

The Mayor and Board of Aldermen of the City of Hernando met in regular session at City Hall on Tuesday, October 1, 2019 at 6:00 P.M. with Mayor Tom Ferguson presiding. Aldermen present were: Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs. Also present for the meeting were: City Clerk Katie Harbin, City Attorney Kenneth Stockton, Fire/EMS Chief Hubert Jones, Police Chief Scott Worsham, Public Works Director Bobby Burton, Court Clerk Cassandra Perry, Human Resources Manager Julie Harris, Planning Director Keith Briley, Community and Economic Development Director Gia Matheny, Animal Control Director Susan Huff, Kelly Dion, Jim Nicklay, Curtis Usry Sr., Falando Marion, Dara Davis, Jason Allen, Mike Foster, Ruth Ann Hale, Traci Thompson, Mitch Lemmon, Ashley Keating, Cindy L Uriarle – Hudson, Kim Derryberry, Chris Fuller, Isaac Hoserey, Kevin Thorn, Judy B., Brittany McGowen, and Kelly Hoseneay.

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### PLEDGE OF ALLEGIANCE

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Pledge of Allegiance

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### INVOCATION

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Alderman Harris gave the invocation.

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### AGENDA

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Agenda  
City of Hernando  
Mayor and Board of Alderman  
Regular Meeting

October 1, 2019

6:00pm

- 1) Call the meeting to order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Approve Agenda
- 5) Approve Docket of Claims No.'s 32871 – 33169 less 32937 - 32968
- 6) Approve Docket of Claims No.'s (Bryant) 32937 – 32968
- 7) Approve Minutes
- 8) Consent Agenda
  - A) Authorize to accept a donation from Bettie Young in the amount of \$30.00 to cover Piper's vetting expenses, Animal Control Department
  - B) Authorize to accept a donation from Lisa Anderson in the amount of \$40.00 to cover Layla's vetting expenses, Animal Control Department
  - C) Authorize to accept a donation from Kenneth Waters in the amount of \$10.00 to cover AppleJack's vetting expenses, Animal Control Department
  - D) Authorize to accept a donation from Amanda Bland in the amount of \$60 to cover Tucker's vetting expenses, Animal Control Department
  - E) Authorize to accept a donation from Mississippi Methodist Senior Services in the amount of \$175.00 for Movie Night Sponsorship
  - F) Authorize Betty Ajax to attend the State Re Certification course in Southaven, MS on October 10-11, 2019, also authorize to pay registration and travel expenses
  - G) Authorize Mayor Ferguson, Fire/EMS Chief Hubert Jones, and Jeremy McCallum to travel to Appleton, WI to inspect a Fire Truck, at no cost to the City

- H) Authorize City Clerk Katie Harbin to attend the Fall Certification Class in Oxford, MS on October 30, 2019, also authorize to pay registration and travel expenses
- I) Authorize Kristen Duggan, Zoning Administrator, to attend the Building Officials Association of Mississippi 2019 Winter Training Conference in Oxford, MS on December 4-6, 2019, and also authorize to pay registration and travel expenses
- 9) Request from Entergy to use the Gale Center for no charge to host a public open house meeting on November 7, 2019
- 10) Authorize to hire Nicholas McNeer as a full time employee at the pay rate of a Certified Firefighter
- 11) Authorize to hire Falando Marion as a full time certified Police Officer
- 12) Authorize to hire Alexander Moore as a full time certified Police Officer
- 13) Request to completely close West Commerce Street on the east side of the intersection with Highway 51 as part of the Square Pedestrian Improvement Project for five (5) working days
- 14) Discussion and approval of sponsorships
- 15) Discuss and adopt Animal Control Ordinances
- 16) Discussion of Hernando West
- 17) Authorize to apply for the MHC Reading Program grant and authorize Mayor Ferguson to sign the documents
- 18) Authorize to accept the Settlement and Mutual Release Agreement, and authorize Mayor Ferguson to execute the agreement
- 19) Authorize to accept the lowest and best quote from Peebles Sports Courts, LLC for Tennis Court resurfacing at Conger Park
- 20) Authorize to apply for the Blue Cross Blue Shield of MS Foundation Healthy Heros Grant and authorize Mayor Ferguson to sign the documents
- 21) Approve Municipal Compliance Questionnaire
- 22) Adopt Amended Resolution Authorizing City of Hernando Credit Card User (Visa – Keith Briley)
- 23) Authorize utility adjustment for Angela Brown
- 24) Authorize utility adjustment for Tonya Huckabee
- 25) Authorize utility adjustment for Francis Jones
- 26) Appeal of utility bill adjustment from Brian Doan
- 27) Executive Session for Negotiations
- 28) Adjourn

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to approve the agenda as presented, changing claim number 33103 payable to Waggoneer on the Docket. A vote was taken with the following results:

Those voting “Aye”: Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting “Nay”: None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**APPROVE DOCKET OF CLAIMS NO.'S 32871 – 33169**

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The Board of Aldermen were presented with a docket of claims No. 32871 - 33169 in the amount of \$887,541.07 for approval.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to approve the docket of claims for payment as presented, changing claim number 33103 payable to Waggoner Engineering. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**APPROVE THE MINUTES FROM THE REGULAR MAYOR AND BOARD OF ALDERMEN MEETING ON SEPTEMBER 17, 2019**

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Motion was duly made by Alderman McLendon and seconded by Alderman Harris to approve the minutes from the regular Mayor and Board of Aldermen Meeting on September 17, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**CONSENT AGENDA**

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- A) Authorize to accept a donation from Bettie Young in the amount of \$30.00 to cover Piper's vetting expenses, Animal Control Department
- B) Authorize to accept a donation from Lisa Anderson in the amount of \$40.00 to cover Layla's vetting expenses, Animal Control Department
- C) Authorize to accept a donation from Kenneth Waters in the amount of \$10.00 to cover AppleJack's vetting expenses, Animal Control Department
- D) Authorize to accept a donation from Amanda Bland in the amount of \$60 to cover Tucker's vetting expenses, Animal Control Department
- E) Authorize to accept a donation from Mississippi Methodist Senior Services in the amount of \$175.00 for Movie Night Sponsorship
- F) Authorize Betty Ajax to attend the State Re Certification course in Southaven, MS on October 10-11, 2019, also authorize to pay registration and travel expenses
- G) Authorize Mayor Ferguson, Fire/EMS Chief Hubert Jones, and Jeremy McCallum to travel to Appleton, WI to inspect a Fire Truck, at no cost to the City
- H) Authorize City Clerk Katie Harbin to attend the Fall Certification Class in Oxford, MS on October 30, 2019, also authorize to pay registration and travel expenses
- I) Authorize Kristen Duggan, Zoning Administrator, to attend the Building Officials Association of Mississippi 2019 Winter Training Conference in Oxford, MS on December 4-6, 2019, and also authorize to pay registration and travel expenses

Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to approve the consent agenda as presented. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Bryant, Alderman Miller, Alderman Higdon, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**REQUEST FROM ENTERGY TO USE THE GALE CENTER FOR NO CHARGE TO  
HOST A PUBLIC OPEN HOUSE MEETING ON NOVEMBER 7, 2019**

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Motion was duly made by Alderman Miller and seconded by Alderman McLendon to approve the request from Entergy to use the Gale Center for no charge to host a public Open House meeting on November 7, 2019. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**AUTHORIZE TO HIRE NICHOLAS MCNEER AS A FULL TIME CERTIFIED  
FIREFIGHTER**

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Motion was duly made by Alderman Miller and seconded by Alderman McLendon to authorize to hire Nicholas McNeer as a full time Certified Firefighter, following the recommendation of the Personnel Committee, based on the recommendation of the Fire/EMS Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019.

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**AUTHORIZE TO HIRE FALANDO MARION AS A FULL TIME CERTIFIED POLICE  
OFFICER**

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Motion was duly made by Alderwoman Brooks and seconded by Alderman Miller to authorize to hire Falando Marion as a full time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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**AUTHORIZE TO HIRE ALEXANDER MOORE AS A FULL TIME CERTIFIED  
POLICE OFFICER**

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Motion was duly made by Alderman Harris and seconded by Alderwoman Brooks to authorize to hire Alexander Moore as a full time Certified Police Officer, following the recommendation of the Personnel Committee, based on the recommendation of the Police Chief. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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**REQUEST TO COMPLETELY CLOSE WEST COMMERCE STREET ON THE EAST SIDE OF THE INTERSECTION WITH HIGHWAY 51 AS PART OF THE SQUARE PEDESTRIAN IMPROVEMENT PROJECT FOR FIVE (5) WORKING DAYS**

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Jason with Waggoneer Engineering presented the request. This would be to close from October 5<sup>th</sup> through October 9<sup>th</sup>, reopening October 10<sup>th</sup>. We have a detour route that will work best for traffic, including trucks and school busses.

Alderwoman Brooks stated when you did the last closure, you were finished a little early.

Alderman Miller stated they did a good job on the last one.

Mayor Ferguson stated that I have some concerns. East Robinson and Mt. Pleasant, it's difficult now, will that require officers for traffic. It's heavy traffic with school.

Alderman Miller stated the most traffic will be around 8am and 5pm, maybe put an additional officer there in the morning and afternoon.

Alderman McLendon asked if there is anyway to change the delay on the traffic light, at E Robinson and Hwy 51.

Jason answered we have looked at that, we could have them flash red, like a 4 way stop, but we can't change the delay with out excessive programing. The one on the square we could, but you'd want them to be the same.

Mayor Ferguson asked could you leave the one at Losher red/green.

Alderman Miller stated he said no, they can't be on different systems.

Mayor asked Public Works Director Bobby Burton if he had any concerns.

Public Works Director Bobby Burton answered no, just traffic getting back used to the normal.

Motion was duly made by Alderman Harris and seconded by Alderman Miller to authorize to completely close West Commerce Street on the East side of the Intersection with Highway 51 as part of the Square Pedestrian Improvement project for five (5) working days. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": Alderman McLendon.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

Alderman McLendon stated you'll have a problem at Robinson.

Alderman Miller stated if you want to see a problem, come to Oak Grove and Highway 51.

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**DISCUSSION AND APPROVAL OF SPONSORSHIPS**

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Alderman Miller stated that he requested this, I think we, the Board, would like to look at this.

Alderwoman Brooks asked what was the amount budgeted.

City Clerk Katie Harbin answered I believe \$19,000, but I don't have the budget in front of me.

Motion was duly made by Alderman Miller and seconded by Alderman Harris to table this until the next Board Meeting. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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### **DISCUSS AND ADOPT ANIMAL CONTROL ORDINANCE**

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Alderwoman Brooks stated that her most concerns are the kill or no kill, shelter and adding the vet bills into the fees. If we add all of the vet bills to the adoption fee, we won't be able to adopt them out. We will keep more animals and our volunteers will be burdened. If we price it out it will be a dis service to the animals and citizens. I think the \$125 maybe good. It can vary from \$10 to \$125 depending on vet bills.

Alderman Harris stated if we do that, we've talked about what can the City do to offset the cost without passing some of the cost, how do we do that?

Alderwoman Brooks stated I agree some, but we do need a maximum.

Alderman Harris stated it's a catch 22.

Alderwoman Brooks stated we have to commend our volunteers and staff. We have spoken about saving money by doing some treatment and vaccines our self when we have our new shelter.

Alderman Hobbs stated last year we were charging \$10 instead of \$75, that would have helped. There would be a huge savings in our budget if we changed the fee.

Mayor Ferguson stated every year we budget \$20,000, if we go over where are we going to pull from.

Alderman Hobbs stated I said that you should put real numbers in there, not just throw numbers in there. We should do ok if we raise fees and do some of our own treatment.

Alderman Miller This is based on our new shelter, that's about a year from now.

Alderman Hobbs stated that he gave you the numbers, \$49,500.

Alderman Miller stated but if the adoption fees go up, they might not get adopted, we wouldn't get the money. What do we spend on average, per animal. We need those numbers.

Susan Huff stated we don't have a hard and fast number.

Traci Thompson stated we've been working very hard on the vet bills. VOHAS ordered and paid for vaccines and I'm giving them. It will save the City over \$100 per dog and cat. We walk on egg shells because we are scared you will kill the shelter. Recuses that pull our animals are more likely to pull from a no kill shelter.

Mayor Ferguson asked if we get a form from everybody that bring in animals.

Traci Thompson answered yes we do, we even try to get a copy of their drivers license if possible.

Mayor asked what do you mean if possible, do you need more equipment.

Traci Thompson answered you could get us a copier.

Susan Huff answered everything is hard. I'm at the police station, Brittany is at the shelter or on a call and the volunteers fill in the cracks. We can't in a clean and safe environment give vaccines. When we get a shelter, we will be able to save a ton of money.

Alderman Miller stated you are saying something different than she is. We are dealing with the ordinances. We already know we are getting a shelter. We know what the problems are there, we have to deal with this in the mean time.

Alderwoman Brooks stated there needs to be a cap on the fee.

Traci Thompson if we only do spay/neuter and rabies at the vet, the cost would be \$75 a cat. Dogs are more costly, a female up to 25lbs would be \$100 to spay, 50lbs would be \$110 to \$130.

Susan Huff stated if we add the vet cost in the adoption fee, we will never get an animal adopted. I've done some research and given it to you. No one includes vet fees. We really need to be within industry standards.

Mayor Ferguson stated you brought up a good point, we need a spay/neuter ordinance.

The audience stated yes.

Mayor Ferguson stated I want to see a raised adoption fee and a spay and neuter ordinance. I need y'all to give ideas to help with this.

Susan Huff stated we try to educate and help people to keep animals in their home instead of surrendering them.

Mayor Ferguson asked why don't you ask the county to help.

Susan Huff stated I will, I have someone here from the county.

Alderman Miller stated we are way off track. We need to deal with the ordinances we have before us. Most are dealing with fees and no kill.

Alderman Hobbs stated y'all were given the cost of spay/neuter per dog that we'd save. Looking at figures, all the volunteers have been keeping this going for 10 plus years. I think they know what they are doing. If it doesn't work we'll have to bring it back to the Board.

Alderman Harris stated when I came in the door I didn't agree with you, but now I do. But I'm not sure about the no kill. I love animals, but help me understand.

Susan Huff stated if you want to get donations and grants, you have to be a no kill shelter. In the animal community, it needs to be a no kill shelter.

Alderman Miller stated but it's not a no kill shelter.

Susan Huff stated according to the ordinance it's a kill shelter, but we operate as a no kill shelter.

Alderman Miller stated so you can still do the same thing. If it's a kill shelter, it's about a percentage.

Traci Thompson stated I've always been told it's a no kill shelter.

Susan Huff stated a kill shelter will kill for time and space.

Alderman Harris stated the biggest difference is kill if you're over populated, no kill will just continue to be over populated.

Alderman Hobbs stated but they have been operating as a no kill and it's been going fine, why change it.

Alderwoman Brooks stated people are more likely to donate and help a no kill shelter. I'm in support of naming it a no kill shelter.

Alderman Harris asked how many did we euthanize.

Susan Huff answered we've had to euthanize if an animal was hit by a car or not going to make it.

Alderman McLendon asked when do you decide to put an animal down.

Susan Huff answered when the vet tells me it's too sick or costly, hundred's of dollars.

Alderman McLendon started on the docket, Wednesday cost \$324, Mazi \$301, Dudley \$310.

Susan Huff answered those were for multiply animals.

Ruth Ann Hale, Board member of the Desoto Animal Society, stated it's not a practice for rescues and shelters to tack on vet bills. Some animals you'll pay more, some less. I recommend against adding vet bills.

Cindy Hudson, kennel tech, stated I didn't know we weren't a no kill shelter until last week.

Chris Fuller stated what about licensing for dogs. It could be an option for revenue. The town we lived in before did it, they ones that are spayed/neutered paid a lesser cost for a license.

Alderwoman Brooks asked at what point do we add spay/neuter.

Kenny Stockton stated that's a whole different thing.

Alderman Hobbs asked what's the most we'll pay out.

Susan Huff stated the industry standard is \$500. The average is \$200 or less.

Motion was duly made by Alderwoman Brooks and seconded by Alderman Harris to make changes taking the vet expenses out of the fee, remove euthanize, have the maximum vet expenses at \$500.00, and add the suggestions from the Animal Control Director. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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#### **DISCUSSION OF HERNANDO WEST**

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Motion was duly made by Alderman Miller and seconded by Alderman Harris to table this item. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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#### **AUTHORIZE TO APPLY FOR THE MHC READING PROGRAM AND AUTHORIZE MAYOR FERGUSON TO SIGN THE DOCUMENTS**

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Motion was duly made by Alderwoman Brooks and seconded by Alderman Hobbs to authorize to apply for the MHC Reading Program grant and authorize Mayor Ferguson to sign the documents. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019



**AUTHORIZE TO ACCEPT THE SETTLEMENT AND MUTUAL RELEASE  
AGREEMENT AND AUTHORIZE MAYOR FERGUSON TO EXECUTE THE  
AGREEMENT**

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Motion was duly made by Alderman Hobbs and seconded by Alderman McLendon to authorize to accept the Settlement and Mutual Release Agreement and authorize Mayor Ferguson to execute the agreement. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**AUTHORIZE TO ACCEPT THE LOWEST AND BEST QUOTE FROM PEEBLES  
SPORTS, LLC FOR TENNIS COURT RESURFACING AT CONGER PARK**

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Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to accept the lowest and best quote from Peebles Sports, LLC for Tennis Court Resurfacing at Conger Park, based on the quote being for both courts. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**AUTHORIZE TO APPLY FOR THE BLUE CROSS BLUE SHIELD OF MS  
FOUNDATION HEALTHY HEROS GRANT AND AUTHORIZE MAYOR FERGUSON  
TO SIGN THE DOCUMENTS**

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Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to apply for the Blue Cross Blue Shield of MS Foundation Healthy Heros Grant and authorize Mayor Ferguson to sign the documents. A vote was taken with the following results:

Those voting "Aye": Alderman Miller, Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, and Alderman Harris.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**APPROVE THE MUNICIPAL COMPLIANCE QUESTIONNAIRE**

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**Municipal Compliance Questionnaire**

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

**Information**

*Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.*

1. Name and address of municipality: City of Hernando  
475 W Commerce St Hernando, MS 38632
2. List the date and population of the latest official U.S. Census or most recent official census:  
2010 - 14,090
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney). See attached
4. Period of time covered by this questionnaire:  
From: 10-1-18 To: 9-30-19
5. Expiration date of current elected officials' term: 6/2021

**IV-B0**

**MUNICIPAL COMPLIANCE QUESTIONNAIRE**  
Year Ended September 30, 20\_\_

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

**PART I - General**

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
3. Are municipal records open to the public? (Section 25-61-5) Y
4. Are meetings of the board open to the public? (Section 25-41-5) Y
5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
5. Are all required personnel covered by appropriate surety bonds?
  - Board or council members (Sec. 21-17-5) Y
  - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y
  - Municipal clerk (Section 21-15-38) Y
  - Deputy clerk (Section 21-15-23) Y
  - Chief of police (Section 21-21-1) Y
  - Deputy police (Section 45-5-9) (if hired under this law) Y
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

**IV-B1**

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19) Y
- PART II - Cash and Related Records**
1. Where required, is a claims docket maintained? (Section 21-39-7) Y
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7) Y
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13) Y
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) Y
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) Y
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) Y

**IV-B2**

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

**PART III - Purchasing and Receiving**

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

**IV-B3**

**PART IV - Bonds and Other Debt**

- 1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) Y
- 2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) Y
- 3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) N/A
- 4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) Y
- 5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) Y

**PART V - Taxes and Other Receipts**

- 1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) Y
- 2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) Y
- 3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) N/A
- 4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) Y
- 5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) Y
- 6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) Y
- 7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) Y
- 8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) Y

**IV-B4**

- 9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
- 10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
- 11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
- 12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
- 13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
- 14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y
- 15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

**IV-B5**

Name	Title	Address	Phone Number
N.C. Tom Ferguson Jr	Mayor	93 La Bauve Hernando	901-387-9890
W.I. "Doc" Harris, Jr	Alderman at Large	1966 Robertson Road Hernando	662-449-6412
Sonny Bryant	Alderman - Ward 1	1909 West Oak Grove Rd Hernando, MS 38632	901-604-3818
Andrew Miller	Alderman - Ward 2	3030 Caffey St. Hernando, MS 38632	901-827-5651
Gary Higdon	Alderman - Ward 3	545 Augusta Dr Hernando, MS 38632	901-262-7212
Michael McLendon	Alderman - Ward 4	2245 Memphis St Hernando, MS 38632	901-219-0900
Cathy Brooks	Alderman - Ward 5	320 Shady Grove Rd Hernando, MS 38632	901-485-8486
Jeff Hobbs	Alderman - Ward 6	1055 Wooten Rd Hernando, MS 38651	901-233-3751
Kenny Stockton	City Attorney	449 West Commerce St, Hernando MS 38632	662-429-3469

(MUNICIPAL NAME)

**Certification to Municipal Compliance Questionnaire**

**Year Ended September 30, 20 19**

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Hernando, and, to the best of our knowledge and belief, all responses are accurate.

\_\_\_\_\_  
(City Clerk's Signature)

\_\_\_\_\_  
(Mayor's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

Minute Book References:

Book Number \_\_\_\_\_

Page \_\_\_\_\_

*(Clerk is to enter minute book references when questionnaire is accepted by board.)*

**IV-B7**

Motion was duly made by Alderman Hobbs and seconded by Alderman Harris to approve the Municipal Compliance Questionnaire. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

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**ADOPT AMENDED RESOLUTION AUTHORIZING CITY OF HERNANDO CREDIT  
CARD USER (Visa – Keith Briley)**

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**ADOPT AMENDED RESOLUTION AUTHORIZING CITY OF HERNANDO CREDIT  
CARD USERS (VISA)**

---

BOARD MEMBER Hobbs moved the adoption of the following Resolution and Order:

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN, THE GOVERNING BODY (“THE BOARD”) OF THE CITY OF HERNANDO, MISSISSIPPI FINDING IT NECESSARY TO ACQUIRE A CREDIT CARD FOR GOVERNMENTAL OR PROPRIETARY PURPOSES AUTHORIZED BY LAW: FINDING THAT IT WOULD BE IN THE PUBLIC INTEREST TO ACQUIRE SUCH CREDIT CARD: FINDING THAT THE FIRST SECURITY BANK, HERNANDO, MISSISSIPPI, HAS OFFERED TO ACQUIRE SUCH CREDIT CARD: FINDING THAT SUCH PROPOSAL IS IN THE INTEREST OF THE BORROWER AND AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK (THE “AUTHORIZED OFFICERS”) TO EXECUTE AN APPLICATION AND RESOLUTION.

WHEREAS, the Board has determined that it is necessary to acquire a credit card for purposes authorized by law and

WHEREAS, the Board does by these presents determine that it would be in the public interest to acquire a credit card; and

WHEREAS, the Board anticipates that it will not purchase more than \$5,000.00 in any month; and

WHEREAS, the First Security Bank of Hernando, Mississippi, has proposed to acquire said credit card with no annual fee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

SECTION 1: The Board hereby accepts the aforementioned proposal of First Security Bank pursuant to the terms and conditions thereto.

SECTION 2: The Authorized Officers are hereby authorized and directed to execute an Agreement for said credit card making the City of Hernando responsible for the payments charged on said credit card.

SECTION 3: The Board of Aldermen authorizes the following persons to use said credit cards:

Keith Briley                      Planning Director

BOARD MEMBER Brooks seconded the motion and after a full discussion, the same was put to vote with the following results:

Alderman Harris	Voted: “Aye”
Alderman Bryant	Voted: Absent
Alderman Miller	Voted: “Aye”
Alderman Higdon	Voted: Absent
Alderman McLendon	Voted: “Aye”
Alderwoman Brooks	Voted: “Aye”
Alderman Hobbs	Voted: “Aye”

The motion, having received an affirmative vote, was carried and the resolution adopted, this the 1<sup>st</sup> day of October 2019.

By: \_\_\_\_\_

Tom Ferguson  
Mayor, City of Hernando

{Seal}

By: \_\_\_\_\_

Katie Harbin  
City Clerk, City of Hernando

**AUTHORIZE TO ADJUST THE UTILITY BILL FOR ANGELA BROWN**

**WATER LEAK REPAIR VERIFICATION**  
City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

Customer Information (please print)

Name as it appears on bill Angela Brown  
Service address 3560 Rhett Butler Dr  
Daytime phone number ( ) 901-828-8035

Do you rent the property at this address? N If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Angela Brown Date of repair 8-26-19  
Daytime phone number ( ) 901-828-8035  
Type of repair and location of property Water main line

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Angela B

For Office use only

Account Number 06-3308641 Billing period ending 8-31-19

High month usage 18 minus 6 month average 10 = Amount of Adjustment

Does not equal \$12.72 credit  
OK BBA

F.L. Services

3312 Marcia Louise Dr  
Southaven, MS 38672  
901-482-0830

[cupplesplumbing@gmail.com](mailto:cupplesplumbing@gmail.com)

Bill To: Mrs Brown

Date: 8-26-19

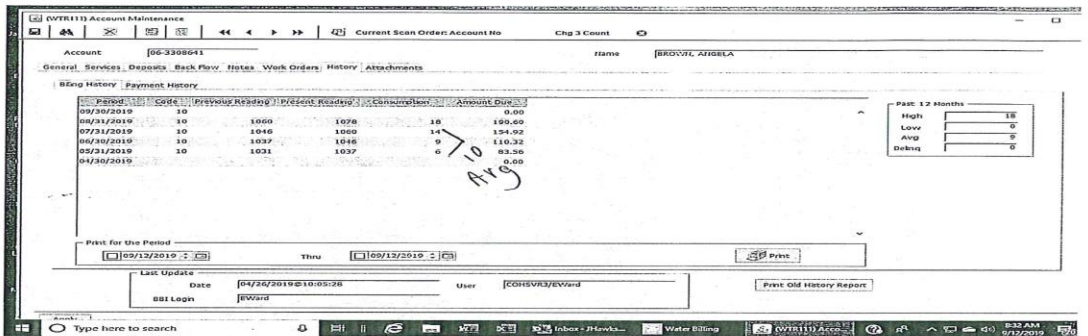
Invoice # \_\_\_\_\_

Address and Description of Job  
3560 Phott Butler  
Hernando, MS

Qty	Item Description	Unit Price	Total
	Replaced water		
	Service from meter		
	to new valve in garage		
Subtotal			
Sales Tax			
Total			<u>45.88</u>

PAID CASH

Please make checks payable to "Frank Cupples"  
"When Quality Counts"



$$\begin{array}{r} 18 \\ - 10 \\ \hline 8 \end{array}$$

$$8 \times 3.50 = 28.00$$

$$28.00 \div 2 = 14.00$$

$$8 \times 3.84 = 30.72$$

$$\hline \$ 72.72 \text{ credit}$$

Motion was duly made by Alderman Harris and seconded by Alderman Miller to authorize to adjust the utility bill for Angela Brown in the amount of \$72.72, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019



**AUTHORIZE TO ADJUST THE UTILITY BILL FOR TONYA HUCKABEE**

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

**Customer Information (please print)**

Name as it appears on bill Tonya Huckabee  
Service address 2796 Wren St.  
Daytime phone number 601-488-2768  
Do you rent the property at this address?  If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name Clairie Hicks Date of repair 8/29/19  
Daytime phone number ( ) 901-848-9228  
Type of repair and location of property Leak/ outside faucet

Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Clairie Hicks  
For Office use only

Account Number 01-0017404 Billing period ending 8/31/19

High month usage 49 minus 6 month average 3 = Amount of Adjustment 46

\$ 409.62 credit

OK  
B.B.H.



Dixie Plumbing of N.W. Ms. LLC, P.O. BOX 791, Hernando MS 38632, United States

**BILL TO**  
Kevin Hick  
2796 Wren St  
Hernando MS 38632  
United States

Issue date: 8/29/2019  
Due date: 9/5/2019

Payment method: Check/cheque

DESCRIPTION	QTY.	UNIT PRICE (\$)	AMOUNT (\$)
Replaced outside faucet on front of house	1	89.00	89.00
Parts	1	18.00	18.00
<b>SUBTOTAL:</b>			<b>\$107.00</b>
<b>TAX 7% from 107.00</b>			<b>\$7.49</b>
<b>TOTAL (USD):</b>			<b>\$114.49</b>
<b>TOTAL DUE (USD)</b>			<b>\$114.49</b>

Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
09/30/2019	10			49	0.00
08/31/2019	10	882	931	49	467.12
07/31/2019	10	879	882	3	57.50
06/30/2019	10	877	879	2	48.93
05/31/2019	10	873	877	4	48.93
04/30/2019	10	873	875	2	48.93
03/31/2019	10	871	873	2	48.93
02/28/2019	10	868	871	3	57.50
01/31/2019	10	866	868	2	48.93
12/31/2018	10	865	866	1	45.09
11/30/2018	10	863	865	2	48.93
10/31/2018	10	861	863	2	48.93
09/30/2018	10	859	861	2	48.93

$$\begin{array}{r} 49 \\ - 3 \\ \hline 46 \end{array}$$

$$\begin{array}{r} 467.12 \\ - 57.50 \\ \hline 409.62 \end{array}$$

Item	Type	Amount
Begin Balance >>		97.86
WTR		15.65
SWR		7.83
GRB		17.50
WWW		5.00
RECONH		.00
RECYCLE		.00
RTCHKFEE		.00
DCRUA		11.52
NSC		.00
TAX		.00
L/C		.00
PEN		.00
LTX		.00
<b>Total Billed &gt;&gt;&gt;</b>		<b>97.50</b>

Motion was duly made by Alderman Miller and seconded by Alderman Hobbs to authorize to adjust the utility bill for Tonya Huckabee in the amount of \$409.62, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**AUTHORIZE TO ADJUST THE UTILITY BILL FOR FRANCIS JONES**

*received  
9/19/19*

**WATER LEAK REPAIR VERIFICATION**

City of Hernando Water and Sewer Department  
475 West Commerce Street Hernando, MS 38632  
662-429-9092

Customer Information (please print)

Name as it appears on bill Francis Jones  
Service address 765 Hill Street 104# 18  
Daytime phone number (662) 449-6743

Do you rent the property at this address?  If yes, the property owner or manager must complete the remainder of this form.

REPAIR INFORMATION (please print)

Property owner or managers name Own home Date of repair 9/16/19  
Daytime phone number (662) 449-6743

Type of repair and location of property leak at back side of home that drip  
leak at back side of home that drip  
Documentation and property owner's or manager's signature

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature Francis Wade  
For Office use only

Account Number 04-0199000 Billing period ending 8-31-19

High month usage 91 minus 6 month average 22 = Amount of Adjustment 69

\$ 627.21 credit

*OK  
BBH*

Complete Home Center  
32 East Commerce Street  
Hernando MS 38632  
662-429-0400  
9/16/2019 4:37 PM

BRANCH	1000	INVOICE
CASHIER	CEB	1909-016881
ACCOUNT	CASH	
JOB	0	
NAME	CASH SALES	
6151732	33907	FIP 90 PVC ELBOW 3/
1	EACH 2	0.89EACH
6151369	E30107	PVC COUPLING 3/4
1	EACH 2	0.39EACH
6150643	30407	PVC MALE ADAPTER 3/
1	EACH 2	0.49EACH
SUBTOTAL		1.77
SALES TAX 17.00%		0.12
TOTAL		1.89
AMOUNT PAID		2.00
CHANGE DUE		0.11

Thank you for your business!  
PAYMENT METHOD(S)  
CASH 1.89



Bill Period	Code	Previous Reading	Present Reading	Consumption	Amount Due
09/30/2019	10				84.18
08/31/2019	10	939	1030	91	901.85
07/31/2019	10	875	939	64	615.52
06/30/2019	10	862	875	13	161.49
05/31/2019	10	848	862	14	154.92
04/30/2019	10	834	848	14	170.41
03/31/2019	10	820	834	14	172.20
02/28/2019	10	804	820	16	184.68
01/31/2019	10	794	804	10	110.24
12/31/2018	10	787	794	7	100.14
11/30/2018	10	781	787	6	98.16
10/31/2018	10	768	781	13	150.89
09/30/2018	10	766	768	2	53.06

$91$   
 $- 22$   


---

 $69 \times 3.50 = 24.50$   
 $24.50 \div 2 = 120.75$   
 $69 \times 3.84 = 264.96$   


---

 $\$ 627.21$  credit

Motion was duly made by Alderman Miller and seconded by Alderman Harris to authorize to adjust the utility bill for Francis Jones in the amount of \$627.21, finding that the customer had a leak and did not receive the benefit of receiving the water services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman Harris, Alderman Miller, Alderman McLendon, Alderwoman Brooks, and Alderman Hobbs.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**APPEAL OF UTILITY BILL ADJUSTMENT FROM BRIAN DOAN**

**WATER LEAK REPAIR VERIFICATION**  
 City of Hernando Water and Sewer Department  
 475 West Commerce Street Hernando, MS 38632  
 662-429-9092

**Customer Information (please print)**

Name as it appears on bill Brian Doan  
 Service address 164 Breckenridge Dr  
 Daytime phone number AP 494-9720

Do you rent the property at this address?  If yes, the property owner or manager must complete the remainder of this form.

**REPAIR INFORMATION (please print)**

Property owner or managers name \_\_\_\_\_ Date of repair \_\_\_\_\_

Daytime phone number ( ) \_\_\_\_\_

Type of repair and location of property \_\_\_\_\_

Documentation and property owner's or manager's signature \_\_\_\_\_

Attach plumbing bill or receipts for repair parts. Sorry, no adjustments will be considered without this/these document(s).

By signing below, I certify that the information providing regarding this repair is correct. I understand that providing fraudulent information with the intent of lowering a utility bill may be punishable by applicable law.

I hereby grant permission to the City of Hernando Water and Sewer Department personnel to come onto my property to verify the repair of an outdoor leak.

I certify that I am the owner or rental property manager of the property located at this service address

Signature \_\_\_\_\_  
 For Office use only \_\_\_\_\_

Account Number \_\_\_\_\_ Billing period ending \_\_\_\_\_

High month usage \_\_\_\_\_ minus 6 month average \_\_\_\_\_ = Amount of Adjustment \_\_\_\_\_

\* First time pool fill up

To adjust off SWR  $\frac{1}{3}$  DCRUA  
 \$ 138.59

Date	Previous Reading	Present Reading	Contribution	Amount Due
09/30/2019				0.00
09/31/2019	375	400	25	165.13
09/30/2019	351	375	14	189.31
09/30/2019	331	351	10	89.83
09/31/2019	346	351	5	56.73
09/30/2019	342	346	4	31.21
09/31/2019	335	342	7	73.24
09/30/2019	330	335	5	56.73
01/31/2019	323	330	7	67.57
12/31/2018	318	323	5	56.73
11/30/2018	312	318	6	62.15
10/31/2018	307	312	5	56.73
09/30/2018	301	307	6	62.15

Motion was duly made by Alderman Hobbs and seconded by Alderman Miller to authorize to adjust the utility bill for Brian Doan in the amount of \$138.59, finding that the customer did not receive the benefit of receiving the sewer and DCRUA services, also request that the water leak repair verification form and attached documents are put in the minutes. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**GO INTO CLOSED SESSION TO DISCUSS GOING INTO EXECUTIVE SESSION FOR NEGOTIATIONS**

---

Motion was duly made by Alderman Miller and seconded by Alderwoman Brooks to go into closed session to discuss going into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman McLendon, Alderwoman Brooks, Alderman Hobbs, Alderman Harris, and Alderman Miller.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**GO INTO EXECUTIVE SESSION FOR NEGOTIATIONS**

---

Motion was duly made by Alderman Miller and seconded by Alderman Harris to go into executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderwoman Brooks, Alderman Hobbs, Alderman Harris, Alderman Miller, and Alderman McLendon.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**COME OUT OF EXECUTIVE SESSION FOR NEGOTIATIONS**

---

Motion was duly made by Alderman Harris and seconded by Alderwoman Brooks to come out of executive session for negotiations. A vote was taken with the following results:

Those voting "Aye": Alderman Hobbs, Alderman Harris, Alderman Miller, Alderman McLendon, and Alderwoman Brooks.

Those voting "Nay": None.

ORDERED AND DONE this the 1<sup>st</sup> day of October, 2019

**ADJOURN**

---

There being no further business at this time a motion was duly made by Alderman Harris, seconded by Alderwoman Brooks to adjourn.

Motion passed with a unanimous vote of "Aye".

---

MAYOR TOM FERGUSON

ATTEST:

---

KATIE HARBIN, CITY CLERK