date of repair 2/19/18

Daytime phone number (901) 619-1508

Type of repair and location of property Repaired Busted pipes Behind Apt #1 + Apt #14

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Wanda Lambert

For Office use only

Account Number 02-0125000 billing period's ending 1-31-18 and 2-28-18

Prior (6) month average gallons = 75 x 2 = 150 (A)

Total gallons for two consecutive highest bills = 651 (B)

Gallons water and sewer adjustments = (B-A) divided by 2 = 250.5 per month (C)

Outdoor leaks only: Water credit = \$ 4554.09 gal. Sewer credit = (B-A) = \_\_\_\_\_ gal.

*BDA*

Action Plumbing of MS LLC

8950 Hwy 51 N

Southaven MS, 38671

Fax # 662 470-4461 Office # 901 461-3721

Customer: Parkway Apartments

Address: 428 Riley Street

Hernando MS, 38632

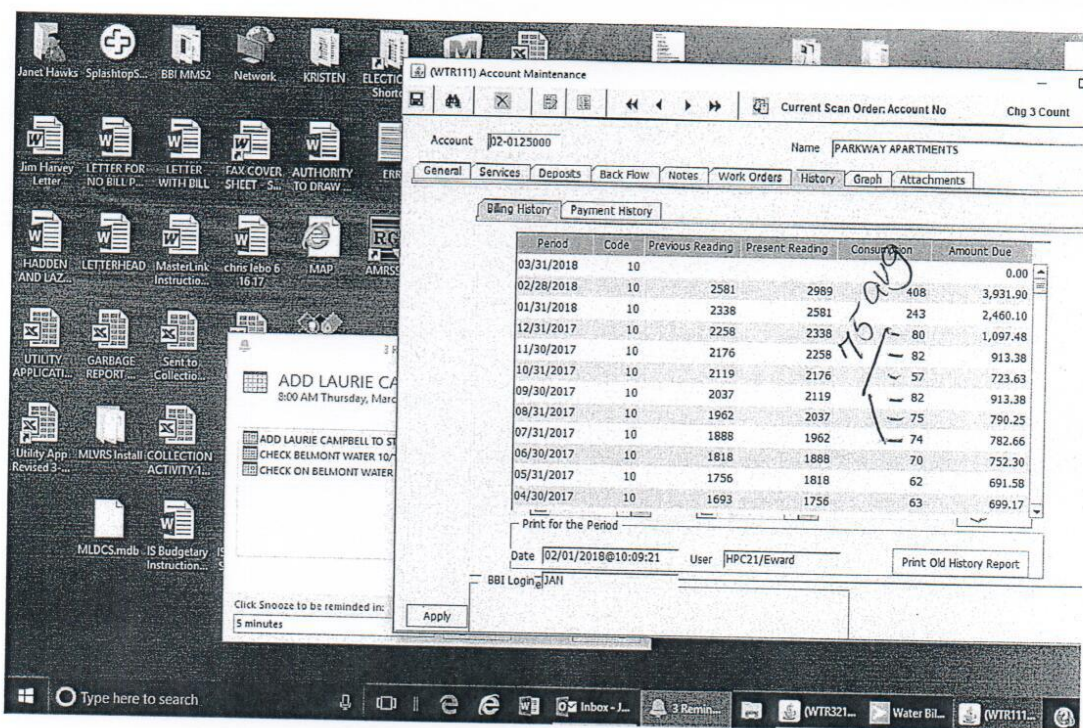
Services: Fixed leak behind apt #1 on 2" main line and Fixed leak behind Apt #14  
from busted frozen pipes

Total: \$600.00

Thank you for your business

*Parkway  
Ok'd by  
Wanda  
2/21/18*

*pl cho 4969  
2/22/18*



408  
 243  
 ---  
 651  
 - 150

501 x 3.50 = 1753.50

1753.50 ÷ 2 = 876.75

501 x 3.84 = 1923.84

\$ 4,554.09 Credit

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize to adjust the utility bill for Parkway Apartments in the amount of \$4,554.09, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR BARBARA STANDLEY**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill Barbara Standley

Service address 1580 Mt Pleasant Rd.

Daytime phone number ( ) 404 355 7037

Do you rent the property at this service address? N If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name Barbara Standley Date of repair 2/11/18

Daytime phone number (no) 355-7037

Type of repair and location of property Locate leak in front yard. Excavated water line and found leaking coupling. Repaired and backfilled.

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Barbara A Standley

For Office use only

Account Number 02 0000400 billing period's ending 1-31-18 and 2-28-18

Prior (6) month average gallons= 7 x2= 14 (A)

Total gallons for two consecutive highest bills= 69 (B)

Gallons water and sewer adjustments=(B-A) divided by 2= 27.5 (C)

Outdoor leaks only: Water credit=(C) 499.95 gal. Sewer credit=(B-A)= \_\_\_\_\_ gal.

*BBH*

EPM Services, LLC  
1580 Mount Pleasant Rd  
Hernando, MS 38632  
epmservicesllc@hotmail.com



**EPM SERVICES**  
ELECTRICAL • PLUMBING • MECHANICAL

**INVOICE**

**BILL TO**  
Barbara Standley  
1580 Mt Pleasant  
Hernando, MS 38632

**INVOICE #** 1177  
**DATE** 02/13/2018  
**DUE DATE** 02/13/2018  
**TERMS** Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>Plumbing</b> Leak detection.	1	400.00	400.00
<b>Plumbing</b> Excavate and repair broken water pipe in yard.	1	2,600.00	2,600.00

.....  
**BALANCE DUE** **\$3,000.00**

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
03/31/2018	10				0.00
02/28/2018	10	740	776	36	351.16
01/31/2018	10	707	740	33	324.40
12/31/2017	10	700	707	7	96.30
11/30/2017	10	692	700	8	92.98
10/31/2017	10	685	692	7	77.63
09/30/2017	10	677	685	8	85.22
08/31/2017	10	670	677	7	77.63
07/31/2017	10	664	670	6	76.29
06/30/2017	10	659	664	5	62.45
05/31/2017	10	653	659	6	70.04
04/30/2017	10	648	653	5	68.70

$$\begin{array}{r} 36 \\ 33 \\ \hline 69 \\ - 14 \\ \hline \end{array}$$

WTR 55 X 3.50 = 192.50  
 SWR 192.50 ÷ 2 = 96.25  
 DCR 55 X 3.84 = 211.20

\$ 499.95 Credit

ACCOUNT NO.	SERVICE FROM	SERVICE TO
020000400	12/15	01/15
SERVICE ADDRESS		
1580 MT PLEASANT RD		
CURRENT	METER READINGS	USED
740	707	33
CHARGE FOR SERVICES		
WTR		119.95
SWR		55.23
GRB		17.50
WW		5.00
DCR		126.72
NET DUE >>>		324.40
SAVE THIS >>		32.44
GROSS DUE >>		356.84
#1329		
2/1/18 EA		

ACCOUNT NO.	SERVICE FROM	SERVICE TO
020000400	01/15	02/15
SERVICE ADDRESS		
1580 MT PLEASANT RD		
CURRENT	METER READINGS	USED
776	740	36
CHARGE FOR SERVICES		
WTR		130.45
SWR		59.97
GRB		17.50
WW		5.00
DCR		138.24
NET DUE >>>		351.16
SAVE THIS >>		35.12
GROSS DUE >>		386.28

PAY NET AMOUNT ON OR BEFORE DUE DATE		03/10/2018	PAY GROSS AMOUNT AFTER DUE DATE
NET AMOUNT		351.16	GROSS AMOUNT
		35.12	386.28

FORMER NORTH MISS UTILITY CUSTOMERS - PLEASE NOTE YOUR NEW ACCOUNT NUMBER

RETURN SERVICE REQUESTED

020000400  
BARBARA A STANDLEY  
1580 MOUNT PLEASANT RD  
HERNANDO MS 38632-1310

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to authorize to adjust the utility bill for Barbara Standley in the amount of \$499.95, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR GREEN OLIVER JR**

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Green Oliver Jr  
Service address 420 W. Oak Grove Rd Hernando, Ms 38632  
Daytime phone number (901) 484-5136 or 901 827-5651

Do you rent the property at this service address? NO If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Green Oliver Jr Date of repair 2-08-18  
Daytime phone number (901) 484-5136 or 901 827-5651

Type of repair and location of property Replaced Fill valve IN main bathroom toilet

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Green Oliver

For Office use only

Account Number 04-6408000 Billing period's ending 1-31-18 and \_\_\_\_\_  
Prior (6) month average gallons = 3 x 2 = 6 (A)  
Total gallons for two consecutive highest bills = 40 (B)  
Gallons water and sewer adjustments = (B-A) divided by 2 = 17 MONTH (C)  
Outdoor leaks only: Water credit = \$ 309.06 gal. Sewer credit = (B-A) = \_\_\_\_\_ gal.

*BDR*



ACCOUNT NO:		SERVICE FROM	SERVICE TO
040408000		12/15	01/15
SERVICE ADDRESS			
420 W OAK GROVE RD			
CURRENT	METER READINGS		USED
	PREVIOUS		
429	404		25
CHARGE FOR SERVICES			
WTR			91.95
WR			42.59
GRB			17.50
WW			5.00
DCR			96.00
NET DUE >>>			253.04
SAVE THIS			25.30
GROSS DUE >>>			278.34

*Handwritten notes: OK # 2874, 2876, 2877, 2878, 2879, 2880, 2881, 2882, 2883, 2884, 2885, 2886, 2887, 2888, 2889, 2890, 2891, 2892, 2893, 2894, 2895, 2896, 2897, 2898, 2899, 2900, 2901, 2902, 2903, 2904, 2905, 2906, 2907, 2908, 2909, 2910, 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922, 2923, 2924, 2925, 2926, 2927, 2928, 2929, 2930, 2931, 2932, 2933, 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2941, 2942, 2943, 2944, 2945, 2946, 2947, 2948, 2949, 2950, 2951, 2952, 2953, 2954, 2955, 2956, 2957, 2958, 2959, 2960, 2961, 2962, 2963, 2964, 2965, 2966, 2967, 2968, 2969, 2970, 2971, 2972, 2973, 2974, 2975, 2976, 2977, 2978, 2979, 2980, 2981, 2982, 2983, 2984, 2985, 2986, 2987, 2988, 2989, 2990, 2991, 2992, 2993, 2994, 2995, 2996, 2997, 2998, 2999, 3000*

Complete Home Center Llc  
 32 E Commerce St  
 Hernando, MS 38632  
 662-429-0400

Transaction#: C418991  
 Associate: SYLVIA  
 Date: 02/08/2018 Time: 10:07:26 AM

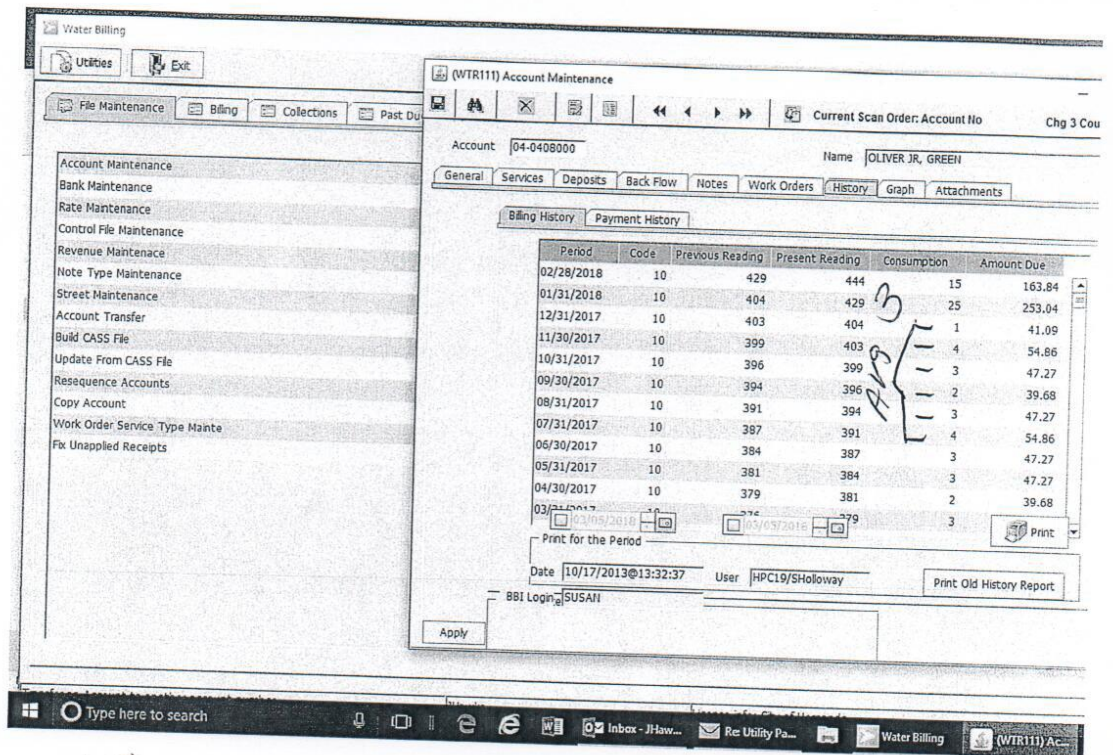
\*\*\* SALE \*\*\*

Bill To:  
 Our Valued Customer

400A ANTISIPHON FILL VALV  
 6550966  
 1.00 EACH @ \$7.59 T \$7.59

Subtotal: \$7.59  
 7% - State Tax: \$0.54  
 TOTAL: \$8.13

CASH: \$10.15  
 CHANGE: \$2.02



$$\begin{array}{r}
 15 \\
 25 \\
 \hline
 40 \\
 - 6 \\
 \hline
 \end{array}$$

$$34 \times 3.50 = 119.00$$

$$119.00 \div 2 = 59.50$$

$$34 \times 3.84 = 130.56$$

\$ 309.06 Credit

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to authorize to adjust the utility bill for Green Oliver Jr in the amount of \$309.06, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO ADJUST UTILITY BILL FOR CHARLES MEDLIN**

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information** (please print)

Name as it appears on bill Charles Medlin  
Service address 3521 Hwy. 51 S., Hernando, Ms 38632  
Daytime phone number 901 605-1845

Do you rent the property at this service address? No If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION** (please print)

Property owner or managers name Mary Medlin Date of repair 1-4-18  
Daytime phone number 901 605-1845

Type of repair and location of property repaired frozen pipe (hot water) on right side of house. 3521 Hwy 51 S.

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s)

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Mary Medlin

For Office use only

Account Number 014029600 billing period's ending 12-31-17 and 1-31-18 B. Bth  
Prior (6) month average gallons = 7 x 2 = 14 (A)  
Total gallons for two consecutive highest bills = 53 (B)  
Gallons water and sewer adjustments = (B-A) divided by 2 = 26.5 month (C)  
Outdoor leaks only: Water credit = \$ 136.50 gal. Sewer credit = (B-A) = \_\_\_\_\_ gal.

DIXIE PLUMBING  
of Northwest MS LLC.  
P.O. box 791  
Hernando, MS 38632

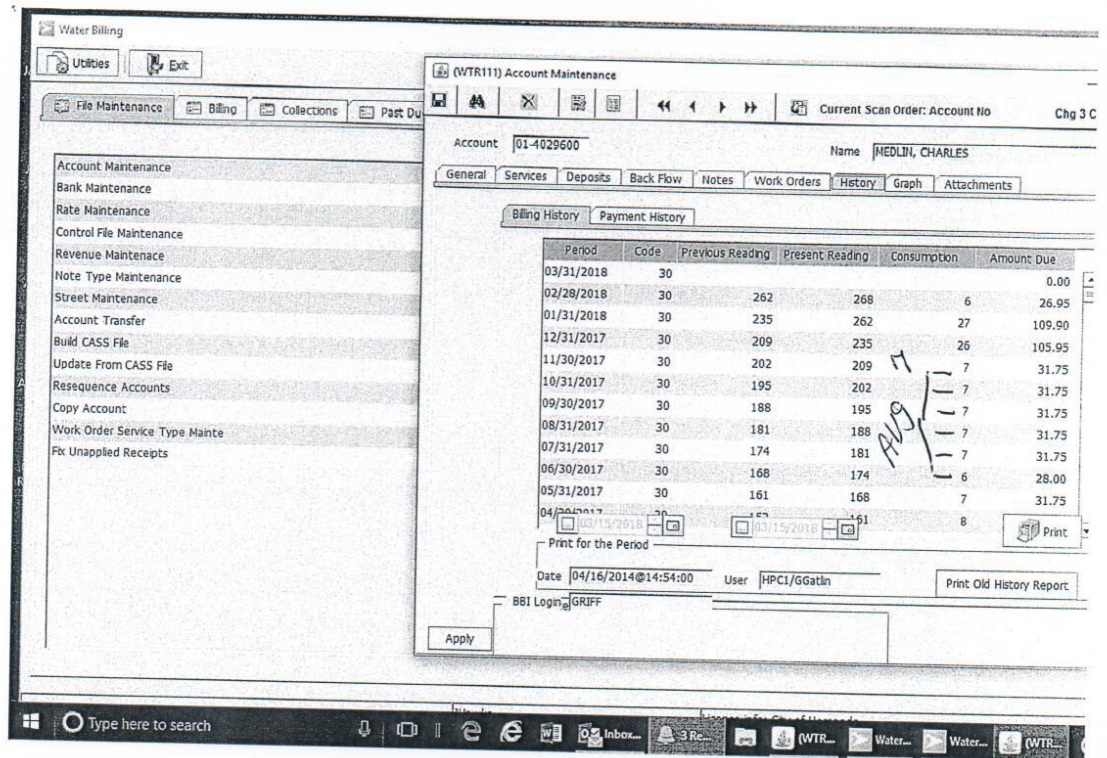
198407

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE 1/4/18		
NAME Mary Medlin Beverly Mangrum						
ADDRESS 3521 Hwy 51 S.						
CITY, STATE, ZIP Hernando MS 38632						
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
QUANTITY	DESCRIPTION			PRICE	AMOUNT	
1						
2	Repaired frozen					
3	hot water line in					
4	2 places under hose					
5	going to washing					
6	machine and kitchen					
7	sink				100.00	
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
RECEIVED BY						

A-5805  
7-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11



$$\begin{array}{r}
 27 \\
 26 \\
 \hline
 53 \\
 14 \\
 \hline
 39
 \end{array}$$

$$39 \times 3.50 = \$136.50 \text{ Credit}$$

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize to adjust the utility bill for Charles Medlin in the amount of \$136.50, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents be made part of the minutes A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**FINAL PLAT APPROVAL FROM WILLIAMS BROOKE PHASE 2 – EAST SIDE OF  
ROBINSON GIN ROAD AND SOUTH OF OAK GROVE ROAD – JAMES KIMBERLIN  
WITH RIDGESTONE LLC PL - 1306**

Planning Director Keith Briley presented the application and staff report and recommended approval.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.: PL-1306  
Request: Final Subdivision Plat – Williams Brooke Phase 2  
Location: East Side of Robinson Gin Road and South of Oak Grove Road  
Applicant: James Kimberlin with Ridgestone LLC  
Date: March 20, 2018

**INTRODUCTION:**

Mr. James Kimberlin with Ridgestone LLC is requesting Final Plat Approval for Phase 2 of Williams Brooke a 54-lot 33.28-acre single family residential subdivision.

**BACKGROUND:**

The proposed subdivision is part of the Williams Brooke PUD. At the time the PUD was approved, the project was partially in the City of Hernando and in DeSoto County. At the September 14, 2004, Planning Commission (PC) meeting, the PC voted to approve the rezoning of the 63-acre site from A-Agricultural to R-20 Overlay Single Family Residential. At the October 19, 2004, Board of Aldermen meeting, the Board voted to approve the rezoning of the 63-acre site from A-Agricultural to R-20 Overlay Single Family Residential.

Williams Brooke Subdivision Phases 1A and 1B received Final Plat approval at the January 10, 2006, PC meeting and by the Board of Aldermen meeting at the January 17, 2006. The final plats were recorded in the DeSoto County Chancery Clerks Office on February 8, 2006, in PB 96 PG 49-50 (Phase 1A) and PB 97 PG 1-2 (Phase 1B).

Williams Brooke Subdivision Phase 2 received PC approval on the June 11, 2006, and Board approval on July 18, 2006. The plat was never recorded.

**DISCUSSION:**

Article IV. Land Subdivision Procedure, § D. Final Plat Application Procedure, ¶ 3.c. states that "...plat shall be recorded in the Office of the Chancery Clerk within one (1) year, and if not filed, such plat shall have no validity and shall not be recorded without concurrence of the Planning Commission."

Phase 2 will be accessed from Robertson Gin Road by the proposed Plank Road. Access to Phase 1B will be by the continuation of Madison Ridge Road to the south and Old Gin Place to the east. Banks Crossing will be stubbed to the east for connection to future development of the property to the east. Lots 46-51 have been reconfigured from the approved PUD plan to accommodate the elimination of a cul-de-sac. However, all of the proposed lots comport to the configuration of Phase 2 that was previously approved.

**PLANNING COMMISSION ACTION:**

On March 13, 2018, the Planning Commission voted to grant Final Plat approval for Williams Brooke Subdivision Phase 2 a 54-lot 33.28-acre single family residential subdivision, subject to Staff Comments.

### **STAFF COMMENTS:**

#### ***Standard Subdivision Comments***

1. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
2. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
3. Grading, drainage, and engineering construction plans shall be submitted to the Office of Planning for review and approval by the City Engineer and Public Works Director.
4. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
5. Sidewalks shall be installed on the both sides of all streets.
6. Finished floor elevations shall be listed for each lot.
7. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director for approval.
8. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
9. No relocated buildings will be allowed.
10. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
11. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.

#### ***Project Specific Comments***

1. As part of the submittal for Construction Plan approval, the developer shall include design and plans for the pedestrian path located in COS 4 and COS 5 along Robinson Gin Road that will connect the property to the adjacent properties to the north and south.
2. The developer shall extend the restrictive covenants recorded with Phase 1A and 1B into the Homeowners Association (HOA). Copies of the Homeowners Association declaration for Phase 2 and a copy of the incorporation papers of the Homeowners Association shall be submitted to the City staff for inclusion into the file.
3. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.

4. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
5. If approved and prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat approval for Williams Brooke Subdivision Phase 2 a 54-lot 33.28-acre single family residential subdivision, subject to Staff Comments.

Alderman Higdon asked if all of the grading has been done.

Keith Briley answered yes.

Alderman Miller asked which way the construction traffic would be coming in.

Keith Briley stated that down Robinson Gin would be best, we could require whichever way we want.

Alderman Miller stated that the roads are in bad shape, we need to make sure the construction traffic doesn't come in on main entrances, it needs to come in on the extreme south entrance.

Blake Mendrop stated that they didn't have any problems with the staff conditions or the construction entrance requirement.

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to approve the Final Plat for Williams Brooke Phase 2, a 54-lot 33.28 acre single family residential subdivision, subject to staff comments, also with putting a construction entrance to be at the extreme south entrance. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman Higdon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**FINAL PLAT APPROVAL FOR 333 PLACE SUBDIVISION – SOUTHEAST CORNER  
OF PARK STREET AND CHURCH STREET – BEN HOGGARD WITH R&H  
ENGINEERING AND SURVEYING, LLC PL - 1307**

Planning Director Keith Briley presented the application and staff report, recommended approval.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.: PL-1307  
Request: Final Subdivision Plat – 333 Place  
Location: Southeast Corner of Park Street and Church Street



Applicant: Ben Hoggard with R&H Engineering and Surveying, LLC

Date: March 20, 2018

### **INTRODUCTION:**

Mr. Ben Hoggard with R&H Engineering and Surveying, LLC is requesting Final Plat Approval for 333 Place Subdivision a 3-lot 1.13-acre single family residential subdivision.

### **BACKGROUND:**

The proposed subdivision is located south of Park Street, east of Church Street, and north of Southern Street. The property is currently vacant and is parcel ID Number 308613004 0008500. The subject property is zoned R-10 Single Family Residential. The property to the west, south, and east are zoned R-10 Single Family Residential. The property to the north is zoned RM-6 Multi Family Residential.

### **DISCUSSION:**

The proposed subdivision will consist of three (3) lots. Lot 1 is a corner lot on the southeast corner of Park Street and Church Street, Lot 2 fronts Park Street, and Lot 3 is also a corner lot at the northeast corner of Church Street and Southern Street. There is proposed a 10-foot utility easement along the exterior property lines and a 5-foot utility easement along the internal property lines.

<i>Proposed Lot Sizes</i>		
	<u>Square Feet</u>	<u>Acres</u>
Lot 1	14,305.60	0.33
Lot 2	14,558.93	0.33
Lot 3	20,679.29	0.47

<i>Required Yard Setbacks (feet)</i>				
	<u>Front Yard</u>	<u>Side Yard</u>	<u>Street Side Yard</u>	<u>Rear Yard</u>
Lot 1	25	5	n/a	20
Lot 2	25	5	n/a	20
Lot 3	25	5	*10	20

\* Lot 3's south property line has about 2/3 street frontage

### **PLANNING COMMISSION ACTION:**

The Planning Commission met on March 13, 2018 and voted grant Final Plat approval for 333 Place Subdivision a 3-lot 1.13-acre single family residential subdivision located at the southeast corner of Park Street and Church Street, subject to Staff Comments.

### **STAFF COMMENTS:**

#### ***Standard Subdivision Comments***

- All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.

13. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
14. Grading, drainage, and engineering construction plans shall be submitted to the Office of Planning for review and approval by the City Engineer and Public Works Director.
15. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
16. Finished floor elevations shall be listed for each lot.
17. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director for approval.
18. No relocated buildings will be allowed.
19. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
20. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.

***Project Specific Comments***

6. Because there is no common open space, a Home Owners Association (HOA) is not required.
7. Following Final Plat Approval by the Board of Aldermen, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
8. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
9. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
10. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated Street Addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
11. If approved and prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat approval for 333 Place Subdivision a 3-lot 1.13-acre single family residential subdivision located at the southeast corner of Park Street and Church Street, subject to Staff Comments.

Alderman Miller asked about the sidewalks.

Keith Briley stated they are on their side only.

Alderman Miller asked if Joe Frank Lauderdale would look at this for erosion and drainage problems.

Joe Frank Lauderdale stated there is drainage coming from that corner.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to approve the Final Plat for 333 Place Subdivision, a 3-lot 1.13 acre single family residential subdivision, located at the southeast corner of Park Street and Church Street, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**FINAL PLAT APPROVAL FOR PHASE 6 & 8, 1<sup>ST</sup> REVISION NESBIT INDUSTRIAL PARK – NESBIT COVE – DYLAN BRYANT WITH MENDROP ENGINEERING RESOURCE PL - 1308**

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Planning Director Keith Briley presented the application and staff report, recommends approval.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

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Project No.:	PL-1308
Request:	Final Plat Approval for Phase 6 & 8, 1st Revision Nesbit Industrial Park
Location:	Nesbit Cove
Applicant:	Dylan Bryan with Mendrop Engineering Resource
Date:	March 20, 2018

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**INTRODUCTION:**

Mr. Dylan Bryan with Mendrop Engineering Resource is requesting Final Plat Approval for the revision of Phase 6 and Phase 8 of the Nesbit Industrial Park.

**BACKGROUND:**

The subject properties are located in the Nesbit Industrial Park on Nesbit Cove. The property is zoned M-1 Light Industrial.

Nesbit Industrial Park Phase 6 (PL-1202) received Planning Commission approval on November 7, 2016, Board of Aldermen approval on November 15, 2016, and the plat was recorded in the DeSoto Chancery Clerks office on February 17, 2017, in Plat Book 120 Page 25.

Nesbit Industrial Park Phase 8 (PL-1252) received Planning Commission approval on July 11, 2017, Board of Aldermen approval on August 1, 2017, and the plat was recorded in the DeSoto Chancery Clerks office on January 2, 2018, in Plat Book 123 Page 19.

**DISCUSSION:**

The proposed revision will consist of combining Lot 2 of Phase 6 and Lot 2 of Phase 8 to create a larger lot. The request is drive by a purchaser of the lot needing the additional are resulting from the amendment.

Article VII. §B. ¶2. of the City's Subdivision Regulations states, "On commercial and industrial subdivisions, lot lines are recognized for reference purposes only. Any redivision of a lot previously shown on a recorded plat must be submitted to the Planning Commission and Mayor and Board of Aldermen so as to determine if the changes in lot lines conform to these regulations. Any vacation or relocation of utilities must have the concurrence of the utility company serving the property."

*Article VII. Revision of Recorded Plats*

*§C. Vacation of Plats*

- 1. Any recorded plat or portion thereof may be vacated by the subdivider at any time before the sale of any lot therein, by a written request to the Planning Commission with a copy of such plat attached. Such written request shall be approved by the Planning Commission and Mayor and Board of Aldermen and recorded in the Office of the Chancery Clerk. The Mayor and Board of Aldermen may reject such request which destroys any public rights in any of its public uses, improvements or streets. The recorded vacation of plat shall destroy the effect of the recorded plat and shall divest all public rights in streets, public grounds and all dedications provided in such plat.*
- 2. When lots have been sold, the recorded plat may be vacated in the manner described in Paragraph 1, provided all the owners of lots in such plat join in the execution of such written request. A title certificate shall be included with the written request to the Planning Commission, along with a copy of the recorded plat.*

**PLANNING COMMISSION ACTION:**

On March 13, 2018, the Planning Commission met and voted to grant Final Plat approval for Nesbit Industrial Park, Revision Combining Phase 6 and Phase 8. The subdivision being located in Nesbit Cove, subject to Staff Comments.

**STAFF COMMENTS:**

21. As submitted, the requested action will require the vacation of the final plats of both Phase 6 and Phase 8. This vacation is subject to the process outlined in Article VII. §C. of the City's Subdivision Regulations. This will require a written statement of agreement from the owner of all lots that have sold since the recording of the plats for Phase 6 and Phase 8.
22. All required public improvements and infrastructure have been installed.
23. Prior to recording the final plat, the plat title shall be revised to read "Nesbit Industrial Park, Revision Combining Phase 6 and Phase 8".

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat approval for Nesbit Industrial Park, Revision Combining Phase 6 and Phase 8 being located on Nesbit Cove, subject to Staff Comments.

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the Final Plat for Nesbit Industrial Park, revision combining Phase 6 and Phase 8 being located on Nesbit Cove, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**FINAL PLAT APPROVAL FOR PHASE 1 CROSSROADS SUBDIVISION – 380  
HIGHWAY 51 – BOB GINN WITH LAND DEVELOPMENT RESOURCES, LLC PL -  
1310**

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Planning Director Keith Briley presented the application and the staff report, recommends approval.



**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

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Project No.: PL-1310  
Request: Final Subdivision Plat – Crossroads Subdivision Phase 1  
Location: 380 Highway 51  
Applicant: Mr. Bob Ginn with Land Development Resources, LLC  
Date: March 20, 2018

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**INTRODUCTION:**

Mr. Bob Ginn with Land Development Resources, LLC is requesting Final Plat approval for a 36-Lot 13.62-Acre Residential Subdivision located East of Highway 51, South of I-269, and West of I-55.

**BACKGROUND:**

The subject property is Parcels No. 307306000 0000300 and 308101000 0002200. The subject property is part of a larger area that the Planning Commission recommended approval of rezoning of the subject property from PUD Planned Unit Development to R-12 Single-Family Residential, Medium Density. On September 19, 2017, the Board of Aldermen approved the rezoning. On January 9, 2018, the Planning Commission approved the Preliminary Plat for Wilkins Subdivision an outline of the entire proposed development.

**DISCUSSION:**

The proposed subdivision will consist of 36 residential lots varying in size from a minimum of 12,000 square feet to a maximum lot size of 14,782 square feet. There will be one (1) Open Space lot of 31,219 square feet (0.72 acres) in the southwest corner of the property. The proposed subdivision will have an access point to U.S. Highway 51 via Street 1. Secondary access to the site will be by the stubbing the streets to the east for connection to Phase 2. The proposed streets will have a right-of-way width of 50-feet, meeting the requirements of the Subdivision Regulations. Each lot will have the required setbacks listed below which conform to the zoning district requirements.

Front.....25 feet

Side .....5 feet min, total of 15 feet

Rear .....20

**PLANNING COMMISSION ACTION:**

The Planning Commission met on March 13, 2018 and voted to grant Final Plat approval for Crossroads Subdivision Phase 1, a 36-Lot 13.62-Acre Residential Subdivision located east of Highway 51, south of I-269, and West of I-55, subject to Staff Comments.

**STAFF COMMENTS:**

*Standard Subdivision Comments*

24. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
25. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
26. Grading, drainage, and engineering construction plans shall be submitted to the Office of Planning for review and approval by the City Engineer and Public Works Director.
27. The developer shall install drainage pipe, erosion control material, sewer mains and service, water mains, fire hydrants, and service, gas mains and service, curb and gutter for all streets, and gravel or soil cement base for the streets and one (1) layer of blacktop, 1½" thick, before the plat of the subdivision, or any phase of the subdivision, is recorded. A performance guarantee must be filed for the remainder of the improvements in an amount set by the City Engineer. This includes another 1½" of blacktop making a total of three (3") of blacktop surface and sidewalks.
28. Sidewalks shall be installed on the both sides of all streets.
29. Finished floor elevations shall be listed for each lot.
30. Streetlights shall be installed at the developer's expense. Streetlight plans shall be submitted to the Office of Planning for City Engineer and Planning Director approval.
31. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
32. No relocated buildings will be allowed.
33. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
34. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
35. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
36. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
37. Following Final Plat Approval by the Board of Aldermen, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
38. Following Final Plat Approval by the Board of Aldermen and prior to the beginning of construction, the Developer shall enter into a Development Contract with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.

39. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
40. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.
41. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

***Project Specific Comments***

1. The common open space located in the southwest corner is the result of removing two (2) lots to allow for the necessary on-site storm water detention. This results in a small reduction in the lot area of Lots 13 and 14. However, both lots still meet the minimum lot area of the R-12 Zoning District. The remaining lots conform with the approved preliminary plat.
2. Prior to Recording Final Plat Approval, the plat shall be revised to name all streets.
3. If approved and prior to construction plan approval, the entire stock and inventory of the business currently located at the east end of the property shall be removed in accordance with the conditions of the rezoning of the property approved by the Board of Aldermen on September 19, 2017.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat approval for Crossroads Subdivision Phase 1, a 36-Lot 13.62-Acre Residential Subdivision located east of Highway 51, south of I-269, and West of I-55, subject to Staff Comments.

Mayor Ferguson asked what Keith Briley stated about the storm water.

Keith Briley stated that they combined the two lots of the southwest corner on the preliminary plat and made a detention area.

Mayor Ferguson stated so it won't affect the neighbors

Keith Briley stated if constructed properly it will not.

Alderman Higdon asked how will you lay out the streets into this place, they will all have access to Hwy 51.

Keith Briley answered n the plat, street 1 will tie into Hwy 51.

Alderman Hobbs asked if the second phase will go into Deer Creek.

Keith Briley answered yes and also stub out to the north.

Alderman Higdon stated that the equipment will be moved.

Keith Briley answered yes.

Mayor Ferguson asked if the slope was good.

Keith Briley answered yes.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the Final Plat for Crossroads Subdivision Phase 1, a 36-Lot 13.62 acre residential subdivision located east of Highway 51, south of I269, and west of I55, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**FINAL PLAT APPROVAL FOR LOT 3 EDGEWATER COMMERCIAL SUBDIVISION  
PHASE 3 – SOUTHEAST CORNER OF MCINGVALE ROAD AND HOLLY SPRINGS  
ROAD – MARK ANGLIN PL - 1312**

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Planning Director Keith Briley presented the application and staff report, recommended approval.





**City of  
Hernando**  
MISSISSIPPI

**BOARD OF ALDERMEN  
STAFF REPORT**

Project No.: PL-1312  
 Request: Final Subdivision Plat – Edgewater Commercial Subdivision Phase 3  
 Location: Southeast Corner of McIngvale Road and Holly Springs Road  
 Applicant: Mr. Mark Anglin, Property Owner  
 Date: March 20, 2018

**INTRODUCTION:**

Mr. Mark Anglin, Property Owner, is requesting Final Plat approval for a 1-Lot 1.01-Acre Commercial Subdivision to be known as Edgewater Commercial Subdivision Phase 3.

**BACKGROUND:**

The subject property is part of a larger parcel of land known as Parcel No. 307420000 0001000. The subject property is part of the Edgewater Planned Unit Development, Revised December 8, 1997. The subject property is zoned PUD with the Land Use Designation of C-1 Neighborhood Commercial. The property to the east and south is zoned PUD and are also part of the Edgewater Planned Unit Development and have a Land Use Designation of Single Family Residential. The property to the west is zoned C-2 Highway Commercial. The property to the north is zoned PUD and is being developed as Lee’s Summit Planned Unit Development. The property is currently vacant.

**DISCUSSION:**

The proposed subdivision will consist of one (1) lot with frontage on McIngvale Road and Holly Springs Road, thus resulting in a corner lot. The PUD requires the following setbacks:

- Front Yard.....50 feet
- Side Yard .....20 feet against residential  
0 feet for all other cases
- Rear Yard .....20 feet

Because the subject property has the PUD Land Use Designation of C-1 Neighborhood Commercial, the property can be developed for any of the allowable uses and conditional uses found in Article VII. §a. C-1 Neighborhood Commercial District of the City of Hernando Zoning Ordinance.

**PLANNING COMMISSION ACTION:**

The Planning Commission met March 13, 2018 and voted to grant Final Plat approval for Edgewater Commercial Subdivision Phase 3, a 1-Lot 1.01-Acre Commercial Subdivision located at the Southeast Corner of McIngvale Road and Holly Springs Road, subject to Staff Comments.

**STAFF COMMENTS:***Standard Subdivision Comments*

42. All landscaping in all common open space areas, natural areas, buffer areas, streetscape areas, medians, islands, and the entrance signage areas and such other associated improvements shall be installed/constructed prior to the issuance of any building permit within that respective phase of the development. Street trees may be bonded insuring their installation prior to the final inspection and occupancy of the residence upon each lot.
43. Improvements are to be the responsibility of the developer and not the responsibility of the City of Hernando.
44. Grading, drainage, and engineering construction plans shall be submitted to the Office of Planning for review and approval by the City Engineer and Public Works Director.
45. Sidewalks shall be installed on the both of the streets.
46. Finished floor elevations shall be listed for each lot.
47. All utilities and services (electric, telephone, cable, etc.) are to be installed underground. The water service lines shall be installed with tracing wire at the top.
48. No relocated buildings will be allowed.
49. Surrounding properties that are within 100 ft. shall be outlined with ownership records given.
50. Federal Emergency Management Agency (FEMA) designated floodplain and flood elevations shall be illustrated on the plat.
51. Prior to recoding the final plat, all Public Improvements shall be installed, completed, and accepted by the City of Hernando.
52. Prior to recording the final plat, the Developer shall include all required certificates and execute those that are applicable to him and his assigns.
53. Following Final Plat Approval by the Board of Aldermen, the Developer shall submit two (2) complete sets of construction plans for review and approval to the Office of Planning.
54. Following Final Plat Approval by the Board of Aldermen and prior to the beginning of construction, the Developer shall enter into a Development Contract with the City of Hernando for the installation of all required Public Improvements. This is in accordance with Article VI Required Minimum Improvements, §B. Procedures for Posting or Release of Bonds of the City of Hernando's Land Subdivision Ordinance.
55. Prior to recording the final plat, the Developer shall submit for approval a schedule of Lot Numbers and associated street addresses to the Office of Planning. Corner lots shall include potential addresses for both streets.
56. Prior to Construction Plan approval, the Developer shall obtain a Large Area Grading Permit from the Mississippi Department of Environmental Quality (MDEQ) and submit a copy to the Office of Planning.

57. Prior to submitting the plat for recording, the applicant shall coordinate with the Post Office the centralized delivery location of the mail boxes.

***Project Specific Comments***

4. Prior to recording the Final Plat, the plat title block shall be revised to correct the PUD zoning designation from C-4 to C-1.

**STAFF RECOMMENDATION:**

Staff recommends approval subject to staff comments.

**PROPOSED MOTION:**

I move to grant Final Plat approval for Edgewater Commercial Subdivision Phase 3, a 1-Lot 1.01-Acre Commercial Subdivision located at the Southeast Corner of McIngvale Road and Holly Springs Road, subject to Staff Comments.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to approve the Final Plat approval for Edgewater Commercial Subdivision Phase 3, a 1-lit 1.01 acre commercial subdivision located at the southeast corner of McIngvale Rd and Holly Springs Rd, subject to staff comments. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**Mayor Ferguson recused himself and left the room.**

**Mayor Pro Tem Higdon called the next item.**

**APPROVAL OF INGRESS AND EGRESS OVER EXISTING CITY LOT**

Kenny Stockton presented the information on this item. Mr. Stockton stated that Mayor Ferguson is the one purchasing the property, that is why he recused himself, but this has nothing to do with the person purchasing the lot, we would need to do this for anyone purchasing it. Mr. Stockton stated that there is no dedicated access to the lot, the proper thing for the City to do would be to allow continued ingress and egress to access this property.

Alderman Hobbs asked who has been taking care of this.

Kenny Stockton answered the owners have, it is not a road.

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to allow continued ingress and egress across lot 13 of Magnolia Subdivision, an existing City lot, with the maintenance to be paid for by the owner. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE PARKS DEPARTMENT TO PURCHASE TWO LAWN MOWERS FROM JOHN DEERE WADE INC.**

---

Mayor Ferguson asked if it is on stated contract.

Dewayne Williams answered no, they do not have state contract, but the quotes are a lower price.

Alderman Higdon asked how many mowers do you have now.

Dewayne Williams answered 3.

Alderman Higdon asked if the fields at the baseball fields will be mowed.

Dewayne Williams answered yes.

Mayor Ferguson stated that the contract is for mowing outside the fields.

Dewayne Williams stated yes, that is correct.

Alderman Harris asked if Dewayne had the staff for 5 mowers.

Dewayne answered no, we will need to hire additional staff.

Alderman Harris asked your intent is to hire more people, so these mowers won't just sit.

Dewayne Williams answered correct.

Alderman Hobbs asked why there weren't any quotes for Kubota's.

Dewayne Williams answered because John Deere can service better and quicker.

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to authorize the Parks Department to purchase two lawn mowers from John Deere Wade Inc. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH PREMIER LAWNS FOR GRASS CUTTING AT THE BASEBALL COMPLEX (ON A AS NEEDED BASIS)**

---

Mayor Ferguson stated that this is outside the fields.

Dewayne Williams answered yes, we call it the common areas.

Mayor Ferguson asked what would as needed be.

Dewayne Williams answered in case we are short staffed, get behind or have bad weather.

Motion was duly made by Alderman Miller and seconded by Alderman Higdon to authorize the Mayor to sign a contract with Premier Lawns for grass cutting at the baseball complex, on a as needed basis. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH DENNY BURT FOR  
GRASS CUTTING AT THE SOCCER COMPLEX**

---

Mayor Ferguson asked if this was cutting the whole complex.

Dewayne Williams answered yes.

Motion was duly made by Alderman Higdon and seconded by Alderman Miller to authorize the Mayor to sign a contract with Denny Burt for grass cutting at the soccer complex. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH WOOLEVER'S  
CUTTING SERVICE, LLC FOR CUTTING AT THE I55 INTERSTATE EXCHANGE  
AT NESBIT**

---

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize the Mayor to sign a contract with Woolever's Cutting Service, LLC for cutting at the I55 Interstate Exchange at Nesbit. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

---

**AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH WOOLEVER'S  
CUTTING SERVICE, LLC FOR CUTTING AT THE I55 INTERSTATE EXCHANGE  
AT COMMERCE**

---

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize the Mayor to sign a contract with Woolever's Cutting Service, LLC for cutting at the I55 Interstate Exchange at Commerce. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**AUTHORIZE TO ACCEPT THE LOWEST AND BEST BID FROM BROCATO  
CONSTRUCTION CO., INC. FOR THE I-269 SANITARY SEWER PROJECT**

---

Joe Frank Lauderdale presented the information.

Alderman Hobbs asked if this was the one going under the interstate.

Joe Frank Lauderdale answered yes.

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize to accept the lowest and best bid from Brocato Construction for the I269 Sanitary Sewer Project.

A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**DISCUSSION OF THE FIREARMS ORDINANCE**

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Mayor Ferguson asked if we do this, will we be in compliance with the State.

Kenny Stockton answered yes, 30 days after the ordinance is adopted. Mr. Stockton asked the Board if they want his to bring this back in final form to the next meeting.

The Board answered yes.

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**AUTHORIZE THE FIRE DEPARTMENT TO COLLECT DONATIONS FOR THE MDA  
“FILL THE BOOT” AT INTERSECTIONS TO BE DETERMINED BY THE FIRE  
CHIEF**

---

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to authorize the Fire Department to collect donations for the MDA “Fill the Boot” at intersections to be determined by the Fire Chief. A vote was taken with the following results:

Those voting “Aye”: Alderman Higdon, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Miller.

Those voting “Nay”: None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

**AUTHORIZE TO REMOVE THE FOLLOWING ITEMS FORM THE CITY  
INVENTORY IN A MANNER CONSISTENT WITH STATE LAW**

**Interarms .44cal P#03025**

**Smith & Wesson .38cal P#03026**

**Rugger 22 cal P#03027**

**Smith & Wesson 9mm P#03028**

**Glock 45cal P#03029**

**Glock 40cal P# 03030**

**Remington 700 .308**

**Remmington 700 .308**

**Leupold 3x9x40**

**Leupold 3x9x40**

---

Kenny Stockton stated that we need to make sure which are City and which are Judicial.

Motion was duly made by Alderman Hobbs and seconded by Alderman Bryant to table this item until further research is done. A vote was taken with the following results:

Those voting “Aye”: Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

---

**GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR  
ADMINISTRATIVE AND PARKS DEPARTMENT PERSONNEL**

---

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to go into closed session to discuss going into executive session for Administrative and Parks Department Personnel. A vote was taken with the following results:

Those voting “Aye”: Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting “Nay”: None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

---

**GO INTO EXECUTIVE SESSION FOR ADMINISTRATIVE AND PARKS  
DEPARTMENT PERSONNEL**

---

Motion was duly made by Alderman Hobbs and seconded by Alderman Bryant to go into executive session for Administrative and Parks Department Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**COME OUT OF EXECUTIVE SESSION FOR PUBLIC WORKS PERSONNEL**

---

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to come out of executive session for Administrative and Parks Department Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**PUBLIC WORKS PERSONNEL**

---

Motion was duly made by Alderman Miller and seconded by Alderman Bryant to authorize to suspend Kedric Merriweather in the Parks Department for 5 working days without pay, effective immediately. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Miller, Alderman Higdon and Alderman Hobbs.

Those voting "Nay": Alderman Harris.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018.

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**ADMINISTRATIVE PERSONNEL**

---

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to authorize to accept the City Clerk's recommendation for termination of Nicole Kee effective immediately. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Higdon, Alderman Hobbs and Alderman Harris.

Those voting "Nay": Alderman Miller.

ORDERED AND DONE this the 20<sup>th</sup> day of March, 2018

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**ADJOURN**

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There being no further business at this time a motion was duly made by Alderman Bryant, seconded by Alderman Higdon to adjourn.

Motion passed with a unanimous vote of "Aye".

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MAYOR TOM FERGUSON

ATTEST:

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KATIE HARBIN, CITY CLERK