The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, April 3, 2018 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenny Stockton, City Engineer Joe Frank Lauderdale, Police Chief Scott Worsham, Fire Chief Hubert Jones, Human Resources Manager Julie Harris, Planning Director Keith Briley, Director of Community Economic Development Gia Matheny, Assistant Public Works Director Bobby Burton, Michael Dyer, Court Clerk Cassaundra Perry, Vickey McLendon, Bob Cooke, Dawn Winkler, Andriano Dement, Jesse Dement, and Robert Long.

#### PLEDGE OF ALLEGIANCE

Pledge of Allegiance

### **INVOCATION**

Alderman Higdon gave the invocation.

#### **AGENDA**

Agenda
City of Hernando
Mayor and Board of Alderman
Regular Meeting

April 3, 2018 6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 122795 123016
- 6) Approve Minutes
- 7) Consent Agenda
  - A) Authorize Officer Coleman, Officer Scott and Officer Lynch to attend the MS Command College Course in Oxford, MS on July 15-20, 2018, also authorize to pay registration.
- 8) A) Authorize Planning Director Keith Briley, Commission Chairman Brian Hicks, Commissioner Rachel Wright, and Commissioner Jesse Dement to attend the Preservation Boot Camp to be held in Jackson, MS on April 26-27, 2018, also authorize to pay registration and travel expenses.
  - B) Request from Hernando Main Street Chamber of Commerce to temporarily close streets for the Water Tower Festival on September 21-22, 2018
- 9) Request form Hernando Main Street Chamber of Commerce to temporarily close streets for the Hernando Christmas Parade on December 3, 2018 (rain date of December 10, 2018)

- 10) Authorize the Desoto County Literacy Council to use the Gale Center at no cost to host their 2018 Graduation Reception on Sunday April 29, 2018
- 11) Authorize to give Eva Ward in the Administration Department a raise of \$1.50 per hour for completing certification and taking on Assistant Bookkeeper duties
- 12) Authorize to give Jan Hawks in the Utility department a raise of \$1.00 per hour based on increased work load due to acquisition of North MS Utility customers and job performance
- 13) Authorize to hire Dawn Winkler as a Deputy Court Clerk with a rate of \$12.50 per hour
- 14) Authorize the City to apply for the MDAC SCBG (Specialty Crop Block Grant) for the Hernando Farmers Market
- 15) Authorize the City to apply for the USDA FMPP grant (Farmers Market Promotion Program)
- 16) Authorize to transfer 1 Ford Crown Victoria VIN#2FAHP71W36X131577 to the Parks Department from the Police Department
- 17) Authorize to designate VIN # 1HGCV1F15JA076248 and VIN # 1FTEW1C56JKC47062 as unmarked in the Police Department pursuant to MS Code 25-1-87.

  The above mentioned will replace current unmarked VIN # 2FAHP71V49X139733 and VIN # 2FABP7BV5AX112825 in the Police Department.
- 18) Adopt Firearms Ordinance
- 19) Update on street repairs
- 20) Executive Session for Negotiations and Public Works Personnel
- 21) Adjourn

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the agenda as presented after moving consent agenda item (B) to (8A) and the original item (8) to be (8B) and also move item number 14 "to appoint a Public Works Director" to executive session. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018.

### APPROVE DOCKET OF CLAIMS NO.'S 122795 - 123016

The Board of Aldermen were presented with a docket of claims No. 122795 - 123016 in the amount of \$465,041.60 for approval.

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to approve the docket of claims for payment as presented after removing docket number 123004 in the amount of \$87.90 for further research. A vote was taken with the following results:

Those voting "Aye": Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

### APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD MEETING ON MARCH 20, 2018

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to approve the Minutes from the regular Mayor and Board of Alderman meeting on March 20, 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

Alderman McLendon and Alderwoman Brooks abstained from voting.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### **CONSENT AGENDA**

A) Authorize Officer Coleman, Officer Scott and Officer Lynch to attend the MS Command College Course in Oxford, MS on July 15-20, 2018, also authorize to pay registration.

Motion was duly made by Alderman Hobbs and seconded by Alderwoman Brooks to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Higdon.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

# AUTHORIZE PLANNING DIRECTOR KEITH BRILEY, COMMISSION CHAIRMAN BRIAN HICKS, COMMISSIONER RACHEL WRIGHT, AND COMMISSIONER JESSE DEMENT TO ATTEND THE PRESERVATION BOOT CAMP TO BE HELD IN JACKSON, MS ON APRIL 26, 2018, ALSO AUTHORIZE TO PAY REGISTRATION AND TRAVEL EXPENSES

Alderman McLendon asked Mr. Briley if they could ask if someone in the district could opt out of being in the district and if so what are the steps. Also, give us a report back. We have coming before the planning commission a rezoning that buts up to the historic district. I don't know if that is something that should be delayed until after y'all get back from this.

Kenny Stockton advised Alderman McLendon that is not a proper thing for the Board to discuss. They are going to the Planning Commission next week.

Motion was duly made by Alderman McLendon and seconded by Alderwoman Brooks to authorize Planning Director Keith Briley, Commission Chairman Brian Hicks, Commissioner Rachel Wright and Commissioner Jesse Dement to attend the Preservation Boot Camp to be held in Jackson, MS on April 26, 2018, also authorize to pay registration and travel expenses. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

# REQUEST FROM HERNANDO MAIN STREET CHAMBER OF COMMERCE TO TEMPORARILY CLOSE STREETS FOR THE WATER TOWER FESTIVAL ON SEPTEMBER 21-22, 2018

Jesse Dement presented the request.

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to approve the request from the Hernando Main Street Chamber of Commerce to temporarily close streets for the Water Tower Festival on September 21-22, 2018. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

# REQUEST FROM HERNANDO MAIN STREET CHAMBER OF COMMERCE TO TEMPORARILY CLOSE STREETS FOR THE HERNANDO CHRISTMAS PARADE ON DECEMBER 3, 2018 (RAIN DATE OF DECEMBER 10, 2018)

Jesse Dement presented the request.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Harris to approve the request from the Hernando Main Street Chamber of Commerce to temporarily close streets for the Hernando Christmas Parade on December 3, 2018, with a rain date of December 10, 2018. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

# AUTHORIZE THE DESOTO COUNTY LITERACY COUNCIL TO USE THE GALE CENTER AT NO COST TO HOST THEIR GRADUATION RECEPTION ON SUNDAY APRIL 29, 2018

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to authorize the Desoto County Literacy Council to use the Gale Center at no cost to host a Graduation Reception on Sunday April 29, 2018, finding that this will benefit the citizens of the City of Hernando. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

# AUTHORIZE TO GIVE EVA WARD IN THE ADMINISTRATION DEPARTMENT A RAISE OF \$1.50 PER HOUR FOR COMPLETING CERTIFICATION AND TAKING ON ASSISTANT BOOKKEEPER DUTIES

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to authorize to give Eva Ward in the Administration Department a raise of \$1.50 per hour for completing certification and taking on Assistant Bookkeeper duties, following the recommendation of the Personnel Committee, based on the recommendation of the City Clerk. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

# AUTHORIZE TO GIVE JAN HAWKS IN THE UTILITY DEPARTMENT A RAISE OF \$1.00 PER HOUR BASED ON INCREASED WORK LOAD DU TO ACQUISITION OF NORTH MS UTILITY CUSTOMERS AND JOB PERFORMANCE

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to authorize to give Jan Hawks in the Utility Department a raise of \$1.00 per hour based on increased work load due to acquisition of North MS Utility customers and job performance, following the recommendation of the Personnel Committee, based on the recommendation of the City Clerk. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Higdon.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### AUTHORIZE TO HIRE DAWN WINKLER AS A DEPUTY COURT CLERK WITH A RATE OF \$12.50 PER HOUR

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to hire Dawn Winkler as a Deputy Court Clerk at a rate of \$12.50 per hour, following the recommendation of the Personnel Committee, based on the recommendation of the Court Clerk. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### AUTHORIZE THE CITY TO APPLY FOR THE MDAC SCBG (Specialty Crop Block Grant) FOR THE HERNANDO FARMERS MARKET

Alderman Hobbs asked how much would this be for.

Gian Matheny answered that it would just depend on what we need to use, what we send in for.

Mayor Ferguson asked if the City would hold the funds.

Gia Matheny answered yes. The City would spend the money and then be reimbursed.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Harris to authorize the City to apply for the MDAC SCBG (Specialty Crop Block Grant) for the Hernando Farmers Market. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### AUTHORIZE THE CITY TO APPLY FOR THE USDA FMPP GRANT (Farmers Market Promotion Program)

Alderman Hobbs asked how much this would be for.

Gia Matheny answered that this is a 2 year grant for up to \$250,000.

Motion was duly made by Alderman Hobbs wand seconded by Alderwoman Brooks to authorize the City to apply for the USDA FMPP grant (Farmers Market Promotion Program). A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, and Alderman Higdon.

Those voting "Nay": None.

### AUTHORIZE TO TRANSFER 1 FORD CROWN VICTORIA VIN 2FAHP71W36X131577 TO THE PARKS DEPARTMENT FROM THE POLICE DEPARTMENT

Motion was duly made by Alderman Higdon and seconded by Alderman Hobbs to authorize to transfer 1 Ford Crown Victoria VIN 2FAHP71W36X131577 to the Parks Department from the Police Department. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

AUTHORIZE TO DESIGNATE VIN 1HGCV1F15JA076248 AND VIN 1FTEW1C56JKC47062 AS UNMARKED VEHICLES IN THE POLICE DEPARTMENT PURSUANT TO MS CODE 25-1-87. (These will be replacing current unmarked cars VIN 2FAHP71V49X139733 and VIN 2FABP7BV5AX112825 in the Police Department)

Motion was duly made by Alderwoman Brooks and seconded by Alderman Harris to authorize to designate VIN 1HGCV1F15JA076248 and VIN 1FTEW1C56JKC47062 as unmarked vehicles in the Police Department pursuant to MS Code 25-1-87, these will be replacing unmarked vehicles with VIN 2FAHP71V49X139733 and VIN 2FABP7BV5AX112825 in the Police Department. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

#### ADOPT FIREARMS ORDINANCE

### ORDINANCE OF THE CITY OF HERNANDO, MISSISSIPPI REGARDING THE DISCHARGE OF CERTAIN FIREARMS WITHIN THE CITY LIMITS OF HERNANDO, MISSISSIPPI AND REPEAL OF PRIOR ORDINANCE

### BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF HERNANDO, MISSISSIPPI, AS FOLLOWS:

#### SECTION I DEFINITIONS

- A. Hunting Area shall mean an area, which consists of five (5) acres or more of open land or five (5) acres or more of timberland located within the city limits of Hernando, Mississippi and which "open land or timberland" is not within 300 yards of any occupied building, street, public way, park, school, church, commercial and/or residential developed area.
- B. Permitted firearms shall mean shotguns and smooth bore primitive weapons as defined by the State of Mississippi.
- C. Police department shall mean the Hernando Police Department.

#### SECTION II DISCHARGE OF FIREARMS PROHIBITED, EXCEPTIONS

- A. It shall be unlawful for any person to discharge a firearm of any description anywhere within the city limits of the City of Hernando, Mississippi, except:
  - By a duly authorized law enforcement officer or animal control officer when necessary in the performance of their official duties; or
  - ii. By a person in the performance of military duty under military regulations; or
  - By a person acting in actual self-defense or for the purpose of protecting life or property, subject to Mississippi State law; or
  - By a person engaged in lawful hunting in a hunting area as defined by this ordinance, using permitted firearms as defined by this ordinance; or
  - iv. By a person engaged in lawful participation at a facility properly licensed to conduct a firearms sporting activity, including but not limited to, skeet shooting, trap shooting, paint-ball events, and similar activities; or
  - vii. By a person or entity engaged in a sporting activity, including but no limited to, skeet shooting, trapshooting, paint-ball events or any other

- similar type event, that is conducted on property meeting the land requirements as set forth herein and not in violation of any of the conditions as set forth herein as well; or
- viii. By a person engaged in lawful participation at a facility properly licensed for the conduct of firearms training, education, or qualification activities.
- ix. See Section V for additional statutory exceptions.

### SECTION III RESTRICTIONS ON THE USE OF AIR GUNS & PELLET GUNS

- A. The use, shooting, or discharge within the city limits of any air gun, pellet gun, or any similar weapon or thing that shoots a ball or pellet is prohibited except when the following conditions are met.
  - I. The use and discharge is not within 300 yards of any occupied building, street, public way, park, school, church, commercial and/or residential developed area and anyone under the age of 18 years must be under the direct supervision of a parent or other person who is at least 21 years of age.

### SECTION IV ADDITIONAL STATUTORY EXCEPTIONS

That the following exceptions are hereby made and which are set forth as follows:

- A. A shotgun, air rifle, air pistol, BB gun or bow and arrow discharged:
  - On a tract of land of ten acres or more and more than one hundred fifty (150) feet from a residence or occupied building located on another property; and
  - ii. In a manner not reasonable expected to cause a projectile to cross the boundary of the tract; or
- A center fire or rim fire rifle or pistol or a muzzle-loading rifle or pistol of any caliber discharged:
  - On a tract of land of fifty (50) acres or more and more than three hundred (300)feet from a residence or occupied building located on another property; and
  - ii. In a manner not reasonably expected to cause a projectile to cross the boundary of the tract.

C. These exceptions as set out herein are intended to represent those found in Section 45-9-53(b)(i)(1)(2)(ii)(1)(2) of the Mississippi Code of 1972, Annotated, as amended and to which reference is hereby made for further detail. These exceptions shall apply only to those applicable properties which are subject to land annexed by the City of Hernando, Mississippi after September 1, 1981. These exceptions shall not be applicable to any land which was part of the incorporated area of the City of Hernando, Mississippi prior to September 1, 1981.

#### SECTION V ENFORCEMENT AND PENALTIES

- A. The Hernando Police Department shall be responsible for enforcement of the provisions of this ordinance.
- B. Any person guilty of violating any provision of this ordinance shall be fined not more than \$500.00 for each violation and/or subject to a maximum of six months in the county jail.

#### SECTION VI REPEAL OF PRIOR ORDINANCE

This ordinance after passage and the effective date of the same shall repeal the November 5, 1991 of the City of Hernando, Mississippi ordinance entitled "Ordinance Prohibiting the Discharge of Firearms within the Corporate Limits of the Municipality; Providing Penalties for Violation of Said Ordinance".

#### SECTION VII SEVERABILITY

That should any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

#### SECTION VIII EFFECTIVE DATE

This ordinance shall become effective and be in full force from and after being certified by the City Clerk, signed by the Mayor and recorded in the code of general ordinances of the City of Hernando and after waiting 30 days after the date of passage. That the Clerk shall publish a copy of this Ordinance in the manner prescribed by the laws of the State of Mississippi.

SO ADOPTED, on this th Mayor and Board of Alde	eday of April, 20 rman for the City of Herr	18, at the regular meeting of the ando.	
	Tur	RNANDO, MISSISSIPPI M PERGUSON	_
ATTESTED TO:			
By: CITY CLERK			
(SEAL)	HERNANDO		
VOTE:	* VISSIPPI YES	<u>NO</u>	
Alderman Higdon	SISSIPP LES	_	
Alderwoman Brooks		_	
Alderman Bryant		_	
Alderman Harris	_/		
Alderman Hobbs		_	
Alderman McLendon	_	_	
Alderman Miller	Abse	·+ _	

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to adopt the Firearms Ordinance and waive the reading. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

### **UPDATE ON STREET REPAIRS**

Joe Frank Lauderdale stated that he and Bobby Burton have been reviewing some street conditions, having some spots repaired. Mr. Lauderdale stated that he would like to have some striping done. Joe Frank Lauderdale stated that he would like the Board to put a list together.

Alderwoman Brooks asked about the street lights on East Commerce Street.

Joe Frank Lauderdale stated that he has been in contact with Entergy, and the Entergy representative thought we were waiting on the county.

The Board advised Joe Frank Lauderdale that they would like to move forward now with the lights.

Alderman Hobbs asked Joe Frank if he has started on a list.

Joe Frank Lauderdale answered that he was waiting on Civil Link to provide their information.

Vickey McLendon presented the Mayor and Board of Aldermen with a certificate of outstanding contribution to the renovation of the historic city hall building.

### GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS

Motion was duly made by Alderman Hobbs and seconded by Alderman Higdon to go into closed session to discuss going into Executive Session for Negotiations and Public Works Personnel. A vote was taken with the following results:

Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS AND PUBLIC WORKS PERSONNEL

Motion was duly made by Alderman Higdon and seconded by Alderman Bryant to go into Executive Session for Negotiations and Public Works Personnel. A vote was taken with the following results:

Those voting "Aye": Alderman Higdon, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Bryant.

Those voting "Nay": None.

ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

### COME OUT OF EXECUTIVE SESSION FOR NEGOTIATIONS AND PUBLIC WORKS PERSONNEL

Motion was duly made by Alderman Higdon and seconded by Alderman Harris to come out of Executive Session for Negotiations and Public Works Personnel. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Harris, and Alderman McLendon.

Those voting "Nay": None.

### APPOINT BOBBY BURTON AS PUBLIC WORKS DIRECTOR

Motion was duly made by Alderman Harris and seconded by Alderman Bryant to appoint Bobby Burton as Public Works Director, following the recommendation of the Personnel Committee, based on the recommendation of the Mayor. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Bryant, Alderman Higdon, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": Alderman Hobbs.
ORDERED AND DONE this the 3<sup>rd</sup> day of April, 2018

KATIE HARBIN, CITY CLERK

ADJOURN			
There being no further business at this time Bryant, seconded by Alderman Harris to adjourn. Motion passed with a unanimous vote of "			
	MAYOR TOM FERGUSON		
ATTEST:			